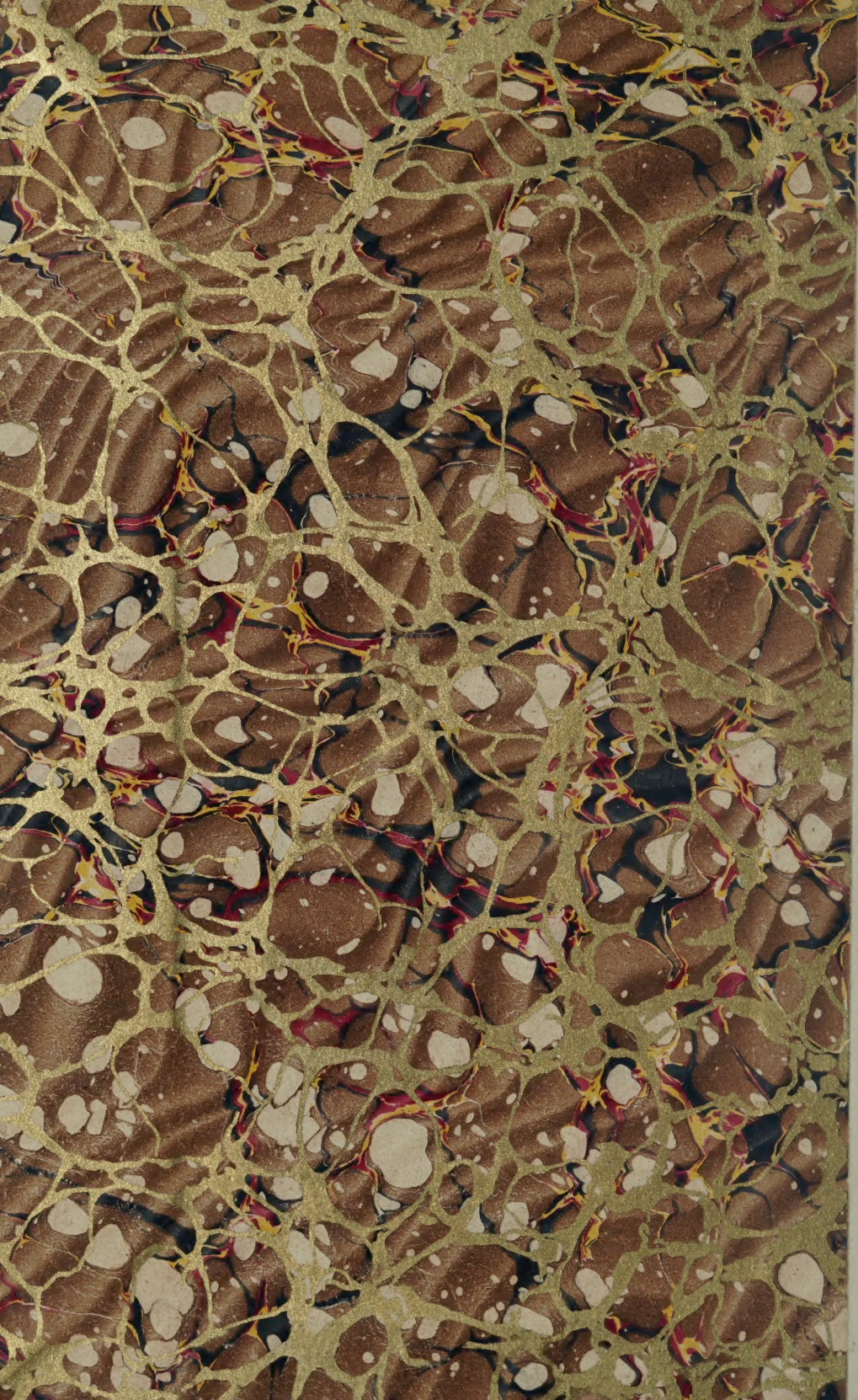


1986 - 89

ANNUAL
REPORTS

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BOXFORD,
MASSACHUSETTS



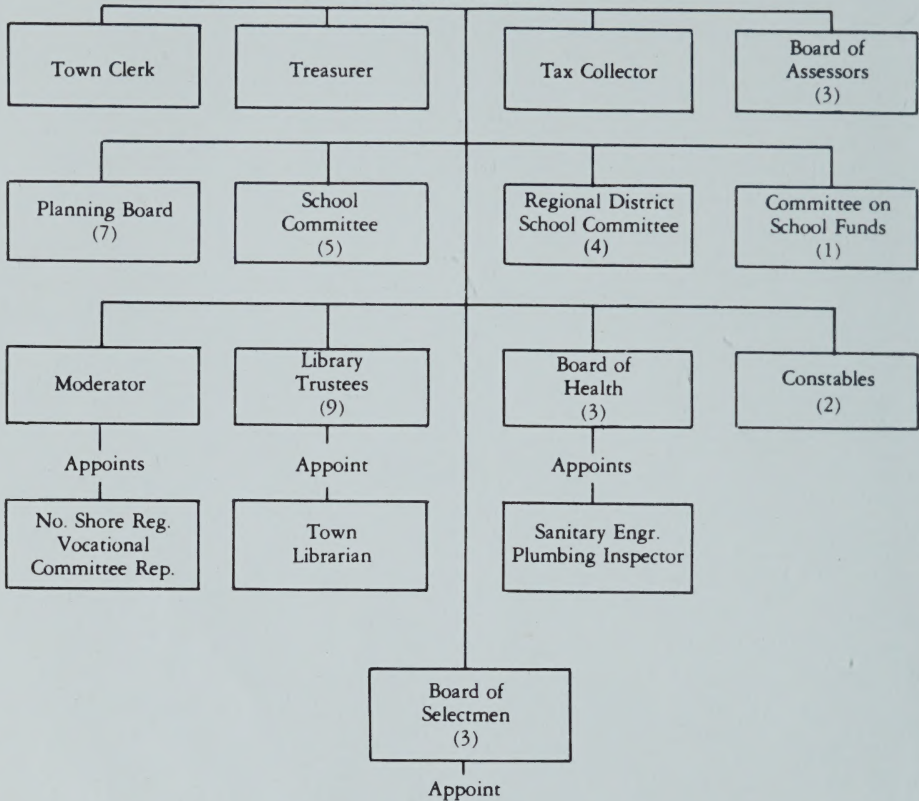
1986 Annual Report



Boxford, Massachusetts

Boxford Officials

VOTERS ELECT



OFFICERS:

Town Counsel
Executive Secretary
Superintendent of
Public Works
Police Chief
Fire Chief
Town Accountant
Communications Director
Civil Defense Director
Forest Warden
Dog Officer
Moth Superintendent
Parking Clerk

COMMITTEES:

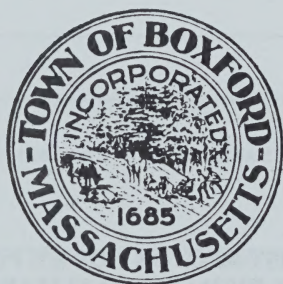
Council on Aging
Board of Appeals
Arts Council
Cable T.V. Advisory Comm.
Conservation Commission
Election Officers
Fenceviewers
Finance Committee
Town Forest Committee
Historic District Comm.
Inspectors of:
Animals
Buildings
Gas
Wires
Plumbing

Parker River/Scenic
Rivers Committee
Personnel Board
Recreation Committee
Recycling Committee
Registrars of Voters
School Building Committee
Water Resources and
Drainage Committee

AD HOC COMMITTEES:

All Building Committees
Open Space Committee

ANNUAL REPORT
OF THE TOWN OF
BOXFORD, MASSACHUSETTS



FOR THE YEAR ENDING DECEMBER 31, 1986

ON THE COVER:

**GRIST MILL ON HOWE'S POND
OWNED BY RICHARD and ELIZABETH ARMS**

The Mill was built in the late 1960's on the stone foundation of the original Grist Mill which dated back to the late 1700's. Fish Brook was dammed in 1710 to run the Saw Mill and later the Grist Mill, both water wheels.

Millers included Augusta Hayward and Solomon Howe for whom the pond is named. The last miller to run the Grist Mill was Charlie Chaplin in the 1930's although the Saw Mill was active until 1957.

The present mill contains grist stones from the early 1800's which were once used in the Match Factory Mill.

Photo by Kenneth Littlefield, The Boxford Chronicle.

TOWN OF BOXFORD

VOLUNTEER APPLICATION

If you are interested in serving on an appointed town committee, or if you have expertise in an area which you would like to share with a town committee, please complete the following and forward to:

Board of Selectmen
Town Hall, Middleton Road
Boxford, MA 01921

Name _____

Address _____

Telephone Home _____ Office _____


Areas of Interest 1. _____

2. _____

3. _____

Experience that would benefit the town through service on a committee, or expertise helpful to a town committee:

THANK YOU FOR YOUR INTEREST IN SERVING THE TOWN.



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IN MEMORIAM

Robert B. Parkhurst 1881 - 1986

Mr. Parkhurst was born in Boxford on September 14, 1881. A surveyor since the early part of this century, he was at 104, the oldest resident of the Town when he passed away on July 1, 1986.

Earl Blake 1911 - 1986

Mr. Blake was the Heart and Soul of West Boxford for many years. As owner and operator of the West Boxford Store, he distributed plenty of caring and advice along with the milk and groceries. Not much in West Boxford ever escaped his watchful eyes. Mr. Blake served 2 terms on the Board of Selectmen, from 1969 to 1975, and also served as both a reserve Police Officer and as Constable for many years.

Born in Peabody, Mr. Blake graduated from the Essex County Agricultural School in 1930 with a degree in Dairy Farming. He served as a cook in the United States Marine Corps. in World War II, and was a member of the James L. Melvin Post American Legion number 379 in West Boxford.

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TOWN OFFICERS

Elected

Appointed

Committees, Boards and Commissions

Committee Meeting Schedule

ELECTED TOWN OFFICIALS

MODERATOR	DeWitt T. Minich (1987)
BOARD OF SELECTMEN	Robert W. Conroy, Chairman (1989) Enid E. Thuermer (1988) Alan J. Benson (1987)
TOWN CLERK	Frank H. Weatherby (1989)
TREASURER	Francis F. Perry (1988)
TAX COLLECTOR	Francis F. Perry (1987)
BOARD OF ASSESSORS	Joan H. Behrens, Chairman (1989) Clinton E. French (1988) Charles W. Nichols (1987)
BOXFORD SCHOOL COMMITTEE	Gyoengyi M. Quinn, Chairman (1988) Barry Denofrio (1987) Arthur M. Mushkin (1989) Bruce D. Taber (1987) Ann C. Trull (1988) Carolyn Gregory (resigned)
MASCONOMET REGIONAL DISTRICT SCHOOL COMMITTEE	Serena H. Caperonis (1987) Ruth P. Faulkner (1989) Louis V. Ottaviano (1987) Linda J. Wilcox (1988) Sandra Schmitt (resigned)
PLANNING BOARD	Craig Falk, Vice Chairman (1991) Stephen R. Bridge (1990) Susanne C. Richey (1987) Audrey W. Romasco (1990) Darmon Wing (1989) Linda Young (1991) Peter Shulman, Chairman (resigned)
BOARD OF HEALTH	Stephen G. Faulkner, Chairman (1987) Louise Kress (1989) Nancy A. Pearl (1988)
TRUSTEES OF THE BOXFORD TOWN LIBRARY	Rosalee D. Weatherby, Chairman (1988) Helen D. Killam (1988) Walter A. Littlefield (1987) Roger L. Martin (1987) Helen K. Millstein (1989) Charles P. Nelson (1987) Linda Hummel Shea (1988) Kathleen J. Ulman (1989) Evelyn West, Vice Chairman (1989)
CONSTABLES - EAST PARISH WEST PARISH	Harold O. Sederquest (1987) Robert D. Hazelwood (1987)
COMMITTEE ON SCHOOL FUNDS	Richard P. Chadwick (elected 1955 for life)

APPOINTED TOWN OFFICERS

(All Town Appointed Officers term runs to June 30, 1987, except as noted.)

TOWN COUNSEL	Donald J. Scutiére
EXECUTIVE SECRETARY	Thomas E. Hauenstein
SUPERINTENDENT OF PUBLIC WORKS	Thomas F. Greene
POLICE CHIEF	Douglas A. Warren (tenured)
FIRE CHIEF	Damon J. Dustin
TOWN ACCOUNTANT	Deborah A. Polites (1989)
COMMUNICATIONS DIRECTOR	Elizabeth Russell
DIRECTOR OF PUBLIC HEALTH	John Romanski, R.S.
CIVIL DEFENSE DIRECTOR	Ronald Giovannacci
DIRECTOR OF PUBLIC LIBRARIES	Sandra Small (resigned)
VETERANS' AGENT (DISTRICT DIRECTOR)	Richard E. LaHaye William Emmett (retired)
FOREST WARDEN	Damon J. Dustin
ANIMAL CONTROL OFFICER	Robert D. Hughes
PARKING CLERK	Thomas E. Hauenstein
NORTH SHORE REGIONAL VOCATIONAL SCHOOL COMMITTEE REPRESENTATIVE	Herbert P. Golub (1990) Arthur P. Milley (resigned)
ASSISTANT ASSESSOR	Barbara A. King
ASSISTANT TREASURER	Mary E. Bolin
DEPUTY TAX COLLECTOR	William Handren
ASSISTANT TOWN CLERK	Patricia A. Shields
SCHOOL SUPERINTENDENTS:	
BOXFORD/TOPSFIELD SCHOOL UNION	Dr. Joseph Connelly
MASCONOMET REGIONAL SCHOOL DISTRICT	Dr. Joseph R. Carroll
NORTH SHORE REGIONAL VOCATIONAL SCHOOL DISTRICT	Paul F. Ahern

COMMITTEES, BOARDS AND COMMISSIONS

COUNCIL ON AGING

Eugene Vincent, Chairman (1988)
 Marie Cody (1988)
 Lula Gould (1989)
 Gaye Kirshman (1990)
 Milton W. Knauer (1989)
 Jane Langton (1987)
 Nancy Mackert (1987)

BOARD OF APPEALS

Carlyle W. Thomas, Chairman (1989)
 Donald E. Houser (1988)
 Frederick P. Melzar (1987)
 David Blumenfeld (resigned)

BOARD OF APPEALS (ALTERNATES)

Kurt Kaiser (1988)
 Douglas Stuart (1990)

ARTS COUNCIL

Alison Rose, Chairman (1988)
 Jeanette Glessman (1988)
 Judith Guthenburg (1988)
 Margery Hildebrand (1988)
 Mary Ellen O'Connor (1988)
 Loretta Quinn (1988)
 Gretchen Simpson (1988)
 Kathleen W. Whitley (1988)

CONSERVATION COMMISSION

Richard O. Palmer, Chairman (1987)
 Elizabeth W. Arms (1987)
 Ethel M. Houser (1988)
 Randolph F. Johnson (1989)
 Karen P. Nelson (1988)
 Audrey W. Romasco (1987)
 Robert C. Simmonds (1989)

ELECTION OFFICERS

Precinct I

Democrat

Joyce A. Chub
 Irene Decoulos
 Carole C. Fitch
 Wendy L. Belinsky

Republican

Barbara Ross
 Arthur Gingrande
 Ethel M. Houser
 Gloria Nangle

Precinct II

Helen McLaughlin
 Joan M. Facella
 Jeanne Rich
 Delina Fraley

Susan Price
 Patricia Wheeler
 Susan Fullerton

FENCEVIEWERS

Board of Selectmen

FINANCE COMMITTEE

Peter K. Race, Chairman (1987)
 Thomas M. Blake (1989)
 Ruth N. Bortzfield (1989)
 Stephen A. Davis (1988)
 Richard Ulman (1987)

TOWN FOREST COMMITTEE	Paul R. French, Chairman (1987) William H. Howard, Jr. (1987) Ernest W. Little (1988)
GREENBELT, BAY CIRCUIT	Beverly W. Ingalls Louise Kress
HISTORIC DISTRICT COMMISSION	Arthur W. Havey, Chairman (1987) Peter B. Loring (1989) Theodore Parsons (1988) Susan Peterson (1988) William J. Rossi, Jr. (1989) Merton S. Barrowzs (resigned)
HISTORIC DISTRICT COMMISSION (ALTERNATES)	Nancy Merrill (1988) Frances P. Nelson (1987) Albert C. Imhoff, Jr. (1989)
INSPECTORS: ANIMALS BUILDING HEALTH GAS/PLUMBING WIRE	Allison A. Hayes (332-6336) Kevin Wood (887-3270) John Romanski (887-8841) Wendall P. Hall (531-7190) Lester E. Shepard (887-5163)
IPSWICH RIVER WATERSHED DISTRICT COMMISSION	Jennie Bridge (1987)
GROUNDWATER STUDY COMMITTEE	Jennie Bridge, Chairman Carole Fitch Randolph F. Johnson Louise Kress William W. Paisley, Jr. Richard Z. Gore Richard Taylor Linda Young
PARKER RIVER COMMITTEE	Jennie Bridge Richard Z. Gore Kurt Kaiser
PERSONNEL BOARD	Julie G. Phalen, Chairman (1989) Mary E. Bolen (1988) Daniel R. Curtin Blaine Stone (1987) John G. Thatcher, Jr. (1989) Kenneth Littlefield (resigned)
POLICE DEPARTMENT	Douglas A. Warren, Chief (tenured) Gordon A. Russell, Jr., Deputy Chief (1989) Paul M. Bates, Sergeant (1987) Ronald Giovannacci, Sergeant, (1987) John D. Iannuzzo, Patrolman (1987) Neil F. Ouellette, Patrolman (1987)

	Ronald Theokas, Patrolman (1987)
	Brian Williams, Patrolman (1987)
	Robert D. Hazelwood, Patrolman (1987)
	Thomas J. Nentwig, Patrolman (1988)
	Bruce A. Klinger, Patrolman (1988)
	Joseph P. Bogigian, Reserve
	Paul E. Polonsky, Reserve
	Harold W. Trombly, Reserve
	Douglas P. Puska, Reserve
	John O. Gill, Reserve
	Dwight P. McDonald, Reserve
	Timothy E. Nangle, Reserve
	Peter G. Orlando, Reserve
	Gail E. Ciampa, Special/Matron
	Alice A. Farnsworth, Special/Matron
	Betty P. Shaw, Special/Matron
	Robert D. Hughes, Special
RECREATION COMMITTEE	Richard R. Kinney, Chairman (1987)
	Eileen Blyth (1988)
	Kenneth Felton (1988)
	Linda Segaline (1989)
RECYCLING COMMITTEE (Inactive)	Linda Pierce, Chairman (1987)
	Jan Beckerleg (1987)
	Betty Strong (1988)
REGISTRARS OF VOTERS	Frank H. Weatherby, Clerk
	Victoria T. Bakker (1987)
	Ruth N. Bortzfield (1987)
	George A. Gould (1989)
ASSISTANT REGISTRARS	Mary E. Bolen (1987)
	Patricia A. Shields (1987)
SCHOOL BUILDING COMMITTEE	Bruce Taber, Chairman (1987)
	Thomas Barley (1988)
	William S. Carey (1987)
	Charles Costello (1989)
	Barry Denofrio (1987)
	Gyoengyi Quinn (1988)
	Alan Smallman (1990)
	Ann C. Trull (1987)
WATER RESOURCES AND DRAINAGE COMMITTEE	Jack Pearl, Chairman (1988)
	Jennie Bridge (1989)
	Vernon Hawkins (1988)

AD HOC COMMITTEES

OLD TOWN HALL RENOVATING COMMITTEE

Richard Ulman, Chairman
Camilla C. Coolidge
Arthur Gingrande
John May
Susan Peterson
Agnes D. Schmitt
Eugene Vincent

OPEN SPACE COMMITTEE

Beverly Ingalls, Chairman
Richard Alm
Edwin Hadley
Leslie Milde
Nancy Merrill
Robert Moseley
Susan Peterson



Photo Credit: Kenneth Littlefield, The Boxford Chronicle.

BOXFORD COMMITTEE MEETINGS

BOARD OF SELECTMEN	Monday	7:30 PM	Town Hall
BOARD OF ASSESSORS	2nd & 3rd Wednesday	7:00 PM	Town Hall
BOXFORD SCHOOL COMMITTEE	2nd & 4th Thursday	7:30 PM	Spofford Pond School
MASCONOMET SCHOOL COMMITTEE	1st & 3rd Wednesday	7:30 PM	Masconomet
NORTH SHORE VOCATIONAL SCHOOL COMMITTEE	1st & 3rd Thursday	7:45 PM	North Shore Regional
PLANNING BOARD	1st & 3rd Wednesday	8:00 PM	Community Center
BOARD OF HEALTH	2nd Wednesday	7:30 PM	Town Hall
LIBRARY TRUSTEES	4th Thursday	8:00 PM	Boxford Village or West Boxford Library
WATER RESOURCES AND DRAINAGE COMMITTEE	1st Tuesday	7:30 PM	Lincoln Hall
BOARD OF APPEALS	As posted		Town Hall
PERSONNEL BOARD	As posted		Town Hall
CONSERVATION COMMISSION	1st & 3rd Thursday	7:30 PM	Community Center
COUNCIL ON AGING	2nd Tuesday	7:30 PM	Community Center
FINANCE COMMITTEE	As posted		Community Center
TOWN FOREST COMMITTEE	As posted		
HISTORIC DISTRICT COMMISSION	As posted		Community Center
RECREATION COMMITTEE	As posted		Town Hall
RECYCLING COMMITTEE	As posted		
ARTS COUNCIL	As posted		

GENERAL GOVERNMENT

Board of Selectmen

Perley-Parkhurst-Cole Memorial Trust Fund Guidelines

Tricentennial Committee

Personnel Board

Community Center Building Committee

BOARD OF SELECTMEN

A summary of many, but by no means all of the issues faced by the Board this year, most resolved, some continuing, are listed as follows:

- Arts Council Grant to Alec Gilman for mural in Selectmen's Office at Town Hall
- 1st employees picnic held in summer
- Civil Rights Case
- continuing insurance liability problems
- resignation of James Aylward
- 41 applicants for Executive Secretary
- hiring of Thomas E. Hauenstein
- problems with O'Brien Ambulance
- parking lot created at Community Center/East Fire Station
- newly renovated Community Center opened in August
- curbing put down in East Village
- first time charge for landfill stickers
- much time spent on discussion of possibility of donated computer
- ongoing discussions with board of Health on Landfill
- first coordinator for Council on Aging hired
- Main Street curve straightened - Otis Curtis donated parcel to do so
- decision from Division of Local Mandates awarding town \$3,902 from DEQE for required landfill design specs
- A.P.R. restriction on Morss property - check delivered at 11th hour - Thanks to Alan Benson and Dorothy Woodbury
- delivery of Mack Pumper significantly delayed as Peter Pirsch declares chapter 11
- much time spent on contract negotiations with various unions
- mice ate through wiring at generator at Police/Communications Center to tune of \$2,500
- appointment of Groundwater Study Committee in August - report by them in fall calling for fuel tank protection
- much work done at landfill - thanks to D.P.W. and Tom Greene, and Dick Ulman
- Building/Inspections Department set up at Community Center with new part-time secretary hired

James Aylward, our Executive Secretary for many years resigned to take a position in private industry as a furtherance of his career. This left a void for some months while the Board sought a suitable replacement, culminating in the hire of Thomas E. Hauenstein.

The Chairman, who has the prerogative of writing this report, wishes to give much credit to Enid Thuermer, Alan Benson and the Selectmen's Secretary, Marion Musial for continuing the day to day operations of the Executive Department of the town during this time period. It required many extra hours, and effort beyond the usual. Well done.

In summary, the year was for the most part satisfactory, but work load gradually increases as regulations tighten, and growth pressures on the community as a whole are

felt by every department. We expect this trend to continue. The balance between the continued necessary expansions in departments and the limitations of Proposition 2½ become more critical as the trend continues.

We are confident if balance can be maintained with the continuing cooperation of the various boards, committees, and departments.

Respectfully submitted,
Robert W. Conroy, Chairman
Enid E. Thuermer
Alan J. Benson

1986 COURT ACTIVITY

1. Town of Boxford vs. Alexander Rzumny
Superior Court 85-1081
2. George H. Farr vs. Town of Boxford
Superior Court 85-1259
3. Town of Boxford vs. North East International Trucks
Superior Court 85-1492
4. Steven O. Laro vs. Town of Boxford
Superior Court 85-2213
5. Mathilde Stecker et al vs. Town of Boxford
Superior Court 85-244
6. Town of Boxford et al vs. Commissioner of
Environmental Engineers
Superior Court 85-1312
7. Kaiter vs. Town of Boxford
U.S. District Court 86-2734 WF
8. Town of Boxford vs. Peter Pirsch Co. et als
Superior Court 86-2600



Apple Pie at the Apple Festival. *Photo by Kenneth Littlefield, The Boxford Chronicle.*

1986 PERLEY PARKHURST-COLE MEMORIAL TRUST FUND AWARDS

SCOUTING ORGANIZATIONS

Junior Girl Scout Troop #500	\$ 95.00
Girl Scout Troop #7	800.00
Brownie Troop #466	250.00
Girl Scout Cadette Troop #37 (Hamilton)	708.00
Boy Scout Troop #51	1,106.00
Boy Scout Troop #35 (Hamilton)	300.00
Cub Scout Pack #57	300.00
Cub Scout Pack #41	455.00

SCHOLARSHIP AWARDS

Sheila Dawson	\$ 550.00
Jeffrey C. Dubiel	550.00
Cathy M. Gentile	550.00
John M. Gentile	550.00
Sandra J. Musial	550.00
Laura Peterson	550.00
Millie Zinck	550.00

MASCONOMET SCHOLARSHIP FUND AWARDS

James Baur	\$ 1,100.00
Janine Jarvis	1,100.00
John Lucey	1,100.00
Susanna McLaughlin	1,100.00
Tracy Sanford	1,100.00
TOTAL AWARDS	<hr/> \$13,364.00

GUIDELINES FOR PERLEY-PARKHURST-COLE TRUST FUND

General Guidelines:

1. This fund was established by the Will of Marguerite Bond to aid the children of Boxford and Hamilton for the following purposes:
 - To provide loans and scholarships for the purpose of assisting worthy and needy young persons residing in the said Town of Boxford who have completed their high or secondary school education to attend the college, junior college, post graduate school, vocational training school or other school of advanced training and learning of their choice.
 - To encourage and assist any program undertaken by any organization, public or private, in the Town of Boxford, for the benefit or general welfare of all children and young persons residing in the Town of Boxford.
 - To provide financial or other assistance to or for the benefit of individual needy and worthy children and young persons residing in the Town of Boxford for such special purposes as the Selectmen may, from time to time, deem necessary and proper to promote the health, education or general welfare of such individual children or young persons.
 - To assist and encourage private or public organizations in the Towns of Boxford and Hamilton which sponsor, encourage and assist in the formation, operation and maintenance of Boy Scout or Girl Scout Troops in these towns. Such awards for support may be made from time to time as the Selectmen of the Town of Boxford deem necessary and proper.
2. Any organizations requesting funds must specify that the funds will benefit **ONLY** children from Boxford, or Scout Troops from Boxford or Hamilton. No funds may be spent on adults at any time.
3. Applications to the PPCMTF take the form of a letter to the Board of Selectmen. Requests for funds will be accepted through February 1 of the award year. Selectmen will conduct interviews of all applicants from February 1 through March 31, and will notify all applicants of their award status in late March and April.

Requests received after February 1 will be considered for the next award period, providing the request is not withdrawn before the following February 1.
4. Any request which, in the opinion of the Trustees or the Board of Selectmen, does not fall within the scope or intent of the Will will be rejected and returned.
5. All requests for funds, as well as any questions, should be directed to:

Perley-Parkhurst-Cole Memorial Trust Fund
c/o Executive Secretary
Town Hall, Middleton Road
Boxford, Mass. 01921
(617) 887-8181

Guidelines for Individuals

1. The sum of \$5,500 will be donated each year to the Masconomet Scholarship Fund to be distributed to Boxford Students according to the following formula:

- \$1,100 scholarships distributed to (5) students
- Scholarships to be paid to the student's post-secondary school in four (4) equal installments - at the beginning of each semester over the two year period.
- Any student who does not continue in his/her post-secondary education shall retain rights to his/her scholarship for one year - after that year, the scholarship reverses back to the fund.
- Masconomet scholarships are to be distributed based on need and academic performance.
- All applicants who are high school seniors at Masconomet must apply to:

Masconomet Scholarship Fund
c/o Richard Dussault, Assistant Superintendent
Masconomet Regional High School
RFD
Topsfield, Mass. 01983

2. A small sum of money will be reserved by the Selectmen each year to be distributed to Boxford students graduating from private schools and Boxford High School graduates entering or currently enrolled in the college, junior college, post graduate school or other school of advanced training and learning of their choice. The grants be in the form of scholarships or loans.

All individuals students applying to the Selectmen for a scholarship should submit the following information:

- High School Transcript (if you are in your first or second year of college)
- Current College Transcript (all years)
- Breakdown of your costs for school year
- Breakdown of your income toward college costs
- List of activities within the Town or at your school which you have been involved with

The Selectmen's Discretionary Fund is to be distributed based on need, academic performance and community service to the Town of Boxford.

Guidelines of Organizations and Scout Troops

1. Scout Troops are requested to provide the following information:
 - Leader's name, address and phone number
 - Number of Scouts in troop
 - Number of non-Boxford resident scouts
 - Specific request for funds: include amount requested, detail of equipment, activity, etc.
 - Date by which funds are needed.
2. Scout Troops are requested to apply individually.
3. All organizations and Scout Troops must, before December 1 of the award year,

submit an accounting of how the funds were used. Report of all purchases made should be included at that time.

4. Although the Selectmen would prefer awards for capital or lasting equipment, they also recognize the need for educational trips which are required for badges and advancement. Selectmen will take these concerns into consideration in their review of pertinent applications.

PERSONNEL BOARD 1986 ANNUAL REPORT

The Town of Boxford is completing its first year of implementing the Personnel Bylaw as accepted in May at the Annual Town Meeting. It has been a year of learning for both the town employees and boards and for the Personnel Board. In undertaking any change in the prescribed way of carrying out normal job functions, there is time needed for readjustment. The town boards and department heads have been very cooperative and helpful in making this first year run as smoothly as it has for the Personnel Board.

All paid town employees in the town now have a confidential folder in Town Hall. This holds vital information and is used by the Accountant for keeping payroll records. Every employee is evaluated annually by his, her employer affording both parties a chance to judge how the job has been performed and to look at plans and improvements for the coming year. From these recommendations the Personnel Board makes its recommendations to the Finance Committee for inclusion in the Budget for Annual Town Meeting.

One grievance was heard in the fall filed by the Librarian against the Library Trustees. The decision of the Personnel Board was delivered to both parties after consultation with Town Counsel and a labor relations lawyer.

Upon receipt of a request from an employee, the Personnel Board agreed to amending the maternity leave policy. In the future, two weeks of the eight weeks maternity leave, will be with pay. The remaining six will be unpaid leave. This policy is in effect as of January 1987.

Members of the Personnel Board attended a meeting of the Massachusetts Municipal Personnel Association in Wellesley this past fall. It is expected there will be more of the same that we will be able to participate in during the coming year.

Upon the suggestion of the Board of Selectmen, the Personnel Board will have a representative at all union negotiation meetings. This attendance will be in advisory capacity only.

For the coming year the Personnel Board will be reviewing the present bylaw. We have asked a member of the Massachusetts Municipal Association to sit with us and other interested townspeople. Upon completion, the board plans to distribute a copy of the bylaw to all town employees.

Julie Phalen, Chairman
John Thatcher, Vice-Chairman
Betty Bolen
Dan Curtin
Blaine Stone

BOXFORD COMMUNITY CENTER BUILDING COMMITTEE REPORT

THE PROJECT: The concept of a community center where Boxford people - friends, neighbors and organizations - could gather for civic and social activities has long been a dream shared by many Boxford residents. In July of 1986 that dream became reality.

The construction of the Boxford Community Center was set in motion in May of 1984 when the townspeople voted \$7,500.00 to develop engineering plans to convert the old Town Hall into a community center. In May of 1985 the town voted \$229,400 to finance construction. In December of 1985 the project was awarded to Beaver Construction of Malden based on plans drawn by architects Donham and Sweeney of Boston. Actual work began in January of 1986. It is particularly pleasing to the members of the Community Center Building Committee to report that the project was completed on time and within budget.

A SPECIAL THANKS: Although there were many persons involved in the successful completion of this project, special mention is due the following:

Former Boxford resident Merton S. Barrows for the donation of his time and talent creating the drawings, ideas and estimates used in the development stage.

Mrs. Nathaniel Coolidge for her work in obtaining a Nathaniel and Elizabeth P. Stevens Foundation grant.

The Nathaniel and Elizabeth P. Stevens Foundation of North Andover for its generous and most welcome grant of \$3,000.00 to be used toward the outfitting of the Boxford Community Center.

WE CORDIALLY INVITE: the residents and organizations of Boxford to visit, use and enjoy your new Boxford Community Center.

Respectfully submitted,

The Boxford Community Center Building Committee

Richard Ulman - Chairman
Camilla Coolidge
Walter A. Littlefield
Susan Peterson
Agnes Schmitt
Eugene Vincent



Restored "Boxford Community Center," opened for use, 1986. *Photo by Kenneth Littlefield, The Boxford Chronicle.*

TOWN CLERK

Town Clerk

Report of 1986 Annual Town Meeting

Report of 1986 Special Town Meetings

Record of Births

Record of Marriages

Record of Deaths

Licenses and Permits

TOWN CLERK

This was a busy year for elections. In May our Annual Town Election was fairly uneventful with a turn out of 561 voters.

September saw the State Primary as a rather indifferent election with only 403 voters, or 12%, of 3,637 registered, who wanted to cast ballots.

The November State Election was a different story. 2,130 voters, or 60%, indicated their wishes, with much interest in the referendum questions.

Town Meetings we had a-plenty, in May, October and December.

As we become more educated in the operation and use of our computer, we find more ways in which to serve the town.

In addition to providing up-to-date voting lists and resident information, we have been able to assist several town departments with needed data.

We would like to acknowledge with gratitude the many volunteer hours given by Kurt Kaiser to the setting-up, programing and instruction in operation of our computer system.

Frank H. Weatherby
Town Clerk



ANNUAL TOWN MEETING

May 13, 1986

Voters of the Town of Boxford met at the Masconomet Regional High School Auditorium on May 13, 1986. Moderator DeWitt T. Minich called the meeting to order at 8:58 p.m. The articles of the warrant were disposed of as follows:

ARTICLE 1. To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to pay bills of charge from Fiscal Year 1985, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to pass over the article.

ARTICLE 2. To hear and act on the reports of the Town Officers and Committees.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to accept the reports of the Town Officers and Committees.

ARTICLE 3. To see if the Town will vote to amend its bylaws by eliminating Article 5 in its entirety and adopting a Personnel Bylaw, together with a Classification and Pay Plan as Article 5, as submitted by the Personnel Board and filed with the Town Clerk in April, 1986, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote with a show of hands, to amend under Section 5, the longevity payment schedule contained in Section 5-5-8 to read:

Length of Service	Additional Compensation Received
Under 10 Years	None
Over 10 to Under 15 Years	2½% of base wages received in previous fiscal year
Over 15 Years	5% of base wages received in previous fiscal year

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to amend the bylaws by eliminating Article 5 in its entirety and adopting a Personnel Bylaw as amended, together with a Classification and Pay Plan as Article 5, as submitted by the Personnel Board and filed with the Town Clerk in April, 1986.

ARTICLE 4. To act on the proposed budget and see what sums of money the town will vote to raise and appropriate, or transfer from available funds, for use of several departments for fiscal year 1987, to wit: General Government, Finance, Public Safety, Education, Town Maintenance and all other necessary proper expenses arising during said fiscal year, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$138,915 for General Government.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$141,811 for Finance.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$530,531 for Public Safety.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to raise and appropriate the sum of \$3,561,706 for Education.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$378,666 for Town Maintenance.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$25,117 for Inspectors.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to raise and appropriate the sum of \$178,319 for Insurance and Pensions.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to act on the proposed budget and see that the Town raise and appropriate \$4,955,075 for use of several departments for fiscal year 1987, to wit: General Government, Finance, Public Safety, Education, Town Maintenance and all other necessary proper expenses arising during said fiscal year.

ARTICLE 5. To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 1986 in accordance with the provisions of the General Laws, Chapter 44, Section 4, and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period less than one year in accordance with the General Laws, Chapter 44, Section 17, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 1986 in accordance with the provisions of the General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period less than one year in accordance with the General Laws, Chapter 44, Section 17.

ARTICLE 6. To see if the Town will vote to appropriate a sum of money received as State Aid for Libraries for the use of the Boxford Town Libraries, said funds to be expended under the direction of the Trustees of the Boxford Town Library, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to appropriate a sum of \$2,687 received as State Aid for Libraries for the use of the Boxford Town Libraries, said funds to be expended under the direction of the Trustees of the Boxford Town Library.

ARTICLE 7. To see if the Town will vote to appropriate a sum of money received from the County on account of dog licenses, for use of the Boxford Town Library, said funds to be expended under the direction of the Trustees of the Boxford Town Library, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to appropriate a sum of \$1,560.89 received from the County on account of dog licenses, for use of the Boxford Town Library, said funds to be expended under the direction of the Trustees of the Boxford Town Library.

ARTICLE 8. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to reconstruct and resurface certain roads in town; said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to raise and appropriate \$71,527.92, transfer from federal revenue sharing \$18,818.40, and transfer from old warrant articles (as listed below) \$9,653.68 for a total of \$100,000 to reconstruct and resurface certain roads in town, said funds to be expended under the direction of the Board of Selectmen; said old warrant articles as follows:

\$36.89 from Article 1 of the 12/1981 Town Meeting,
\$2,506.26 from Article 3 of the 5/1983 Town Meeting,
\$10.00 from Article 29 of the 5/1983 Town Meeting,
\$67.86 from Article 1 of the 1/1984 Town Meeting,
\$2,893.15 from Article 12 of the 5/1984 Town Meeting,
\$2,315.50 from Article 14 of the 5/1984 Town Meeting,
\$1,793.00 from Article 33 of the 5/1984 Town Meeting and
\$30.42 from Article 14 of the 5/1985 Town Meeting.

ARTICLE 9. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to provide for additional classroom space for students of the Cole School, said funds to be expended under the direction of the Boxford School Committee, or take any other action thereon.

EXPLANATION: Increasing enrollments in primary years has created a need for one additional classroom in the 1986/1987 school year. At press time, exact details of obtaining space for another classroom were uncertain.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate a sum of \$7,000 to provide for additional classroom space for students of the Cole School, said funds to be expended under the direction of the Boxford School Committee.

ARTICLE 10. To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to resurface the driveway and parking lot at the Spofford Pond School, said funds to be expended under the direction of the Boxford School Committee, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to pass over the article.

ARTICLE 11. To see if the Town will vote to raise and appropriate, or transfer from available funds the sum of \$9,000 to purchase a new oil burner at the Spofford Pond School, said funds to be expended under the direction of the Boxford School Committee, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to pass over the article.

ARTICLE 12. To see if the Town will vote to raise and appropriate, or transfer from available funds the sum of \$9,846 for repair/replacement of damaged flooring and other repairs at the Cole School and Spofford Pond Schools, said funds to be expended under the direction of the School Committee, or take any other action thereon.

An amendment to require at least three quotes was defeated by voice vote.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to raise and appropriate the sum of \$9,846 for repair/replacement of damaged flooring and other repairs at the Cole School and Spofford Pond School, said funds to be expended under the direction of the School Committee.

ARTICLE 13. To see if the Town will vote to accept the provisions of Sections 16 and 17 of Chapter 188 of the Acts of 1985, to provide for an \$18,000 minimum salary for teachers, effective July 1, 1986, and provide for state reimbursement of the cost of raising salaries to \$18,000 for fiscal year 1987, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to accept the provisions of Sections 16 and 17 of Chapter 188 of the Acts of 1985, to provide for an \$18,000 minimum salary for teachers, effective July 1, 1985 and provide for state reimbursement of the cost of raising salaries to \$18,000 for fiscal year 1986 and fiscal year 1987.

ARTICLE 14. To see if the Town will vote to approve the action of the Masconomet Regional School Committee in its acceptance of Sections 16 and 17 of Chapter 188 of the Acts of 1985, to provide for an \$18,000 minimum salary for teachers, effective July 1, 1986, and provide for state reimbursement of the cost of raising salaries to \$18,000 for fiscal year 1987, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to approve the action of the Masconomet Regional School Committee in its acceptance of Sections 16 and 17 of Chapter 188 of the Acts of 1985, to provide for an \$18,000 minimum salary for teachers, effective July 1, 1986, and provide for state reimbursement of the cost of raising salaries to \$18,000 for fiscal year 1987.

ARTICLE 15. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to purchase and equip one diesel dump truck for the Department of Public Works, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by negative majority voice vote with a show of hands, to defeat the article.

ARTICLE 16. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to purchase a diesel mower, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to raise and appropriate the sum of \$7,210 to purchase a diesel mower, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 17. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to purchase and equip two cruisers for the Police Department, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to raise and appropriate the sum of \$29,942 to purchase and equip two cruisers for the Police Department, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 18. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money for minor renovations to the Police Station for security purposes, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$3,000 for minor renovations to the Police Station for security purposes, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 19. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to purchase a video camera and video cassette recorder (VCR) for the Police Department to film DWI detainees, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$1,200 to purchase a video camera and video cassette recorder (VCR) for the Police Department to film DWI detainees, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

ARTICLE 20. To see if the Town will vote to raise and appropriate, or transfer from available funds the sum of \$11,045 to hire a Director of Activities (Grade 11, Step A) for the Senior Center at the Community Center, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by hand voice vote, 151 affirmative and 21 negative, to move the question.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$11,045 to hire a Director (Grade 11, Step A) for the Senior Center at the Community Center, said funds to be expended under the direction of the Board of Selectmen.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, at 11:14 p.m., to adjourn the meeting until Wednesday evening at 7:30 p.m. at Masconomet.

Registered voters attending the meeting were 429.

ADJOURNED ANNUAL TOWN MEETING

May 14, 1986

Moderator DeWitt T. Minich called the second session of the Annual Town Meeting of the Town of Boxford to order at 7:40 p.m.

ARTICLE 21. To see if the Town will vote to raise and appropriate, or transfer from available funds the sum of \$12,168.00 to fund a full time position of Secretary I (Grade 13, Step A) for the Inspector's Office at the community Center and the Selectmen's Office, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$11,887 to fund a full time position of Secretary I for the Inspector's Office at the Community Center and the Selectmen's Office, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 22. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of \$2,500 to repair the three apparatus doors and to install energy saving fans in the West Fire Station, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to raise and appropriate the sum of \$2,500 to repair the windows in the three apparatus doors at the West Fire Station and to install eight energy saving fans in both fire stations.

ARTICLE 23. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to purchase ten (10) portable pagers for the Fire Department, said funds to be expended under the direction of the Board of Selectmen.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$3,500 to purchase ten (10) portable pagers for the Fire Department, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 24. To see if the Town will vote to raise and appropriate, or transfer from available funds the sum of \$10,300 for the support of the Tri-Town Council on Youth and Family Services, Inc., said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$10,300 for the support of the Tri-Town Council on Youth and Family Services, Inc., said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 25. To see if the Town will vote to raise and appropriate, or transfer from available funds the sum of \$500 for the purpose of participation in Help for Abused Women and their Children (H.A.W.C.) program, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$500 for the purpose of participation in Help for Abused Women and their Children (H.A.W.C.) program.

ARTICLE 26. To see if the Town will vote to convey a certain parcel of land (approximately 4,000 square feet) owned by the Town of Boxford to William H. Sullivan, 29 Topsfield Road, Boxford to correct a zoning problem, said conveyance subject to compensation to be approved by the Board of Selectmen but not less than a dollar amount to be determined by Town Meeting, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to pass over the article.

ARTICLE 27. To see if the Town will vote to accept a certain parcel of land in Boxford known as Cedar Pond on a plan entitled "Boxford Olde Farms, Boxford, Mass.; Developer: Reynold B. Nippe, 45 Prospect Street, Topsfield, Mass., 01913; Engineer: Frank C. Hancock, Essex Survey Service, 47 Federal Street, Salem, Mass. 01970, Scale 1" = 100', dated June 24, 1968, Revised August 19, 1968", recorded in the Essex South District Registry of Deeds in Plan Book 112, Plan 78, to which plan reference is made for a more particular description of the subject premises, containing 9.8 acres, more or less, and subject to certain restrictions, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority hand count vote, to accept a certain parcel of land in Boxford known as Cedar Pond on a plan entitled "Boxford Olde Farms, Boxford, Mass.; Developer: Reynold B. Nippe, 45 Prospect Street, Topsfield, Mass., 01913; Engineer: Frank C. Hancock, Essex Survey Service, 47 Federal Street, Salem, Mass. 01970, Scale 1" = 100', dated June 24, 1968, Revised August 19, 1968", recorded in the Essex South District Registry of Deeds in Plan Book 112, Plan 78, to which plan reference is made for a more particular description of the subject premises, containing 9.8 acres, more or less, and subject to certain restrictions.

ARTICLE 28. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$5,000 to begin to research full legal titles to all town owned land, and to create surveyor's plans to all town owned land, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$5,000 to begin to research full legal titles to all town owned land, and to create surveyor's plans to all town owned land, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 29. To see if the Town will vote to amend its Bylaws by adopting the following new section: "Article 9, Section 1, Paragraph 5: 9-1-5. All boarding or rooming houses or accessory apartments shall be registered annually during the month of January with the Town Clerk, including a list of occupants, as required by Massachusetts General Laws, Chapter 58, Section 9B. The registration fee shall be ten (10) dollars. The Town Clerk shall be notified within 30 days of any changes in occupancy. Failure to comply with the provisions of this section shall be punishable by a fine of not more than three hundred (300) dollars.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to amend its Bylaws by adopting the following section: "Article 9, Section 1, Paragraph 5: 9-1-5. All boarding or rooming houses or accessory apartments shall be registered annually by the owner during the month of January with the Town Clerk, including a list of occupants, as required by Massachusetts General Laws, Chapter 51, Section 4. The registration fee shall be five (5) dollars. Failure to comply with the provisions of this section shall be punishable by a fine of not more than two hundred (200) dollars."

ARTICLE 30. To see if the Town will vote to amend its Bylaws by adopting the following new section: "Article 7, Section 2, paragraph 3: 7-2-3 Sanitary Landfill facilities shall be for the exclusive use of Boxford residents. Residents wishing to use said facilities must present a valid Landfill Permit, affixed to their vehicle, to the caretaker at the facility upon entry. To obtain said Landfill Permit, residents must present valid registration certificates for each vehicle, and present evidence that said vehicle is garaged in Boxford."

Landfill Permits shall be issued for a two year period with specified expiration date. Fees for said permits shall be prorated as follows:

First Vehicle - 1-2 year validity = \$20.00

Less than one year validity = \$10.00

Second and Subsequent Vehicles - All times = \$1.00

Replacement Permits - All times = \$1.00

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to amend the sentence "...at the facility upon entry" of the motion to read: "to obtain said Landfill Permit, residents must present valid registration certificates showing a Boxford address for each vehicle or present evidence that said vehicle is garaged in Boxford."

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to amend its Bylaws by adopting the following new section: "Article 7, Section 2, paragraph 3: 7-2-3 Sanitary Landfill facilities shall be for the exclusive use of Boxford residents. Residents wishing to use said facilities must present a valid Landfill Permit, affixed to their vehicle to the caretaker at the facility upon entry. To obtain said Landfill Permit, residents must present valid registration certificates showing a Boxford address for each vehicle, or present evidence that said vehicle is garaged in Boxford." It was further moved that the first \$9,000 for fiscal 1987 only shall be transferred into the 1987 Board of Health Budget to fund increased supervision of the landfill.

Landfill Permits shall be issued for a two year period with specified expiration date. Fees for said permits shall be prorated as follows:

First Vehicle - 1-2 year validity = \$20.00

Less than one year validity = \$10.00

Second and Subsequent Vehicles - All times = \$1.00

Replacement Permits - All times = \$1.00

ARTICLE 31. To see if the Town will vote to accept the provisions of Massachusetts General Laws, Chapter 40, Section 57, adopted as Chapter 640 of the Acts of 1985, relative to the granting or renewing of certain licenses and permits in cities and town, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to accept the provisions of Massachusetts General Laws, Chapter 40, Section 57, adopted as Chapter 640 of the Acts of 1985, relative to the granting or renewing of certain licenses and permits in cities and towns.

ARTICLE 32. To see if the Town will vote to accept the "Parker River Protective Order," as negotiated by the Parker River Protective Order Committee, comprised of representatives from each of the towns of Boxford, Groveland, Georgetown, and Newbury, and filed with the Town Clerk in April, 1986, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to pass over the article.

ARTICLE 33. To see if the Town will vote to amend its Bylaws by adopting a Wetlands Protection Bylaw as Article 12, filed with the Town Clerk in April, 1986, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to amend its Bylaws by adopting a Wetlands Protection Bylaw as Article 12, filed with the Town Clerk in April, 1986, and as corrected at Town Meeting by oral report.

ARTICLE 34. To see if the Town will vote to add Section V-A-13 to the Zoning Bylaw as follows:

"Accessory Apartments in Residence Districts

a) Purpose and intent: It is the specific intent of this section to allow accessory apartments, including kitchens, within single family properties in Residence Agricultural Districts for the purpose of meeting the special housing needs of grandparents, parents, brothers and sisters, children and their respective spouses of families of owner-occupants of properties in the Town of Boxford. To achieve this goal and to

promote the other objectives of this bylaw, specific standards are set forth below for such accessory apartment uses.

- b) Owner Occupancy Required: The owner(s) of the single family lot upon which the accessory apartment is located shall occupy at least one (1) of the dwelling units on the premises. The special Permit shall be issued to the owner of the dwelling units on the premises. Should there be a change in ownership or a change in the residence of the owner, the Special Permit use and the certificate of occupancy for the accessory apartment shall become null and void.
- c) Apartment size: The maximum floor size for an accessory apartment within a principal dwelling building shall not exceed twenty-five percent (25%) of the habitable area of the dwelling in which it is located.
- d) Code compliance: The accessory apartment must be determined to comply with current safety, health, and construction requirements before occupancy and at every change in occupancy.
- e) Preservation of single family characteristic: The accessory apartment shall not change the single family characteristic of the dwelling except for the provision of an additional access or egress.
- f) Existing detached structures may continue to be used for the same purposes subject to special conditions imposed by the Board of Appeals.
- g) There shall be no more than one (1) accessory apartment for a total of two (2) dwelling units permitted per lot.
- h) Current non-conforming apartment uses may be continued only as long as the present occupants remain in residence.”

A motion to amend the article by striking out section (h) was defeated by hand count vote, 48 affirmative and 72 negative.

Upon motion made and duly seconded, it was VOTED, by hand count vote, 71 affirmative and 61 negative, to amend section (h) to read as follows:

h) Current apartment uses, effective date this ordinance, may be continued only as long as the present occupants of the accessory apartment remain in residence.

Upon motion made and duly seconded, it was VOTED, by hand count vote, 94 affirmative and 46 negative to amend Section V-A-13 to the Zoning Bylaw as follows:

“Accessory Apartments in Residence Districts

- a) Purpose and intent: It is the specific intent of this section to allow accessory apartments, including kitchens, within single family properties in Residence Agricultural Districts for the purpose of meeting the special housing needs of grandparents, parents, brothers and sisters, children and their respective spouses of families of owner-occupants of properties in the Town of Boxford. To achieve this goal and to promote the other objectives of this bylaw, specific standards are set forth below for such accessory apartment uses.
- b) Owner Occupancy Required: The owner(s) of the single family lot upon which the accessory apartment is located shall occupy at least one (1) of the dwelling units on the premises. The special Permit shall be issued to the owner of the dwelling units on the premises. Should there be a change in ownership or a change in the residence of the owner, the Special Permit use and the certificate of occupancy for the accessory apartment shall become null and void.
- c) Apartment size: The maximum floor size for an accessory apartment within a principal dwelling building shall not exceed twenty-five percent (25%) of the habitable area of the dwelling in which it is located.
- d) Code compliance: The accessory apartment must be determined to comply with current safety, health, and construction requirements before occupancy and at every change in occupancy.
- e) Preservation of single family characteristic: The accessory apartment shall not change the single family characteristic of the dwelling except for the provision of an additional access or egress.

- f) Existing detached structures may continue to be used for the same purposes subject to special conditions imposed by the Board of Appeals.
- g) There shall be no more than one (1) accessory apartment for a total of two (2) dwelling units permitted per lot.
- h) Current apartment uses, effective date this ordinance, may be continued only as long as the present occupants of the accessory apartment remain in residence."

Kurt Kaiser of the Planning Board made an oral report of a favorable recommendation by the Planning Board.

ARTICLE 35. To see if the Town will vote to amend Section VI-B-2-c-1 of the Zoning Bylaw to add the words "except a common driveway or other easement" so that the Section will then read:

- "1) In computing the area of any lot, no part of a public way, except a common driveway or other easement for non-motorized recreational use, and no part of a pond or river shall be included."

EXPLANATION: This Bylaw change would clarify the standing of common driveways and encourage the creation of bridle paths.

An amendment to qualify the area computation was defeated by voice vote.

Upon motion made and duly seconded, it was VOTED, by hand count vote, 122 affirmative and 8 negative, to amend Section VI-B-2-c-1 of the Zoning Bylaw to add the words "except a common driveway or other easement for non-motorized recreational use," so that the Section will then read:

- "1) In computing the area of any lot, no part of a public or private way, except a common driveway or other easement for non-motorized recreational use, and no part of a pond or river shall be included."

Peter Shulman of the Planning Board made an oral report of a favorable recommendation by the Planning Board.

ARTICLE 36. To see if the Town will vote to add Section VI-B-11 to the Zoning Bylaw as follows:

"11. Following acceptance of this Bylaw no lot for residential use shall be laid out which is irregular in shape:

- 1) A lot with at least 250' of street frontage is substantially irregular in shape if the area of the lot is less than 66.7% of the area of a square lot of the same perimeter; and
- b) A lot with less than 250' of street frontage is substantially irregular in shape if the area of the lot is less than 50% of the area of a square lot of the same perimeter.

The aforementioned percentage standards may be applied to the entire lot or, at the discretion of the owner to the minimum lot area which conforms to all other requirements of these bylaws."

EXPLANATION: This Bylaw change would reduce the number of marginal lots which wasteland, create essentially unusable land, or otherwise defeat the intent of the Bylaws. As the amount of developable land decreases, the pressure increases to create marginal lots.

An amendment to change the percentages as moved was defeated by voice vote.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to add Section VI-B-11 to the Zoning Bylaw as follows:

"11. Following acceptance of this Bylaw no lot for residential use shall be laid out which is irregular in shape:

- a) A lot with at least 250' of street frontage is substantially irregular in shape if the area of the lot is less than 50% of the area of a square lot of the same perimeter; and
- b) A lot with less than 250' of street frontage is substantially irregular in shape if the area of the lot is less than 20% of the area of a square lot of the same perimeter.

The aforementioned percentage standards may be applied to the entire lot or, at the discretion of the owner, to the minimum lot area which conforms to all other requirements of these bylaws."

Darman Wing of the Planning Board made an oral report of a favorable recommendation by the Planning Board.

ARTICLE 37. To see if the Town will vote to amend Section III A of the Zoning Bylaw to read:

- "1. A non-conforming single or two family residential structure may be altered or extended provided that the Inspector of Buildings determines that doing so does not increase the non-conforming nature of said structure.
- 2. If the Inspector of Buildings finds that the proposed change may have an adverse effect upon an abutter, he may require a Special Permit.
- 3. Other non-conforming structures or uses may be extended, altered, or changed in use on Special Permit from the Board of Appeals in accordance with the provisions of Section X if the Board of Appeals finds that such extension, alteration or change will not be substantially more detrimental to the neighborhood than the existing non-conforming use.
- 4. Once changed to a conforming use, no structure or use shall be permitted to revert to a non-conformancy."

EXPLANATION: This Bylaw change would clarify the duties of the Building Inspector with regard to possible present non-conformities.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to amend Section III A of the Zoning Bylaw to read:

- "1. A non-conforming single or two family residential structure may be altered or extended provided that the Inspector of Buildings determines that doing so does not increase the non-conforming nature of said structure.
- 2. If the Inspector of Buildings finds that the proposed change may have an adverse effect upon an abutter, he may require a Special Permit.
- 3. Other non-conforming structures or uses may be extended, altered, or changed in use on Special Permit from the Board of Appeals in accordance with the provisions of Section X if the Board of Appeals finds that such extension, alteration or change will not be substantially more detrimental to the neighborhood than the existing non-conforming use.
- 4. Once changed to a conforming use, no structure or use shall be permitted to revert to a non-conformancy."

Kurt Kaiser of the Planning Board made an oral report of a favorable recommendation by the Planning Board.

ARTICLE 38. To see if the Town will vote to make the following minor corrections/clarifications to the Zoning Bylaws in the following specified sections:

Page 3, Section II-A: following "Zoning Map dated May 10, 1977" **add: "and including subsequent amendments."**

Page 12, Section E-6-a: exchange and renumber Sections No. 2 and No. 3 and **add** to present Section 2 "**facilities for**" rental of boats and canoes.

Page 15, Section VI-B-1: Line 6 after "non-conforming as to ... **add "frontage."**

Page 16, Section VI-B-4-b-1: first line after “the minimum width ... **add: “or depth.”**

Page 17, Section VI-B-4-c-2: last line - **delete “or changed in size or shape.”**

Page 19, Section VI-D-1-h: second line - **delete “or land associated therewith.”**

Page 22, Section VI-F-g: last line after “loud speakers” **add: except emergency alarms.”**

Page 23, Section VI-G-1-a: second line “...for occupancy as a dwelling...” **add: “except in an Elderly Housing District.”**

Page 23, Section VI-H: first line on page 24 after “Industrial District...” **add: “or Official or Open Space District.”**

Page 28, Section IX-B-2: fifth line after “Variance” **add: “or Special Permit if required...”**

Page 29, Section IX-D: after “Inspector of Buildings or other...” **add: “Zoning” (Administrative Officials).**

Page 30, Section X-B: next to last sentence after “...his or her place shall be taken by an associate member...” **delete: “designated by the Selectmen.”**

Page 31, Section X-E: last sentence relating to “initial report...following receipt of application...” **delete in entirety.**

Upon motion made and duly seconded, it was voted by unanimous voice vote to make the following minor corrections/clarifications to the Zoning Bylaws in the following minor corrections/clarifications to the Zoning Bylaws in the following specified sections:

Page 3, Section II-A: following “Zoning Map dated May 10, 1977” **add: “and including subsequent amendments.”**

Page 12, Section E-6-a: exchange and renumber Sections No. 2 and No. 3 and **add to present Section 2 “facilities for” rental of boats and canoes.**

Page 15, Section VI-B-1: Line 6 after “non-conforming as to ... **add “frontage.”**

Page 16, Section VI-B-4-b-1: first line after “the minimum width ... **add: “or depth.”**

Page 17, Section VI-B-4-c-2: last line - **delete “or changed in size or shape.”**

Page 19, Section VI-D-1-h: second line - **delete “or land associated therewith.”**

Page 22, Section VI-F-g: last line after “loud speakers” **add: except emergency alarms.”**

Page 23, Section VI-G-1-a: second line “...for occupancy as a dwelling...” **add: “except in an Elderly Housing District.”**

Page 23, Section VI-H: first line on page 24 after “Industrial District...” **add: “or Official or Open Space District.”**

Page 28, Section IX-B-2: fifth line after “Variance” **add: “or Special Permit if required...”**

Page 29, Section IX-D: after “Inspector of Buildings or other...” **add: “Zoning” (Administrative Officials).**

Page 29, Section X-A: next to last sentence after “...his or her place shall be taken by an associate member...” **delete: “designated by the Selectmen.”**

Page 31, Section X-E: last sentence relating to “initial report...following receipt of application...” **delete in entirety.**

Kurt Kaiser of the Planning Board made an oral report of a favorable recommendation by the Planning Board.

ARTICLE 39. To see if the Town will vote to establish a Bylaw Revision Committee to be comprised of five citizens of the Town appointed by the Board of Selectmen, said committee to report to the 1988 Annual Town Meeting with recommendations for changes in the General Bylaws, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to establish a Bylaw Revision Committee to be comprised of five citizens of the Town appointed by the Board of Selectmen, said committee to report to the 1988 Annual Town Meeting with recommendations for changes in the General Bylaws.

ARTICLE 40. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$10,000 to the Town Insurance Fund, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to raise and appropriate the sum of \$10,000 to the Town Insurance Fund.

ARTICLE 41. To see if the Town will vote to raise and appropriate, or transfer from available funds the sum of \$10,000 to the Town Unemployment Fund, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote to raise and appropriate the sum of \$10,000 to the Town Unemployment Fund.

ARTICLE 42. To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to the Finance Committee Reserve Fund, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to raise and appropriate the sum of \$50,000 to the Finance Committee Reserve Fund.

ARTICLE 43. To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to the Town Stabilization Fund, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$30,000 to the Town Stabilization Fund.

ARTICLE 44. To transact any other business that may legally come before said meeting.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to dissolve the meeting at 11:14 p.m.

Registered voters attending the meeting were 161. Counters and checkers for the meeting were appointed by Town Clerk Frank H. Weatherby.

A true record.

ATTEST:

Frank H. Weatherby
Town Clerk

RAISE AND APPROPRIATE

Article 4	\$4,955,075.00
Article 8	71,527.92
Article 9	7,000.00
Article 12	9,846.00
Article 16	7,210.00
Article 17	29,942.00
Article 18	3,000.00
Article 19	1,200.00
Article 20	11,045.00
Article 21	11,887.00

Article 22	2,500.00
Article 23	3,500.00
Article 24	10,300.00
Article 25	500.00
Article 28	5,000.00
Article 40	10,000.00
Article 41	10,000.00
Article 42	50,000.00
Article 43	30,000.00

TOTAL TO BE RAISED AND APPROPRIATED	\$5,229,532.92
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APPROPRIATE

Article 6	\$ 2,687.00
Article 7	1,560.89

TOTAL TO BE APPROPRIATED	\$ 4,247.89
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TRANSFERS

Article 8 (Federal Revenue Sharing)	\$ 18,818.40
Article 8 (Old Warrant Articles)	9,653.68

TOTAL TO BE TRANSFERRED	\$ 28,472.08
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TOWN OF BOXFORD 1986 - 1987 BUDGET

1. General Government	FY 87 Budget
Selectmen	\$ 61,325
Town Clerk	16,526
Town Counsel	16,500
Planning Board	3,167
Board of Appeals	1,287
Recreation Committee	10,200
Council on Aging	4,972
Conservation Commission	2,791
Board of Health	22,147
TOTAL	\$ 138,915
2. Finance	
Accountant	\$ 56,553
Assessors	40,344
Finance Committee	1,216
Tax Collector	23,471
Treasurer	17,727
Interest on Loans	2,500
TOTAL	\$ 141,811

3.	Public Safety	
	Police - Salary	\$ 234,735
	Police - All Other	66,101
	Police - Reserves	29,133
	Police - Overtime	30,474
	(Police - SUBTOTAL)	(360,443)
	Fire	49,370
	Communications - Salary	66,678
	Communications - All Other	17,673
	(Communications - SUBTOTAL)	(84,351)
	Dog Officer	6,360
	Parking Officer	1,007
	Ambulance Service	29,000
	TOTAL	\$ 530,531
4.	Education	
	Library - Salary	\$ 67,117
	Library - All Other	29,337
	(Library - SUBTOTAL)	(96,454)
	Elementary Schools	1,578,273
	Masconomet	1,866,498
	North Shore Vocational	20,481
	TOTAL	\$3,561,706
5.	Town Maintenance	
	DPW - Salary	\$ 134,397
	DPW - Materials	119,337
	DPW - All Other	99,092
	(DPW - SUBTOTAL)	(352,826)
	Building Maintenance	23,100
	Cemeteries	1,250
	Moth Suppression	1,500
	TOTAL	\$378,676
6.	Inspectors	
	Animal	\$ 923
	Building	17,471
	Electrical	6,723
	TOTAL	\$ 25,117
7.	Insurance and Pensions	
	Health and Life Insurance	\$ 68,500
	General Insurance	107,069
	Veteran's Benefits	1,500
	Retirement Pension	1,250
	TOTAL	\$ 178,319
	GRAND TOTAL TOWN BUDGET	\$4,955,075

SPECIAL TOWN MEETING

May 13, 1986

Voters of the Town of Boxford met at the Masconomet Regional High School Auditorium on May 13, 1986. Moderator DeWitt T. Minich called the meeting to order at 7:08 p.m. The articles of the warrant were disposed of as follows:

ARTICLE 1. To see if the Town will vote to transfer from available funds a sum of money to fund the 1985-1987 collective bargaining agreement between the Town of Boxford and the Boxford Reserve Police Association, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to pass over the article.

ARTICLE 2. To see if the Town will vote to transfer from available funds a sum of money to resurface certain roads in town, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Free Cash a sum of \$30,000 to resurface certain roads in town, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 3. To see if the Town will vote to transfer from available funds a sum of money to construct a parking lot behind the new Community Center, including funds to screen the lot from the street, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Free Cash the sum of \$10,150 to construct a parking lot behind the new Community Center, including funds to screen the lot from the street, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 4. To see if the Town will vote to transfer from available funds a sum of money to construct a commuter parking lot behind the East Fire Station, including funds to screen the lot from the street, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by hand count vote, 156 affirmative and 116 negative, to transfer from Free Cash the sum of \$7,280 to construct a commuter parking lot behind the East Fire Station, including funds to screen the lot from the street, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 5. To see if the Town will vote to transfer a sum of money from the Police Department Salary Account to the Police Department Reserves Account, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to pass over the article.

ARTICLE 6. To see if the Town will vote to transfer from available funds a sum of money to the Department of Public Works Fiscal Year 1986 budget, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to pass over the article.

ARTICLE 7. To see if the Town will vote to transfer from available funds a sum of money to the Police Department Fiscal Year 1986 budget, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Overlay Surplus the sum of \$2,200 to the Police Department All Other Account Fiscal Year 1986 budget.

ARTICLE 8. To see if the Town will vote to transfer from available funds a sum of money to the Fire Department Fiscal Year 1986 budget, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Overlay Surplus the sum of \$7,220 to the Fire Department Fiscal Year 1986 budget.

ARTICLE 9. To see if the Town will vote to transfer from available funds a sum of money for preliminary architectural design study work for the purpose of providing additional classroom space for the elementary school students to accommodate increasing student enrollment. This design work will include all necessary drawings so that said design can be presented by the School Committee to a Special Town Meeting in September 1986 for approval and funding by the Town, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Overlay Surplus the sum of \$5,000 for preliminary architectural design study work for the purpose of providing additional classroom space for the elementary school students to accommodate increasing student enrollment. This design work will include all necessary drawings so that said design can be presented by the School Committee to a Special Town Meeting in September 1986 for approval and funding by the Town.

ARTICLE 10. To see if the Town will vote to transfer from available funds the sum of \$2,250 to install safety fences for the protection of players and spectators at the five baseball/softball fields in Town, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by hand count vote, 143 affirmative and 166 negative, to defeat the article.

A motion to adjourn the Special Town Meeting was defeated by a majority voice vote.

ARTICLE 11. To transact any other business that may legally come before said meeting.

A resident of the Town spoke to the voters urging their support of the Fire Department putting a non-pressurization water system from Fishbrook into the East Village for the use of fire department purposes only.

A resident of the Town spoke to the voters regarding the Police Department being so underpaid with other districts.

RESOLVED. That the Town approves and supports the Board of Health proposal to set in place additional regulations for commercial use of herbicides and pesticides in the Town of Boxford, said regulations to be for the protection of public health and safety.

Upon motion made and duly seconded, it was VOTED, by negative voice vote, to defeat the resolution.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to dissolve the meeting at 8:57 p.m.

Registered voters attending the meeting were 314. Counters and checkers for the meeting were appointed by Town Clerk Frank H. Weatherby.

A true record.

ATTEST:

Frank H. Weatherby
Town Clerk

TRANSFERS

Article 2	\$30,000.00 (Free Cash)	
Article 3	10,150.00 (Free Cash)	
Article 4	7,280.00 (Free Cash)	
Article 7	2,200.00 (Overlay Surplus)	
Article 8	7,220.00 (Overlay Surplus)	
Article 9	5,000.00 (Overlay Surplus)	
TOTAL TO BE TRANSFERRED		\$61,850.00

SPECIAL TOWN MEETING

October 14, 1986

Voters of the Town of Boxford met at the Masconomet Regional High School Auditorium on Tuesday, October 14, 1986. Moderator DeWitt T. Minich called the meeting to order at 7:33 p.m. The articles of the Warrant were disposed of as follows:

ARTICLE 1. To see if the Town will vote to transfer from available funds a sum of money to pay bills of charge from FY 1986, or take any other actions thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from overlay surplus reserve the sum of \$3,347 to pay the following bills of charge from FY 1986: Electrical Inspector \$2,500; Chevron \$219; Dealer Tires \$115.72; E. J. Reimitis \$98; North Shore Weeklies \$104.24; Darman Wing (PB) \$45.09; O'Brien Ambulance \$244; Total amount of \$3,346.05.

ARTICLE 2. To see if the Town will vote to transfer from available funds a sum of money to fund the 1986-1988 collective bargaining agreement between the Town of Boxford and the Boxford Police Benevolent Association, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from the "Police-all other" FY 1987 Budget to the "Police-Overtime" FY 1987 Budget the sum of \$8,000 and further that the Town transfer from overlay surplus reserve the sum of \$31,416 to the FY 1987 Police Budget as follows: \$20,211 to the "Police-Overtime" account and \$11,205 to the "Police Reserve" account. This funds the FY 1987 portion of the 1986-1988 collective bargaining agreement between the Town of Boxford and the Boxford Police Benevolent Association.

ARTICLE 3. To see if the Town will vote to transfer from available funds a sum of money to purchase and equip a water rescue boat, trailer and engines for the Fire Department, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from overlay surplus reserve the sum of \$3,474 to purchase and equip a water rescue boat, trailer and engines for the Fire Department, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 4. To see if the Town will vote to transfer from available funds a sum of \$18,000 to train first responders and purchase equipment and materials necessary for a First Responder level of emergency medical response by the Fire Department, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from free cash the sum of \$18,000 to train first responders and purchase equipment and materials necessary for a First Responder level of emergency medical response by the Fire Department, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 5. To see if the Town will vote to transfer from available funds a sum of money to purchase 20 portable pagers for the Fire Department, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

EXPLANATION: This will allow the fire whistle to be turned off from 11 p.m. until 6 a.m. daily.

Upon motion made and duly seconded, it was VOTED, by hand count vote, 101 affirmative and 83 negative, to transfer from free cash the sum of \$6,000 to purchase 20 portable pagers for the Fire Department, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 6. To see if the Town will vote to transfer from available funds a sum of money to the General Insurance FY 1987 budget, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from overlay surplus reserve the sum of \$23,000 to the General Insurance FY 1987 budget.

ARTICLE 7. To see if the Town will vote to transfer from available funds a sum of \$450 to the Selectmen FY 1987 Budget to fund a part-time Clerk-Typist II for the Personnel Board, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from overlay surplus reserve the sum of \$450 to the Selectmen FY 1987 Budget to fund a part-time Clerk-Typist II for the Personnel Board.

ARTICLE 8. To see if the Town will vote to transfer from available funds a sum of \$250 to the Selectmen FY 1987 Budget to fund expenses for the Groundwater Study Committee, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from overlay surplus reserve the sum of \$250 to the Selectmen FY 1987 Budget to fund expenses for the Groundwater Study Committee.

ARTICLE 9. To see if the Town will vote to transfer from available funds a sum of money to the Assessors FY 1987 Budget to fund the additional expenses of the revaluation of property assessments, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from free cash the sum of \$10,000 to fund the FY 1987 revaluation of property assessments, said funds to be expended under the direction of the Board of Assessors.

ARTICLE 10. To see if the Town will vote to transfer from available funds a sum of money to hire a consultant or engineering firm to study and make recommendations on the necessary widening of Lockwood Lane due to anticipated increase in traffic, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from free cash the sum of \$10,000 to hire a consultant or engineering firm to study and make recommendations on the necessary widening of Lockwood Lane due to anticipated increase in traffic, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 11. To see if the Town will vote to transfer from available funds a sum of \$4,650 to the Sanitary Department of Public Works FY 1987 Budget to fund a second landfill operator at the landfill, or take any other action thereon.

EXPLANATION: To correct an error in wording of the 1986 Annual Town Meeting Article 30 vote.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from free cash the sum of \$4,650 to the Department of Public Works FY 1987 Budget to fund a second landfill operator at the sanitary landfill.

ARTICLE 12. To see if the Town will vote to amend Section 5-6-1-e of its Bylaws by inserting the words "Library Director" and "...Communications Director," or take any other action thereon.

EXPLANATION: To correct oversight in Personnel By-law passed at 1986 Annual Town Meeting.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to amend Section 5-6-1-e of the Bylaws by inserting the words "Library Director" after "Communications Director" and delete the word "other" after "...any", so that the section

will now read: "Management employees and Department heads include Chief of Police, Deputy Chief of Police, Superintendent of Public Works, Executive Secretary, Town Accountant, Communications Director, Library Director and any full time management position under the direction of the Board of Selectmen".

ARTICLE 13. To see if the Town will vote to transfer from available funds a sum of money to hire a land survey company to survey a parcel of land owned by Stanwood Morss in connection with the purchase of development rights under the Agricultural Preservation and Restoration Act, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from overlay surplus reserve the sum of \$10,000 to hire a land survey company to survey a parcel of land owned by Stanwood Morss in connection with the purchase of development rights under the Agricultural Preservation and Restoration Act, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 14. To see if the Town will vote to transfer from available funds a sum of money to purchase and install an air conditioner in the office of the Tax Collector Treasurer, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from free cash the sum of \$1,150 to purchase and install an air conditioner in the office of the Tax Collector Treasurer, said funds to be expended under the direction of the Board of Selectmen.

A motion was made and duly seconded to amend the article as follows: to transfer from free cash a sum not to exceed \$350 to purchase and install an air conditioner in the office of Tax Collector/Treasurer.

The amendment was defeated by majority voice vote.

ARTICLE 15. To see if the Town will vote to transfer from available funds the sum of \$3,800 to Article 24 of the May 14, 1985 Annual Town Meeting to fund additional fire protection devices at the Boxford Community Center, or or to take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from free cash the sum of \$3,800 to Article 24 of the May 14, 1985 Annual Town Meeting to fund additional fire protection devices at the Boxford Community Center

ARTICLE 16. To see if the Town will vote to transfer from available funds the sum of \$14,562 to the Police-All Other FY 1987 Budget to fund the clerical line item, or take any other action thereon.

EXPLANATION: This entire line item was inadvertently removed from the final Police Budget presented to the May Annual Town Meeting.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from free cash the sum of \$14,562 to the Police-All Other FY 1987 Budget to fund the clerical line item.

ARTICLE 17. To see if the Town will accept a deed from Otis Curtis for land on the west side of Main Street as shown on a plan of land drawn by Neve Associates, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to accept a deed from Otis Curtis for land on the west side of Main Street as shown a plan of land drawn by Neve Associates titled "Main Street-Land of Otis Curtis, plan showing new street line, land gift, change in street line", Scale 1"=100', dated 10 10 86; containing 27,000 square feet according to said plan.

ARTICLE 18. To see if the Town will vote to request the Selectmen of Boxford to ask the Department of Public Utilities (DPU) to halt further construction in Boxford of the 370,000 volt overhead transmission lines planned between Amesbury and Tewksbury until the Energy Facilities Siting Council has ruled on pending litigation and to take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote and confirmed by hand count vote, 157 affirmative and 13 negative, that the Selectmen of Boxford ask the Department of Public Utilities (DPU) to halt further construction in Boxford of the 345,000 volt overhead transmission lines planned between Amesbury and Tewksbury until the Energy Facilities Siting Council has ruled on pending litigation.

ARTICLE 19. To transact any other business that may come before said meeting.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to dissolve the Special Town Meeting at 9:35 p.m.

Registered voters attending the meeting were 216. Counters and checkers for the meeting were appointed by Town Clerk Frank H. Weatherby.

A true record.

ATTEST:

Frank H. Weatherby
Town Clerk

TRANSFERS

Article 1	\$ 3,347.00	
Article 2	39,416.00	
Article 3	3,474.00	
Article 4	18,000.00	
Article 5	6,000.00	
Article 6	23,000.00	
Article 7	450.00	
Article 8	250.00	
Article 9	10,000.00	
Article 10	10,000.00	
Article 11	4,650.00	
Article 13	10,000.00	
Article 14	1,150.00	
Article 15	3,800.00	
Article 16	14,562.00	
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TOTAL TO BE TRANSFERRED		\$148,099.00

SPECIAL TOWN MEETING

December 10, 1986

Voters of the Town of Boxford met at the Spofford Pond School Auditorium on Wednesday, December 10, 1986. Moderator DeWitt T. Minich called the meeting to order at 7:32 p.m. The articles of the warrant were disposed of as follows:

ARTICLE 1. To see if the Town will vote to transfer from available funds a sum of money for additional expenses necessary to purchase and equip the new fire engine which will replace Engine #3, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Free Cash the sum of \$24,348 to purchase and equip the new fire engine which will replace Engine #3, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 2. To see if the Town will vote to transfer from available funds a sum of money to fund the 1986-1987 collective bargaining agreement between the Town of Boxford and the Boxford Police Reserve Association, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Free Cash the sum of \$5,200 to fund the 1986-1987 collective bargaining agreement between the Town of Boxford and the Boxford Police Reserve Association.

ARTICLE 3. To see if the Town will vote to transfer from available funds a sum of money to fund the 1986-1987 collective bargaining agreement between the Town of Boxford and the Boxford Communications Dispatcher and Police Secretary Employees Association, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Free Cash the sum of \$7,128.29 to fund the 1986-1987 collective bargaining agreement between the Town of Boxford and the Boxford Communications Dispatcher and Police Secretary Employees Association.

ARTICLE 4. To see if the Town will vote to transfer from available funds a sum of money to fund repairs to the Generator located at the Police/Communications Department, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Free Cash the sum of \$3,614 to fund repairs to the Generator located at the Police/Communications Department, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 5. To transact any other business that may legally come before said meeting.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to dissolve the meeting at 7:47 p.m.

Registered voters attending the meeting were 81. Counters and checkers for the meeting were appointed by Town Clerk Frank H. Weatherby.

A true record.

ATTEST:

Frank H. Weatherby
Town Clerk

TRANSFERS

Article 1	\$24,348.00
Article 2	5,200.00
Article 3	7,128.29
Article 4	3,614.00

TOTAL TO BE TRANSFERRED

\$40,290.29

TOWN CLERK

BIRTHS AS RECORDED IN 1986

Oct. 19, 1985	Sarah Marie Shade	Russell L. Shade
Dec. 24, 1985	Maggie Ann Griffiths	Debra M. M. Shade
Nov. 18, 1985	Laura Louise Guarino	William M. Griffiths
Dec. 11, 1985	Alicia Monique Elsabee	Barbara A. O. Griffiths
Dec. 24, 1985	Benjamin Andrew Chadwick	Daniel J. Guarino
Jan. 11, 1986	Adam Robert Hansen	Louise D. J. Guarino
Jan. 21, 1986	Amy Kathleen Zolla	Farid Elsabee
Jan. 14, 1986	Richard Ryan Vorias	Patricia M. Prawlucki
Feb. 1, 1986	Bryan Barry Field	Andrew C. Chadwick
Jan. 23, 1986	Cherie M. Hendrickson	Jeannine A. F. Chadwick
Feb. 3, 1986	Philip John Carnovale	Robert W. Hansen
Jan. 3, 1986	Alexander Charles Ebert	Cheryl A. G. Hansen
Jan. 28, 1986	Meredith Allison Wing	David R. Zolla
Jan. 30, 1986	Garrett LeRoy Faulkner	Kathleen M. Zolla
Jan. 31, 1986	Justin David Cumming	Richard J. Vorias
Feb. 10, 1986	Jennifer Kate Nestor	Patricia M. G. Vorias
Feb. 13, 1986	Casey Genevieve Fischer	Kevin J. Field
Feb. 18, 1986	Courtney Jameson Townsend	Dianne G. B. Field
Mar. 14, 1986	Hannah Traerup White	George Paul Hendrickson, Jr.
Mar. 3, 1986	Peter Hixon Glore	Christine M. L. Hendrickson
Mar. 13, 1986	Sara Elisabeth Beaton	Philip M. Carnovale
Mar. 16, 1986	Keith Koster	Judy M. R. Carnovale
Mar. 20, 1986	Alyssa Morgan Dusel	Charles T. Ebert, Jr.
Feb. 6, 1986	Curtis Wayne Beasley	Dorothea V. T. Ebert
Mar. 5, 1986	Rowan Amelia Elise Swanson	Darman A. Wing
		Joan E. W. Wing
		David P. Faulkner
		Peggy A. R. Faulkner
		Robert D. Cumming
		Carolyn L. Jensen
		Francis Gerald Nestor
		Linda A. M. Nestor
		Gery J. Fischer
		Jane K. Fischer
		James P. Townsend
		Carol M. Townsend
		Michael E. White
		Anne T. Pedersen
		Frederick H. Glore
		Constance D. P. Glore
		Gary S. Beaton
		Kathleen M. W. Beaton
		Richard Koster, Sr.
		Eileen J. C. Koster
		Thomas M. Dusel
		Diana K. Dusel
		Wayne F. Beasley
		Sophia A. F. Beasley
		Robert P. Swanson
		Sandra D. F. W. Swanson

Apr. 18, 1986	Brendon Francis Nay	Ralph H. Nay, III Mary Anne M. Nay
Apr. 26, 1986	Allen Broderick Hatfield	David A. Hatfield Elaine R. C. Hatfield
May 4, 1986	Jason Earl Taylor	Richard F. Taylor Nancy S. K. Taylor
May 12, 1986	Kate Elizabeth Flanders	Donald C. Flanders Susan M. G. Flanders
May 19, 1986	Stephanie Robin LeClair	Edmond R. LeClair Robin A. C. LeClair
Apr. 26, 1986	Jessica Rose Urban	Thomas S. Urban Nancy R. H. Urban
Apr. 10, 1986	Kelsey Michaela Quigley	William F. Quigley, Jr. Leslie I. C. Quigley
June 12, 1986	Wesley Nelson Graf	John A. Graf Cynthia A. P. Graf
June 9, 1986	Lucy Fleming Mansfield	Wayne C. Mansfield Nancy J. F. Mansfield
May 9, 1986	Brian Charles Prest	Arthur L. Prest Carole Y. Prest
May 31, 1986	Krista Michelle DeNofrio	Barry E. DeNofrio Jane J. C. DeNofrio
May 28, 1986	Katherine Margaret Craig	John H. Craig, Jr. Theresa A. S. Craig
July 23, 1986	Francois Joaquin Serret	Francois Serret Dalila Y. C. Serret
July 23, 1986	Jean Pierre Serret	Francois Serret Dalila Y. C. Serret
July 4, 1986	Laura Lee Imhoff	Albert C. Imhoff, Jr. Sue Ellen G. Imhoff
June 2, 1986	Thomas Joseph Birmingham, Jr.	Thomas J. Birmingham Pamela L. N. Birmingham
June 11, 1986	Whitney Elizabeth Beauregard	Daniel V. Beauregard Linda K. D. Beauregard
July 7, 1986	Max Brett Tuttmann	Howard R. Tuttmann Melissa L. L. Tuttmann
July 13, 1986	Kyle Carter Arnold	Kenneth C. Arnold, III Sandra K. N. Arnold
July 1, 1986	Sarah Jane Adelman	Richard Adelman Merrill A. C. Adelman
August 6, 1986	Nicholas Joseph Neve	Thomas Neve Karen A. C. Neve
July 6, 1986	Kyle Ann DiVenuti	Scott A. DiVenuti Pamela A. M. DiVenuti
July 26, 1986	Matthew Jay Isison	Gordon J. Isison Eileen G. Isison
June 2, 1986	Emma Nora Garber	Alan J. Garber Elizabeth C. D. Garber
July 4, 1986	Curtis Charles Spiliotis	Peter Charles Spiliotis Diane S. Spiliotis
July 19, 1986	Brianna Leigh Murphy	Dean T. Murphy Robin L. Murphy
June 11, 1986	Scott Cameron Ritchie	Douglas R. Ritchie Debbie M. Ritchie

Aug. 28, 1986	Kathryn Leslie Miller	Robert S. Miller Marci L. Miller
Sept. 16, 1986	David Paul Brustlin	Robert S. Brustlin Laurie P. Brustlin
Sept. 27, 1986	Nicholas Lloyd Bray	Sumner P. Bray, III Cynthia J. L. Bray
Sept. 6, 1986	Jenna Allyson Sweet	Bradley A. Sweet Pamella A. W. Sweet
Aug. 29, 1986	Victoria Marie Belli	John J. Belli Pamela F. B. Belli
Aug. 14, 1986	Margaret Thayer Putnam	Frederick A. Putnam Susan T. F. Putnam
Sept. 15, 1986	Alison Lee Reiff	Gregory L. Reiff Marianne K. B. Reiff
Sept. 15, 1986	Chase Alexander Castner	Peter J. Castner Naomi K. Castner
Oct. 6, 1986	Daniel Picariello, Jr.	Daniel Picariello Leslie A. L. Picariello
July 18, 1986	Michael Rodney Mullaney	Raymond M. Mullaney Kimberley F. Rodney
Nov. 3, 1986	John Sargent Barnard	Chester S. Barnard Cynthia A. P. Barnard
Sept. 12, 1986	Jennifer Grace Lee	Robert E. Lee Grace C. B. Lee
Oct. 26, 1986	Allyson Evyn Gibely	Leonard J. Gibely Jo-Anne S. Gibely
Oct. 28, 1986	Jory Marie Coscia	Barry E. Coscia I'Lan M. B. Coscia
Dec. 12, 1986	Nicholas Anthony Rubino	Frank Rubino, Jr. Debra A. A. Rubino
Oct. 6, 1986	Eric Thurston Lundquist	William A. Lundquist Jane L. Lundquist
Dec. 7, 1986	Kristen Elizabeth Dowling	Michael G. Dowling Elizabeth M. Dowling
Nov. 24, 1986	Ross William Matthei	Keith W. Matthei Allyson M. Matthei
Nov. 9, 1986	Jason Paul Marcotte	Michael R. Marcotte Anne S. Marcotte
Oct. 28, 1986	Chase Alexander Micciche	Peter Micciche Patricia R. Micciche
Nov. 7, 1986	Matthew Parker Manning	John C. Manning Lynn P. Manning
Nov. 14, 1986	Mark Edmond Nelson	Philip E. Nelson Elizabeth M. Nelson
Nov. 27, 1986	Caitrions Loretta Jennings McGovern	Brian A. McGovern Anne E. Jennings
Dec. 27, 1986	Craig Vincent Abbott	Gary B. Abbott Cynthia A. Abbott
June 2, 1986	Emma Nora Garber	Alan J. Garber Elizabeth C. Garber

TOWN CLERK **MARRIAGES AS RECORDED IN 1986**

Mar. 10, 1986	James A. Leo	Boxford
	Janine Warren	
Mar. 16, 1986	Charles A. Matses	Lawrence
	Linda Beaudoin	
May 10, 1986	Lonny Edward Peck	Boxford
	Lisa Louise Baker	
June 7, 1986	Albert A. Simon	Haverhill
	Christine N. Scarpetti	
June 21, 1986	John Joseph Grabowski	Boxford
	Anne Marie Mueller	
June 28, 1986	Richard Spence Lockhart, Jr.	Boxford
	Caroline Olson Dorman	
July 26, 1986	William W. Wakeman, Jr.	Boxford
	Robin Allison Zivanow	
Aug. 10, 1986	Timothy Charles Visel.....	Boxford
	Pamela Allison Slade	
Aug. 9, 1986	James Edward Durney	Boxford
	Kimberly Jane Blair	
Aug. 30, 1986	William F. Foshage, III	North Andover
	Patricia A. Moreau	
Aug. 30, 1986	Ali Mohamed Eltaifa	Boxford
	Anita Denise Charlton	
Sept. 6, 1986	Brian J. Weber	Sudbury
	Lauren Marie Child	
Sept. 20, 1986	James H. Nason	Boxford
	Sandra E. Barrell	
Sept. 6, 1986	James Francis Coleman	Gloucester
	Allison Louise Jenkins	
Dec. 5, 1986	Richard I. Lewis	Peabody
	Cynthia A. Moore	
Dec. 6, 1986	Michael Blaquiere	Boxford
	Marcia Jean Rollins	

TOWN CLERK

DEATHS AS RECORDED IN 1986

Sept. 21, 1985	Robert E. Hebb	60
Jan. 2, 1986	Katherine L. Powers	83
Jan. 10, 1986	Edna Estelle Starrett	80
Mar. 2, 1986	Anne Marie Olga	34
Mar. 19, 1986	Benjamin Joseph Belkus	73
Mar. 10, 1986	Jane S. Chase	87
Mar. 18, 1986	Barbara C. Perley	83
Mar. 19, 1986	Francis Vincent Wade	78
Mar. 31, 1986	Edward Kelty Hutchinson	67
Mar. 31, 1986	Dorothy Miller	75
April 11, 1986	Jennie Wood Cunningham	83
April 3, 1986	Myrtle M. Bush	87
May 27, 1986	Elmer Brewster Chelsey	86
May 21, 1986	John Francis Peterson	77
June 24, 1986	Nelson MacKenzie	84
June 12, 1986	Viola Saia	66
July 1, 1986	Richard H. Parkinson	88
July 1, 1986	Robert B. Parkhurst	104
Aug. 24, 1986	Eva May Annette Lang	93
Aug. 8, 1986	Euphemia Marie Bradley	63
June 22, 1986	Corvin Cianci	48
Oct. 17, 1986	Elizabeth G. Mortimer	86
Nov. 8, 1986	Dorothy E. Adams	82
Oct. 21, 1986	Lillian Rosalind Carey	77

**TOWN CLERK
FISH AND GAME LICENSES - 1986**

38	Resident Citizen Fishing	@ 12.50 =	\$ 475.00
12	Resident Citizen Hunting	@ 12.50 =	150.00
14	Resident Citizen Sporting	@ 19.50 =	273.00
6	Resident Citizen Sporting Over 70	@ FREE	
4	Archery/Primitive Firearms Stamps	@ 5.10 =	20.40
14	Massachusetts Waterfowl Stamps	@ 1.25 =	17.50
88		TOTAL	\$ 935.90
		FEES, TOWN CLERK	35.90
		REMITTED	\$ 900.00

DOG LICENSES - 1986

349	Males	@ 3.00 =	\$1,047.00
50	Females	@ 6.00 =	300.00
417	Spayed Females	@ 3.00 =	1,251.00
8	Kennel (up to 4 dogs)	@ 10.00 =	80.00
11	Kennel (up to 10 dogs)	@ 25.00 =	275.00
6	Kennel (over 10 dogs)	@ 50.00 =	300.00
841		TOTAL	\$3,253.00
		FEES, TOWN CLERK	630.75
		REMITTED	\$2,622.25

Late Fees collected and remitted to the General Fund \$756.00.

This report includes licenses and late fees collected for 1984, 1985, and 1986.

FINANCE

**Combined Financial Statements
And Additional Financial Information**

Board of Assessors

Finance Committee

Tax Collector

Treasurer

TOWN OF BOXFORD
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS
JUNE 30, 1986

	GOVERNMENTAL FUND TYPES			FIDUCIARY ACCOUNT GROUPS	
	General Fund	Special Revenue Fund	Capital Projects Fund	Trust and Agency Funds	Long-Term Debt Group of Accounts
ASSETS					Total (Memorandum Only)
Cash and cash equivalents	\$1,557,795	\$116,130	\$139,969	\$285,356	\$2,099,250
Receivables:					
Real estate and personal property taxes	55,872				55,872
Motor vehicle excise	86,089				86,089
Tax liens	19,144				19,144
Boat excise	84				84
Other receivable		1,907			1,907
Provision for abatements and exemptions	(76,680)				(76,680)
Total Receivables	84,509	1,907			86,416
Taxes in litigation	1,590				1,590
Amount to be provided for payment of long term debt					
TOTAL ASSETS	\$1,643,894	\$118,037	\$139,969	\$285,356	\$2,187,256

LIABILITIES AND FUND EQUITY					
Liabilities:					
Warrants payable	\$ 89,409				\$ 89,409
Accrued payroll and withholdings	42,533				42,533
Other liabilities		\$ 2,267		\$ 35,056	37,323

Deferred revenue - property	(20,807)			(20,807)
Deferred revenue - motor vehicle	86,089			86,089
Other deferred revenue	20,818			20,818
Bonds payable				\$637,400
Total Liabilities	218,042	2,267	35,056	892,765
Fund equity:				
Reserved for encumbrances	6,781			6,781
Reserved for extraordinary and unforeseen expenditures	491,125			491,125
Reserved for petty cash	825			825
Reserved for appropriation	282,314	2,687		285,001
Reserved for expenditures			250,300	390,269
Unreserved	644,807	113,083		757,890
Total fund equity	1,425,852	115,770	250,300	1,931,891
TOTAL LIABILITIES AND FUNDEQUITY	\$1,643,894	\$118,037	\$285,356	\$2,824,656

See accompanying notes.

TOWN OF BOXFORD

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

ALL GOVERNMENTAL FUND TYPES AND TRUST FUNDS

Year ended June 30, 1986

GOVERNMENTAL FUND TYPES

	General Fund	Special Revenue Fund	Capital Project Fund	Trust And Agency Funds	Total (Memoran- dum Only)
REVENUES:					
Real estate and personal property taxes	\$3,929,711				\$3,929,711
Motor vehicle excise	404,875				404,875
Penalties and interest	16,665				16,665
Tax liens and foreclosures	17,500				17,500
Nonenterprise charges for services	6,314	\$ 66,185			72,499
Licenses and permits	66,647				66,647
Departmental	17,122				17,122
Intergovernmental	918,786	215,077			1,133,863
Earnings on investments	68,628	4,203		\$ 8,757	81,588
Other local revenues	1,808	16,630		33,912	52,350
TOTAL REVENUES	5,448,056	302,095		42,669	5,792,820

EXPENDITURES:					
General government	227,138	44,334			271,472
Public safety	664,191				664,191
Public works	535,607		\$ 41,325		576,932
Municipal maintenance	17,667				17,667
Public service	40,984				40,984

Community development	14,172			14,172
Community service	14,978			216,079
School	3,204,794	201,101		3,467,795
Debt service	106,478	120,996		106,478
Retirement	1,331			1,331
Library	99,528			99,528
Insurance, employee benefits and miscellaneous	150,766			150,766
State and county charges	234,415			234,415
Trust funds			55,408	55,408
TOTAL EXPENDITURES	5,312,049	165,330	384,431	5,917,218
OTHER FINANCING SOURCES (Uses):				
Bond proceeds				524,400
Interfund transfers	(16,365)			-0-
Other (disposition of fixed assets)	7,454	(57,635)		7,454
TOTAL OTHER FINANCING SOURCES (Uses)	(8,911)	(57,635)	524,400	531,854
EXCESS OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES				
FUND BALANCES, JULY 1, 1985	127,096	79,130	139,969	407,456
	1,298,756	100,848	-0-	1,525,835
FUND BALANCES, JUNE 30, 1986	\$1,425,852	\$179,978	\$139,969	\$1,933,291

See accompanying notes.

TOWN OF BOXFORD
STATEMENT OF REVENUES AND EXPENDITURES
BUDGET AND ACTUAL - GENERAL FUND
Year ended June 30, 1986

GENERAL FUND

	Budget	Actual
Revenues:		
Real estate and personal property taxes	\$4,002,071	\$3,929,711
Motor vehicle excise	250,000	404,875
Penalties and interest		16,665
Tax liens and foreclosures		17,500
Nonenterprise charges for services		6,314
Licenses and permits	78,000	66,647
Departmental	10,500	17,122
Intergovernmental	897,338	918,786
Earnings on investments	65,000	68,628
Other local revenues	300	1,808
Total revenues	<u>\$5,303,209</u>	<u>\$5,448,056</u>

Expenditures:

General government	\$ 206,644	\$ 227,138
Public safety	673,642	664,191
Public works	555,829	535,607
Municipal maintenance	19,790	17,667
Public service	39,444	40,984
Community development	14,172	14,172
Community service	14,223	14,978
School	3,209,121	3,204,794
Debt service	96,562	106,478
Retirement	1,250	1,331
Library	100,108	99,528
Insurance, employee benefits and miscellaneous	149,213	150,766
State and county charges	249,317	234,415
Total expenditures	<u>\$5,329,315</u>	<u>\$5,312,049</u>

See accompanying notes.

TOWN OF BOXFORD
COMBINING BALANCE SHEET
ALL SPECIAL REVENUE FUNDS
June 30, 1986

	Revenue Sharing Fund	School Lunch Fund	Education Funds	Other Funds	Total
ASSETS					
Cash	\$57,853	\$4,179	\$8,939	\$45,159	\$116,130
Receivables				1,907	1,907
TOTAL ASSETS	\$57,853	\$4,179	\$8,939	\$47,066	\$118,037
LIABILITIES AND FUND EQUITY					
Due to Commonwealth of Massachusetts			\$ 432	\$ 1,835	\$ 2,267
Unreserved fund balances:					
Revenue sharing	\$57,853				57,853
School lunch		\$4,179			4,179
Highway grants				33,049	33,049
Education grants			8,507		8,507
Council on aging				3,520	3,520
State grants				4,031	4,031
Revolving funds				1,944	1,944
Reserved for appropriation				2,687	2,687
Library grants					
TOTAL LIABILITIES AND FUND EQUITY	\$57,853	\$4,179	\$8,939	\$47,066	\$118,037

See accompanying notes.

TOWN OF BOXFORD
COMBINING STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES - ALL SPECIAL REVENUE FUNDS
Year ended June 30, 1986

	Revenue Sharing Fund	School Lunch Fund	Education Funds	Other Funds	Total
REVENUES:					
Nonenterprise charges for services		\$48,863	\$13,441	\$ 3,881	\$ 66,185
Intergovernmental	\$51,082	14,724	47,953	101,318	215,077
Earnings on investments	3,336			867	4,203
Other local revenues				16,630	16,630
TOTAL REVENUES	54,418	63,587	61,394	122,696	302,095
EXPENDITURES:					
General government				44,334	44,334
School		67,236	53,760		120,996
TOTAL EXPENDITURES		67,236	53,760	44,334	165,330
EXCESS (DEFICIT) OF REVENUES OVER (UNDER) EXPENDITURES	54,418	(3,649)	7,634	78,362	136,765
OTHER FINANCING SOURCES:					
Interfund transfers	(57,635)				(57,635)

EXCESS (DEFICIT) OF REVENUES AND OTHER
SOURCES OVER (UNDER) EXPENDITURES
AND OTHER USES

FUND BALANCES, JULY 1, 1985

FUND BALANCES, JUNE 30, 1986

(3,217)	(3,649)	7,634	78,362	79,130
61,070	7,828	1,257	30,693	100,848
\$57,853	\$ 4,179	\$ 8,891	\$109,055	\$179,978

See accompanying notes.

TOWN OF BOXFORD
NOTES TO FINANCIAL STATEMENTS
June 30, 1986

1. Summary of significant accounting policies

The accompanying financial statement have been prepared in conformity with the accounting practices prescribed by the Uniform Municipal Accounting System (Uniform System) promulgated by the Commonwealth of Massachusetts Department of Revenue for 1986. The significant accounting practices required by the Uniform System and followed by the Town of Boxford are presented below. Accounting requirements of the Uniform System vary in some respects from generally accepted accounting principles. A summary of the significant differences is presented in Notes 2.

Fund accounting

Financial transactions of the Town are recorded in the following funds and accounts:

General Fund - An accounting for all transactions not properly accounted for in other prescribed funds and accounts.

Special Revenue Fund - An accounting for revenues legally restricted for specified current operating expenditures, which include the following:

Revenue Sharing Fund
School Lunch Fund
Education Funds
Other Funds

Capital Projects Fund - An accounting for transactions related to receipts and disbursements of funds used for the acquisition, construction or improvements of major capital facilities.

Trust Funds - An accounting for trust funds received by the Town and investment funds of the Town. In most cases, restrictions have been placed on the use of these funds by the grantors.

Long-term Debt Group of Accounts - An accounting for unmatured long-term general obligation bonds.

Revenue Recognition

Real estate and personal property tax revenues are recorded on a modified accrual basis. All other revenues for all funds are recorded as revenues when received in cash. Accounts receivable balances related to other revenues are offset by a reserve until collected.

Expenditures, encumbrances and appropriation balances

Expenditures are recorded on a cash basis. Special articles, principally capital projects and other non-recurring appropriations, voted at Town Meeting are reserved as expenditures from fund balances. These appropriations do not lapse at year-end and continue until expended or closed to unreserved fund balance.

2. Generally accepted accounting principles

The significant differences between the accounting practices applied in preparing the accompanying financial statements (see Note 1) and generally accepted accounting principles (GAAP) are set forth below. It is not practical to quantify the effects of the differences on the accompanying financial statements.

Fund accounting

GAAP requires the segregation and reporting of all financial transactions in eight types of funds and two groups of accounts. Financial transactions for the following types of activities are accounted for by the Town on a basis which differs from GAAP:

Payments of principal and interest on long-term debt issues are presently recorded in the General Fund. GAAP requires that such payments be accounted for in Debt Service Funds.

Costs of services to the general public where all or most of the costs are collected in the form of user charges are recorded in the General Fund. GAAP requires that such transactions be accounted for in Enterprise Funds.

In addition, GAAP requires that a General Fixed Asset Group of Accounts be maintained to provide historical cost information for property, buildings and equipment. Such information is not required, but is suggested by the Uniform System.

Expense recognition

Pursuant to provisions of the Massachusetts General Laws, the Town recognizes as an expenditure its share of unemployment compensation costs on a pay-as-you-go basis. GAAP requires that such costs be accounted for on an accrual basis as benefits are earned by employees.

GAAP requires that expense accruals be made to reflect the liability which exists for vacation and sick time which has been earned by employees but not taken. No such accrual has been made as the amount is not estimable.

3. Bonds Payable

	Outstanding 7/1/85	Issued This Fiscal Year	Retired This Fiscal Year	Outstanding 6/30/86	Interest This Fiscal Year
School Loans:					
Spofford Pond Roof		\$145,000		\$145,000	\$ 4,350
Land Acquisition Notes	\$109,500		\$36,500	73,000	6,022
Landfill Improvement Loan		150,000		150,000	5,250
Building Loans:					
Old Town Hall Renovation		229,400		229,400	8,316
Library Improvement Notes	80,000		40,000	40,000	6,040
TOTAL BONDS PAYABLE	\$189,500	\$524,400	\$76,500	\$637,400	\$29,978

Note: In addition to the bonds outstanding at June 30, 1986, the Town has an additional borrowing capacity of \$176,690 which represents loans authorized at the annual Town Meeting, but not yet issued.

4. Warrant Articles

Warrant article are appropriated at Town Meetings and represent nonrecurring projects and expenditures which are in addition to the annual operating budget. Warrant article balances do not lapse at year-end, and may be carried over indefinitely. The warrant article expenditures detail for 1986 is as follows:

Article 18, 5/12/81, Preserve Town Records	\$ 485
Article 3, 5/10/83, STM, Recon. Bare Hill Rd.	2,506
Article 7, 5/10/83, Boxford Town Library	599
Article 1, 11/7/83, STM, Chpt. 90 - 84 Allot.	2,182
Article 10, 5/10/83, Recon. Bare Hill - Middleton	7,910
Article 11, 5/10/83, Drainage Town Roads	1,613
Article 19, 5/10/83, Maint. of Ballfields	1,269
Article 20, 5/10/83, Dev. Rights-Morss & Alderbrk.	12,000
Article 24, 5/10/83, Boxford Tri-centennial	200
Article 26, 5/10/83, Computerize Town Records	44
Article 7, 5/8/84, Boxford Town Library	249
Article 10, 5/8/84, Drainage Town Roads	5,682
Article 12, 5/8/84, Census 1985	967
Article 20, 5/8/84, Removal of Brush	6,387
Article 21, 5/8/84, Maint. Town Bldgs.	1,370
Article 34, 5/8/84, Energy Cons. DPW Garage	2,963
Article 35, 5/8/84, Arch. Plan. - Ren. Old Town Hall	779
Article 40, 5/8/84, Renov. Camp Sacajewea	1,459
Article 46, 5/8/84, Renov. W. Library	3,800
Article 3, 5/14/85, STM, Landscape Fire Sta.	4,092
Article 5, 5/14/85, Boxford Town Libraries	2,429
Article 6, 5/14/85, Boxford Town Libraries	800
Article 8, 5/14/85, Renov. Landfill	41,325
Article 9, 5/14/85, Recon. & Resurf. Rds.	130,000
Article 10, 5/14/85, New Backhoe	2,868
Article 11, 5/14/85, Spofford Roof	142,005
Article 14, 5/14/85, Police Cruisers	25,970
Article 15, 5/14/85, New Breathalyzer	3,935
Article 16, 5/14/85, New Dump Truck	23,262
Article 17, 5/14/85, Dump Body - Sander	14,934
Article 18, 5/14/85, High Freq. Radio	19,629
Article 19, 5/14/85, Video Recorder & Camera	1,115
Article 20, 5/14/85, New Fire Engine	72,450
Article 21, 5/14/85, Jaws of Life	7,900
Article 22, 5/14/85, Tri-Town Council	8,570
Article 24, 5/14/85, Renov. Old Town Hall	201,101
Article 28, 5/14/85, Heating-Police Station	13,014
Article 29, 5/14/85, New Gates-Stiles Pond	2,000
Article 31, 5/14/85, Personnel Wage Eval.	9,826
Article 35, 5/14/85, Help Abused Women	500
Article 1, 11/19/85, STM, Bills of Charge	1,121
Article 2, 11/19/85, STM, Hurricane Gloria	393
Article 11, 11/19/85, STM, Bldg. Insp. File Cab.	2,627
Article 15, 11/19/85, STM, T. Clerk Computer	4,431
Article 2, 5/13/86, STM, Resurf. Roads	9,689
Article 3, 5/13/86, STM, Comm. Ctr. Parking	1,393
	<hr/>
	\$799,843

TOWN OF BOXFORD
DETAILED STATEMENT OF REVENUES - GENERAL FUND
Year Ended June 30, 1986

Real estate and personal property taxes:		
1984 and prior	\$ 1,981	
1985	57,222	
1986	3,893,602	
Refunds	<u>(23,094)</u>	\$3,929,711
Motor vehicle excise:		
1984 and prior	2,911	
1985	129,086	
1986	281,161	
Refunds	<u>(8,283)</u>	404,875
Penalties and interest		16,665
Tax liens and foreclosures		17,500
Non-enterprise charges for services:		
Library copy machine	2,917	
Dog license late fees	1,380	
Parking fines	1,315	
Police detail administration fee	472	
Rental on town buildings	<u>230</u>	6,314
Licenses and permits:		
Board of health permits	11,845	
Smoke detector inspections	1,516	
Building permits	39,966	
Electrical permits	<u>13,320</u>	66,647
Departmental:		
Selectmen	237	
Town clerk	1,352	
Planning board	5,900	
Board of appeals	1,075	
Conservation committee	850	
Other	<u>7,708</u>	17,122
Intergovernmental:		
Revenues from the state:		
Loss of taxes on land	21,731	
Abatements to veterans	3,622	
Abatements to blind	88	
Abatements to elderly	2,007	
Veterans' benefits	292	
Highway reconstruction and maintenance	39,969	
Additional assistance	276,804	
Lottery, beano and charity	85,019	
Highway fund	91,917	
Non-MDC communities	3,827	

Pupil transportation	68,710	
State education aid	265,794	
Other revenue from the state	<u>10,145</u>	869,925
Revenues from other governments:		
Court fines	47,300	
Dog license refund	<u>1,561</u>	48,861
Earnings on investments		68,628
Other local revenues		<u>1,808</u>
Total General Fund Receipts		<u><u>\$5,448,056</u></u>

TOWN OF BOXFORD
REPORT OF CURRENT YEAR APPROPRIATIONS
Year Ended June 30, 1986

	Appropriation	**Expended	Reserve Fund Transfer
General Government			
Selectmen	\$ 49,511	\$ 56,694	\$ 4,800
Town Clerk	8,126	7,881	
Registrars	2,595	2,551	
Elections	2,200	2,070	
Town Counsel	12,000	14,125	1,288
Planning Board	3,150	2,860	
Board of Appeals	1,000	850	
Recreation Committee	9,495	10,050	550
North Shore Mental Health	2,832	2,832	
Council on Aging	3,396	3,580	108
Conservation Commission	675	824	250
Board of Health	18,591	19,372	739
Historic District Commission	50		
Total	\$ 113,621	\$ 123,689	\$ 7,735
Finance			
Accountant	* 40,191	43,523	3,584
Assessors	38,326	36,044	
Finance Committee	925	103	
Treasurer	9,955	10,188	247
Tax Collector	20,173	21,221	1,094
Interest on Loans	11,000		
Total	120,570	111,079	4,925
Public Safety			
Police - Salary	* 276,412	258,861	10,000
Police - All Other	* 70,963	73,410	
Fire	* 52,953	55,003	5,783
Communications	80,049	82,147	1,264
Dog Officer	2,850	1,238	
Parking Clerk	950	950	
Ambulance Service	11,728	10,991	
Total	495,905	482,600	17,047
Education			
Library	* 92,231	92,231	134
Elementary Schools	1,449,522	1,448,401	
Masconomet	1,734,527	1,731,321	
North Shore Vocational	25,072	25,072	
Total	3,301,352	3,297,025	134
Town Maintenance			
DPW - Salary	* 126,834	130,411	3,860
DPW - Materials	115,861	109,754	

DPW - All Other	*	114,103	97,128	
Building Maintenance - Salary		16,790	16,693	
Building Maintenance - Supplies		3,000	3,000	
Cemeteries		1,250	700	
Moth Suppression		1,500		
Total		379,338	357,686	3,860
Inspectors				
Animal		890	890	
Building		7,000	7,242	242
Electrical		5,000	7,500	2,500
Gas		400	400	
Total		13,290	16,032	2,742
Insurance and Pensions				
Health and Life Insurance		58,000	57,813	100
General Insurance	*	91,213	95,203	
Veterans' Benefits		1,500	508	
Retirement Pension		1,250	1,331	81
Total		151,963	154,855	181
Grand Total Town Budget		<u>\$4,576,039</u>	<u>\$4,542,966</u>	<u>\$36,624</u>

* Includes appropriations from special town meeting articles totalling \$119,445.

** Includes encumbrances totalling \$6,781.

1986 ANNUAL REPORT ASSESSOR'S OFFICE

In anticipation of the State mandated tri-annual revaluation this year, the Board of Assessors made a canvass of every house in Town during the late fall and early winter. This was in addition to our measuring new construction and additions to existing houses. Approximately 53 new houses were added to the tax base in 1986.

Below is the recapitulation sheet from last year which details the computation of the fiscal year 1987 tax rate of \$15.33.

Respectfully submitted,
Joan H. Behrens, Chairman
Clinton E. French
Charles W. Nichols

THE COMMONWEALTH OF MASSACHUSETTS
Department of Revenue
TAX RATE RECAPITULATION OF
TOWN OF BOXFORD

FISCAL 1987

I. TAX RATE SUMMARY

A. Total Amount to be Raised (from Part II Item E)	\$6,177,972.57
B. Total Estimated Receipts and Revenue from Other Sources (from Part III Item E)	1,602,736.66
C. Net Amount to be Raised by Taxation (subtract B from A)	4,575,235.91
D. Classified Tax Levies and Rates.	

(A) Class	(B) Levy Percentage	(C) Levy by Class	(D) Valuation Class	(E) Tax Rates (C)÷(D) x 1000
I Residential	97.3523	\$4,454,097.39	\$290,547,685	\$15.33
II Open Space	.3285	15,029.65	980,427	15.33
III Commercial	.8066	36,903.85	2,407,354	15.33
IV Industrial	-	-	-	-
V Pers. Prop.	1.5126	69,205.02	4,514,365	15.33
TOTAL	100%	\$4,575,235.91	\$298,449,831	
E. Real Property Tax (add Column (C) Class I II III IV)				\$4,506,030.89
F. Personal Property Tax (Column (C) Class V)				69,205.02
G. Total Taxes Levied on Property (E + F)				<u>\$4,575,235.91</u>

Board of Assessors of Town of Boxford

Sept. 17, 1986

Tel. No. 887-3674

Joan H. Behrens, Chairman
Clinton E. French
Charles W. Nichols

II. AMOUNT TO BE RAISED

A. APPROPRIATIONS (Enter total of col. (b) through Col. (f) from Schedule B, Page 4 Do not include total of Col. (g) from Schedule B)	\$5,390,423.58
B. OTHER LOCAL EXPENDITURES (Not Requiring Appropriations)	
1. Amounts certified by Collector and Treasurer for tax title purposes — attach copy of certification	\$ 4,500.00
2. Debt and interest charges matured and maturing not included in Schedule B — attach explanation of cause	\$225,934.25
3. Final court judgments — attach listing	\$ 0
4. Total of overlay deficits of prior years — attach detailed schedule	\$ 0
5. Total Cherry Sheet Offsets — enter from C.S. 1-ER, Part B, subtotal, Education offset items, plus Part C, Line 3, Water Pollution	

Abatements and Line 4, Cost of Chemicals for Water Pollution Control	\$ 56,143.00	
6. Revenue deficits	0	
7. Offset receipts "deficits" Ch. 44, Sec. 53E	\$ 0	
Other amounts required to be raised:		
8. Veterans' Service District	\$ 4,244.75	
9. Essex County Retirement	\$124,628.00	
Total B (Total Lines 1 through 9)		\$ 415,450.00
C. STATE AND COUNTY CHARGES		
From Cherry Sheet Estimated <i>Charges</i>		
(Form C.S. 1-EC, Part E)		
Total Column one plus Column two)		\$ 147,560.00
D. ALLOWANCE FOR ABATEMENTS AND EXEMPTIONS (OVERLAY)		<u>\$ 224,538.99</u>
E. TOTAL AMOUNT TO BE RAISED (Total of Items A through D.		
Enter here and on Line 1A, Page one)		<u><u>\$6,177,972.57</u></u>

III. ESTIMATED RECEIPTS AND REVENUE FROM OTHER SOURCES

A. ESTIMATED RECEIPTS FROM STATE		
1. Cherry Sheet Estimated <i>Receipts</i>		
(Form C.S. 1-ER, Part D)	\$868,616.00	
2. Cherry Sheet Estimated <i>Charges</i>		
(Form C.S. 1-EC, Part E, Column 3		
Prior Year Overestimates to be used as available funds)	\$ 0	
Total A (Total of Lines 1 and 2)		\$ 868,616.00
B. ESTIMATED RECEIPTS — LOCAL		
1. Local Estimated Receipts		
(Schedule A, Col. b, Line 26)	\$573,230.00	
2. Offset Receipts		
(Schedule A-1, Col. b, Line 12)	\$ 0	
Total B (Total of Lines 1 and 2)		\$ 573,230.00
C. FREE CASH AND OTHER REVENUE SOURCES APPROPRIATED FOR PARTICULAR PURPOSES		
1. Free Cash (Schedule B, Col. c)	\$ 74,012.69	
2. Other Available Funds		
(Schedule B, Col. d)—Specify source	\$ 68,059.57	
3. Revenue Sharing (Schedule B, Col. e)	\$ 18,818.40	
Total C (Total of Lines 1 through 3)		\$ 160,890.66
D. FREE CASH AND OTHER REVENUE USED SPECIFICALLY TO REDUCE THE TAX RATE		
1. Free Cash	\$ 0	
2. Municipal Light Surplus	\$ 0	
3. Other Revenue Sources (Specify)	\$ 0	
Total D (Total of Lines 1 through 3)		<u>\$ 0</u>
E. TOTAL ESTIMATED RECEIPTS AND REVENUE FROM OTHER SOURCES		
(Total of Items A through D. Enter here and on Line 1B, Page one)		<u><u>\$1,602,736.66</u></u>

	(a) Actual Receipts Fiscal — 1986	(b) Estimated** Receipts Fiscal — 1987
SCHEDULE A. LOCAL RECEIPTS NOT ALLOCATED*		
1. Motor Vehicle Excise	\$405,441.26	\$375,000.00
2. Other Excise		
3. Penalties and Interest on Taxes and Excises	16,664.84	15,000.00
4. Payments in Lieu of Taxes		
5. Charges for Services — Water		
6. Charges for Services — Sewer		
7. Charges for Services — Hospital		
8. Charges for Services — Trash Disposal		
9. Other Charges for Services		
10. Fees		
11. Rentals	404.30	380.00
12. Departmental Revenue — Schools	40.00	200.00
13. Departmental Revenue — Libraries	2,917.26	2,650.00
14. Departmental Revenue — Cemeteries		
15. Departmental Revenue — Recreation		
16. Other Departmental Revenue	9,885.68	9,000.00
17. Licenses and Permits	68,482.50	65,000.00
18. Special Assessments		
19. Fines and Forfeits	48,715.00	44,000.00
20. Investment Income	68,627.57	62,000.00
21.		
22.		
23.		
24.		
25.		
26. Totals	<u>\$621,178.41</u>	<u>\$573,230.00</u>

I hereby certify that the actual receipts from the preceding fiscal year as shown in Column (a) are, to the best of my knowledge and belief, true, correct and complete, and I further certify that I have examined the entries made on page 4 of the fiscal 1987 tax rate recapitulation form by the city, town or district clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met including any adjustments to reflect the use of offset receipts.

August 8, 1986

D. Polites
Accounting Office

Tel. No. 887-8181

* Receipts voted by the City Council or Town Meeting as offsets to the appropriation of a specific department listed on Schedule A-1 filed with and approved by the Director of Accounts *must not* be included in Column (b).

** If the total and/or individual items in Column (b) exceed the total and, or individual items in Column (a), factual support for the increase must be submitted in writing for approval of the Commissioner of Revenue.

SCHEDULE B. CERTIFICATION OF APPROPRIATIONS AND SOURCE OF FUNDING

APPROPRIATIONS

City Council or Town Meeting Dates	FY*	(a)	(b)	(c)	(d)	(e)	(f)	(g)
		Gross** Appropriations Of Each Meeting	From Tax Levy	From Free Cash	From Other Available Funds (Indicate Source)	From Revenue Sharing	From Offset Receipts C.44, S.53E	Borrowing
11/19/85	86	\$ 66,320.69	\$	\$26,582.69	*\$39,738.00	\$	\$	\$
					* 38,638.00 1,100.00	Overlay Surplus reserve Old Town Meeting Articles		
5/13/86	86	61,850.00		47,430.00	14,420.00	Overlay Surplus		
5/13/86	87	5,262,252.89	5,229,532.92		* 13,901.57	18,818.40		
					* 2,687.00	State Aid		
					1,560.89	Dog Licenses		
					9,653.68	Transfer from Old Town Meeting Articles		
Totals		\$5,390,423.58	\$5,229,532.92	\$74,012.69	\$68,059.57	\$18,818.40	\$	\$

* Enter in this column the fiscal year to which the appropriation relates, i.e., fiscal year 1986 or fiscal 1987.

** Appropriations included in Column (a) must not be offset by local receipts (Schedule A) or any other funding source. Appropriations must be entered in **Gross** in order to avoid a duplication in the use of estimated or other sources of receipts.

I hereby certify that the foregoing appropriations and the provisions for meeting the same are as voted and correctly reflect the use of offset receipts.

Town of Boxford

Sept. 25, 1986

Frank H. Weatherby
Clerk

Tel. No. 887-8181

REPORT OF BOXFORD FINANCE COMMITTEE

1986

At year-end, the Town remains in fairly sound fiscal shape, due almost entirely to three factors:

1. Additional tax revenues generated by the continuing outburst of new homes. As available and buildable land disappears, **it is not anticipated that this source of funds will continue - certainly not at the current level.**
2. Healthy additions of State Aid. The Legislature, aware of the problems encountered by cities and towns after passage of Prop. 2½, has seen to it that considerable help has been sent. **The future of this is most uncertain, as State budget - capping efforts continue.**
3. The outstanding efforts by our Town Treasurer to reduce outstanding taxes due the Town to a minimal figure, and to keep it there.

The bold sentences above represent the clouds on Boxford's fiscal horizon, when looked at in conjunction with the following facts:

- A. Since passage of Prop. 2½, our Town Budget/Expenditure has grown from \$3.1 Million to just under \$5 Million, an average annual increase of 8.3%. In recent years, the picture is not even **that** good:

FY	% change from prior years
1985	+ 7.0%
1986	+10.7%
1987	+ 9.8%

It must be kept in mind that, under Prop. 2½, we can only raise and appropriate a 2½% increase each year; the balance must come from "someone else" - either additional sources of revenue, or reserves (and, these are **not limitless**).

- B. Education, long a Boxford priority, still consumes a large portion of the budget, and promises to continue doing so as the population increases and the facilities age. It should be pointed out, however, that educational costs since 1980 have increased at a **lower** annual rate than total costs (+6.9% vs. 8.3%, with Masconomet increasing at a rate of +5.7%), and that the Education **portion** of the total budget has decreased from 76.8% to 71.2%.

We have instructed all Budgeting Units that the FY '88 budgets should be "zero-based", and that any increases must be justified on the basis of (a) increased services and/or (b) documented price/salary increases; our goal is to produce a "no-frills" budget for the Town of Boxford which will support only those services which are needed and desired by Boxford taxpayers, in a fiscal environment which continues to be dominated by Proposition 2½. The Finance Committee is working closely with the Board of Selectmen and the Personnel Board to achieve that goal.

Peter K. Race, Chairman
Stephen A. Davis, Vice Chairman
Thomas M. Blake
Ruth N. Bortzfield
Richard Ulman

TREASURER-TAX COLLECTOR

REPORT FOR FISCAL YEAR ENDING JUNE 30, 1986

1. Cash Balances in the custody of the Town Treasurer as at June 30, 1986 were as follows:

General Fund Cash	\$1,673,961.58
Trust and Restricted Funds	335,054.06
Total	<u>\$2,009,015.64</u>

In addition to the above Petty Cash Advances to Town Departments totalled \$825.00.

2. Interest Income earned during the Year Ended June 30, 1986 was as follows:

Investment of General Fund Cash	\$ 68,078.47
Trust and Restricted Funds	14,876.75
Collected on Delinquent Taxes	16,941.98
Total	<u>\$ 99,897.20</u>

3. Notes Payable outstanding as at June 30, 1986 were as follows:

For	Rate	Amount
Boxford Town Library	7.50%	\$ 40,000.00
Land Acquisition Stiles Pond	6.60%	73,000.00
Spofford Pond School Roof	6.00%	116,000.00
Old Town Hall Renovations	7.25%	180,000.00
Sanitary Land Fill	7.00%	120,000.00
Total		<u>\$ 529,000.00</u>

4. Because of our strong cash position it was not necessary to borrow in Anticipation of Revenue during the Fiscal Year Ending June 30, 1986.

5. Again during the year ended June 30, 1986 special attention was given to productive investment of cash deposits. Because we earn interest on a daily basis under our investment program special emphasis is placed on prompt deposits of all cash receipts.

6. Tax Collections were good during the year. Some delinquent Real Estate taxes were advertised for Tax Title and this seems to bring good results on collections. It is interesting to note that on the date this report was compiled for submission for the Town Report all Real Estate Taxes due as of 12/31/86 for all prior years (Including FY 6/30/86) were as follows:

Real Estate Taxes due FY 6/30/86	\$ 584.72
Deferred Taxes due Under Chap. 59,41(a)	246.97
Taxes in process of Tax Title	11,465.91
Total	<u>\$ 12,297.30</u>

7. A Schedule of Trust and Restricted Funds for the Year Ending June 30, 1986 is submitted as part of this report.

Respectfully submitted,
Francis F. Perry
Treasurer-Tax Collector

TOWN OF BOXFORD **REPORT OF TOWN TRUST FUNDS AND RESTRICTED FUNDS** **July 1, 1985 THRU June 30, 1986**

Fund	Fund Balances 7-01-85	Receipts	Payments	Fund Balances 6-30-86
Town Farm Fund	\$ 4.10			\$ 4.10
Post War Re-Hab Fund	792.76	\$ 46.30		839.06
Sarah Perley Trust Fund	5,021.05	234.87	\$ 1,000.00	4,255.92
Curtis-Killam Burial Fund	1,219.66	174.94		1,394.60
East Parish Library Fund	4,154.31	279.73		4,434.04
West Parish Library Fund	3,560.92	1,975.67	1,991.06	3,545.53
Emma S. Cote Fund	4,409.70	199.15	1,000.00	3,608.85
Boxford Visiting Nurse Fund	8,968.29	523.83		9,492.12
Town School Fund	4,788.96	3,527.69		8,316.65
Mary Stacy Holmes Fund	5,512.78	135.07	3,200.00	2,447.85
Perley Parkhurst Cole Fund	5,078.11	14,238.02	13,364.00	5,952.13
Conversation Fund	1,182.63	55.76	850.00	388.39
Stabilization Fund	52,573.36	74,174.13		126,747.49
Public Works Highway Fund	20,462.28	63,599.46	21,323.74	62,738.00
Narcotic Fund		121.35		121.35
Barker Trust Fund		3,115.47	528.05	2,587.42
Memorial Gifts to Library		1,029.73	52.06	977.67
Milton Lord Memorial Book Fund		843.00		843.00
League of Women Voters Book Fund		113.83	77.23	36.60
Addl. Polling Hours Fund		154.79		154.79
Tri-Centennial Fund		22,903.66	19,690.32	3,213.34
Tri-Centennial Memorial Park Fund		793.80		793.80
Library Equipment Donation Fund		75.01		75.01

Stevens Foundation	3,159.58		3,159.58
Arts Lottery Fund	130.92	64.66	66.26
Boxford Meadows Sub-Div. Deposit	21,089.05	5,055.86	16,033.19
Memory Hill Sub-Div. Deposit	14,973.85		14,973.85
Federal Revenue Sharing	61,070.47	57,635.00	57,853.47
TOTALS	\$178,799.38	\$125,831.98	\$335,054.06

PUBLIC SAFETY

Civil Defense

Communications

Animal Control Officer

Fire

Police

ANNUAL REPORT CIVIL DEFENSE DEPARTMENT

This past year has been an extremely busy one for the Civil Defense Department. With the help of Ed Smith from the Fire Department and Neil Ouellette from the Police Department, a study was conducted to determine the need of Emergency Medical Services (EMS) in Boxford. The final report, which took several months to complete, was presented to the Board of Selectmen this past summer. As a direct result of that report, a reliable EMS system is now in operation in Boxford, with considerations for future needs. The first phase of the plan, now in effect, calls for a three-tier response for any medical aid; this is to include the Fire Department, the Police Department, and the appropriate ambulance company.

I would like to thank Ed Smith and Neil Ouellette for their hard work and dedication to the completion of this project, and thanks to Judy Smith for typing it.

I would also like to thank the Federal and State Agencies I've been involved with this past year; and to the local Civil Defense agencies for all their help.

As always, I am indebted to the Boxford Police Department, the Boxford Fire Department, and the Boxford Communications Center for their cooperation in all matters.

Respectfully submitted,
Ronald P. Giovannacci
Civil Defense Director

COMMUNICATIONS DEPARTMENT

The Town of Boxford Communications Department submits the following report for 1986.

Man's ever continuing quest to build a better mouse trap surfaced in the Town of Boxford this year in the form of our generator house. It was discovered during annual maintenance that a family of mice had moved in and set up housekeeping. Unfortunately, their only source of sustenance was the wires and insulation of the generator and inside the control panel. These expensive accommodations resulted in the need to immediately repair and replace all damaged equipment. This generator supplies power to the police station and restores emergency communications for public services during our frequent power outages. We are presently planning for a new generator block shed that we hope will be more secure from the threat of sabotage by hungry, homeless mice.

Our department continues to be concerned about the increasing difficulty we face in locating your homes during emergencies. It is the dispatcher on duty who receives your call that must direct emergency services to you during your time of need. We find now that we must spend more valuable time with each caller to determine exactly where you live. This town has grown rapidly in the past few years, as a result some of the New England flavor has been lost in that we no longer know all of you by first name, nor where you live, nor who lived there before you or what the name of their dog was! We are also faced with the variety of names being used for estates and streets, they are never the same, new roads off old roads are only giving way to "Olde _____" and "New _____", extensions that never connect are called extensions. Common driveways present problems as do corner lots with driveways exiting onto two different streets. These are very serious concerns that you should be aware of in dealing with your own emergencies. We urge all residents to post their correct house number in a visible location at the correct entrance to your property. Please assist our public service agencies with this situation which could become a life-or-death concern for any one of us.

Each year at this time, we remind you that if you install burglary and fire alarms in your home they must comply with all town by-laws governing alarm systems. The dispatcher on duty can supply you with a copy of the by-laws upon request. Those residents wishing to have their alarms terminate at the center board must obtain an application form at the Communication Center.

My first year as Communications Director for this town has been interesting and hectic. We are still in need of upgrading our present police communications network with additional planning and purchasing, the fire department is also in need of replacement equipment, some of which has been in use for over twenty years. There are opportunities in newer systems designs and state-of-the-art technology in the field of public service communications. To meet the demands of the community Boxford must take advantage of this technology and continue to move forward in providing the very best system for the town. I will continue to work with all department managers to meet this challenge.

In closing, I would like to thank all members of the Police, Fire and Public Works departments for their cooperation and assistance throughout the past year. I also thank the dispatchers who have worked with this department during the year, their dedication to the department, the town, and their individual professionalism is praiseworthy. I would especially like to show my appreciation to Harriett Cunningham who will be starting her last year of full time employment with this department in July. I hope that the year will be rewarding for her. The following is a list of Communications Department employees, and a statistical report prepared by dispatcher Gail Ciampa.

Respectfully submitted,
Elizabeth Russell
Communications Director

FULL TIME
 Harriett Cunningham
 Gail Ciampa
 Debra Lee Mathison
 Elizabeth Russell

PART TIME
 John Greenler
 Judith Stickney
 Carol Crosscup
 Warren Gould

Neil Themea
 Mark Flyzik
 John Bain
 Robert Blair

Alarms Received	Burglary	Fire	Trouble	True Fire	True Burglary	Total
Leased Line	131	43	151	0	0	325
Dialer	6	2	6	0	0	43
Digital Dialer	85	10	10	0	0	151
Private Alarms	209	6	5	0	1	221
TOTALS	431	61	172	0	2	666
Penalty Fines	First	Second	Third	Fourth	Fifth	Total
Leased Line	19	7	4	0	0	19
Dialer	1	0	0	0	0	1
Digital Dialer	17	4	1	1	0	17
Private Alarm	36	0	0	0	0	36
TOTALS	73	11	5	1	0	73
Telephone Calls	Police	Fire	Comm.	DPW	Wrecker	Amby.
Incoming	17,433	1,870	1,838	664	66	77
Outgoing	2,930	460	673	147	270	120
Toll Calls	483	91	95	36	164	77
TOTALS	20,856	2,421	2,606	847	500	274
Transmissions	Police	Fire	DPW	CB	Amby.	Misc.
TOTALS	40,514	4,758	1,059	25	156	3,347
Ambulance Calls	O'Briens	Shanahans	Lyons	Cruiser	Other	Total
TOTALS	46	30	1	0	0	77
Wrecker Calls	Trombly	Country	Scotties	Other	Other	Total
TOTALS	155	72	10	8	8	245

REPORT OF THE ANIMAL CONTROL OFFICER

The dog population in Boxford is ever increasing. The responsibility and care of these dogs must be borne by their owners. Under our present dog laws, dangerous and nuisance dogs will be ordered restrained and owners who fail to comply will be fined. Dogs that are properly tagged and not creating a nuisance can enjoy the freedom and open spaces of our rural town. However, it is the dog that runs free, often unlicensed, that causes lawsuits, or is tragically killed on the highway.

Unlicensed dogs are often needlessly disposed of due to the neglect and thoughtlessness of their owners. I urge people to license their dogs, thereby making it possible for me to locate the owners should the dog become lost or injured! Owners who do not take the responsibility to license their dogs by April 1, 1987 will be dealt with accordingly.

Licenses for 1987 may be obtained from the Town Clerk at Town Hall. A Rabies Vaccination Certificate, valid within three years, must be presented and the required fee paid.

Stray dogs that are not claimed may be adopted for a fee of \$3.00 and the guarantee of a good home. Anyone wishing to make an adoption may contact me at Weloset Kennels, Rt. 97, Boxford, Mass. 887-5760.

Respectfully submitted,
Robert D. Hughes
Animal Control Officer

REPORT OF THE FIRE DEPARTMENT

The Boxford Fire Department wishes to make the following report to the citizens of Boxford for the year 1986.

Responses to Calls for Assistance

Structural	5	Investigation:	
Chimney	7	Smoke in House	2
Electrical:		Smoke in Area	6
Inside	6	Other	3
Outside	6	Medical Aid	31
Heating	5	False Alarm:	
Appliances	3	Home	47
Cooking	4	School	2
Vehicle:		Other	21
Fire	22	Mutual Aid	9
Accident	6	Cellar Pumping	9
Brush, grass, woods	73	Miscellaneous	24

Total Responses: 291

Analysis

Responses by the Fire Department were up approximately 30%. The increase was due mainly to the Fire Department being charged with the responsibility for improved and increased Emergency Medical Service to the residents of Boxford and others when required, an 80% increase in false alarms primarily in home detection systems and a general increase in most other classifications.

Outdoor burning continues to be a problem for your Fire Department. Almost 30% of our Brush, Grass & Woods responses involve a violation of the controlling State Statute.

Emergency Medical Service

The responsibility for EMS was delegated to the Fire Department by the Board of Selectmen in August of 1986. The program is now in full operation with almost 100% participation by the membership of the Department. First Responder training is well underway and will be completed just prior to Town Meeting. The course is being taught by a professional with outstanding credentials in the EMS field. The program involves, among other things, the teaching by specialists in various fields of medical treatment at appropriate levels. The Three Tier response system which responds Police, Fire and Ambulance simultaneously has been operational since November, 1986. This provides a much improved level of emergency service to the community.

Fire Prevention

The Fire Prevention unit continues to see its work load increase. With building in Boxford continuing at an increasing rate, inspections are also growing both in areas of smoke detectors and oil burners in new homes as well as detectors in homes for resale.

Smoke detectors require periodic maintenance, usually vacuuming the units and replacing batteries where applicable. REMEMBER - SMOKE DETECTORS SAVE LIVES. Anyone wishing assistance in the placement of smoke detectors or have questions concerning them are invited to call the Communications Center, 887-8136. An inspector will set up an appointment to visit your home.

Summary of Inspections

Oil Burner:		Gas Tank:	
Initial	144	Initial	20
Reinspection	57	Reinspection	4

Oil Tank:		Smoke Detectors:	
Initial	133	Initial	382
Reinspection	26	Reinspection	118
		Home Resale	187
Total Inspections		1,071	

In addition to the above, all public buildings including schools, churches, municipal buildings, small businesses, summer camps, post offices and apartments were inspected for fire and life safety.

Training:

Both formal and informal training is conducted every Monday night. Due to the enhanced First Responder training, drills in other areas of Fire Department responsibility have decreased. Upon the completion of the medical assistance training, regular fire fighting training will be brought back up to speed.

Auxiliary Fire Department:

This group continues to be very active and has assisted the Department on several occasions during the past year. It is also a very valuable source of new firefighters. Membership is open to all between the ages of 14½ and 18 in good physical condition. Having members "graduate" to the regular Department is of great benefit as they are almost completely trained in the basic skills of fire fighting.

Ladies' Auxiliary of the Fire Department:

The support of the Ladies' Auxiliary continues to be of invaluable assistance to the Department providing support in the event of major fires with hot or cold beverages, hot meals or sandwiches, etc. both at the scene or at the stations. The membership is comprised mainly of firefighter's wives, family members and friends of the Fire Department. The organization is open to all.

Other Departments:

The Fire Department appreciates the cooperation, support and assistance of all town boards and organizations within the community. We especially thank the Board of Selectmen, the Police Department, the Department of Public Works, the Communications Department, the Finance Committee and the Planning Board.

Members of the Fire Department who served in 1986 are:

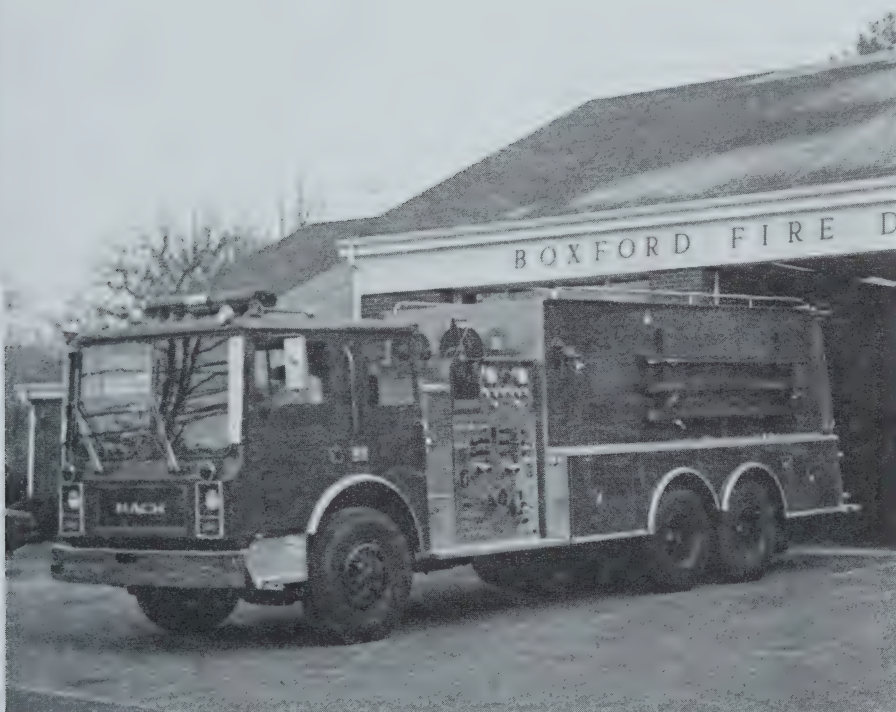
Anderson, Rick	Miller, Dennis
Beardsley, Al	Nangle, Tim
Blair, Bob	Nason, Jim
Boudreau, Arthur	Nichols, Charles
Carricker, Neal	Nutter, Jon
Coder, Carl; Lieut.	O'Donnell, Jim
Corthell, Bob	Paisley, Bill
Cunningham, Richard	Perkins, Peter; Dep. Chief
Dechene, Ron	Perkins, Peter S.
Delaney, Mark	Reiff, Greg
Denman, Don; Capt.	Remaly, Ed
Denman, Mark	Remaly, Glad
Durkee, Dave	Riter, Ted; Lieut.
Dustin, Damon; Chief	Scully, Paul
Dustin, Mathew	Seavey, Gary
Fraser, Andy	Seymour, Mike
Goldsmith, Charles; Capt.	Sharkey, Steve
Gould, Alan	Skinner, Roy

Gould, George; Capt.
Gould, Warren
Greene, Tom
Guerin, Mike
Kretsch, Karl
Lucey, Al
Marston, Bill
McLaughlin, Tim; Lieut.

Smith, Ed
Smythe, Scott
Spencer, Stacy; Lieut.
Stickney, Kerry; Lieut.
Stickney, Shawn; Lieut.
Strazdins, Ed
Walter, Bob

We also thank the wives and families of the firemen for their patience and understanding. Their selfless and enduring support is one of the great strengths of this Department.

Respectfully submitted,
Damon J. Dustin, Chief



1986 Mack Pumper. *Photo by Kenneth Littlefield, The Boxford Chronicle.*

POLICE DEPARTMENT

The year 1986 brought continued growth to the Town of Boxford. With the completion of the first stage of "Four Mile Village", the continued progress of several existing home developments, and the commencement of several more, the demands for service from your Police Department are on the increase. This trend shows no sign of abating in the near future. With our current staffing level we are able to provide 24 hour coverage with two one-man cruisers at most times. As the town continues to grow it has become evident that current manning does not provide for anything other than basic patrol coverage. As some of you are aware, Boxford due to its rural nature, proximity to main highways and relative affluence is a prime target for household burglaries. In an attempt to address this problem on two fronts it is my intention to establish a Department Investigator. Currently if an incident occurs that requires follow up investigation it requires that a patrol officer be removed from patrol and assigned the investigation. The result of that action is the entire 100+ miles of roadway in the town are being covered by only one officer. This reduces the likelihood of ever apprehending a perpetrator in the act and also reduces the time that can be allotted to investigation of the incident. This is not a good situation. With the addition of one officer as an Investigator/ Court Officer the times that this would occur would greatly reduced. In addition, having the large majority of investigations handled by one person assures greater continuity in the investigations and the ability to detect trends and M.O.'s. At this point I would like to remind each of you that we depend on you to be our ears and eyes. Please take the time to report any suspicious or unusual event you may observe in your neighborhood. Only with your cooperation can we reduce crime.

Although it seems like only yesterday that the Police Station/ Communications Center was built, both Departments are already experiencing an urgent need for additional space. I have been exploring ways to utilize unused areas of the basement as a temporary measure and hope that with only a minimum expenditure of funds this will suffice for the time being. Sometime in the near future though the necessity of an addition, probably with a garage, is a distinct possibility. We have recently completed revisions in the lockup area to bring our cells into compliance with the State Anti-Suicide Mandates. These modifications were paid for by the State and provide for increased supervision of, and security for, people in custody.

Over this past summer with the assistance of a grant from the Governor's Highway Safety Council additional patrols were assigned on weekend nights to combat the problem of the intoxicated operator. This was in cooperation with police departments throughout the state which implemented similar programs that included increased patrols and road blocks. It appears that these programs along with an increased awareness by the general public has indeed begun to show results as it is becoming increasingly difficult to locate an intoxicated driver on our roadways. Although the state seat belt law was repealed this past year I would like to take the opportunity to urge you to wear your belt at all times. Law or not, seat belts do save lives.

All Officers attended refresher training provided by the Northeast Regional Police Institute this past year. In addition, Sgt. Giovannacci completed his Sergeant's Basic Training in courses provided by the Massachusetts Criminal Justice Training Council. Many officers also attended other specialized training provided by the Council. First responder and C.P.R. refresher training was provided to all Officers. It is good to see the Board of Selectmen addressing the problems with the Emergency Medical System in the Town. We are in a difficult situation lacking nearby Hospital facilities and without an ambulance service stationed in town. Hopefully the new contracts with Lyons and Shanahans Ambulance Services and the establishment of a three-tiered emergency response plan involving the Fire Department, both Ambulance Services as well as the

Police Department will begin to improve the quality of medical care available to the citizens of Boxford.

The past year was one in which the Department experienced an unusually high turnover rate. During the year Sgt. Daniel O'Shea and Ofc. Bruce Klinger resigned to take employment elsewhere. Ofc. Ronald Giovannacci was promoted to the rank of Sergeant to replace Sgt. O'Shea and Ofc. Thomas Nentwig was recruited from the reserve force to fill Sgt. Giovannacci's position. Ofc. Nentwig is currently undergoing basic police training and will be aboard in his full time capacity in mid-April. Ofc. Darren Delaney departed from the reserve force to take employment with the Rhode Island State Police. This year also marked the return of two former officers. Ofc. Robert Hazelwood and Ofc. Ronald Theokas rejoined the Department after several years absence. Our current Department roster lists 10 full time Officers, 4 Reserve Officers and 3 Special Police Officers/ Matrons as follows:

Douglas A. Warren	Chief of Police
Gordon A. Russell, Jr.	Deputy Chief
Paul M. Bates, Jr.	Sergeant
Ronald P. Giovannacci	Sergeant
Brian M. Williams	Patrolman
John D. Iannazzo	Patrolman
Neil F. Ouellette	Patrolman
Ronald L. Theokas	Patrolman
Robert D. Hazelwood	Patrolman
Thomas J. Nentwig	Patrolman
Harold W. Trombly	Reserve Patrolman
Paul E. Polonsky	Reserve Patrolman
Joseph P. Bobigian	Reserve Patrolman
Douglas P. Puska	Reserve Patrolman
Darren H. Delaney	Reserve Patrolmen
Alice A. Farnsworth	Special/ Matron
Betty P. Shaw	Special/ Matron
Gail E. Ciampa	Special/ Matron

In closing I would like to thank the Board of Selectmen, the Boxford Fire Department, the Boxford Communications Department, the Department of Public Works, the Animal Control Officer and all the other employees of the Town along with the Massachusetts State Police and the Essex County Sheriff's Department without whose cooperation and assistance the Police Department could not function.

This is the year end report of Police Department activity for 1986.

Alarms	611	Motor Vehicle: Abandoned	3
Alcohol/ Minors	16	Accidents	115
Ambulance Runs	92	Defective	235
Animal Complaints	77	Disabled	458
Arrests	151	Hit & Run	6
Assault & Battery	6	Recovered	19
Assist Other Towns	231	Stolen	3
Complaints (Misc.)	690	Towed	242
Deaths - Accidental	1	Obscene Calls	5
Natural	1	Parking Tickets	78
Suicide	1	Property Checks	7,274
Disturbance	81	Protective Custody	14

Drugs	1	Prowler	23
Fire Calls	170	Summons Delivered	31
Harassment	2	Suspicious Incidents	822
Housebreaks	39	Threats	9
Attempted	6	Trespass	29
Camp	1	Violations Issued	2,095
Intoxicated Persons	10	Arrests	60
Investigations	471	Complaints	1,054
Larceny	32	Warnings	981
Lost/Missing/Runaway	21	Verbal Warnings (partial year)	556
Malicious Damage		Persons Assisted	160
Mailbox	12		
M.V.	7		
Property	23		

Respectfully submitted,
Douglas A. Warren
Chief of Police

EDUCATION

Trustees of the Boxford Town Libraries

Elementary School Report

School Building Committee

North Shore Regional Vocational School Committee

BOXFORD TOWN LIBRARIES

Rosalee D. Weatherby, Chairman	Term expires, 1988
Evelyn West, Vice Chairman	Term expires, 1989
Kathleen J. Ulman, Secretary	Term expires, 1989
Linda Hummel-Shea	Term expires, 1988
Helen Killam	Term expires, 1988
Walter A. Littlefield	Term expires, 1987
Roger L. Martin	Term expires, 1987
Helen K. Millstein	Term expires, 1989
Charles P. Nelson	Term expires, 1987

To the residents of Boxford:

IN GENERAL:

With most major projects now under control, 1986 became a year of quiet progress. Many improvements which do not get much attention but which increase our library system's ability to provide better service were ongoing.

A substantial improvement in our reference section was undertaken this year and will continue. Although it doesn't enjoy the "glamour" of the bestsellers, the Trustees are aware that the reference department, more than any other, is the backbone of good library service. A thoughtfully considered updating and enlargement of reference materials at both libraries will continue to be provided.

Another project which gets little attention but which improves library service is the culling of outdated or never-used materials. Those who read our statistics will notice that, over the past two years, more than 550 such volumes have been removed from our collection. This will allow us to add an increased number of new books and other materials and will mean less cluttered shelving for patrons looking for particular materials.

LIBRARY USE:

It goes without saying that a library system which isn't used is of little value to a community. It has been, therefore, a source of great satisfaction to the staff and Trustees to watch the number of visitors and circulation of materials at both libraries continue to grow. Particularly gratifying has been the greatly increased interest in and attendance at the expanded offerings of children's programs.

WE APPRECIATE:

The generous contributions by the Private Trustees and the Friends of the Boxford Town Libraries continue to bring an added dimension to library services which we would otherwise be unable to provide. The "Clownsaround" program, for example, (sponsored by the Friends) was one of our most popular children's events.

The spring cleanup and other good works by the Boxford Garden Clubs continue to keep our grounds and buildings attractive places to visit.

In our libraries themselves, the donations of time and labor by the members of our Volunteers Program free our regular staff from a myriad of time consuming chores which always have to be done.

And, a special thanks to our staff whose dedication, demeanor and enthusiasm continue to make a visit to our libraries a pleasant experience.

STATISTICS:

Twelve months ending December 31st:

Visitors	28,482	Book Collection	36,857
Circulation	48,890	Weekly hours	92

Respectfully submitted,
Rosalee D. Weatherby, Chairman
Trustees of the Boxford Town Libraries

SCHOOL COMMITTEE REPORT

School Committee

Gyoengyi Quinn, Chairman
Ann Trull, Vice Chairman
Barry DeNofrio
Arthur Mushkin
Bruce Taber

Term expires, 1988
Term expires, 1988
Term expires, 1987
Term expires, 1989
Term expires, 1987

School Superintendent, Joseph J. Connelly, Ed.D
Assistant Superintendent and Special Education
Administrator, Samuel J. Maroon, Ed.D.

School Committee Operation

The Boxford School Committee holds regular meetings on the second and fourth Thursday of each month. Meetings are held in the Spofford Pond School Music Room at 7:45 p.m. They are open to the public and citizens are encouraged to attend. Individuals or groups may have an item placed on the agenda by forwarding a written request to the Superintendent. A notice is posted in the Town Hall in the event of special meetings or a change in the date or place of meetings.

The primary objective of the committee continues to be the provision of a quality educational program within funding restraints. Efforts to deal with these include the K-2 Cole School, 3-6 Spofford Pond School grade organization and the curriculum revision cycle which addresses a major curriculum area each year on a seven year cycle. For the past two years a Curriculum Committee has been researching and field testing a number of reading programs. During the present school year the School Committee will approve an updated Reading Curriculum and new reading textbook adoption that will be implemented in September 1987 and will be utilized well into the 1990's.

The Committee has continued its efforts to provide many challenging activities to supplement and enrich the basic program, through the Horizons Program, and other school housed afterschool educational and cultural programs for students. Under the able leadership of Wilma Caulfield, the Horizon Program has offered more than forty courses in six different locations during both the fall and spring semesters. Chapter 188 has provided State funding for the creation of a music/drama program at both the Cole and Spofford Pond Schools and the establishment of a student literary magazine to feature student writing from grades K-6.

However, the committee members continue to find that greater time, effort and resources must be devoted to plant maintenance. During the past year the lobby of Cole School was renovated in an effort to provide additional classroom space to accommodate an expanding student enrollment. In an effort to alleviate crowded conditions at the Cole School, several non-instructional spaces were converted to small tutorial rooms for special education instruction.

Major maintenance projects including a boiler replacement at Spofford Pond School, roof replacement at Cole School and replacement of freezer and refrigerator equipment at both schools has been delayed until the School Committee and Boxford Permanent School Building Committee finalize long-range school building plans. Enrollment data consistently forecasts a 35 percent school population increase within the next five years. This could result in as much as a thirteen classroom shortfall by the year 1991-1992 unless additional classrooms are added to either the Cole, Spofford Pond School or both. As a result of the significant enrollment increase experienced in the last three years, the projected enrollment increases of the next decade and the substantial need to renovate both schools an **ad hoc** Space Study Committee was formed to investigate school building needs and develop several plans for solution of the problem.

In July 1986 the Space Study Committee presented its report to the School Committee, representatives of the Finance Committee and Board of Selectmen. With funds approved at the May 1986 Town Meeting an architectural firm was hired to review the Space Report findings and to do a feasibility study on all available options to resolve the classroom space shortage and school building inadequacies.

Mount Vernon Group, Inc., architectural firm from Winchester was selected to do the feasibility study and it is now anticipated that their final report will be completed in late February 1987.

A final major activity of the Committee was the implementation of the School Improvement Act of 1985, commonly called "Chapter 188". Through State funds made available by Chapter 188 a number of staff development and school improvement projects have been made possible.

Each school has formed a School Improvement Council comprised of a citizen, parents, teachers and principals. These councils were given \$10 per pupil to purchase enrichment materials and or provide activities for their schools. Chapter 188 state funds were also available for professional development for teachers and to pay stipends for sharing their teaching expertise and skills with colleagues.

As a result of Chapter 188 and successful negotiations on the part of the Boxford School Committee and the Boxford Teachers Association Boxford's ability to effectively negotiate its implementation the teachers have had the opportunity to participate in numerous in-service programs and receive additional state funded stipends in recognition of their successful contributions to the Boxford Public School System. The Town of Boxford did receive a Chapter 188 Educational Technology Planning Grant for \$5,000. This grant which was submitted by Mr. Bernard Creedan and the staff of the Spofford Pond School, will provide in service and staff development funds to train teachers to utilize the microcomputer as an educational tool.

A minimum teaching salary of \$18,000 was supported by the Boxford School Committee and approved at the May 1986 regular Town Meeting. State funding available through Chapter 188, allowed the Town of Boxford to raise the minimum teacher's salary level to \$18,000 for school years 1985-1986 and 1986-1987.

The committee wishes to acknowledge the retirement of Barbara Horn who served with distinction as a grade one teacher for twenty-three years.

The committee also wishes to acknowledge Dr. Herbert Rouisse, who retired on January 31, 1986 after twenty-six years of distinguished service to the Topsfield/Boxford School Union. A testimonial for Dr. Rouisse was held at the Davenport Yacht Club on January 20th at which time town officials, parents, and former students gave tribute to Dr. Rouisse for his commitment to excellence, dedicated leadership and valued friendship to the community of Boxford for many years. He was replaced by Dr. Joseph J. Connelly who was elected Superintendent of Schools effective March 1st. Dr. Connelly comes to Boxford after serving as a teacher, elementary principal, secondary principal and business manager in the Wilmington Public School System for nineteen years.

The committee is grateful for the outstanding support the Boxford Parent Teacher Organization has given to the school system including financial support for cultural programs and enrichment activities for students. Parents have contributed substantially to provide an enriched and broadened program. Of equal importance has been the active lines of communication and the moral support that have brought parents, staff and committee members together in pursuit of a quality education for the children of Boxford.

Fiscal

The required submission of this annual report in February makes it possible to provide only an early draft of what will eventually become the 1987/1988 fiscal year budget. This draft will be further studied, analyzed and modified. Difficult decisions will be faced to bring into balance the financial resources needed to provide for an increasing enrollment, to maintain the school buildings, to meet inflationary increases, to meet the obligations of

the collective bargaining agreement, to bring about a higher level of instruction, and to provide an enriched program on the one hand and the funding limitation of Proposition 2½ on the other.

It seems clear that the confluence of the above pressures for greater funding and the apparent inability of the Town to raise taxes beyond a stipulated limit urgently require a stringent scrutiny of other potential funding sources. The school committee has made efforts to avail itself of state and federal funding programs. It should be noted that such federal funding has been reduced in recent years and that there will be further cutbacks at the federal level in educational funding as well as cutbacks in funding programs to the towns. As mentioned the Boxford Parent/Teacher Organization has made outstanding efforts to support the schools and has contributed large sums to provide many enrichment programs for the students and to fund several programs previously provided in the school committee budget, such as field trips, library books, and equipment. The Tri-Town Educational Foundation has been established by a local citizens group. It is hoped, through tax-deductible contributions the Foundation will become another source of funding for educational endeavors for students in Grades K-12. The preliminary budget, still subject to further consideration and adjustment, is set forth below:

	Budget 1986/1987	Budget 1987/1988	Increase/ Decrease
ADMINISTRATION			
School Committee			
Other Expenses	2585	2784	199
Superintendent's Office			
Superintendent's Salary	27568	29454	1886
Secretarial Salaries	15941	20927	4986
Census	300	325	25
Supplies & Materials	2385	2665	280
Other Expenses	561	674	113
Travel in State	497	612	115
Professional Development	570	560	-10
INSTRUCTION			
Supervision			
Asst. Superintendent's Salary	6293	18825	12532
Sped Administrator's Salary	14684	19040	4356
Sped Adm. Secretary/Other	5905	5826	-79
Principal's Office			
Principal's Salaries	70273	77036	6763
Secretaries's Salaries	24734	25966	1232
Supplies & Materials	963	1010	47
Other Expenses	850	1009	159
Prof. Development		1000	1000
Teaching			
Regular	795002	873144	78142
Special Education	134951	156846	21895
Substitutes	10360	9824	-536
Supplies and Materials			
General	10467	14250	3783
Cons. Instr. Materials	13109	12432	-677
Physical Education	918	1107	189

Music	215	404	189
Special Education	2024	2197	173
Art	3817	4354	537
Workshop & Conference	2700	3700	1000
Travel, Sped.	292	292	0
Travel, Instruction	371	300	-71
Textbooks	5492	18551	13059
Library/Media Services			
Library Clerks	25770	27383	1613
Supplies & Materials	296	443	147
A/V Supplies	1035	1063	28
Guidance Supplies	1604	2504	900
Psych. Services	2900	3000	100
OTHER SCHOOL SERVICES			
Health Services			
Nurses' Salaries	15811	16298	487
Physician's Salary	250	250	0
Supplies & Materials	332	400	68
Travel	60	60	0
Pupil Transportation			
Regular	126427	103697	-22730
Special Education	20972	21114	142
Educational Trips	150	150	0
Food Services			
Lunch Supervisors	12901	12888	-13
OPERATION & MAINTENANCE			
Operation of Plant			
Custodial Salaries	64943	73531	8588
Supplies & Materials	5286	5497	211
Heating Buildings			
Gas & Oil	26138	26138	0
Utilities			
Electricity	15600	16380	780
Telephones, Schools	5572	5572	0
Telephones, Administration	1578	1578	0
Maintenance of Plant, Grounds			
Care of Grounds	510	510	0
Waste Removal	1925	1890	-35
Other, Repair Equipment	200	200	0
Maintenance of Buildings			
Repair & Upkeep	13425	11075	-2350
Maintenance of Equipment			
Schools	2985	3545	560
Administration	416	892	476

ACQUISITION OF EQUIPMENT

Library Books	1836	1622	-214
Equipment	10327	10136	-191

PROGRAMS W/OTHER DISTRICTS

Special Education	65197	71467	6270
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GRAND TOTALS

1578273	1724396	146123
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The summary below identifies the changes by major categories:

SUMMARY

	Budget 1986/1987	Budget 1987/1988	Increase/ Decrease	Percentage Increase/ Decrease
General Administration and Supervision	153520	182847	29327	19.10%
Instructional Salaries	831132	910351	79219	9.53%
Instructional Materials	52337	71016	18679	35.69%
Other School Services	29354	29896	542	1.85%
Transportation, Regular	126427	103696	22730	-17.98%
Fuel and Power	41738	42518	780	1.87%
Building Operation and Maintenance	96840	104290	7450	7.69%
Special Needs	246925	279782	32857	13.3%
TOTAL	1578273	1724396	146123	9.26%

The above budget reflects the gross cost to the town for elementary education. The receipt of the following estimated revenues will reduce the impact to a significant extent.

Chapter 70, General Aid to Education
Transportation, Regular
Transportation, Special Education

Curriculum and Instruction

Each school year, the School Committee establishes goals for the development of new curriculum change within the schools and set the general direction for instructional approaches within the classroom. This year, the School Committee has established six curriculum related objectives.

1. To implement fully the final revision of the language arts curriculum guide.
2. To implement on a trial basis the preliminary revision of the reading curriculum guide.
3. To put into operation the first year of a three-year plan for academic development and instructional materials acquisition.
4. To take all necessary steps to meet the requirements of and/or take advantage of the opportunities of Chapter 188, the Public School Improvement Act of 1985.
5. To implement and evaluate the transitional class program.
6. To develop a 12-month staff development plan for 1986/1987.

Language Curriculum

In September of 1984, a committee of Boxford, Topsfield and Middleton teachers and

administrators was formed to review and revise the existing language arts curriculum. Subsequently, during the 1985-1986 school year, the curriculum was implemented in several classrooms on a trial basis to determine the effectiveness of the new curriculum guide and materials. After revision of the guide based on the trial implementation, the curriculum was implemented fully in all classrooms.

This curriculum covers the major teaching areas of penmanship, spelling, grammar, and usage, library skills, speaking, listening, and creative and expository writing. During the trial implementation and the initial period of full implementation, there has been a marked improvement in the degree in which children write and in the quality of written expression. It is anticipated that the children will continue to increase skills related to written and oral expression as a result of the new guide and materials.

Reading Curriculum

In September of 1985, a committee of Boxford, Topsfield and Middleton teachers and administrators was formed to review and revise the existing reading curriculum. The curriculum covers the major areas of phonics, vocabulary development, basic reading skills, and literature appreciation. In August of 1986 the curriculum committee recommended to the school committee the adoption of the Holt, MacMillan, and the Ginn basal reading series as the tri-basal reading program for reading skill development and the Holt International Reading Program to improve literature appreciation. These materials have been implemented on a trial basis in selected classrooms at all grades to determine their effectiveness in conjunction with the new reading design.

It is anticipated that a final curriculum guide will be recommended to the committee in August of 1987 and that new material will be adopted to implement the new curriculum design based on the trial implementation results. It is also anticipated that the new design will place greater emphasis on literature appreciation and the extension of reading enrichment activities at all grades.

Teacher In-Service Training

The School Committee has placed greater emphasis on staff in-service programs through the development of a year long in-service plan designed to focus on school committee objectives related to curriculum and instructional improvement. In addition, professional development for the teachers and administrators was given greater emphasis in school budget development. It is anticipated that this focus on renewal will assist teachers in implementing new curriculum and instructional techniques in their classrooms and in maintaining their professional skills at the forefront of their profession. A highly trained, competent and motivated professional staff will benefit all students in the schools through increased awareness of new educational technical techniques.

Health Services

The health service is an important aspect of the school program. The many responsibilities carried on by Elaine Connolly, Spofford Pond School Nurse, Deborah Kondracki, Cole School Nurse, and Dr. James Brackbill, School Physician, include the following:

Physical Examinations	38 students
Massachusetts Vision Tests	All students, 11 referrals
Massachusetts Hearing Tests	All students, 8 referrals
Preschool Screening, Vision & Hearing	All entering kindergartners, 3 referrals
Tuberculosis Tests	25 staff
Postural Screening (Scoliosis)	171 students, 16 referrals
Influenza Vaccine	22 staff
Home Visits, Special Education	1 student

In addition, ill and injured children were given proper care. The height and weight of all students were recorded. All health records were reviewed and updated. As of November 1st, all students were in compliance with the state immunization requirements. The law requires immunization against diphtheria, pertussis (whooping cough), tetanus, measles, polio, mumps, and rubella as a condition of school attendance. A child may be admitted upon certification by a physician that the health of the child would be endangered by such immunizations, or by certification of the parents that immunization conflicts with their sincere religious beliefs. Parents are urged to have immunizations completed prior to the March registration for kindergarten.

First Aid/CPR Training. Under the instruction of Elaine Connolly, R.N., nine faculty members participated and were certified in a Red Cross multi-media first-aid course. Seven faculty members participated and were certified in a Red Cross CPR course. Recertification training is also planned for the 1986-1987 school year.

School Lunch Program

The school lunch program prepared and served over 54,743 lunches to students and staff during the 1985/ 1986 school year. In addition, some 2,778 meals were prepared for senior citizens. Some of these were eaten in the Spofford Pond School lunchroom; others were transported to shut-ins by volunteer drivers.

A simple financial statement for the 1985/ 1986 school year is set forth below:

	Receipts		Expenditures
Pupil Sales	43,848	Food	28,138
Adult Sales	5,140	Labor	33,417
USDA Subsidy	16,145	Other	6,435
	<u>65,133</u>		<u>67,990</u>

The statement shows a deficit for the year of \$2,857. The price of the school lunch has been maintained at 75 cents for six years, including dessert and beverage. During that period, federal subsidy rates have fallen, food prices have risen, and labor costs have risen.

The aging of school equipment, especially the walk-in refrigerators and freezers, has required greater payment for repairs. For these reasons, the Committee approved several steps be implemented in the 1986-1987 school year to increase lunch program revenue and decrease and/or eliminate a year end deficit.

The cost of a Type A lunch remained at 75 cents but dessert became an ala carte option. Under this approach students were allowed to purchase dessert for an additional 25 cents.

Additional action included joining the Educational Cooperative so that high volume items, such as bread, milk and rolls could be purchased at a substantially reduced collaborative bid price.

Free and reduced-price lunches continue to be available to families meeting federally-established income levels. Parents are urged to contact their school's principal if there is a question of eligibility. The anonymity of children and parents will be protected.

All senior citizens are encouraged to come for lunch at the Spofford Pond School. A special menu is available to senior citizens at a cost of 50 cents. Meals are also available to senior shut-ins.

Enrollment, October 1, 1986

	K	T	1	2	3	4	5	6	Total
Cole School	70	15	84	76					248
Spofford Pond School					86	80	82	80	328
	<u>70</u>	<u>15</u>	<u>84</u>	<u>76</u>	<u>86</u>	<u>80</u>	<u>82</u>	<u>80</u>	<u>576</u>

Legislation

The Handicapped Children's Protection Act of 1986, P.L. 99-372, was signed into law by President Reagan on August 5, 1986. A parent or guardian who prevails in either a hearing or court action may recover reasonable attorney's fees. The fees awarded must be comparable to fees awarded in similar types of actions.

Chapter 194. An Act Authorizing a City or Town to Establish a Scholarship Fund. Any city or town which accepts the provisions of this act, is hereby authorized, subject to the approval of the commissioner of revenue to designate a place on its municipal tax bills, or the motor vehicle excise tax bill, whereby the taxpayer of said city or town can voluntarily checkoff, donate and pledge an amount not less than one dollar or such other designated amount which shall increase the amount otherwise due, and to establish a city or town scholarship fund, the purpose of said fund shall be to provide educational financial aid to deserving city and town residents. Said fund shall be under the jurisdiction of the city or town treasurer or the board of selectmen acting for and in behalf of the city or town.

Chapter 412. An Act Relative to Class Size in Collective Bargaining. Section 6 of Chapter 150E of the General Laws was amended by including class size and workload as conditions to be negotiated through collective bargaining.

Amendments to Chapter 188 include the following:

Section 1. The composition of the School Improvement Council was modified to include one additional parent. The membership of this Council, which has responsibility for designating how the S.I.C. funds (\$10 per pupil) will be spent, now consist of three parents, three teachers, one person appointed by the school committee, and the school principal.

Section 21. The commissioner shall be authorized to designate as apprentice teachers qualified individuals who have been awarded a bachelor's degree from an accredited undergraduate institution but do not meet existing certification requirements. Such qualified individuals shall be authorized to teach in the public schools for a period not exceeding two years. Said service may be towards teacher certification.

Section 27. There is hereby established a special commission, to consist of the Senate, one of whom shall be the Chairman of the Joint Committee on Education, five members of the House of Representatives, one of whom shall be the chairman of the Joint Committee on Education, and six persons to be appointed by the governor, for the purpose of making an investigation and study relative to the conditions of teaching in the Commonwealth. Said commission shall include, but not be limited to, an analysis of teacher salaries incentives and levels of responsibility, class size, teacher education, teacher certification, length of school year, length of school day, the relationship between student performance and professional advancement for teachers and any other aspects of teaching which the commission deems appropriate. Said commission shall report to the house of representatives the results of its investigation and study, and its recommendations, if any, together with drafts of legislation necessary to carry its recommendations into effect, by filing the same with the clerk of the house of representatives on or before the fourth Wednesday of April, nineteen hundred and eighty-seven.

Chapter 451. Provides a mediator in a labor dispute with the authority to order the parties to provide specific representatives authorized to enter into a collective bargaining agreement to be present at meetings held for said purpose of resolving the impasse and negotiating such an agreement.

School Calendar, 1987/1988

September	8	Tuesday	Teacher Orientation
September	9	Wednesday	School Opens - Full Day
October	12	Monday	Columbus Day - No School
November	11	Wednesday	Veteran's Day - No School
November	25	Wednesday	Close at Noon - Thanksgiving Recess
November	30	Monday	School Reopens
December	23	Wednesday	Close at Reg. Hour - Christmas Vacation
January	4	Monday	School Reopens
January	18	Monday	Martin Luther King Day - No School
February	12	Friday	Close at Reg. Hour - Winter Vacation
February	22	Monday	School Reopens
April	15	Friday	Close at Reg. Hour - Spring Vacation
April	25	Monday	School Reopens
May	30	Monday	Memorial Day - No School
June	*17	Friday	Close at Reg. Hour - Summer Vac. (Elem.)
June	*21	Tuesday	Close at Reg. Hour - Summer Vac. (Masco.)

*If statutory requirements have been met.

(Number of snow days used will be added to school calendar.)

TEACHER DIRECTORY

	Grade or Subject	Appointment	Degree	College or University
Cole School				
Nancy Diamonti	Principal	1984	BA MS	Caldwell University University of Wisconsin
Pamela Bateman	K	1975	BS	Framingham State College
Cynthia Hunt	K	1981	BS M.Ed.	Salem State College Salem State College
Sally Kirk	T/Pre-First	1985	BA	Grove City College
Margaret Cook	1	1977	BA M.Ed.	Principia College Antioch College
Beth Lewis	1	1986	BA M.Ed.	Carleton College Lesley College
Susan Stallings	1	1986	BS	Salem State College
Sherry Moore	1	1973	BS	New York University
Virginia Douglass	2	1964	BS	Salem State College
Harriet Ernst	2	1962	BA	University of Massachusetts
Ellen Oberti	2	1986	BS	Northeastern University
Phyllis Wallace	2	1970	BS	Salem State College
Spofford Pond School				
Bernard Creeden	Principal	1980	AB M.Ed.	Holy Cross Salem State College
Marion Caulfield	3	1970	BA	San Francisco State College
Joan Leighton	3	1969	BS	Wheelock College
Leslie Hamilton	3	1969	BA	Merrimack College
Renee Hamilton	3	1976	BS	Wagner College
Susan Robinson	3	1978	BS	University of Vermont
Elaine Johnson	3	1985	BS	University of Maine
Marilyn Guptill	4	1968	BS M.Ed.	University of New Hampshire Northeastern University

Della M. Baur	4	1985	BS	Towson State University
Jacqueline Murphy	4	1985	BA	Tufts University
Mary Oberti	4	1969	BS	Plymouth State College
			M.Ed.	Boston University
Ruth Race	4	1974	BA	Middlebury College
Michele Pahl	5	1985	BS	Lesley College
Karen Ver Bryck	5	1985	BA	Michigan State University
Terry Marcille	5	1980	BA	University of Massachusetts
Agnes Schmitt	5	1966	BS	Northwestern University
			M.Ed.	Salem State College
James Platt	6	1969	BS	Boston State College
			M.Ed.	Salem State College
Isabelle Griffin	6	1961	BA	Regis College
			M.Ed.	Salem State College
Aleda Collins	6	1968	BS	Castleton State College
			M.Ed.	Castleton State College
Edward Guazzoloca	6	1986	BS	Salem State College
Eleanor Schmaki	Art	1967	BA	Pratt Institute
			MFA	Columbia University
Susan Ellis	Music	1981	BS	Keene State College
Jill MacDonald	P.E.	1967	BA	Iowa State College
Robert Sparkes	P.E.	1977	BS	Boston State College
Linda Pieciewicz	Resource	1979	BS	Salem State College
			M.Ed.	Butler University
Virginia Simon	Guid. Coun.	1986	BA	Case Western Reserve University
			M.Ed.	Tufts University
Candace Deblinger	Resource	1986	BA	University of Northern Colorado
			MA	University of Northern Colorado
Jill Edwards	Resource	1986	BS	Gordon College
Margaret Klauber	Resource	1985	BS	University of New Mexico
			MA	University of New Mexico

Cheryl Zagray	Speech	1983	BS	Emerson College
Rosemary Gentile	Lang. Center	1984	BS	Northeastern University
Susan Stoddard	Lang. Center	1986	M.Ed. BS	Boston State College Keene State College

SCHOOL BUILDING COMMITTEE

In April, 1986 the Boxford School Committee appointed a Space Study Committee to undertake the investigation of the current and future space needs of the Boxford Elementary Schools. This committee identified three areas of concern: the need for additional regular classrooms due to increasing enrollments, inadequate school facilities due to age and facility deterioration, and the need for additional instructional space due to recent and future state mandated programs.

Based on enrollment projections and other pertinent data the Space Study Committee concluded that the Boxford Elementary School System will require an additional fifteen classrooms plus several specialized facilities to be ready for the 1988/1989 school year. The Space Study Committee in their final report to the Boxford School Committee outlined three possible building projects which would meet these needs.

The School Building Committee, at the request of the Boxford School Committee, convened on July 29 to begin procedures for hiring an architectural firm using funds raised at the 1986 annual town meeting for this purpose. The scope of services being sought included: a review of the Space Study Committee Report, an evaluation of the proposed and any alternate building plans, recommendation of a preferred plan, and preparation of phase one schematics and a cost analysis of the preferred plan.

The Committee advertised in the Central Register for the phase one architectural work and received six qualified bids. The architectural firm of Mount Vernon Group Inc. of Winchester, Mass. was ultimately awarded the contract.

According to the original schedule set out by the Building Committee a special town meeting was planned for the middle of November, 1986 to present the building schematics and request funding for architectural fees for phase two construction plans. This schedule was later delayed. A lag between the actual and projected 1986 enrollment increase provided some unexpected flexibility in the schedule which the architect felt was needed for a thorough completion of phase one studies.

The current schedule now calls for Mount Vernon Group to present their findings to the School Committee in early 1987, and for the Building Committee to address the building project and the approval of funding for phase two construction plans at a special town meeting to be held shortly after the regular town meeting in late spring.

It is expected that a great deal of effort will go toward educating the voters regarding the building needs. Also at issue is the question of reimbursement from the Massachusetts Dept. of Education SBAB (School Building Assistance Bureau). Boxford may qualify for a high level of reimbursement as a high growth rate community, but because SBAB funding is coming under close scrutiny at the state level the timing of Boxford's application may be critical and special treatment of the school building project may be required.

Chairman - Bruce Taber, Elem. School Comm.

Vice Chairman - Barry DeNofrio, Elem. School Comm.

Members - Ann Trull, William Cary, Charles Costello, Thomas Barley

Dr. Joseph Connelly, Superintendent

NORTH SHORE REGIONAL VOCATIONAL SCHOOL COMMITTEE

North Shore Regional Vocational-Technical High School is currently in its eleventh year of operation as a vocational-technical high school at 20 Balch Street in Beverly. The school provides, to all students, both academic instruction leading to a high school diploma and vocational training leading to a vocational certificate. Students who successfully complete their programs of studies receive both a high school diploma and a vocational certificate.

ENROLLMENT

Enrollment, as of October 1, 1986 was 433 students in grades nine through twelve. We are pleased to report that the ninth grade enrollment as of October 1, 1986, reflects one more student than the October 1, 1985 ninth grade enrollment, no mean feat given an eleven percent decrease region-wide in incoming ninth graders.

The enrollment from Boxford totals five (5) students, all of whom are male.

GRADUATION

Seventy-eight (78) students received high school diplomas and vocational certificates at the tenth annual graduation exercises, held in the gymnasium on June 8, 1986. One hundred percent (100%) of the graduates were placed in trade-related jobs, the military or further education.

CURRICULUM MODIFICATION

As a result of Basic Skills Test results and results of a newly instituted achievement testing program, the math curriculum was augmented by a new course, Fundamentals of Math, which was first offered during the 1985-86 school year. This course is designed to meet the needs of students who have not yet mastered basic math concepts. A course in Study Skills was initiated into the ninth grade curriculum in the 1985-86 school year and computer literacy was added to the ninth grade curriculum in the 1986-87 school year. The health curriculum for grades 9 through 12 is currently under review, as well.

Seventeen vocational shops continue to offer quality vocational-technical training to students. Although no new shops have been added in several years, the curriculum for each existing shop is continuously updated, based upon recommendations from employers and members of the Program Advisory Committees, as well as the instructors' first-hand experience in the field as they participate in professional development programs.

All teachers are participating in a series of curriculum workshops during this school year to review our total curriculum, both academic and vocational, in light of the Curriculum Assessment Test results which were received this fall and the other assessment data we have available. The goal is to strengthen and/or modify instruction and teaching strategies to provide for the needs of all the students at North Shore Regional.

FUNDING

Funding for the programs at North Shore Regional continues to be a delicate balancing act, as it is for most communities in the post-Proposition 2½ era. The new Local Aid which was distributed in the spring of 1986 to all member communities provided some much-needed relief. However, the Committee and the administration realize that a permanent solution provided by a more equitable funding formula at the state level is needed, and they are working toward that goal. The District Committee continues its attempts to be fiscally responsible while still maintaining a high level of commitment to quality education for all the students at North Shore Regional.

BUILDING AND GROUNDS

The original ten-year lease for the USM property expired in the fall of 1986. The first five-year option was exercised by the Committee at that time, and will be in effect through the fall of 1991.

The Building Needs Sub-committee has actively sought permanent quarters for North Shore Regional Vocational-Technical High School for the last three years. Many options have been explored extensively. Currently, the Building Needs Sub-committee is negotiating with the Emhart Corporation, the parent company of USM, for the purchase of the portion of the USM facility which the school currently occupies. The Committee is also working with the School Building Assistance Bureau and the Legislature to ensure maximum funding, should the purchase become feasible.

INTERSCHOLASTIC SPORTS

North Shore Regional's varsity basketball team made the quarter-finals of the Commonwealth Athletic Conference tournament during the 1984-85 season, and shared the honors of co-champs of the league with Lynn Tech during the 1985-86 season. Two players were named to the league All-Star Team and the basketball coach, Doug Hoak, was named coach of the year. The number of students playing basketball this season has necessitated the creation of a freshman team, in addition to the varsity and junior varsity teams.

Soccer, cross-country, baseball and softball teams all compete successfully in league competition and grow in numbers and wins each season.

Our cheerleading squad participated, this summer, in its first cheerleading camp and is prepared to dazzle the spectators with new routines.

CAREER EXPLORATION

The ninth grade exploratory program enabled 90 students to explore a total of 6 shops each in the first three quarters of the 1985-86 school year. This exploration, coupled with a Career Guidance Seminar series offered on a bi-weekly basis to all freshmen through the Guidance Department, provides students with the necessary information and hands-on experience to make realistic and informed career choices.

SPECIAL NEEDS

Services are provided to over 160 special needs students who are mainstreamed into regular shop settings and many regular academic classes. A team of well-trained specialists provides for the individual learning needs of these students, and provides support, where necessary, in academic and related theory areas. These specialists work closely with the vocational teachers to ensure that students derive the maximum benefit from their total programs at North Shore.

Resort Services, a substantially separate program for students whose special needs preclude their mainstreaming in regular academic and shop areas, provides a fully integrated program of academic instruction, daily living skills, and occupational training to approximately fourteen students. The staff works closely with other social service agencies to provide a smooth transition at the conclusion of students' programs at North Shore Regional.

PLACEMENT EFFORT

North Shore Regional's placement record has been consistently high. A well-developed co-operative work experience for seniors in good standing and a reputation among local employers provides many opportunities for successful placement of students. Employer testimony, as well as a recent statewide survey of employer satisfaction with vocational school graduates, indicate that the level of employer satisfaction with the

graduates of North Shore Regional Vocational-Technical High School is extremely high. Further, many of our graduates are now employers on the North Shore and provide jobs for new graduates.

OTHER ACTIVITIES

CHAPTER 74 AUDIT

A Chapter 74 audit of the vocational programs operated by North Shore Regional was conducted during the 1984-85 school year. All programs were found to be in compliance with the Chapter 74 guidelines, which govern vocational-technical education in Massachusetts.

HOUSE BUILDING PROGRAM

An outside house building program was initiated in the fall of 1983. Since that time, houses have been built by the junior and senior carpentry classes for residents of the District in Gloucester, Manchester, and during the current school year, Magnolia. The level of enthusiasm generated in students by this program is tremendous, and it provides a local would-be homeowner the opportunity to have a quality home constructed at a very reasonable cost.

OUTSIDE PROJECTS

In addition to the house building program, several shops take on outside projects, primarily for municipalities and non-profit agencies. Among the projects undertaken in the last several years by students from North Shore Regional are a handicapped ramp at the First United Methodist Church in Hamilton, renovations to the Topsfield Town Hall, construction of storage spaces at the Cutler School in Wenham, renovations at the Lynnfield Public Library, the Swampscott Public Library and the Wenham Town Hall, reconstruction of the band stand in Manchester, and replacement of damaged flooring in the Salem High School Auditorium. Additional projects in other member communities are under way, or scheduled for completion during the 1986-87 school year.

INCENTIVE AID MANAGEMENT STUDY

As a result of a joint meeting held with representatives of the Salem, Beverly and Gloucester Public Schools and North Shore Regional Vocational School District, a grant to study the delivery of vocational education on the North Shore was sought and awarded by the Executive Office of Communities and Development. A consultant, Dr. Romeo O. Marquis, of Cape Elizabeth, Maine, was hired under the grant to perform the study. He has conferred closely with the four school systems in formulating his recommendations, which are expected to be presented in their final form in January of 1987. This important study could have a far-reaching impact on the delivery of vocational education services on the North Shore in the years to come.

EVENING ADULT EDUCATION

The Evening Adult Education Division of North Shore Regional Vocational School District serves yearly over one thousand residents of the District. Over forty courses, ranging from specific skill training and retraining to home improvement and creative arts, are offered each of two semesters each year. This program operates at no cost to the District Committee, and obviously fills a largely felt need for many adults in the region.

SUMMARY

North Shore Regional Vocational-Technical School District provides a much-needed alternative form of education for students on the North Shore who wish to learn a trade or technical skill. It serves its member communities in diverse ways, the most notable of which are providing a continuous flow of young, highly skilled workers who are prepared to take their places as contributing members of society and valuable citizens of their communities, providing opportunities for new skill development for the adult population of the region, and providing low-cost, high quality renovations to municipal facilities throughout the region.

PUBLIC WORKS

DEPARTMENT OF PUBLIC WORKS

ROAD WORK

The following roads were rebuilt by the D.P.W.

Ipswich Rd. from Camp Rotary to Baldpate Rd. 22' x 5,810'

The existing pavement was recycled by the cutter crusher, unstable base was removed and gravel was hauled in and compacted. 2" of dense binder was also installed.

The intersections of Herrick Rd., Spofford Rd. and Baldpate Rd. were also done.

Drainage was installed at Herrick Rd. and Ipswich Rd.

1 Catch Basin

80' of 12" Alum. Pipe

Drainage was installed at Spofford Rd. across Ipswich Rd.

1 Catch Basin

100' of 12" Alum. Pipe

New granite curb was installed on Elm St.

In front of Community Center 105'

In front of East Library 175'

In front of May's house 120'

TOTAL 400'

The intersection at Topsfield Rd. and Elm St. was realigned. Unstable base was removed and gravel was hauled in and compacted. A binder coat was put down.

Topsfield Rd. from #20 to Elm St. 25' x 1,056'

Was overlaid with 1½" of Class 1 hot top.

Elm Street from Holyoke French House to Depot Rd. 26' x 1,100'

Was overlaid with 1½" of Class 1 hot top.

Middleton Rd. from Elm St. to Main St. 20' x 2,125'

Was overlaid with 1½" of Class 1 hot top.

A commuter parking lot was built adjacent to the remodeled Community Center. Unstable base was removed, gravel was hauled in and compacted. A 2" dense binder course and 1½" of Class 1 hot top was laid. 45' x 135'

Behind the Community Center a parking lot was built. Unstable base was removed, gravel was hauled in and compacted. A 2" dense binder course and 1½" of Class 1 hot top was laid. 60' x 180'

Main St. curve by Otis Curtis house was realigned.

Main St. from Pinkhams house to Anderson Drive was rebuilt. 20' x 1,300'

Unstable base was removed and gravel was hauled in and compacted. A 2" dense binder base was also installed.

A French drain (stone & perforated pipe) was installed from Anderson Drive 500' down to a new catch basin and existing crossover was replaced.

1 Catch Basin

500' of 10" Perforated Pipe

40' of 12" Alum. Pipe

The following roads were oiled and sand sealed.

Main St. West

20' x 10,560'

Oak Ridge Road	15' x 4,752'
Middleton Road	24' x 7,000'
Brook Rd. (Back)	12' x 840'
Whittier Terrace	16' x 370'
King John Drive	22' x 2,535'
King Richard Drive	22' x 2,640'
King James Court	22' x 211'
King William Court	22' x 211'
King Edward Court	35' x 106'
Campground Road	24' x 1,584'
Chapman Way	20' x 316'
Hemlock Road	20' x 1,850'
Woodcrest Road (½)	24' x 2,218'
Woodhill Road	22' x 792'
Crest Circle	24' x 264'
Rowley Way	16' x 200'
Old Ipswich Road	18' x 1,060'
Mt. Vernon	16' x 1,742'
Cedar Knoll	20' x 800'
Silverbrook Rd.	18' x 2,904'
Pinehurst Dr. (½)	18' x 2,400'
TOTAL	<hr/> 45,355'
	or 8.59 miles

The following roads were oiled and honed.

Valley Road	15' x 6,600'
Brook Rd. (front)	12' x 800'
Round Top Rd.	20' x 2,800'
Trask Rd.	23' x 1,108'
Cross Rd.	18' x 1,850'
Bridal Spur Rd.	16' x 293'
Rowley Rd.	16' x 4,000'
Cedar Rd.	20' x 1,750'
TOTAL	<hr/> 19,201'
	or 3.64 miles

RE-CAP

Ipswich Rd. from Camp Rotary to Baldpate Rd.	22' x 5,810'
Topsfield Rd. from #20 to Elm St.	25' x 1,056'
Elm St. From Holyoke French House to Depot Rd.	26' x 1,100'
Middleton Rd. from Elm St. to Main St.	20' x 2,125'
Main St. from Pinkhams house to Anderson Drive	20' x 1,300'
Hot Top - A Total of 11,391' or 2.16 miles	
Oil Sealed - A Total of 45,355' or 8.59 miles	
Oil Honed - A Total of 19,201' or 3.64 miles	
TOTAL	<hr/> 14.39 miles

A new commuter Parking Lot was built.

A new Community Center Parking Lot was built.

Total Drainage:

Herrick Rd. and Ipswich Rd. -	80' of 12" Alum. Pipe
Spofford Rd. and Ipswich Rd. -	100' of 12" Alum. Pipe
Main St. from Pinkhams to Anderson Dr. -	500' of 10" Alum. Pipe

Main St. from Pinkhams to Anderson Dr. -

40' of 12" Alum. Pipe

A Total of:

3 Catch Basins and 720' of Pipe

There were 343 Catch Basins cleaned, yellow lines were repainted throughout the Town. Stop letters and bars were painted at stop intersections.

TREE WORK

During the past year 54 dead, diseased or dangerous trees were removed. 31 Oak, 11 Pine, 5 Maple, 3 Elm, 2 Locust and 2 Ash. Brush cutting was done throughout the Town.

LANDFILL

The Landfill was operated under the direction of the Board of Health.

BALLFIELDS AND PUBLIC GROUNDS

The ballfields had another full year, with the fertilizing program working well. The grass was in good shape and the new mower worked fine.

Respectfully submitted,
Thomas F. Greene
Superintendent of Public Works

HEALTH AND INSPECTIONS

Board of Health

Boxford-Topsfield-Wenham (B-T-W) Health District

**Boxford-Topsfield-Wenham)(B-T-W)
Health District Treasurer**

Animal Inspector

Building Inspector

Plumbing and Gas Inspector

Wire Inspector

Visiting Nurse Association

BOARD OF HEALTH 1986 ANNUAL REPORT

During the past year the Board of Health has been active in a variety of ongoing pursuits to better protect public health and the well being of the residents of Boxford.

The landfill operation although still in the approval stages has been operated this year within the plan guidelines. A vast improvement on cleaning up the landfill operations has been achieved during the last year, however, it is necessary to wait for D.E.Q.E. approval to proceed with the leachate collection system and groundwater monitoring wells.

As the protection of Boxfords Groundwater is an issue of utmost importance to the Board of Health, we have continued to offer the well water testing to residents. For the fourth year in a row the program was a success. The Board is also looking into adopting a more comprehensive set of sewage disposal regulations that will better address the needs of Boxford. Many hours of research and meetings along with public hearings have been devoted to this effort. Due to the impact upon the Town by a regulation of this nature the Board may be asking for comments at the Town Meeting.

The Board still maintains an agreement with the North Shore Visiting Nurses Association to provide public health needs. The VNA has done an excellent job over the past year both administratively and in provided excellent health care.

During the last few months the Board has been working on a licensing procedure and regulations for the stabling of grazing animals. Under State Law, Towns over 5,000 people, are required to have a licensing procedure for stables. The Board is interested on hearing from anyone who may be of assistance in this endeavor.

Effective in June of 1987, Topsfield will cease to be a member of the BTW Health District. The Boxford Board of Health has decided to remain with Wenham in a two Town Health District. This decision was based on the negative fiscal impact that disbanding the Health District entirely would have on the residents of Boxford.

The Boards regular meetings are held on the second Wednesday of each month at Town Hall beginning at 7:30 P.M. Additional meetings are scheduled as required. We wish to thank all residents of the Town for their support over the past year along with our appreciation and thanks to all Town Officials and Boards for their input and advice.

Sincerely,
Stephen G. Faulkner, Chairman
Louis B. Kress, Clerk
Nancy A. Pearl

REPORT OF THE BTW HEALTH DISTRICT

Established under the provisions of Section 27A, Chapter 111 of the General Laws, the towns of Boxford, Topsfield and Wenham members of said district, organized and adopted by-laws on August 20, 1968. At the last annual district meeting the following members were elected as officers and members of the Executive Committee:

Chairman	Richard F. Taylor (Boxford)
Executive Members	Gordon F. Guest (Topsfield)
	Joseph F. Robbins (Wenham)
Secretary/Treasurer	Francis E. Perry (Boxford) Ex-officio Member

On May 6, 1986 at the Annual Town Meeting, the Town of Topsfield voted to withdraw the BTW Health District becoming effective July 1, 1987. Reflecting upon the past 19 years of service rendered by the district to the Town of Topsfield, one remembers of closing down the "old burning dump" and establishing a sanitary landfill, starting a refuse collection service, recommending the mapping of all soils by the soil conservation service (a pilot program at the time), testing of each lot prior to a Definitive Plan approval and instituting various licensing/ inspectional services for the first time. The inspectional controls of Temporary Food Stands for 20 Topsfield Fairs without a single major food borne illness incident occurring serves as a sense of personal accomplishment. On behalf of the district, I would like to extend my appreciations to all the fine Topsfield residents that we had the privilege to serve and work with in order to make our communities a better place to live.

To the residents of Boxford and Wenham, it will be the district's goal to better serve your needs.The District Health Office will be located in the Boxford Community Center Building, Elm Street, East Boxford Village and the telephone number shall remain as 887-8841.

Respectfully submitted,
John R. Romanski, CHO, RS

To: Boxford Board of Health

RE: Percolation Tests

1. 169 percolation tests were performed.
2. 114 re-tests and ground waters were performed.
3. Below lots were found unsatisfactory on the basis of tests performed:
Map 28-2-22 Georgetown Road (FINN)
Lot 6 Main Street (SHIMMIN) Previously reported
Lot 14 Stile's Pond Road (CUNNINGHAM)*
Lot 16 Stile's Pond Road (CUNNINGHAM)*
*Tight-tank systems approved for continued recreational use.
4. 53 new construction permits were issued for the year.
5. 16 repair/alteration permits were issued for the year.

Respectfully submitted,
John R. Romanski, CHO, RS

**BTW HEALTH DISTRICT
TREASURER'S REPORT
7/1/85 - 6/30/86**

Cash Balance - July 1, 1985

\$ 1,684.75

Receipts:

Member Town Assessments:

Boxford (38.4%) \$14,271.00

Topsfield (39.4%) 14,643.00

Wenham (22.2%) 8,250.00

\$37,164.00

Interest Earned

1,274.24

38,438.24

\$40,122.99

Disbursements:

Budget

Salaries 28,572.00 28,572.00

Travel 1,650.00 1,650.00

Telephone 625.00 556.82

Office Expense & Dues 175.00 114.00

Lab Fees 275.00 210.00

Insurance 1,800.00 962.00

County Retirement 5,707.00 4,269.00

Health Insurance 360.00 476.64

36,810.46

Cash Balance - June 30, 1986

\$39,164.00

\$ 3,312.53

Submitted by
Francis F. Perry
District Treasurer

REPORT OF THE INSPECTOR OF ANIMALS

The Commonwealth of Massachusetts, Department of Agriculture, Division of Animal Health requires that each town appoint an Inspector who shall make regular and thorough inspections of all cattle, sheep, swine, horses, and goats, including a thorough inspection of the premises where such animals are kept. Such inspections are necessary to insure humane and proper care of all livestock, and to guard against outbreaks of contagious disease. The 1986 inspections showed 136 horses, 43 ponies, 2 donkeys, 37 goats, 49 sheep, 4 swine, and 8 beef cattle kept in Boxford. If your livestock were not inspected, please contact me so you can be included in the 1987 inspections.

Under Massachusetts state law, all bites, whether caused by wild or domestic animals, must be reported to the Inspector of Animals. In 1986, 8 animal bites were reported. The 6 dogs, 1 kitten, and 1 pony were all inspected and restrained under quarantine for a period of 10 days as required by law in order to guard against the possible danger of rabies infection. All 8 animals were inspected again and released from quarantine at the end of the ten day period.

I may be contacted concerning concerning livestock care or quarantine information by phone at 352-6336 or by mail at Box 221, West Boxford, 01885.

Respectfully submitted,
Allison Hayes
Inspector of Animals

THE COMMONWEALTH OF MASSACHUSETTS

Department of Food and Agriculture

Division of Animal Health

100 Cambridge Street, Room 2103

Boston, MA 02202

SUMMARY SHEET

Totals of the following statements are to be inserted by the Inspector of Animals upon completion of city/town inspection of all animals and returned with the inspection book to the above address by January 1, 1987.

	Grade	Purebred
Number of Dairy Cows over two years		
Number of Dairy Heifers one to two years		
Number of Dairy Heifers one to two years		
Number of Dairy Calves under one year		
Number of Dairy Bulls		
Number of Dairy Steers		
Number of Dairy Herds (one animal constitutes a herd)		
Number of Beef Cows over two years	1	2
Number of Beef Heifers one to two years		2
Number of Beef Calves under one year		
Number of Beef Bulls		
Number of Beef Steers	3	
Number of Beef Herds (one animal constitutes a herd)	4	
Number of Oxen	None	Number of Swine 4
Number of Horses (work & saddle) 136		Number of Swine Herds
Number of Ponies 43		(one animal constitutes a herd) 3
Number of Goats 37		Number of Poultry (Farms con-
Number of Sheep 49		sisting of 25 birds or more 140
Number of Donkeys 2		Number of Poultry Flocks 5
Number of Llama 1		

SIGNED: Allison Hayes

Inspector of Animals

DATE COMPLETED: Jan. 31, 1987

CITY/TOWN: Boxford/West Boxford

COUNTY: Essex

INSPECTOR OF BUILDINGS

Month	No.	Dwellings	No.	Garages	No.	Additions	No.	Barns	No.	Pools	No.	Decks - Porches	No.	Renovations
January	6	\$ 960,000		3		\$ 130,000		1		\$ 15,000	2	\$ 10,400	2	\$198,000
February	3	362,000		2		19,000							1	5,000
March	5	750,000		5		130,000		1		9,000			1	1,000
April	5	1,085,000	3	\$ 19,000	2	7,500		4		62,600	7	45,450	1	4,500
May	3	392,000	1	4,500	1	20,000		2		31,290	4	41,800	4	110,600
June	6	838,500	1	20,000	3	144,200					1	7,000		
July	3	380,000	1	5,000	5	157,000	1	\$ 1,000	2	16,000	1	12,700	4	28,600
August	2	260,000			5	162,000					1	1,000	4	37,000
September	2	320,000	2	14,000	3	156,000	1	11,250	2	38,000	1	22,000		
October	9	1,685,000	7	136,000	4	68,300	3	51,200	2	21,000	2	47,000	4	36,000
November	5	975,000	1	20,000	3	59,000			1	19,000			1	27,000
December	4	850,000			2	104,000	1	3,200			1	3,200	2	29,000
TOTALS	53	\$8,857,500	16	\$218,500	38	\$1,157,000	6	\$66,650	15	\$211,890	24	\$190,550	24	\$476,700

Fees Collected: \$39,702.18

Respectfully submitted,
Kevin M. Wood
Inspector of Buildings

BOXFORD ELECTRICAL REPORT

The Electrical Department has a new home. We are now located in the old Town Hall and serviced by a secretary.

1986 was a very busy season and the department issued 230 electrical permits. There are a large number of new residences and also a show of alterations. The new year looks to be even better than 1986.

Somewhere in the future there are predictions of Construction slowing. But from my observations I feel Boxford will be deep in new construction for a good many years in our future.

Lester Shepard
Inspector of Wiring

PLUMBING INSPECTOR REPORT

There were 96 Plumbing Permits and 59 Gas Permits issued for the year. There was one violation according to the Plumbing & Gas code. It was a busy year due to the continuing building boom.

Wendall P. Hall
Plumbing Inspector

VISITING NURSE ASSOCIATION OF NORTH SHORE, INC.

BOXFORD BOARD OF HEALTH ANNUAL REPORT - 1986

Public Health nursing services are provided by the Visiting Nurse Association of the North Shore, Inc. to the residents of Boxford under terms of a contract with the Board of Health. Methods of service include home visits, clinics, and telephone contact. Community health nurses from the Visiting Nurse Association provide tuberculosis testing, follow-up and coordination with area pulmonary clinics. Other communicable disease cases are investigated and reported in compliance with state regulations. Premature infant home visit follow-up is done by nurses with expertise in this area. All Board of Health services are provided by staff who have experience and knowledge in the area of public health, under the direction of the Clinical Coordinator.

The flu clinics this year provided 155 Boxford residents with influenza vaccinations and 72 residents participated in the Diabetes screening program.

Submitted by:
Virginia Fleming, RN
Clinical Coordinator

PLANNING AND ENVIRONMENTAL PROTECTION

Conservation Commission

Open Space Committee

Parker River Committee

Ipswich River Watershed District Advisory Board

Planning Board

Water Resources and Damage Committee

Zoning Board of Appeals

ANNUAL REPORT OF THE BOXFORD CONSERVATION COMMISSION

The Conservation Commission was, again, principally involved the past year with the "Wetland Protection Act", Chapter 131, Section 40, of the General Laws of the Commonwealth of Massachusetts.

Thirty-four (34) "Notices of Intent" were filed under the Act, which required a public hearing, a site inspection and the issuing of an "Order of Conditions" for each. This is a decrease of ten (10) notices filed from that of last year. However, this is not an indication of decreased building activity in Boxford or of fewer attempts to build on and develop less desirable land.

Two (2) formal hearings were held upon the filing for a "Request for a Determination of Applicability" that eventually required the filing of a "Notice of Intent".

Twenty-one (21) sites were inspected informally in response to a "Request for a Determination of Applicability", some of which required a "Notice of Intent" to be filed.

One (1) "Order of Conditions" was appealed to the DEQE by the applicant and was subsequently upheld by the DEQE.

One (1) "Order of Conditions" issued in 1985 that was over ruled by the DEQE upon an appeal by the abutters and local residents, was appealed to the "Commissioner" by the applicant for an adjudicatory hearing. The results of this hearing are still pending.

Four (4) "Enforcement Orders" were issued for violations under the "Wetland Protection Act." Two (2) were for violation of an "Order of Conditions", one of which required the assistance of the Boxford Police Department, and two (2) were for failing to file an "Order of Conditions".

Over fifty (50) sites were visited in connection with the above and from complaints or reports of violations.

After much delay and frustration, Stanwood Morss finally received payment for the development rights to his farm in West Boxford, under the Commonwealth's "Agriculture Preservation and Restriction Act." Special thanks to Commission members Robert Simmonds and Randolph Johnson for initiating action under the Act and to past member Dorothy Woodbury for her efforts in clearing the titles of the various parcels associated with the farm.

Jane S. Coe was hired as a Secretary by the town for the purpose of taking the minutes of the Commission's meetings and for such other secretarial duties that may be assigned to her.

An Ad Hoc Open Space Committee chaired by Beverly Ingalls of West Boxford was formed as a subcommittee of the Conservation Commission. This committee will identify and catalog all existing open space, both public and private, with whatever mapping that is required. It will also update the Open Space Plan for future land acquisition with whatever state aid which might be available.

For the Commission,
Richard O. Palmer, Chairman

Elizabeth W. Arms, Vice Chairman
Ethel M. Houser, Secretary
Karen H. P. Nelson
Randolph F. Johnson
Audrey Romasco, Planning Board
Robert C. Simmonds

OPEN SPACE COMMITTEE

Boxford's Open Space Committee became a reality September 11, 1986. We are an Ad Hoc Committee under the Conservation Commission. Our first commitment is the concern for the health of our community through maintaining uncontaminated drinking water. We are considering the availability of land for various types of recreational purposes. We are also committed to maintaining the unique characteristics that have attracted so many people to our community. Our varied ecology of wetlands, forests and open fields create an environment for many varieties of birds and animals and a great variety of plantlife, some quite rare. We hope to preserve, in its natural state, unique areas of land for future generations to seek out. It is a gift to the future our community can cherish, use to its enjoyment and well-being and preserve with integrity.

Respectfully submitted,
Richard Alm
Camilla Coolidge
Edwin Hadley
Lesley Milde
Robert Moseley
Susan Peterson
Beverly Ingalls, Chairman

PARKER RIVER PROTECTIVE ORDER COMMITTEE

The Parker River has been chosen as a priority scenic and recreational river by the Mass. Dept. of Environmental Management (DEM) under the Scenic Rivers Program. The goal of the Parker River Committee has been to draft a protective order that will satisfy the requirements of the Scenic Rivers Program and also meet the approval of the four participating towns. The committee is comprised of representatives from each of the Towns of Boxford, Groveland, Georgetown, and Newbury. Three members from Boxford were chosen to represent the Board of Selectmen, Planning Board, and Conservation Commission.

Using the protective order developed for the North River as a guide, the committee has worked its way through each section, adapting the order to meet the needs of the towns along the Parker River. Some landowners who have attended the Committee's meetings have objected to the order on principle (State interference with home rule). Otherwise, the Committee has tried to take landowner's specific concerns (ie. bridge building, agriculture use, timber harvesting) into account. In October 1986, the committee completed a draft order.

The following is a summary of the major points addressed by the Parker River Protective Order which is the result of months (and years) of page-by-page negotiations among the Towns:

Purpose of the Order

The goal of the Order is to protect the water and scenic quality of the Parker River.

Extent of the Order (length)

The Order will apply to the mainstem of the Parker River up to the North Andover town line. Expanding the coverage to include the Little and Mill Rivers (important tributaries that do not affect Boxford) may be considered by DEM if the Towns so desire.

Extent of the Order (width)

(1) Existing uses and structures are grandfathered.

(2) The width of the corridor to which the sections on "allowed uses" and "special permit uses" apply is **100** horizontal feet from the natural bank of the river (this means the landward edge of the wetland as defined in the law, not the water edge of the river channel).

(3) The width of the corridor to which the "prohibited uses" section applies is **300** feet from the natural bank of the river (same definition as above).

Setbacks from the natural bank of the river:

25 feet for: • vegetative cutting (except for removal of dead or diseased growth)
• new campsites

75 feet for: • cleared openings not greater than 15 feet in width
• driveways and parking lots

100 feet for: • principle structures
• septic tank leaching facilities
• vegetative clear cutting
• campsite facilities (picnic tables, trash cans, sanitary facilities)
• storage of heavy equipment

300 feet for: • "prohibited uses" (ie. new industrial & manufacturing structures, airports, nuclear plants, refineries, landfills, junkyards, mobile home parks, restaurants, commercial rinks/swimming pools, signs, off-road vehicle use, hazardous waste disposal, storage of deicing materials, dredge & fill operations).

The draft order was submitted to the DEM for review. At the December meeting, the Committee learned that the order is unacceptable to both the Town of Newbury (for being “unnecessarily confiscatory of private property”) and to the DEM (for not being strong enough, since the sections on allowed and special permit uses apply only within a corridor 100’ back from the natural bank of the river, rather than the maximum allowed 300’ width of corridor).

A meeting to address this impass between Newbury and the DEM is scheduled for February 5, 1987 at the Newbury Town Hall at 7:30 P.M. As with all Committee meetings, participation by Boxford landowners is encouraged.

Jennie Bridge
Richard Gore
Kurt Kaiser/Stephen Bridge

IPSWICH RIVER WATERSHED DISTRICT ADVISORY BOARD

The Ipswich River Watershed District was established by the MA Legislature in 1966. The District is to be under the direction of a five member Commission appointed by a larger Advisory Board made up of representatives of Cities and Towns along the Ipswich or having water rights to the river. The stated purpose of the Commission is to "investigate available water resources for the district and methods of preserving and increasing such resources." The five-member Commission that is elected from and by the Advisory Board meets at least four times a year; the Advisory Board is supposed to meet twice a year.

After no activity for at least three years, the Ipswich River District Advisory Board met on November 18 at the Town Hall in Lynnfield. Fourteen Cities/Towns or member organizations were represented out of a total of twenty-nine members. The two main purposes of the meeting were to elect officers and Commissioners, and to hear a presentation by the Mass. Div. of Water Resources (DWR) on a Water Resources Management Plan now being prepared for the Ipswich River.

Cities and Towns were encouraged to review the important basic data that are being used in the computer model for the Ipswich basin. MA DWR is using the model to project future river water supply and demand to the year 2020, and to design water supply alternatives for communities in the basin. Since this management plan addresses only public water supplies, Boxford is left out of most of the computer runs.

The next scheduled meeting of the Advisory Board is May 5, 1987, Lynnfield Town Hall, at 2:00 P.M.

Jennie Bridge, Advisory Board
Chairperson and Commissioner

PLANNING BOARD ANNUAL REPORT

Subdivisions

Reflecting the dramatic decrease in interest rates in the last few years, real estate values in Boxford have experienced explosive growth. Land values have more than trebled in the last 2½ years alone, and this, in combination with the change in capital gains taxation effective at the end of 1986, has resulted in a great increase in subdivision activity during the year.

In 1986 five new subdivisions containing a total of 95 lots were approved. By comparison in 1985 one subdivision containing 21 lots was approved, and in 1984 no subdivisions were approved. The subdivisions approved in 1986 were:

Castlemere (off Georgetown Road)	5 lots
Townsend Farms (off Middleton Road)	32 lots
Meadowood (off Mill Road)	2 lots
Allen Circle (off Ipswich Road)	5 lots
Arrowhead Farm (off Lockwood Lane)	51 lots
Total	95 lots

Moreover, preliminary submissions on six additional subdivisions with a total of 40 lots have already been received.

In addition, the Board is obligated by statute to endorse certain lots which already have sufficient frontage on existing ways as Approvals Not Required. A total of 23 new lots, including seven pork-shops, were created by this mechanism in 1986.

Zoning By-law Changes

The Planning Board proposed and recommended five changes to the Zoning By-laws, all of which were approved by Town Meeting. These made provision for accessory apartments in Residential-Agricultural districts, clarified the standing of common driveways, discouraged the creation of irregular lots, clarified the duties of the Building Inspector in regard to non-conformities, and clarified or corrected a number of minor items.

The Board wishes to express its appreciation to Kurt Kaiser and Peter Shulman for their valuable service to the Town. Kurt served the Board both as Clerk and Chairman. Peter served as Chairman of the subdivision committee and later as Chairman of the full Board. Each made important contributions to the work of the Board.

Kurt Kaiser	Chairman (Resigned - May 1986)
Peter Shulman	Chairman (Resigned - January 1987)
Craig Falk	Vice Chairman Representative to Board of Health
Darman Wing	Clerk
Stephen Bridge	Co-Chairman Subdivision Committee
Audrey Romasco	Co-Chairman Subdivision Committee
	Conservation Commission
Susanne Richey	Representative to Board of Appeals (Appointed June 1986)
Linda Young	Representative to the Groundwater Protection Committee

Craig Falk, Chairman

GROUNDWATER STUDY COMMITTEE

The threat of groundwater contamination has prompted many towns across the commonwealth to adopt new bylaws to protect their public water supply wells, bylaws which restrict land use activities above the recharge areas of their wells. The situation is a little different in Boxford because we all rely on our own private wells for our water supply. Each of us has the responsibility to protect our well from contamination. Since almost all of Boxford is zoned for residential use, groundwater beneath the whole Town needs to be protected as a water supply.

In June 1986, the Board of Selectmen created a new committee to study groundwater protection in Boxford. Committee members include appointed representatives of the Selectmen (R. Taylor), Board of Health (L. Kress), Planning Board (L. Young), Conservation Commission (R. Johnson), Water Resources & Drainage Committee (J. Bridge), and three members at large (C. Fitch, R. Gore, and W. Paisley).

The Committee is trying to address both long range planning and sources of pollution requiring immediate action. The following is an outline of issues targeted for further committee discussion and action in 1987:

1. Long Range Planning
 - a. Boxford Groundwater Resource Assessment (including wetlands mapping)
 - b. Groundwater Policy Statement vs. Master Plan Revision
 - c. Local Land Use Control Assessment (subdivision plan reviews, zoning)
 - d. Pollution Source Control Assessment (landfill, hazardous waste, pesticides, etc.)
 - e. Well monitoring
 - f. Regional Planning for Groundwater Protection
3. Issues for Immediate Action (pollution source control)
 - a. Road Salt (storage and application)
 - b. Underground Storage Tanks (commercial and residential)

The Groundwater Study Committee usually meets the second Tuesday of each month from 7:30 - 9:30 PM in the Town Hall. Boxford residents are encouraged to attend and participate in this effort to protect our water supplies.

Jennie Bridge
Carole Fitch
Richard Gore
Randy Johnson

Louise Kress
William Paisley, Jr.
Richard Taylor
Linda Young

WATER RESOURCES AND DRAINAGE COMMITTEE

The Committee held several meetings during the past year, at which many subjects were discussed. Our main thrust this year was to arrange testing and analysis of the east well site on Curtis Road. With the assistance of the Fire Department and their pumping equipment this testing was accomplished on November 16, 1986. A slow rate of approximately 150 gbm resulted in a drawdown of approximately 3 in. over a two hour pumping period. A chemical analysis of samples taken at the end of this pumpdown period was performed by Biomarine Research Corporation of Gloucester, Massachusetts with the following summary remarks:

"All chemical parameters listed above are within EPA guideline limits. There is no indication of road salt contamination. The Ryzner Stability Index figure indicates that this water has corrosive tendencies. The water represented by this sample is found to contain an acceptable level of pollution indicator bacteria."

The Committee feels pleased with the analysis but cautious that this condition could change with altered circumstances. For instance, testing in the Springtime and under heavier pumping conditions might result in less favorable results.

The Chairman wishes to thank the Committee and in particular Jennie Bridge for her help in obtaining the sampling materials and Vernon Hawkins for delivering the samples to the testing laboratory.

Respectfully submitted,
Jack R. Pearl, Chairman
Jennie Bridge
Stanley Dodds
Vernon Hawkins

BOARD OF APPEALS

During calendar 1986 the Board of Appeals held 18 hearings; 13 were for Special Permits with 12 granted, 1 denied and 1 allowed to be withdrawn; there were 4 requests for Variances, 2 granted and 2 denied; there was one Appeal of the decision of the Inspector of Buildings and it was denied. There were no Appeals of decisions of the Board.

We are somewhat apprehensive about the workload for the coming year with 3 hearings already held and 11 applications in hand, whereas last year our first hearing was not until April. We are meeting earlier (7:30 p.m.) and have increased our meeting schedule to two per month (second and fourth Thursday) at least temporarily to avoid delays, continuances or overnight sessions. A surge of activity relating to Accessory Apartments is a further possibility for additional hearings.

We continue to work closely with the Planning Board and review plans as submitted to assist in recognizing or - even better - avoiding future problems. We are interested in a proposal to permit "Cluster Housing" presently being considered by the Planning Board which would permit closer grouping of single family residences on more desirable building sites without increasing density while at the same time preserving substantial areas of open space in single ownership and subject to permanent use restrictions. In some instances this would appear to provide for more attractive and less destructive use of the land than by usual subdivision plans.

There are two other more serious problems facing the Town. Increasingly, there are instances of overlapping jurisdiction and responsibility and the consequent conflicting rules, regulations and bylaws in the areas of Health, Planning, Conservation and Zoning; these are derived from the inconsistent and some times contradictory State enabling legislation for each of these different local agencies.

Also, there are numerous separate studies and independent projects under way variously designed: to preserve the historic nature of the Town and its open space; to protect its rivers, brooks and surface and subterranean water resources; to provide increased recreational, educational and public safety measures and facilities - all with objectives so desirable that the means for achieving them or the likelihood of success are largely obscured or ignored.

These two general problems show a need for overall coordination of these diffuse or disparate efforts and activities. A partial solution might be achieved by an up-dating of the Master Plan to redefine the present needs and future intentions of Boxford as it now exists, but its coordinated implementation would require a single, strong, central planning authority - the need for which is increasingly apparent, if not obvious.

David Blumenfeld (Resigned)
Frederick P. Melzar, Clerk
Donald E. Houser, Vice Chairman
Carlyle W. Thomas, Chairman

COMMUNITY SERVICES

Arts Council

Council on Aging

Help for Abused Women and Their Children (H.A.W.C.)

Historic District Commission

Historic Document Center

Recreation Committee

Veterans' Services

BOXFORD ARTS LOTTERY COUNCIL

The Boxford Arts Lottery Council will receive approximately \$880. twice a year from the Massachusetts Arts Lottery Council. They are responsible for establishing the guidelines for the use of the funds and determining if applications for funds comply with these guidelines.

The intent of the Arts Lottery is to provide a supplemental source of public funds to be used for the support and betterment of the Arts. The use of this public arts funding may apply to capital outlays, seed funding, individual artists, and operational expenses. The guidelines allow for the greatest amount of choice at the local level and the greatest amount of creativity.

Applications for the Arts Lottery grants must be received by the Boxford Council by mid-April or mid-October. Grants approved this year were as follows:

- Tri-Town arts festival with concert, art show and demonstrations by local artists at Masconomet \$500.
- Tri-Town Symphony Orchestra - pop concert with jazz vocalist \$100.
- Tri-Town Symphony Orchestra \$150. - 16th youth concert featuring student soloists.
- The Music Makers - Irish duo performs as a concluding feature of a St. Patrick's Day dinner for senior citizens \$117.
- Merrimack Lyric Opera Co. \$100.
- Local artist depicts Boxford scenes of historical significance - in Town Hall \$600.

Money that has not been used will be carried over to our next funding period.

Our goals align with the state guidelines in providing funds for art and cultural activities for the public good in our local and regional community.

Respectfully submitted,
Alison Rose, Chairman
Arts Council

1986 ANNUAL REPORT OF THE COUNCIL ON AGING

Surplus commodities were distributed on three occasions during 1986 - March 6, September 18 and December 4 - to any qualified persons in town in the following amounts to 169 households serving 389 individuals: 960 lbs. of cheese, 192 lbs. of butter, 350 lbs. flour, 270 dried milk, and 132 lbs. rice.

For our annual support contribution of \$196.00 to Elder Services of Merrimack Valley, we received the following benefits for the fiscal year ending June 30, 1986: 12 unduplicated clients received \$13,970 of home care services, 184 unduplicated clients received 516 units of service under Title III programs in value of \$6,939. Under the Title V Senior Aide Program \$4,154 was expended. The total cost of services provided to residents of Boxford was \$25,063.

Northern Essex Elder Transport, Inc.

Transportation to medical appointments, shopping, social and recreational programs and needed business trips was furnished by 25 volunteers who are reimbursed at the rate of 25¢ per mile and furnished added insurance protection under this program.

The meals on wheels are also delivered under this program. For the fiscal year ending September 30, 1986, 34 elders used the service for 418 round trips totalling 7,513 miles, 629 hours of volunteer time and an expenditure of \$1,878.

Funding comes from client contributions, State funds, and Council on Aging support as well as fundraising activities.

Our thanks once more go out to our volunteers.

Director of Activities

Marie Cody stepped into her new job as Director on September 29 and has also carried on some of the duties of the Senior Aide. We are still trying to get a new Senior Aide. In the short three months that she was on the job, classes in chair caning, lamp shade making, embroidering and knitting were organized.

She also continues to carry on the duties of Senior Aide in outreach and referral, volunteer driver assignment and scheduling as also seeking out new drivers and some visitations to shut-ins.

School Lunch and Meals on Wheels

During the school year September 1985 through June 1986 (173 days), Marge White and her assistants prepared and served a total of 2,797 meals for our senior citizens, 1,541 of which were eaten at the school and 1,256 delivered to shut-ins. We are most grateful to Marge, her assistants and the volunteer drivers who deliver meals to shut-ins.

H.A.W.C.
Help For Abused Women & Their Children

9 Crombie Street
Salem, Massachusetts 01970
Office (617) 744-8552
24 Hour Hot Line (617) 744-6841

In 1986, Help for Abused Women and their Children, Inc. (HAWC) was able to serve seven (7) families for Boxford as a result of the financial contribution from the Town of Boxford. HAWC provides comprehensive services to abused women and children from Boxford as well as 22 other communities on the North Shore. These services include: a 24 hour crisis line, counseling for women and men, support groups, court advocacy, community education, childrens advocacy and safe emergency housing through the HAWC Shelter for Battered Women and their Children and a network of Safe Homes on the North Shore. The support from the Town of Boxford has greatly assisted HAWC in providing these life saving services.

Sincerely,

Sheryl Schrepf
Executive Director

HISTORIC DISTRICT COMMISSION

As in prior years, the Commission met on an "as needed" basis in 1986.

In addition to reviewing the completion of the renovations at the Community Center, the Commission issued three Certificates of Appropriateness during the year to individual homeowners.

The people responsible for overseeing the renovation of the Old Town Hall are to be commended for their efforts in restoring this building to such productive use as our Community Center.

During 1986 one of the Commission's more important members moved from Boxford and thus we lost his services and advice. Merton Barrows served on the Commission since its inception in 1971 and not only contributed as an interested citizen but brought to us his expertise as an architect. He contributed many hours of his time on various projects for which we are most grateful.

We are fortunate in that William Rossi has been appointed to the Commission and that he too is an architect.

Finally, we appreciate the cooperation we receive from the owners of property located in the two Historic Districts. We look forward to continuing to work with them in the future in order to maintain the historic integrity of the properties under our jurisdiction.

Arthur W. Havey
Chairman

THE INGALLS MEMORIAL LIBRARY ASSOCIATION, INC. BOXFORD HISTORIC DOCUMENT CENTER

The use of the Boxford Historic Document Center continues to increase and to widen its influence. This year we have had requests for information from all across the country, from Florida and California and even to Hawaii. We have also had an engraving of General Putnam given to us in appreciation of the material we found for one of the genealogists who used our resources.

We have exhibits of many kinds in the Document Center. At the present moment the Boxford Picture Album, 1860 to 1935, a collection of archival photographic prints by Margaret W. Nelson, is on display. The originals of these pictures came from various people in town - Stanwood Morse, the Boxford Historical Society, Barbara Perley, and Estelle French.

In addition to the gift from Mr. Demler of the engraving of General Putnam, we have received the Robert B. Parkhurst Sr. papers, Barbara Perley papers, and still more books from Winnifrid Parkhurst.

We have had to add new shelves in our Document Room to accommodate our various gifts.

We took part in the Apple Festival selling books on Boxford's history. One of the most popular was Alec Gillman's Boxford Historical Bicycle Trail.

Respectfully submitted,
Margaret Lane, Archivist



West Boxford Store, c. 1895. *Thanks to Margaret Lane, Historic Document Center, West Boxford.*



Village Store and Post Office, Boxford Village, c. 1915. *Thanks to Margaret Lane, Historic Document Center, West Boxford.*

RECREATION COMMITTEE

The Recreation Committee would like to thank the Department of Public Works for assistance in maintaining the Town recreational facilities.

This year we replaced the infields at Boy Scout Park and Morse with a clay-sand mix. With the financial assistance of the Boxford Athletic Association, safety fences were installed at five of the baseball/softball fields.

As referenced in last year's report, the heavy use of the soccer fields at Boy Scout Park and Spofford require additional maintenance each year and point out the need for an additional field.

It would appear that reclamation of the Town Landfill may provide the best location for an additional soccer field, and Boy Scout Park is probably the best location for an additional softball field.

Camp Sacajawea was again used this summer by the Greater Lawrence Collaborative and is available for use by Town groups. This year some of the buildings were repaired and restained.

The Boxford Athletic Association (BAA) again operated the Town Beach at Stiles and provided an excellent program for the Town.

The July 4th Parade and the Road Race and Field Day events sponsored by the Recreation Committee and BAA were well attended.

Of the \$10,200 1986 budget, about 75% was used for field maintenance, 20% for the Memorial Day and July 4th Parades and 5% miscellaneous.

Richard Kinney, Chairman
Eileen Blyth
Kenneth Felton
Robert Moseley
Linda Segalini

VETERANS' SERVICE DEPARTMENT NORTH ANDOVER - BOXFORD DISTRICT

The following expenditures were made by the Veterans' Service Department during fiscal 1986.

Ordinary Benefits	\$2,032.35
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Two-thirds of these expenditures will be reimbursed by the State.

Respectfully,
Richard E. LaHaye
District Director

In 1946, Chapter 115 of the General Laws was passed by the General Court creating a Massachusetts Veterans' Services Department and called for the establishment in every city, town, or district a Department of Veterans' Services.

In 1947, the Selectmen of the towns of North Andover and Boxford voted to form a district and appointed a District Director of Veterans' Services to carry out the provisions of Chapter 115 of the General Laws. The general purpose of the District Director of Veterans' Services is the administration of the Veterans' Benefits Program to provide the utmost possible assistance to veterans and/or their dependents in time of distress or hardship. While the department is not publicized in either community, I would like to take this opportunity, as the full-time director, to announce my office hours.

Town Hall - North Andover
Mon. - Fri. 8:30 - 4:00
Tel. 682-6378 Home 683-4257

Town Hall - Boxford
Tel. 887-8181

Richard E. LaHaye
District Director

PUBLIC NOTICES

Revenue Sharing Handicapped Regulations

Right To Know Information

Boxford Information

State and Federal Representation

Important Telephone Numbers

**PUBLIC NOTICE
REVENUE SHARING
HANDICAPPED REGULATIONS**

The notice is published pursuant to the requirements of Section 51.55 of the Revenue Sharing Regulations, as published in the **Federal Register** on October 17, 1983. Section 51.55 prohibits discrimination against qualified individuals because of their handicapped status.

The Town of Boxford advises the public, employees and job applicants that it does not discriminate on the basis of handicapped status in admission or access to, or treatment or employment in, its programs and activities.

The Board of Selectmen has designated Executive Secretary Thomas E. Hauenstein as the contact person to coordinate efforts to comply with this requirement. Inquiries should be directed to:

Thomas E. Hauenstein
Executive Secretary
Town Hall
Boxford, Mass. 01921

Phone Number: 887-8181

Hours: Monday - Thursday 8:00 AM to 4:30 PM

Friday 8:00 AM to 1:00 PM

RIGHT TO KNOW WORKPLACE NOTICE

THE RIGHT TO KNOW LAW, Chapter 111F of the Massachusetts General Laws, provides new rights to employees and community residents regarding the communication of information on toxic and hazardous substances. Those rights include:

Workplace Notice A notice must be posted in a central location in the workplace informing employees of their rights under the law. The notice must be in the English Language. It must be available to non-English speaking persons in their language.

Training Employers must provide an annual training program to employees who work with toxic or hazardous substances. New employees must receive training within thirty days from date of hire. The training program must be conducted by a competent person and may be in the form of verbal and/or written instruction. At a minimum, training must include an explanation of employee rights, the MSDS as a document, and those MSDS's covering toxic or hazardous substances used, handled or stored in the workplace; applicable protective equipment, clothing and labeling of substances that are carcinogenic, mutagenic, teratogenetic, or neurotoxic. The employer must keep a record of this training or instruction which must be given with pay during the employee's normal work or shift hours.

Material Safety Data Sheet (MSDS) The Material Safety Data Sheet is the document that provides information on each toxic or hazardous substance used or stored in the workplace. An employee or his or her designated representative has the right to obtain and examine the MSDS for any toxic hazardous substance to which the employee "is", "may be" or "has been" exposed, if the employee's request is made to the employer in writing. After four working days from the date the request is made an employee can refuse to work with the substance when two conditions exist.

(1.) The employer fails to furnish the employee with an MSDS and (2.) the employer fails to furnish the employee with proof that the employer has exercised diligent efforts to obtain an MSDS, either from the manufacturer or through the Commissioner of Labor and Industries.

Public employees classified as performing an essential service may not refuse to work with the substance.

Labeling All containers in the workplace of more than five pounds or more than one gallon, containing toxic or hazardous substances, must be labeled with the chemical name of the substance. Containers of mixtures must be labeled with the chemical name of each toxic or hazardous constituent when the constituents comprise one percent or more of the mixture. Containers of more than 30 pounds or more than 5 gallons must also be labeled with the appropriate National Fire Prevention Association (NFPA) Symbol. Labels must be clear, prominent, in English and weather resistant.

Non-Discrimination An employee who believes he or she has been discharged, disciplined or discriminated against by an employer for exercising rights granted under the Law, has one hundred-eighty days to file a complaint with the Commissioner of the Department of Labor and Industries. A copy of the verified complaint must be sent to the employer at the same time by certified mail.

NOTE: The employee's rights listed above are further defined under Chapter 111F of the Massachusetts General Laws and the Code of Massachusetts Regulations 441 CMR 21.00. For additional information call the nearest office of the Department of Labor and Industries: Boston (617) 727-5816, Fall River (617) 675-7962.

North Andover (617) 682-8570, Worcester (617) 752-6504, Springfield (413) 734-1421, Pittsfield (413) 445-4214.

George W. Ripley
Commissioner
Department of Labor and Industries

BOXFORD INFORMATION

The Town of Boxford was incorporated in 1685.

Population, 6,010

Number of Residences, 1980 U.S. Census - 1,608

Registered Voters, October 7, 1986 - 3,516

Area - 24.39 square miles

Population Density, 1985 - 242 persons per square mile

Miles of Roads, January 1, 1985 - 91

Number of Named Streets - 131

STATE AND FEDERAL REPRESENTATION

U.S. SENATORS

Edward M. Kennedy (D)
United States Senate
Washington, D.C. 20510
(617) 223-2826

John F. Kerry (D)
United States Senate
Washington, D.C. 20510
(617) 223-1890

U.S. CONGRESSMAN

Nicholas Mavroules (D)
1204 Longworth Building
Washington, D.C. 20515
(800) 272-6730

GOVERNOR

The Honorable Michael S. Dukakis (D)
State House, Room 360
Boston, Mass. 02133
(617) 727-3600

STATE LEGISLATORS

Senator Robert C. Buell (R)
State House, Room 516
Boston, Mass. 02133
(617) 722-1600
Home: Woodcrest Road, Boxford

Rep. Forrester "Tim" Clark (R)
State House, Room 43
Boston, Mass. 02133
(617) 722-2030
Home: Sagamore Road, Hamilton

IMPORTANT TELEPHONE NUMBERS

EMERGENCY (Police and Fire) **887-8133**

PUBLIC SAFETY

Police Department 887-8135
Fire Department 887-8137
Communications Department 887-8136
Dog Officer 887-5760

TOWN OFFICES

Board of Selectmen 887-8181
Accountant 887-8181
Assessors 887-3674
Tax Collector 887-3673
Treasurer 887-3673
Town Clerk 887-8181

SCHOOL DEPARTMENT

Superintendent - Boxford 887-8961
Superintendent - Masconomet 887-2323
Superintendent - North Shore Vocational 927-6178
Harry Lee Cole School 887-2856
Spofford Pond School 352-8616
Masconomet 887-2323

HEALTH and INSPECTIONS

Health Director (Sanitary Engineer) (at Community Center) 887-8841
Mosquito Control Project 948-2381
Inspectors:
Animals 352-6336
Buildings (at Community Center) 887-3270
Gas/Plumbing 531-7190
Wire 887-5163

LIBRARIES

Boxford Village 887-READ
West Boxford 352-READ

POST OFFICES

Boxford Village (01921) 887-5339
West Boxford (01885) 352-6632

DEPARTMENT OF PUBLIC WORKS

Highway Garage 352-6555

COMMUNITY SERVICES

Historic Document Center 352-2733
Town Beach 352-8667
Tri-Town Council on Youth and Family Services 887-6512
Veteran's Agent 682-6378
Council on Aging (at Community Center) 887-3591

1987 Annual Report



Boxford, Massachusetts

IMPORTANT TELEPHONE NUMBERS

EMERGENCY (Police and Fire) 887-8133

PUBLIC SAFETY

Police Department	887-8135
Fire Department	887-8137
Communications Department	887-8136
Dog Officer	887-5760

TOWN OFFICES

Board of Selectmen	887-8181
Accountant	887-8181
Assessors	887-3674
Tax Collector	887-3673
Treasurer	887-3673
Town Clerk	887-8181
Planning/ Conservation Office (at Community Center)	887-5661

SCHOOL DEPARTMENT

Superintendent - Boxford	887-8961
Superintendent - Masconomet	887-2323
Superintendent - North Shore Vocational	927-6178
Harry Lee Cole School	887-2856
Spofford Pond School	352-8616
Masconomet	887-2323

HEALTH and INSPECTIONS

Health Director (Sanitary Engineer) (at Community Center).....	887-8841
Mosquito Control Project	948-2381
Inspectors:	
Animals	352-6336
Buildings (at Community Center)	887-3270
Gas/ Plumbing	531-7190
Wire	887-5163

LIBRARIES

Boxford Village	887-READ
West Boxford.....	352-READ

POST OFFICES

Boxford Village (01921)	887-5339
West Boxford (01885)	352-6632

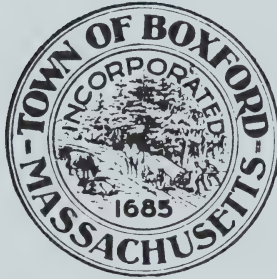
DEPARTMENT OF PUBLIC WORKS

[illegible]

COMMUNITY SERVICES

Historic Document Center	352-2733
Town Beach (Emergency Only)	352-7033
Tri-Town Council on Youth and Family Services	887-6512
Veterans' Agent	682-6378
Council on Aging (at Community Center)	887-3591

ANNUAL REPORT
OF THE TOWN OF
BOXFORD, MASSACHUSETTS



FOR THE YEAR ENDING DECEMBER 31, 1987

ON THE COVER:

The Bicentennial of the U.S. Constitution provided an excellent reason for a celebration and parade. Many thanks to the efforts of the Bicentennial Committee, and the hard work of many volunteers. Photo by Kenneth Littlefield, the Boxford Chronicle.

TOWN OF BOXFORD

VOLUNTEER APPLICATION

If you are interested in serving on an appointed town committee, or if you have expertise in an area which you would like to share with a town committee, please complete the following and forward to:

Board of Selectmen
Town Hall, 28 Middleton Road
Boxford, MA 01921

Name _____

Address _____

Telephone Home _____ Office _____

Areas of Interest 1. _____

2. _____

3. _____

Experience that would benefit the town through service on a committee, or expertise helpful to a town committee:

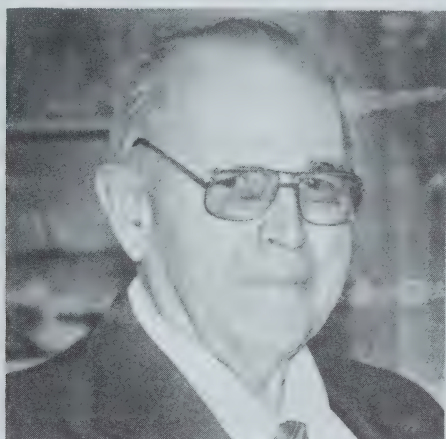
THANK YOU FOR YOUR INTEREST IN SERVING THE TOWN.

IN MEMORIAM FOR 1987

Eugene Vincent, former Chairman And Treasurer of the Boxford Council on Aging died June 4, 1987.

"Gene" was the driving force working with the Boxford Town Officials and residents to establish the Council on Aging. His untiring efforts on behalf of the Council resulted in the fine Community Center and the many programs and craft classes now enjoyed by the senior citizens of Boxford. He was a man with a commitment to enrich the lives of the senior citizens of Boxford and to help meet their every need.

EUGENE VINCENT



Frederick A. Smallman, former member of the Boxford Volunteer Fire Department died September 18, 1987.

Fred Smallman also served the Town of Boxford as Tax Collector from 1960 to 1971. Fred was also a member of the Volunteer Fire Department, a member of the Boxford Fire Department Association and the Essex County Fire Warden Association retiring in 1978.

FREDERICK A. SMALLMAN



Mary Lou Eichorn, former Chairperson of the Trustees of the Boxford Town Libraries, died October 2, 1987.

To those who knew Mary Lou Eichorn best, the words which come quickly to mind are: dedication, intellect, integrity and courage. During her many years as Chairperson of the Trustees of the Boxford Town Libraries her unwavering commitment to excellence guided the Boxford library system through turbulent times and contributed beyond measure to the high level of library service Boxford enjoys today. She pursued her principles with great energy, but, at the same time, had the rare combination of integrity and objectivity which allowed her to set aside her personal views. Her ability to combine these rare qualities won her the everlasting respect and admiration of all whose lives she touched.

MARY LOU EICHORN



Miriam "Mim" O'Brien, former Librarian for the West Boxford Library, died on March 17, 1987.

"Mim" O'Brien will always be fondly remembered as the cheerful, warm and caring person, who, for so many years, made a visit to the West Boxford Library a delightful experience. To Mim, the library wasn't just a job, it was a commitment she approached with pride and dedication. She took a personal interest in each and every patron who entered her "world". No matter how busy her day might be, she was never too busy to stop and help someone find "just the right book". Her passing created a void which can never be completely filled, because, to those who knew and loved this caring person, she was not just someone who worked at the West Boxford Library; she was the West Boxford Library.

MIRIAM O'BRIEN



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TOWN OFFICERS

Elected

Appointed

Committees, Boards and Commissions

Committee Meeting Schedule

ELECTED TOWN OFFICIALS

MODERATOR	DeWitt T. Minich (1988)
BOARD OF SELECTMEN	Enid E. Thuermer, Chairman (1988) Robert W. Conroy (1989) Alan J. Benson (1990)
TOWN CLERK	Frank H. Weatherby (1989)
TREASURER	Francis F. Perry (1988)
TAX COLLECTOR	Francis F. Perry (1988)
BOARD OF ASSESSORS	Joan H. Behrens, Chairman (1989) Clinton E. French (1988) Charles W. Nichols (1990)
BOXFORD SCHOOL COMMITTEE	Ann C. Trull, Chairman (1988) Gyoengyi M. Quinn (1988) Barry Denofrio (1990) Arthur M. Mushkin (1989)
MASCONOMET REGIONAL DISTRICT SCHOOL COMMITTEE	Serena H. Caperonis (1990) Ruth P. Faulkner (1989) Linda J. Wilcox (1988) M. Diane Smith (1990)
PLANNING BOARD	Craig E. Falk, Chairman (1991) Stephen R. Bridge (1990) Susanne C. Richey (1992) Audrey W. Romasco (1990) Darmon Wing (1989) Linda H. Young (1991) James G. Bewley (1988)
BOARD OF HEALTH	Richard F. Taylor, Chairman Louise Kress (1989) Nancy A. Pearl (1988)
TRUSTEES OF THE BOXFORD TOWN LIBRARY	Kathleen J. Ulman, Chairman (1989) Sally S. Blumenfeld (1990) Helen D. Killam (1988) Helen K. Millstein (1989) Richard H. Price (1990) Linda Hummel Shea (1988) Rosalee D. Weatherby (1988) Evelyn West (1989) Walter A. Littlefield (resigned)
CONSTABLES - EAST PARISH WEST PARISH	Harold O. Sederquest (1988) David J. White (1988)
COMMITTEE ON SCHOOL FUNDS	Richard P. Chadwick (elected 1955 for life)

APPOINTED TOWN OFFICERS

(All Town Appointed Officers term runs to June 30, 1988, except as noted.)

TOWN COUNSEL	Donald J. Scutiere
EXECUTIVE SECRETARY	Thomas E. Hauenstein
SUPERINTENDENT OF PUBLIC WORKS	Thomas F. Greene
POLICE CHIEF	Douglas A. Warren (tenured)
FIRE CHIEF	Damon J. Dustin
TOWN ACCOUNTANT	Helen E. Pehrson Deborah A. Polites (resigned)
COMMUNICATIONS DIRECTOR	Elizabeth Russell
DIRECTOR OF PUBLIC HEALTH	John Romanski, R.S.
CIVIL DEFENSE DIRECTOR	Edward H. Smith Ronald Giovannacci (resigned)
DIRECTOR OF PUBLIC LIBRARIES	Adelele McConaghy
VETERAN'S AGENT (DISTRICT DIRECTOR)	Richard E. LaHaye
FOREST WARDEN	Damon J. Dustin
ANIMAL CONTROL OFFICER	Robert D. Hughes
PARKING CLERK	Thomas E. Hauenstein
NORTH SHORE REGIONAL VOCATIONAL SCHOOL COMMITTEE REPRESENTATIVE	Herbert P. Golub (1990)
ASSISTANT ASSESSOR	Barbara A. King
ASSISTANT TREASURER	Mary E. Bolin
DEPUTY TAX COLLECTOR	William Handren
ASSISTANT TOWN CLERK	Patricia A. Shields
SCHOOL SUPERINTENDENTS:	
BOXFORD/TOPSFIELD SCHOOL UNION	Dr. Joseph Connelly
MASCONOMET REGIONAL SCHOOL DISTRICT	Dr. Joseph R. Carroll
NORTH SHORE REGIONAL VOCATIONAL SCHOOL DISTRICT	Patricia W. Carlson

COMMITTEES, BOARDS AND COMMISSIONS

COUNCIL ON AGING

Milton W. Knauer, Chairman (1989)
 Geraldine B. Eaton (1988)
 Edwin G. Hadley (1988)
 Lula Gould (1989)
 Gaye Kirshman (1990)
 Jane Langton (1991)
 Nancy Mackert (1991)
 Eugene Vincent (deceased)

BOARD OF APPEALS

Carlyle W. Thomas, Chairman (1989)
 Donald E. Houser (1988)
 Frederic P. Melzar (1990)

BOARD OF APPEALS (ALTERNATES)

Kurt Kaiser (1988)
 Douglas Stuart (1990)

ARTS COUNCIL

Alison Rose, Chairman (1988)
 Judith Guthenburg (1988)
 Jeanette W. Crimi (1988)
 Margaret Hildebrand (1988)
 Mary Ellen O'Connor (1988)
 Loretta Quinn (1988)
 Gretchen Simpson (1988)
 Kathleen W. Whitley (1988)

CONSERVATION COMMISSION

Randolph F. Johnson, Chairman (1989)
 Ethel M. Houser (1988)
 Karen P. Nelson (1988)
 Audrey W. Romasco (1988)
 Chester A. Riley (1990)
 David E. Trask (1990)
 David J. White (1990)

ELECTION OFFICERS

Precinct I

Democrat

Joyce A. Chub
 Irene Decoulos
 Carole C. Fitch
 Wendy L. Belinsky

Republican

Barbara Ross
 Arthur Gingrande
 Ethel M. Houser
 Orden E. Owen

Precinct II

Helen McLaughlin
 Joan M. Facella
 Elizabeth Zinck

Susan Price
 Patricia Wheeler
 Marion R. Musial

FENCEVIEWERS

Board of Selectmen

FINANCE COMMITTEE

Peter K. Race, Chairman (1990)
 William A. Lundquist (1990)
 Ruth N. Bortzfield (1989)
 Stephen A. Davis (1988)
 Richard W. Ulman (1990)

TOWN FOREST COMMITTEE

Paul R. French, Chairman (1989)
 William H. Howard, Jr. (1990)
 Ernest W. Little (1988)

GREENBELT, BAY CIRCUIT

Beverly W. Ingalls
 Louise Kress

**HISTORIC DISTRICT
COMMISSION**

Arthur W. Havey, Chairman (1990)
Peter B. Loring (1989)
Theodore Parsons (1988)
Susan Peterson (1988)
William J. Rossi, Jr. (1989)

**HISTORIC DISTRICT
COMMISSION (ALTERNATES)**

Nancy Merrill (1988)
Frances P. Nelson (1990)
Albert C. Imhoff, Jr. (1989)

INSPECTORS:

ANIMALS
BUILDING
HEALTH
GAS/PLUMBING
WIRE

Allison A. Hayes (352-6336)
Kevin Wood (887-3270)
John Romanski (887-8841)
Wendall P. Hall (531-7190)
Lester E. Shepard (887-5163)

**IPSWICH RIVER WATERSHED
DISTRICT COMMISSION**

Jennie Bridge (1988)

**GROUNDWATER STUDY
COMMITTEE**

Jennie Bridge, Chairman
Carole Fitch
Randolph F. Johnson
Louise Kress
William W. Paisley, Jr.
Richard Z. Gore
Linda Young

PARKER RIVER COMMITTEE

Jennie Bridge (1988)
Richard Z. Gore (1988)
Kurt Kaiser (1988)

PERSONNEL BOARD

Blaine Stone, Chairman (1990)
Julie G. Phalen (1989)
Mary E. Bolen (1988)
Daniel R. Curtin (1988) (resigned)
John G. Thatcher, Jr. (1989)

POLICE DEPARTMENT

Douglas A. Warren, Chief (tenured)
Gordon A. Russell, Jr. Deputy Chief (1989)
Paul M. Bates, Sergeant
Ronald Giovannacci, Sergeant
John D. Iannazzo, Patrolman
Neil F. Ouellette, Patrolman
Ronald Theokas, Patrolman
Brian Williams, Patrolman
Robert D. Hazelwood, Patrolman
Thomas J. Nentwig, Patrolman
Bruce A. Klinger, Patrolman
Joseph P. Bogigian, Reserve
Paul E. Polonsky, Reserve
Harold W. Trombly, Reserve
John O. Gill, Reserve
Dwight P. McDonald, Reserve
Timothy E. Nangle, Reserve
Peter G. Orlando, Reserve
Gail E. Ciampa, Special/ Matron
Alice A. Farnsworth, Special/ Matron
Betty P. Shaw, Special/ Matron
Robert D. Hughes, Special

RECREATION COMMITTEE

Richard R. Kinney, Chairman (1990)
Kenneth Felton (1988)
Linda Segaline (1989)
Jill R. Daly (1989)

RECYCLING COMMITTEE
(Inactive)

Betty Strong (1988)

REGISTRARS OF VOTERS

Frank H. Weatherby, Clerk
Victoria T. Bakker (1990)
Ruth N. Bortzfield (1988)
George A. Gould (1989)

ASSISTANT REGISTRARS

Mary E. Bolen (1988)
Patricia A. Shields (1988)

SCHOOL BUILDING COMMITTEE

Barry Denofrio, Chairman (1988)
Thomas Barley (1988)
William S. Carey (1991)
Charles Costello (1989)
Ann C. Trull (1988)
J. Otis Lewis (1990)
Charlotte D. Smallman (1988)

WATER RESOURCES AND
DRAINAGE COMMITTEE

Jack Pearl, Chairman (1988)
Jennie Bridge (1989)
Vernon Hawkins (1988)

AD HOC COMMITTEES

OPEN SPACE COMMITTEE

Beverly Ingalls, Chairman
Richard Alm
Edwin Hadley
Leslie Milde
Nancy Merrill
Robert Moseley
Susan Peterson
Camilla Coolidge

BYLAW STUDY COMMITTEE

Penny Bowman, Chairman
J. Alden Lincoln
Peter Sevcik
Karen A. Neve
Valerie E. Fiorella

SPACE NEEDS COMMITTEE

Richard W. Ulman
Richard G. Hopping
Thomas E. Hauenstein
Jeffrey E. Rossman
Agnes D. Schmitt

LAND ACQUISITION COMMITTEE

Robert W. Conroy
Darmon A. Wing
Richard W. Ulman

SEPTIC SYSTEM STUDY COMMITTEE

John W. Allyn, Jr.
Dorothy A. Chadwick
John M. Fitch
Charles E. Killam
Thomas E. Neve
William F. Wall
Wayne G. Williams

BICENTENNIAL COMMITTEE TO THE U.S. CONSTITUTION

Esther S. Martin, Chairman
Charles E. Killam
Eva S. Conniff
George L. Fischer
Judith E. Eisenberg
Richard Hopping
Charles K. Knisely
C. Betty Lundgren
Camille St. Pierre
Vinton A. Vesta

BOXFORD COMMITTEE MEETINGS

BOARD OF SELECTMEN	Monday	7:30 PM	Town Hall
BOARD OF ASSESSORS	2nd & 4th Wednesday	7:00 PM	Town Hall
BOXFORD SCHOOL COMMITTEE	2nd & 4th Thursday	7:30 PM	Spofford Pond School
MASCONOMET SCHOOL COMMITTEE	1st & 3rd Wednesday	7:30 PM	Masconomet
NORTH SHORE VOCATIONAL SCHOOL COMMITTEE	1st & 3rd Thursday	7:45 PM	North Shore Regional
PLANNING BOARD	1st & 3rd Wednesday	7:30 PM	Community Center
BOARD OF HEALTH	2nd Wednesday	7:30 PM	Town Hall
LIBRARY TRUSTEES	4th Thursday	8:00 PM	Boxford Village or West Boxford Library
WATER RESOURCES AND DRAINAGE COMMITTEE	1st Tuesday	7:30 PM	Lincoln Hall
BOARD OF APPEALS	4th Thursday		Town Hall
PERSONNEL BOARD	1st Wednesday	7:30 PM	Town Hall
CONSERVATION COMMISSION	2nd & 4th Thursday	7:30 PM	Community Center
COUNCIL ON AGING	2nd Tuesday	7:30 PM	Community Center
FINANCE COMMITTEE	As posted		Town Hall
TOWN FOREST COMMITTEE	As posted		
HISTORIC DISTRICT COMMISSION	As posted		Community Center
RECREATION COMMITTEE	As posted		Town Hall
ARTS COUNCIL	As posted		
CABLE TV ADVISORY COMMITTEE	As posted		
SPACE NEEDS COMMITTEE	As posted		
LAND ACQUISITION COMMITTEE	As posted		

SEPTIC SYSTEM STUDY COMMITTEE	As posted
GROUNDWATER STUDY COMMITTEE	As posted

GENERAL GOVERNMENT

Board of Selectmen

Perley-Parkhurst-Cole Memorial Trust Fund Guidelines

Bicentennial of the U.S. Constitution Committee

Bylaw Study Committee

Personnel Board

BOARD OF SELECTMEN

Looking back over the past year the most dramatic events were the spectacularly successful celebration of the Bicentennial of the Constitution and, conversely, the devastating hundred-year flood in April. This Board takes no credit for either happening, except in the latter case, as a result of our application we received \$14,427 in related damages.

Early in the year we successfully terminated the contract with O'Brien Ambulance Service and were very grateful to Lyons Ambulance for agreeing to serve the eastern part of Town. Our three-tiered plan for Emergency Medical Service is working well, thanks to the dedicated personnel in our Fire Department - the emergency vehicle, voted at the July Special Town Meeting will be a welcome addition to the department.

Recognizing the need for planning for office and meeting rooms, a Space Needs Committee was created; increased interest has led to the reactivation of the Cable-TV Advisory Committee; the report of the Open Space Committee resulted in the Land Acquisition Committee - all of which at this writing are hard at work. A very special note of appreciation should be given to Dorothy Woodbury for her continuing research into the titles of town-owned parcels of land!

Much to our regret Deborah Polites resigned as Town Accountant because of her family move to Ohio. Helen Pehrson was appointed to that position in December. Other new appointees include Edward H. Smith as Civil Defense Director, Chad Fleck as Landfill Attendant and Normand J. Bedard as Sealer of Weights and Measures.

As usual landfill operations occupied the Board, but following the contract with the engineering firm of S.E.A. consultants and the daily attention of Finance Committee member Richard Ulman, the problems were considerably alleviated. Together with the Board of Health, the Selectmen are looking into various alternatives to preserve the landfill.

On the legal front, a five year lease was signed with the Montessori Country Day School for the use of the Little Red Schoolhouse. There is much concern of the Town of Topfield's vote to discontinue a portion of Lockwood Lane, and to date both towns are endeavoring to deal with this situation without going to court. The Civil Rights suit, by Peter Kaiter, against Boxford, has to date cost the Town \$26,000.

Harking back to a century's old duty the Selectmen acted as Fenceviewers in a dispute between Jack Pearl and the New England Power Company. The oldest resident of Boxford was finally determined to be Margaret Easton Fossa and she was presented with the Boston Post Cane.

The Town Offices acquired a new telephone system this year and the Selectmen's office has a computer.

As ever, this Board equates much of whatever success is achieved to our very able Executive Secretary, Tom Hauenstein, his efficient staff, and the countless hours of service given by volunteer Boards and Committees.

Respectfully submitted,
Enid E. Thuermer, Chairman
Robert W. Conroy
Alan J. Benson



Presentation of POW/ MIA Flag to the Town of Boxford by James L. Melvin, Post #379 of Veterans of Foreign Wars. Selectman, Robert Conroy accepts flag from Ronald Holmgren of the Melvin Post. *Photo by James Patten, The Lawrence Eagle Tribune.*

1987 COURT ACTIVITY

The following cases are pending in court:

1. Town of Boxford vs. Alexander Rzumny
Superior Court 85-1081
2. Town of Boxford vs. North East International Trucks
Superior Court 85-1492
3. Mathilde Stecker et al vs. Town of Boxford
Superior Court 85-244
4. Town of Boxford et al vs. Commissioner of
Environmental Engineers
Superior Court 85-1312
5. Kaiter vs. Town of Boxford
U.S. District Court 86-2734 WF
6. David W. Kress, Jr. vs. Town of Boxford
Superior Court 87-1151
7. North Shore Survival, Inc. vs. Town of Boxford
Superior Court 87-1699
8. Town of Boxford vs. Robert A. Lepito, Jr. et al
Superior Court 87-4049

**1987 PERLEY-PARKHURST-COLE MEMORIAL
TRUST FUND AWARDS**

MASCONOMET SCHOLARSHIP FUND AWARDS

Douglas Crimi	\$ 1,100.00
Kathryn Anne Hanser	1,100.00
Christopher Dean Jarvis	1,100.00
Dorsey Erin McGlone	1,100.00
Suzanne Marie McKenna	1,100.00

SCHOLARSHIP AWARDS

Michael Koveleski	\$ 900.00
Maria S. Maccarone	900.00
Laura L. Peterson	900.00
Christine Puffer	900.00
Carla Whitaker	900.00
Sally Winship	900.00

SCOUTING ORGANIZATIONS

Juniot Girl Scout Troop #132 (South Hamilton)	\$ 686.05
Cub Scout Pack #41	500.00
Boy Scout Troop #51	500.00
Boy Scout Troop #126	480.00
TOTAL AWARDS for 1987	<hr/> \$13,066.05

GUIDELINES FOR PERLEY-PARKHURST-COLE TRUST FUND

General Guidelines:

1. This fund was established by the Will of Marguerite Bond to aid the children of Boxford and Hamilton for the following purposes:
 - To provide loans and scholarships for the purpose of assisting worthy and needy young persons residing in the said Town of Boxford who have completed their high or secondary school education to attend the college, junior college, post graduate school, vocational training school or other school of advanced training and learning of their choice.
 - To encourage and assist any program undertaken by any organization, public or private, in the Town of Boxford, for the benefit or general welfare of all children and young persons residing in the Town of Boxford.
 - To provide financial or other assistance to or for the benefit of individual needy and worthy children and young persons residing in the Town of Boxford for such special purposes as the Selectmen may, from time to time, deem necessary and proper to promote the health, education or general welfare of such individual children or young persons.
 - To assist and encourage private or public organizations in the Towns of Boxford and Hamilton which sponsor, encourage and assist in the formation, operation and maintenance of Boy Scout or Girl Scout Troops in these towns. Such awards for support may be made from time to time as the Selectmen of the Town of Boxford deem necessary and proper.
2. Any organizations requesting funds must specify that the funds will benefit **ONLY** children from Boxford, or Scout Troops from Boxford or Hamilton. No funds may be spent on adults at any time.
3. Applications to the PPCMTF take the form of a letter to the Board of Selectmen. Requests for funds will be accepted through February 1 of the award year. Selectmen will conduct interviews of all applicants from February 1 through March 31, and will notify all applicants of their award status in late March and April.

Requests received after February 1 will be considered for the next award period, providing the request is not withdrawn before the following February 1.
4. Any request which, in the opinion of the Trustees or the Board of Selectmen, does not fall within the scope or intent of the Will will be rejected and returned.
5. All requests for funds, as well as any questions, should be directed to:

Perley-Parkhurst-Cole Memorial Trust Fund
c/o Executive Secretary
Town Hall, Middleton Road
Boxford, Mass. 01921
(617) 887-8181

Guidelines for Individuals

1. The sum of \$5,500 will be donated each year to the Masconomet Scholarship Fund to be distributed to Boxford Students according to the following formula:

- \$1,100 scholarships distributed to (5) students
- Scholarships to be paid to the student's post-secondary school in four (4) equal installments - at the beginning of each semester over the two year period.
- Any student who does not continue in his/her post-secondary education shall retain rights to his/her scholarship for one year - after that year, the scholarship reverses back to the fund.
- Masconomet scholarships are to be distributed based on need and academic performance.
- All applicants who are high school seniors at Masconomet must apply to:

Masconomet Scholarship Fund
c/o Richard Dussault, Assistant Superintendent
Masconomet Regional High School
RFD
Topsfield, Mass. 01983

2. A small sum of money will be reserved by the Selectmen each year to be distributed to Boxford students graduating from private schools and Boxford High School graduates entering or currently enrolled in the college, junior college, post graduate school or other school of advanced training and learning of their choice. The grants be in the form of scholarships or loans.

All individuals students applying to the Selectmen for a scholarship should submit the following information:

- High School Transcript (if you are in your first or second year of college)
- Current College Transcript (all years)
- Breakdown of your costs for school year
- Breakdown of your income toward college costs
- List of activities within the Town or at your school which you have been involved with

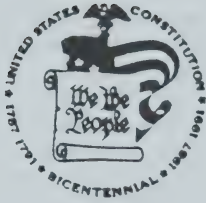
The Selectmen's Discretionary Fund is to be distributed based on need, academic performance and community service to the Town of Boxford.

Guidelines of Organizations and Scout Troops

1. Scout Troops are requested to provide the following information:
 - Leader's name, address and phone number
 - Number of Scouts in troop
 - Number of non-Boxford resident scouts
 - Specific request for funds: include amount requested, detail of equipment, activity, etc.
 - Date by which funds are needed.
2. Scout Troops are requested to apply individually.
3. All organizations and Scout Troops must, before December 1 of the award year,

submit an accounting of how the funds were used. Report of all purchases made should be included at that time.

4. Although the Selectmen would prefer awards for capital or lasting equipment, they also recognize the need for educational trips which are required for badges and advancement. Selectmen will take these concerns into consideration in their review of pertinent applications.



BOXFORD BICENTENNIAL OF THE CONSTITUTION COMMISSION

The Boxford Bicentennial of the Constitution Commission began to form in April 1987 as a result of the conviction of its initial members, Charles Killam and Esther Martin, that it was important for the town to participate in this four year period of celebration and education regarding the Constitution and the Bill of Rights. In May the Commission sent one member to a two day training session conducted by the National Bicentennial Commission in Boston, and after its eighth member signed on, applied for official status, which it finally received from the National Bicentennial Commission in September.

In July the Commission received first prize and its first working capital, \$50.00, for its entry in the Fourth of July Parade, a symbolic float depicting the Ship of State manned by five young citizens and propelled by a ten-foot canvas sail on which was printed the entire Constitution. After the parade the Constitution sail was detached and set up at a table for Boxford citizens to sign the document Boxford's initial representative, Aaron Wood, had failed to approve in 1788.

Project '87 Kiosks illustrating the events pertaining to the Constitution and the Bill of Rights lent by General Israel Putnam Chapter, DAR, of Danvers were on display at both libraries during the summer and have been available for the schools.

Early September saw the distribution of bookcovers bearing the Bicentennial Logo and the Preamble of the Constitution.

Boxford's Commemoration of the signing of the Constitution on Thursday, 17 September 1987, incorporated both education and celebration. The event opened with the American Legion, James L. Melvin Post, Color Guard accompanied by a drum roll by Robert Dow, the Pledge of Allegiance to the flag led by Robert Meade, an invocation by the Reverend Edward Remaly of the Second Church Congregation of West Boxford, a Proclamation from the Governor of Massachusetts, the Honorable Michael Dukakis, read by George Fischer, and a Proclamation from President Ronald Reagan, read by Joseph Bateman. A reading of the Constitution itself followed. Readers were Norm and Norma Nathan, Don Marcotte, School Superintendent Joseph Carroll, John Bucyk, Frank Simonette, Joe Martelle, State Senator Robert Buell, Dr. James Wasco, Dr. Murray Feingold, Tom Ellis, Shelby Scott, and National essay contest winner Sameer Chopra.

Our thanks to Bruce Barbieri and his crew, whose sound and lighting effects heightened the drama of the presentation.

And our very special thanks to Jimmy and Henry Nason, Marge White and the ladies of the Spofford Pond School Cafeteria, and Eleanor Rock for the magnificent Two Hundred Birthday Cake which was distributed with the help of Arlene Price's Girl Troop, Carole Davis, Rosita Proulx, and Irene DeCoulos.

And, oh, the fireworks that followed! Built and fired by Zambelli Internationale, the grand finale was bombs bursting in air as Sandy Nasons stirring "God Bless America.. ended.

As people left they were each given a booklet containing the Constitution and the Bill of Rights.

We appreciate the fine job of directing the parking for the event done by Boy Scout Troops No. 51 and 126.

Our thanks to Curtis Campbell of the Topsfield Bicentennial Committee for his assistance in obtaining additional Constitution booklets and to Norm Nathan of the Middleton Bicentennial Committee for his participation and assistance in lining up some of the well-known readers of the Constitution.

The Boxford Bicentennial Commission's booth at the Boxford Apple Festival displayed information on the Constitution, distributed copies of the Constitution and the Bill of Rights, and made the canvas Constitution available for signing.

Through the kindness of John Pierce of Topsfield, a copy of a rough draft of the Constitution used by his ancestor, Pierce Butler, one of the signers, was displayed for several weeks in each library in October. This draft demonstrated the change in thinking and compromise that evolved during the summer of 1787, as well as the fact that the fugitive slave act was a later handwritten insertion in the draft.

Several articles on the Constitution and the Federalist Papers have appeared in the Boxford Chronicle throughout the year. A lecture on the Federalist Papers was presented at the Annual Meeting of the Boxford Historical Society in January.

Our thanks to Ken and Barbara Littlefield of the Boxford Chronicle for their excellent coverage of Bicentennial Events here in Boxford.

We have regretfully accepted the resignation of Mary Dell Cayot from the Commission and thank her and Al Cayot for their help on the Fourth of July Parade.

Various materials have been made available to the schools; film, booklets, material for Bicentennial programs, displays. We are continuing to obtain other displays and educational materials. A new wave of information has arrived from the the National Bicentennial Commission which we have begun to process.

Our thanks to Representative Tim Clark and Senator Robert Buell for their help in obtaining life-size photographs of the Constitution's four pages to be framed for the next display.

We thank Art Saeger and Richard Hopping for their help in fund-raising activities, and Helen Killam, not only for her diligent recordkeeping of those funds, but for all her support through the year.

Those who have contributed financially have made everything of what has been accomplished possible. The programs and materials generated during the past year have been funded solely through donations from the community and various businesses. We feel it is possible to continue our work in this way, and at no cost to the Town, since donations are still being received.

We will, however, be dependent on donations in the future as we plan to continue working through the four year period designated by the National Bicentennial Commission for education on the Constitution, the Bill of Rights, and the functions of the three branches of the Federal Government.

It is a pleasure to serve on this commission. We welcome suggestions, ideas, criticisms, and volunteers.

Respectfully submitted,
Esther Martin, Chairperson
Eva Conniff
Judi Eisenberg
George A. Fischer, Treasurer
Charles Killam
Charles Knisley
Betty Lundgren
Camille St. Pierre
"Bud" Vesta



Girl Scout viewing an original draft copy of the U. S. Constitution on display at the Boxford Village Library.
Photo by Beverly Times.



Joseph Bateman, an officer in the second Massachusetts Regiment, reads excerpts from the Constitution at the Bicentennial Celebration. *Photo by Kenneth Littlefield, The Boxford Chronicle.*

BYLAW STUDY COMMITTEE

The Bylaw Study Committee was established by Town vote which provided that a committee be "composed of five citizens of the Town appointed by the Board of Selectmen, Selectmen, said committee to report to the 1988 Annual Town Meeting with recommendations for changes in the General Bylaws." The committee was asked to study the existing General Bylaws (except Zoning and Personnel Bylaws), perform any research it deemed necessary, and make recommendations as to additions, deletions, and clarifications to the existing Bylaws. Many meetings were held to discuss the Bylaws, all open to the public and so posted.

The Committee reviewed Articles One through Four and Six through Eleven of the General Bylaws. Articles Five (Personnel), Twelve (Wetlands), and the Zoning Bylaws were not reviewed because they were outside the scope of our task as defined by the Selectmen.

The existing Bylaws were reviewed for clarity of intent and new issues, raised by letters, town officials, and members of the Bylaw Study Committee. These were considered for possible change, addition, deletion, or no change. The following is a list of the key issues which are (or were) being considered. Most of these the committee believes warrant further action and will be drafting proposals for a public hearing prior to the annual town meeting.

The Committee is considering recommendations to:

- Add a Bylaw which would require that any warrant article **proposal** rejected by vote of the Town Meeting shall not be resubmitted before the next Annual Town Meeting.
- Amend the Bylaws to make provisions for special town meetings.
- Amend a Bylaw to modify the quorum for town meetings to be consistent with present population figures, in the range of 100-250, and to provide for separate quorums for the annual town meeting vs. special town meetings.
- Amend the Bylaws to provide adequate descriptions of the duties of committees and town officials.
- Add a Bylaw to require the wearing of reflective material after dark by persons on public ways other than in (or on) a motorized vehicle for visibility to drivers.
- Add a Bylaw to require a house number be visible from the street.
- Add a Bylaw to institute a "processing fee" for any dogs which have to be restrained under the current bylaws. This fee would cover the expenses of keeping the dog.
- Add a Bylaw to create a "non-resident" dog restraining bylaw. A non-resident dog is any dog not owned by a Boxford resident and/or not licensed by Boxford.
- Amend a Bylaw concerning frightening a horse in a public way to include a "dog under handler control."
- Amend a Bylaw to provide for annual renewal and notification to the police department of consent for hunting on private property.

The Committee also investigated the feasibility and cost of a leash law. The estimated cost would be between \$40,000 - \$50,000 per year to institute a leash law.

Sections 9-1-1, 9-1-2, and 9-2-1 of Article Nine are being referred to the Selectmen. The Bylaw Study Committee recommends the Town Counsel work with the Chief of Police (who was contacted about this issue) to improve the legal wording and intent of Article Nine, Licensing and Peddlers.

The Committee also recommends that upon incorporation of any new or changed Bylaws approved at the May 1988 town meeting, that the General Bylaws be completely retyped and printed with a consistent format, page numbering, dating, etc. for clarity.

Appendices A and B (State laws which affect the Town) have not yet been reviewed. These, along with other issues which arise prior to the expiration of our term, will be reviewed, time permitting.

Respectfully submitted,
Penelope A. Bowman, Chairman
Valerie Fiorella
J. Alden Lincoln
Karen Neve
Peter J. Sevcik
February 17, 1988

PERSONNEL BOARD

The Town of Boxford is completing its second year of implementing the Personnel Bylaw. The Personnel Board continues in pursuing its goals of granting Town employees under the Bylaw equitable compensation, fringe benefits, and decent working conditions while at the same time protecting the fiscal and service needs of the Boxford taxpayer.

While the first year was an implementation year, the second was a "road test" that revealed to the Board the need to reassess the performance evaluation reward process, current job descriptions and grade classifications, as well as to formulate and compile policies and procedures by which the Bylaw may be carried out.

The major actions of the Board during 1987 evolved around evaluation of Town employees as to the working parameters of the Bylaw and seeking compliance through this evaluation process. Other actions included settling a grievance over compensation, correcting a job misclassification, the promotion of one Town employee, and assuring that several employees were rewarded for demonstrated and quantified superior job performance.

The Board also contracted with a consultant from the Massachusetts Municipal Personnel Association to discuss with Town Managers the use of job objectives in the performance evaluation reward process. From this discussion a need for reassessment of the Town's current process was brought to the attention of the Board.

The Board encourages Boxford residents and employees to participate in its meetings and to bring to its attention any and all problems, suggestions, and inquiries about personnel management in the town.

The Board also wishes to thank the employees, selectmen, and residents who helped our new Board to become more effective and responsive in the past year.

Blaine Stone, Chairman
Julie Phalen, Vice-Chairman
John Thatcher
Mary E. Bolen
Daniel Curtin (resigned)

TOWN CLERK

Town Clerk

Report of 1987 Annual Town Meeting

Report of 1987 Special Town Meetings

Record of Births

Record of Marriages

Record of Deaths

Licenses and Permits

TOWN CLERK

1987 was a one Election year. The Annual Town Election was on May 19 and saw 475 voters turn out.

At the November Special Town Meeting the Town voted to leave the county dog licensing system and assume its own, which will mean the town keeps the money it collects rather than the 40-50% we have received in the past from the county.

The dog records are now on the computer and will provide much helpful information and assistance to the town.

In September, our office extended its hours to: 9:00 AM to 4:30 PM, Monday through Thursday, continuing on Friday from 9:00 AM to 1:00 PM.



ANNUAL TOWN MEETING May 12, 1987

Voters of the Town of Boxford met at the Masconomet Regional High School Auditorium on Tuesday, May 12, 1987. Moderator DeWitt T. Minich called the meeting to order at 8:01 p.m.

Moderator Minich read a Proclamation from the Board of Selectmen to announce the formation of a bi-partisan committee to celebrate and commemorate the 200th anniversary of the signing of the United States Constitution which will occur on September 17, 1987.

Mrs. Ruth Race addressed the assembly to speak in favor of Ballot Question #1, "Shall the Town pay one-half the premium costs payable by a retired employee for group life insurance and for group general or blanket hospital, surgical, medical, dental and other health insurance?" Mrs. Race urged voters to cast their ballots on Tuesday, May 19, 1987, and to vote "YES" for Question #1.

Moderator Minich introduced the Board of Selectmen, Finance Committee, Personnel Board, Planning Board, Library Trustees and the Town Clerk. He explained the procedure and indicated that the first 4 rows on the left of the auditorium was the non-voting section.

The articles of the warrant were disposed of as follows:

ARTICLE 1. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to pay bills of charge from FY 1986, or take any other action thereon.

Upon Motion made and duly seconded, it was VOTED, by unanimous voice vote to pass over this article.

ARTICLE 2. To hear and act on the reports of the Town Officers and Committees.
No action was taken on this article.

ARTICLE 3. To see if the Town will vote to amend various portions of Article 5 of its bylaws, known as the Personnel Bylaw, as submitted by the Personnel Board to include increasing vacation policy, increasing the pay matrix by 3½%, changing certain administrative deadlines and changing certain job classifications as submitted by the Personnel Board and filed with the Town Clerk in April 1987, or take any other action thereon.

1. Increasing Vacation Policy:

EXPLANATION: Presently, all qualifying non-union employees receive two weeks vacation after the first year, one day a year from year six to ten for a total of three weeks at year ten, and four weeks at year fifteen. This change will allow non-union employees to obtain three weeks paid vacation after five years, four weeks after ten years and five weeks after twenty-five years, as is already present for union employees.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to amend Article 5 of the Personnel Bylaw of the Town by deleting Section 5-6-3a through Sections 5-6-3c and inserting the following new Section 5-6-3, as follows: (Increasing vacation policy)

- a) Employee shall accrue vacation time at the rate of one week per twenty-six consecutive scheduled and worked weeks including authorized leave up to a maximum of two weeks for the first five years of service.
- b) After five consecutive years of service and going into the sixth year an employee will be entitled to three weeks of vacation leave per year.
- c) After ten consecutive years of service and going into the eleventh year of service an employee will be entitled to four weeks of vacation leave per year.

- d) After twenty-five consecutive years of service and going into the twenty-sixth year of service an employee shall be entitled to five weeks of vacation leave per year.

2. Performance Evaluation Date Changes:

EXPLANATION: This change will cause performance evaluations to be completed forty-five days earlier than previously required in order that the salary line items are made available to the Finance Committee at the start of budget discussions.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to amend Article 5 of the Personnel Bylaw of the Town by deleting Section 5-5-7-b and inserting the following new Section 5-5-7-b, as follows: (Performance evaluation date changes).

- b) The results of the evaluations shall be submitted to the Board no later than December 15. The final determination for wage adjustments by the Personnel Board shall be submitted to the Finance Committee no later than January 15. In no case shall the compensation of any employee be raised above the maximum for their grade.

3 & 4 Grade Changes and Pay Matrix Increase:

EXPLANATION: Certain jobs were reclassified by the Board at the request of Department heads when it could be shown that the job had significantly changed in scope since the original grade was approved. Also, two new positions were added to the list should the Town decide to vote to create these positions in later warrant articles. Finally, certain positions were re-named to provide more accurate titles for the job. In addition, the entire pay matrix was increased by 3.5% to reflect an increase in cost of living. This is necessary to keep the entry level numbers competitive and to eliminate a loss of real dollar wages for those employees at the top of their grade.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to amend Article 5 of the Personnel Bylaw of the Town by deleting Section 9 and inserting the following new Section 9, Grade Classification exactly as printed in the warrant for the May 12, 1987 annual town meeting.

Grade	Classification
3	Election Officer Library Page
8	Library Circulation Desk Attendant
10	Laborer Landfill Operator Library Assistant I
11	Parking Clerk Clerk Typist I Coordinator of Senior Activities***
12	Custodian Clerk Typist II
13	Secretary I Account Clerk I Library Assistant II Assistant Animal Control Officer
14	Motor Equipment Operator I Inspector of Animals***

15	Secretary II
	Assistant Town Clerk
	Account Clerk II
	Animal Control Officer
	Motor Equipment Operator II
16	Assistant Assessor*
	Assistant Treasurer/ Assistant Tax Collector***
	Dispatcher
	Reserve Police Officer
17	Children's Librarian
18	Inspector of Wires***
	Plumbing/Gas Inspector***
	Sealer of Weights and Measures**
19	Public Works Foreman
20	Police Patrolman
21	Conservation/ Planning Administrator**
22	Police Sergeant
23	Communication Director*
	Librarian
24	Accountant
	Inspector of Buildings
27	Executive Secretary
28	Public Works Superintendent
31	Deputy Police Chief*
32	Police Chief*

* Indicates position reclassified

** Indicates new position

*** Indicates new title

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to amend Article 5 of the Personnel Bylaw of the Town, by deleting Section 9 and inserting the following new Section 9, Pay Matrix, exactly as printed in the warrant for the May 12, 1987 annual town meeting.

PAY MATRIX FY88

ARTICLE 4. To act on the proposed budget and see what sums of money the Town will vote to raise and appropriate, or transfer from available funds, for use of several departments for FY 1988, to wit: General Government, Finance, Public Safety, Education, Town Maintenance and all other necessary proper expenses arising during said fiscal year, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$196,512 for General Government.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$155,256 for Finance.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$656,188 for Public Safety.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$3,776,447 for Education.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$405,991 for Town Maintenance.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$34,338 for Inspectors.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$253,045 for Insurance and Pensions.

ARTICLE 5. To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 1987, in accordance with the provisions of the General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period less than one year in accordance with the General Laws, Chapter 44, Section 17, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 1987, in accordance with the provisions of the General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period less than one year in accordance with the General Laws, Chapter 44, Section 17.

ARTICLE 6. To see if the Town will vote to appropriate a sum of money received as State Aid for Libraries for the use of the Boxford Town Libraries, said funds to be expended under the direction of the Trustees of the Boxford Town Library, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to appropriate the sum of \$4,152.35 received as State Aid for Libraries for the use of the Boxford Town Libraries, said funds to be expended under the direction of the Trustees of the Boxford Town Library.

ARTICLE 7. To see if the Town will vote to appropriate a sum of money received from the county on account of dog licenses, for use of the Boxford Town Library, said funds to be expended under the direction of the Trustees of the Boxford Town Library, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice to pass over this article.

ARTICLE 8. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$11,940 to be expended by the Board of Selectmen to reconstruct and pave the parking lot and basketball court at the West Boxford Library, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Free Cash the sum of \$11,940 to reconstruct and pave the parking lot and basketball court at the West Boxford Library, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 9. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to complete the State Required Audit of the Town Accounts, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Free Cash the sum of \$13,000 to complete the State Required Audit of the Town Accounts, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 10. To see if the Town will vote to raise and appropriate, or transfer from available funds the sum of \$3,600 to repair and replace bathroom fixtures in the student bathrooms of the Spofford Pond School, said funds to be expended under the direction of the Boxford School Committee, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Free Cash the sum of \$3,600 to repair and replace bathroom fixtures in the student bathrooms of the Spofford Pond School, said funds to be expended under the direction of the Boxford School Committee.

ARTICLE 11. To see if the Town will vote to approve the action of the Masconomet Regional School Committee in its approval of the North Shore Regional Education Consortium's acceptance of Sections 16 and 17 of Chapter 188 of the Acts of 1985. These sections provide for an \$18,000 minimum salary for the Consortium's teachers effective July 1, 1985, and provide for State reimbursement of the cost of raising teacher salaries to \$18,000 for FY 86 and FY 87, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to approve the action of the Masconomet Regional School Committee in its approval of the North Shore Regional Education Consortium's acceptance of Sections 16 and 17 of Chapter 188 of the Acts of 1985. These sections provide for an \$18,000 minimum salary for the Consortium's teachers effective July 1, 1985, and provide for State reimbursement of the cost of raising teacher salaries to \$18,000 for FY 86 and FY 87.

ARTICLE 12. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to take by eminent domain a portion of the deed of land owned by Maureen T. Shiepe, 378 Main Street, Boxford, known as Map 17 - block 2 -parcel 21, in order to lessen the curve in the road opposite 363 Main Street and the entrance to Stiles Pond Road; as shown on a plan of land filed with the Town Clerk in May 1987, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to pass over this article.

ARTICLE 13. To see if the town will vote to raise and appropriate, or transfer from available funds a sum of money to take by eminent domain a portion of the deed of land owned by Carol Tyson Estate, 17 Timber Lane, Hampstead, N.H., known as Map 17 -block 2 - parcel 22, in order to lessen the curve in the road opposite 363 Main Street and the entrance to Stiles Pond Road; as shown on a plan of land filed with the Town Clerk in May 1987, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to pass over this article.

ARTICLE 14. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to reconstruct and resurface certain roads in town; said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$120,000 and transfer from Free Cash the sum of \$5,000 to reconstruct and resurface certain roads in town; said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 15. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to purchase equipment and materials to begin the

construction and placement of street signs throughout the town, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$10,000 to purchase equipment and materials to begin the construction and placement of street signs throughout the Town, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 16. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to purchase and equip one 30,000 G.V.W. diesel truck, cab and chassis for the Department of Public Works, said equipment to include one 6 cubic yard 9-foot sander, one front mount hydraulic system, and one 11-foot plow, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$36,761.50 to purchase and equip one 30,000 G.V.W. diesel truck, cab and chassis for the Department of Public Works, said equipment to include one 6 cubic yard 9-foot sander, one front mount hydraulic system, and one 11-foot plow, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 17. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to purchase and equip one four-wheel drive, one-ton dump truck for the Department of Public Works, said equipment to include one nine-foot plow and frame, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Overlay Surplus Reserve the sum of \$20,122 to purchase and equip one four-wheel drive, one-ton dump truck for the Department of Public Works, said equipment to include one nine-foot plow and frame, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 18. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to fund an additional Equipment Operator I for the Department of Public Works, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Free Cash the sum of \$14,186 to fund an additional Equipment Operator I for the Department of Public Works, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 19. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to purchase and equip two cruisers for the Police Department, said equipment to include one radio, one set of medical equipment, and one radar unit, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Free Cash the sum of \$35,000 to purchase and equip two cruisers for the Police Department, said equipment to include one radio, one set of medical equipment, and one radar unit, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 20. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to hire one additional full-time patrolman to provide coverage for the investigators patrol schedule, said funds to be included in the budget of the Police Department, or take any other action thereon.

Estimate:	Salary	\$24,729
	Overtime	3,007
	Reserves	534
	All Other	1,350
		<hr/>
		\$29,690

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to amend the original motion figure from \$29,690 to \$31,690.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Free Cash the sum of \$31,690 to hire one additional full-time patrolman to provide coverage for the investigators patrol schedule, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 21. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to purchase one underwater metal detector to donate with our thanks to the State Police Diving Team for their invaluable assistance last year during a drowning incident at Johnson Pond, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Overlay Surplus Reserve the sum of \$500 to purchase one underwater metal detector to donate with our thanks to the State Police Diving Team for their invaluable assistance last year during a drowning incident at Johnson Pond, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 22. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to purchase and install a new auxiliary base station to provide communications with Essex County Mutual Air Fire Network for the Boxford Fire Department and the Boxford Police Department, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to pass over this article.

ARTICLE 23. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to purchase and install an antenna and transmitter at Masconomet Regional High School in order to improve radio communications in that area of town, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to pass over this article.

ARTICLE 24. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to purchase and equip one emergency rescue vehicle for the Boxford Fire Department, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, to transfer from Overlay Surplus Reserve the sum of \$75,467 to purchase and equip one emergency rescue vehicle for the Boxford Fire Department, said funds to be expended under the direction of the Board of Selectmen, it was VOTED, by hand count, 117 negative and 104 affirmative, to defeat this article.

ARTICLE 25. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to purchase and equip one forestry vehicle to replace Forestry I for the Boxford Fire Department, and to authorize the Board of Selectmen to dispose of the present Forestry I (a 1967 vehicle) in any manner them deem advisable, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Overlay Surplus Reserve the sum of \$28,000 to purchase and equip one forestry vehicle to replace Forestry I for the Boxford Fire Department, and to authorize the Board of Selectmen to dispose of the present Forestry I (a 1967 vehicle) in any manner they deem advisable, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 26. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of \$3,000 to fund the position and to purchase the materials necessary for a Sealer of Weights and Measures for the Town of Boxford, this is made

necessary by a census population now in excess of 5,000, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Overlay Surplus Reserve the sum of \$3,000 to fund the position and to purchase the materials necessary for a Sealer of Weights and Measures for the Town of Boxford, this is made necessary by a census population now in excess of 5,000, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 27. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to purchase and install acoustical materials for the Perley Auditorium at the Community Center, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded to transfer from Free Cash the sum of \$8,000 to purchase and install acoustical materials for the Perley Auditorium at the Community Center, said funds to be expended under the direction of the Board of Selectmen, it was VOTED, by hand count, 88 negative and 69 affirmative, to defeat this article.

ARTICLE 28. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to purchase and install a photocopy machine in the Community Center for the use of the various inspectors and Town Boards using that building, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Free Cash the sum of \$1,500 to purchase and install a photocopy machine in the Community Center for the use of the various inspectors and Town Board using that building, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 29. To see if the Town will vote to raise and appropriate, or transfer from available funds a Conservation/Planning Administrator to assist the Conservation Commission and the Planning Board in the administration of their duties at Entry Level, Grade 21, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Free Cash the sum of \$18,157 to hire a Conservation/Planning Administrator to assist the Conservation Commission and the Planning Board in administration of their duties at Entry Level, Grade 21, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 30. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to purchase and install one Micro Computer in the Selectmen's Office, as recommended by the Computer Study Committee, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Free Cash the sum of \$3,500 to purchase and install one Micro Computer in the Selectmen's Office, as recommended by the Computer Study Committee, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 31. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of \$10,800 for the support of the Tri-Town Council on Youth and Family Services, Inc., said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer \$.18 from Article #19 of the May 10, 1983, Annual Town Meeting, \$174.50 from Article 31 of the May 14, 1985, Annual Town Meeting, \$1,100.00 from Article 32 of the May 14, 1985, Annual Town Meeting, \$7.14 from Article 2 of the November 1985 Special Town Meeting, \$1,790.00 from Article 16 of the May 13, 1986, Annual Town Meeting, \$58.00 from Article 22 of the May 13, 1986, Annual Town Meeting, \$1,170.00 from Article 13 of the October 14, 1986, Special Town Meeting, \$1.00 from Article 4 of the December 10, 1986, Special Town Meeting and \$5,699.18 from Free Cash, the sum of

\$10,800 for the support of the Tri-Town Council on Youth and Family Services, Inc., said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 32. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of \$500 for the purpose of participation in Help for Abused Women and their Children (H.A.W.C.) program, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Free Cash the sum of \$500 for the purpose of participation in Help for Abused Women and their Children (H.A.W.C.) program, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 33. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of \$10,000 to continue to research full titles to all Town owned land, and to create surveyor's plans to all Town Owned land, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Free Cash the sum of \$10,000 to continue to research full titles to all Town owned land, and to create surveyor's plans to all Town owned land, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 34. To see if the Town will vote to convey a certain parcel of land containing not more than 3,591 square feet owned by the Town which is adjacent to the soccer field at Boy Scout Park to William H. Sullivan of 29 Topsfield Road in order to correct an encroachment as shown on plan filed with the Town Clerk in April 1987, the consideration for said conveyance to be determined by the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to convey a certain parcel of land containing not more than 3,591 square feet owned by the Town which is adjacent to the soccer field at Boy Scout Park to William H. Sullivan of 29 Topsfield Road in order to correct an encroachment as shown on plan filed with the Town Clerk in April 1987, the consideration for said conveyance to be determined by the Board of Selectmen.

ARTICLE 35. To see if the Town will vote to accept Chapter 194 of the Acts of 1986 permitting "check-off" on the Town Tax bills for voluntary contributions to the Masconomet Scholarship Fund, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to accept Chapter 194 of the Acts of 1986 permitting "check-off" on the Town Tax bills for voluntary contributions to the Masconomet Scholarship Fund.

ARTICLE 36. To see if the Town will vote to amend its bylaws by replacing the following words in Article 2, Section 4, paragraph 1: "A Board of Health of three members..." with the words: "A Board of Health of five members...", or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to amend the bylaws of the Town by replacing the following words in Article 2, Section 4, Paragraph 1: "A Board of Health of three members..." with the words, "A Board of Health of five members...", and to accomplish said change in the Board, at the annual election in 1988, the Town shall elect two members each for a three year term and one member for a two year term.

ARTICLE 37. To see if the Town will vote to amend its bylaws by adopting the following new section: "Article 7, Section 2, paragraph 4: 7-2-4 Commercial Trash Haulers duly licensed by the Boxford Board of Health may use the Sanitary Landfill only to dispose of trash collected from residents of Boxford. Commercial Trash Haulers wishing to use said facility must present a valid Commercial Trash Haulers Landfill Permit to the caretaker at the facility upon entry. To obtain said permit, Commercial Haulers must provide a list of Boxford residents using their services as of January first of

each year, signed under penalty of perjury, and pay a fee of ten dollars for each resident on that list by March 1st of each year. Commercial Trash Haulers Landfill Permits shall be issued for a one year period, with an expiration date of the last day of February of each year.”, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to amend the bylaws of the Town by adopting the following new section: “Article 7, Section 2, paragraph 4: 7-2-4 Commercial Trash Haulers duly licensed by the Boxford Board of Health may use the Sanitary Landfill only to dispose of trash collected from residents of Boxford. Commercial Trash Haulers wishing to use said facility must present a valid Landfill Permit to the caretaker at the facility upon entry. To obtain said permit, Commercial Haulers must provide a list of Boxford residents using their services as of January first of each year, signed under penalty of perjury, and pay a fee of ten dollars for each resident on that list by March first of each year unless the resident provides the Town of Boxford with proof of purchase of a Boxford Landfill Permit. Commercial Trash Haulers Landfill Permits shall be issued for a one year period, with an expiration date of the last day of February of each year.”

ARTICLE 38. To see if the Town will vote to raise and appropriate, or transfer from available funds the sum of \$5,800 for the purpose of holding a household hazardous waste collection day, said funds to be spent under the direction of the Board of Selectmen, or take any other action thereon.

A motion was made and seconded to transfer from Overlay Surplus Reserve available funds the sum of \$5,800 for the purpose of holding a household hazardous waste collection day, said funds to be spent under the direction of the Board of Selectmen.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to amend the main motion to remove the words “available funds”.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Overlay Surplus Reserve the sum of \$5,800 for the purpose of holding a household hazardous waste collection day, said funds to be spent under the direction of the Board of Selectmen.

ARTICLE 39. To see if the Town will vote to amend its bylaws by inserting the new section entitled “Regulations of Underground Fuel Storage Tanks” as filed with the Town Clerk in April 1987, or take any other action thereon.

A motion was made and seconded to amend the bylaws of the Town by inserting the new section entitled “Underground Hazardous Materials Storage” as filed with the Town Clerk in April 1987 to take effect May 1, 1988, with the typographical error on Page 8 corrected so that with Section 4.4.8, the reference to “Subsection 4.2.9” is changed to “Subsection 4.2.7”.

Upon motion made and duly seconded to amend Section 4.3.4 by striking said paragraph and inserting in its place the following: On existing underground storage facilities reaching 25 years of age should be tested every two years by a recognized pressure test authorized by the Fire Chief. Upon the failtime of such a test, the facility shall be removed: it was VOTED, by majority voice vote, to defeat the amendment.

Upon motion made and duly seconded, it was VOTED, by majority voice vote to amend the bylaws of the Town by inserting the new section entitled “Underground Hazardous Material Storage” as filed with the Town Clerk in April 1987 to take effect May 1, 1988, with the typographical error on Page 8 corrected so that within Section 4.4.8, the reference to “Subsection 4.2.9” is changed to “Subsection 4.2.7”.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, at 11:30 p.m., to continue the meeting to Wednesday, May 13, at 7:30 p.m. at Masconomet.

Registered voters attending the meeting were 252. Counters and checkers for the meeting were appointed by Town Clerk Frank H. Weatherby.

ADJOURNED ANNUAL TOWN MEETING

May 13, 1987

With a quorum being present, Moderator DeWitt T. Minich called the continued session of the Annual Town Meeting of the Town of Boxford to order at 7:37 p.m.

ARTICLE 40. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of \$3,000 to fund a student intern to compile existing groundwater related data from the Boxford Health Agent's records, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote to transfer from Free Cash the sum of \$3,000 to fund a student intern to compile existing groundwater related data from the Boxford Health Agent's records, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 41. To see if the Town will vote to place a conservation restriction on a portion of the 7.8 acre well site bordering Curtis Road, Fish Brook, and Route 95, this portion of conservation land to cover an area bounded on the north by the center line of Fish Brook, on the east running south 100 feet along Route 95, on the south by a line 100 feet deep running parallel to the center line of Fish Brook and 100 feet on the west running north along lot 15 on the Subdivision Plan in Boxford called "The Boxford Country Club Estates" dated July 19, 1966. This conservation area to be granted to the Essex County Greenbelt Association, Inc., or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by hand count, 64 in favor and 27 opposed, to place a conservation restriction on a portion of the 7.8 acre well site bordering Curtis Road, Fish Brook and Route 95, 675 feet, this portion of conservation land to cover an area bounded on the north by the center line of Fish Brook, on the east running south 100 feet along Route 95, on the south by a line 100 feet deep running parallel to the center line of Fish Brook and 100 feet on the west running north along lot 15 on the Subdivision Plan in Boxford called "The Boxford Country Club Estates" dated July 19, 1966. This conservation restriction to be granted to the Essex County Greenbelt Association, Inc.

ARTICLE 42. To see if the Town will vote to accept the following roads as Town Ways:

1. SURREY LANE - from station 0+0 to 12+37.82 as shown on a plan entitled "Definitive Plan, Woodshire, Boxford, MA", Owner - Beetty Trust, Main Street, Topsfield, MA, Engineer - Hayes Engineering, Inc., 828 Lynn Fells Parkway, Melrose, MA, dated July 18, 1974, and recorded in Essex Registry of Deeds, South District on November 21, 1974, Plan Book 132, Plan 33.
2. SURREY LANE - from station 12+37.82 to 31+32.13 as shown on a plan entitled "Definitive plan, Surrey Lane Ext., Boxford, MA", Owner - Beetty Trust, Main Street, Topsfield, MA, Engineer - Hayes Engineering, Inc., 828 Lynn Fells Parkway, Melrose, MA, dated October 14, 1975 and recorded in Essex Registry of Deeds, South District on August 20, 1976, Plan Book 139, Plan 57.
3. COACH LANE - from station 0+0 to 6+73.83 as shown on a plan entitled "Definitive Plan, Woodshire, Boxford, MA", Owner - Beetty Trust, Main Street, Topsfield, MA, Engineer - Hayes Engineering, Inc., 828 Lynn Fells Parkway, Melrose, MA, dated July 18, 1974, and recorded in the Essex Registry of Deeds, South District on November 21, 1974, Plan Book 132, Plan 33.
4. LONG HILL - from station 0+0 to 17+81.84 as shown on a plan entitled "Plan of Land in Boxford, MA", Owner - Beetty Trust, Main Street, Topsfield, MA, Engineer - Hayes Engineering, Inc., 828 Lynn Fells Parkway, Melrose, MA, dated March 31, 1981, Plan Book 164, Plan 99.
5. BATCHELDER ROAD - from station 0+0 to 26+95 as shown on plan entitled "Plan of Land in Boxford, MA", Owner & Developer, Wild Meadow Trust, 55 Salem Street, Lynnfield, MA 01940, Engineer - Hancock Survey Associates, Inc., dated September 5, 1979, and revised January 15, 1980 and recorded in the Essex South Registry of Deeds, on May 9, 1980, Plan Book 158, Plan 87.

6. PORTER ROAD - from station 0+00 to 37+78 as shown on "As Built" plan, Owner - Beechhill Corp., 2 Bourbon Street, Peabody, MA, Engineer - Thomas E. Neve, C. E., dated January 28, 1985, and recorded in Plan Book 154, Plan 32; dated July 31, 1979.
7. PEARL ROAD - from station 0+00 to 9+30 as shown on "As Built" plan, Owner - Beechhill Corp., 2 Bourbon Street, Peabody, MA, Engineer - Thomas E. Neve, C. E., dated January 28, 1985, and recorded in Plan Book 154, Plan 32; dated July 31, 1979.

or take any other action there.

Upon motion made and duly seconded, to accept the following roads as Town Ways, with the exception of Batchelder Road, exactly as said roads and descriptions are printed in the warrant for the May 12, 1987, Annual Town Meeting:

it was VOTED, by unanimous voice vote, to accept as Town Way - SURREY LANE - from station 0+0 to 12+37.82 as shown on a plan entitled "Definitive Plan, Woodshire, Boxford, MA", Owner - Beetty Trust, Main Street, Topsfield, MA, Engineer - Hayes Engineering, Inc., 828 Lynn Fells Parkway, Melrose, MA, dated July 18, 1974, and recorded in Essex Registry of Deeds, South District on November 21, 1974, Plan Book 132, Plan 33:

it was VOTED, by unanimous voice vote, to accept as Town Way - SURREY LANE - from station 12+37.82 to 31+32.13 as shown on a plan entitled "Definitive Plan, Surrey Lane Ext., Boxford, MA, Owner - Beetty Trust, Main Street, Topsfield, MA, Engineer - Hayes Engineering, Inc., 828 Lynn Fells Parkway, Melrose, MA, dated October 14, 1975, and recorded in Essex Registry of Deeds, South District on August 20, 1976, Plan Book 139, Plan 57;

it was VOTED, by unanimous voice vote, to accept as Town Way - COACH LANE - from station 0+0 to 6+73.83 as shown on a plan entitled "Definitive Plan, Woodshire, Boxford, MA", Owner - Beetty Trust, Main Street, Topsfield, MA, Engineer - Hayes Engineering, Inc., 828 Lynn Fells Parkway, Melrose, MA, dated July 18, 1974, and recorded in the Essex Registry of Deeds, South District on November 21, 1974, Plan Book 132, Plan 33;

it was VOTED, by unanimous voice vote, to accept as Town Way - LONG HILL - from station 0+0 to 17+81.84 as shown on a plan entitled "Plan of Land in Boxford, MA", Owner - Beetty Trust, Main Street, Topsfield, MA, Engineer - Hayes Engineering, Inc., 828 Lynn Fells Parkway, Melrose, MA, dated March 31, 1981, Plan Book 164, Plan 99;

it was VOTED, by unanimous voice vote, to accept as Town Way - PORTER ROAD - from station 0+00 to 37+78 as shown on "As Built" plan, Owner - Beechhill Corp., 2 Bourbon Street, Peabody, MA, Engineer - Thomas E. Neve, C. E., dated January 28, 1985, and recorded in Plan Book 154, Plan 32; dated July 31, 1979.

it was VOTED, by unanimous voice vote, to accept as Town Way - PEARL ROAD - from station 0+00 to 9+30 as shown on "As Built" plan, Owner - Beechhill Corp., 2 Bourbon Street, Peabody, MA, Engineer - Thomas E. Neve, C. E., dated January 28, 1985, and recorded in Plan Book 154, Plan 32; dated July 31, 1979.

Craig Falk of the Planning Board made an oral report of a favorable recommendation by the Planning Board.

ARTICLE 43. To see if the Town will vote to amend Section VI (B) (2) (c) (2) of the Zoning Bylaw to delete the first sentence thereof and substitute the following: "Every lot laid out for residential use shall have at least one (1) acre of contiguous buildable area of naturally occurring land with soils not subject to flooding and sufficiently dry to permit installation and use of facilities of the disposal of sanitary wastes. In determining the one (1) acre of such contiguous buildable area, no area which is less than fifty (50) feet wide may be included."

EXPLANATION: This Article is intended to insure that the one acre of contiguous buildable area is not created through landfill, leveling or similar earth moving, and that no thin, useless strip of so-called buildable area is counted.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to amend Section VI (B) (2) (c) (2) of the Zoning Bylaw to delete the first sentence thereof and substitute the following: "Every lot laid out for residential use shall have at least one (1) acre of contiguous legally buildable area of naturally occurring land with soils not subject to flooding and sufficiently dry to permit installation and use of facilities for the disposal

of sanitary wastes. In determining the one (1) acre of such contiguous buildable area, no area which is less than fifty (50) feet wide may be included.”

Craig Falk of the Planning Board made an oral report of a favorable recommendation by the Planning Board.

ARTICLE 44. To see if the Town will vote to revise Section VI (B) (4) (b) (1) of the Zoning Bylaw in its entirety to read: “Each lot for residential use in an R-A Residence-Agricultural District shall contain a minimum two hundred (200) feet diameter area within which any dwelling shall be built, subject to all setback and other provisions of the bylaws. The two hundred (200) feet diameter area shall be designated on any plans for the lot.”

EXPLANATION: This Article is intended to make clear that the dwelling site must be of a certain minimum size but that the dwelling can be located any place therein, subject to all setback and other provisions.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to revise Section VI (B) (4) (b) (1) of the Zoning Bylaw in its entirety to read: “Each lot for residential use in an R-A Residence-Agricultural District shall contain a minimum of two hundred (200) feet diameter area within which any dwelling shall be built, subject to all setback and other provisions of these bylaws. The two hundred (200) feet diameter area shall be designated on any plans for the lot.”

Craig Falk of the Planning Board made an oral report of a favorable recommendation by the Planning Board.

ARTICLE 45. To see if the Town will vote to add Section VI (B) (4) (b) (3) of the Zoning Bylaw as follows: “3) Each lot for residential use in an R-A Residence-Agricultural District shall have a minimum depth of at least fifty (50) feet along its frontage.”

EXPLANATION: This Article is intended to insure that the road frontage for a lot is along a portion of a lot which is useful and not created solely for the purpose of meeting the minimum frontage requirements.

Upon motion made and duly seconded, it was VOTED, by hand count of 67 in favor and 26 opposed, to add Section VI (B) (4) (b) (3) of the Zoning Bylaw as follows: “3) Each lot for residential use in an R-A Residence-Agricultural District shall have a minimum depth of at least fifty (50) feet along its frontage.”

Darman Wing of the Planning Board made an oral report of a favorable recommendation by the Planning Board.

ARTICLE 46. To see if the Town will vote to amend the last sentence of Section VI (B) (11) of the Zoning Bylaw by adding the following bold language thereto: “The aforementioned percentage standards may be applied to the entire lot or, at the discretion of the owner, to the minimum lot area which conforms to all other requirements of these bylaws, **except that for the purpose of this sentence only, the minimum lot area need not include the lot’s frontage.**”

EXPLANATION: This Article is intended to liberalize the exception to the tests for irregular shaped lots so that large lots are not unduly penalized.

Upon motion made and unduly seconded, it was VOTED, by unanimous voice vote, to amend the last sentence of Section VI (B) (11) of the Zoning Bylaw by adding the following bold language thereto: “The aforementioned percentage standards may be applied to the entire lot or, at the discretion of the owner, to the minimum lot area which conforms to all other requirements of these bylaws, **except that for the purpose of this sentence only, the minimum lot area need not include the lot’s frontage.**”

Darman Wing of the Planning Board made an oral report of a favorable recommendation by the Planning Board.

ARTICLE 47. To see if the Town will vote to amend Section VI, B, 1 of the Zoning Bylaw to read as follows: Nothing in this section shall prevent the use of land for the activities which comply with the permitted uses for the district in which they are located upon lots legally established preceding the adoption of any amendment and nonconforming as to width, area, or frontage; provided that no such lot shall be changed in width, area or frontage respectively in such manner as to increase its nonconformity. Nothing in this section shall be construed as to permit any lot so affected without 50' of frontage.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to pass over this article.

ARTICLE 48. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to the Town Insurance Fund, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Free Cash the sum of \$10,000 to the Town Insurance Fund.

ARTICLE 49. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to the Town Unemployment Fund, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Free Cash the sum of \$10,000 to the Town Unemployment Fund.

ARTICLE 50. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to the Finance Committee Reserve Fund, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Overlay Surplus Reserve the sum of \$50,800 to the Finance Committee Reserve Fund.

ARTICLE 51. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to the Town Stabilization Fund, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer the sum of \$25,000 from Free Cash to the Town Stabilization Fund.

ARTICLE 52. To transact any other business that may legally come before said meeting.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to dissolve the Annual Town Meeting at 9:02 p.m.

Registered voters attending the meeting were 105. Counters and checkers for the meeting were appointed by Town Clerk Frank H. Weatherby.

A true record.

ATTEST:

Frank H. Weatherby
Town Clerk

BUDGET APPROVED FOR 1987 - 1988

1.	General Government		
	Selectmen	\$ 71,055	
	Town Clerk	18,368	
	Town Counsel	45,000	
	Planning Board	3,167	
	Board of Appeals	2,001	
	Recreation Committee	14,540	
	Council on Aging	5,586	
	Conservation Commission	2,973	
	Board of Health	1,194	
	TOTAL		\$ 196,512
2.	Finance		
	Accountant	\$ 61,521	
	Assessors	42,326	
	Finance Committee	1,405	
	Tax Collector	26,773	
	Treasurer	20,731	
	Interest on Loans	2,500	
	TOTAL		\$ 155,256
3.	Public Safety		
	Police Salary	\$ 299,438	
	Police - All Other	54,750	
	Police - Reserves		
	Police - Overtime	90,181	
	(combined Reserves and Overtime)		
	(Police - Subtotal)		(444,369)
	Fire	71,075	
	Communications - Salary	84,195	
	Communications - All Other	17,673	
	(Communications - Subtotal)		(101,868)
	Dog Officer	6,872	
	Parking Clerk	1,004	
	Ambulance Service	31,000	
	TOTAL		\$ 656,188
4.	Education		
	Library - Salary	\$ 74,039	
	Library - All Other	31,254	
	(Library - Subtotal)		(105,293)
	Elementary Schools	1,686,685	
	Masconomet	1,960,921	
	North Shore Vocational	23,548	
	TOTAL		\$ 3,776,447

5.	Town Maintenance			
	DPW - Salary	\$	150,301	
	DPW - Materials		123,522	
	DPW - All Other		104,078	
	(DPW - Subtotal)			(377,901)
	Building Maintenance		25,340	
	Cemeteries		1,250	
	Moth Suppression		1,500	
			<hr/>	
	TOTAL			\$ 405,991
6.	Inspectors			
	Animal	\$	1,150	
	Building		26,217	
	Electrical		6,971	
			<hr/>	
	TOTAL			\$ 34,338
7.	Insurance and Pensions			
	Health and Life Insurance	\$	70,500	
	General Insurance		177,545	
	Veterans Benefits		5,000	
	Retirement Pension		0	
			<hr/>	
	TOTAL			\$ 253,045
	GRAND TOTAL TOWN BUDGET			\$ 5,477,777

RAISE AND APPROPRIATE

Article 4	\$5,477,777.00	
Article 14	120,000.00	
Article 15	10,000.00	
Article 16	36,761.50	
	<hr/>	
TOTAL TO BE RAISED AND APPROPRIATED		\$5,644,538.50
APPROPRIATE		
Article 6	\$ 4,152.35	
TOTAL TO BE APPROPRIATED		\$ 4,152.35

TRANFERS

(Free Cash)		
Article 8	\$ 11,940.00	
Article 9	13,000.00	
Article 10	3,600.00	
Article 14	5,000.00	
Article 18	14,186.00	
Article 19	35,000.00	
Article 20	31,690.00	
Article 28	1,500.00	
Article 29	18,157.00	
Article 30	3,500.00	
Article 31	5,699.18	
Article 32	500.00	
Article 33	10,000.00	
Article 40	3,000.00	
Article 48	10,000.00	
Article 49	10,000.00	
Article 51	25,000.00	
(Free Cash - Subtotal)		(\$ 201,772.18)

(Overlay Surplus Reserve)		
Article 17	20,122.00	
Article 21	500.00	
Article 25	28,000.00	
Article 26	3,000.00	
Article 28	5,800.00	
Article 50	50,800.00	
(Overlay Surplus Reserve - Subtotal)		(\$ 108,222.00)
(Old Warrant Articles)		
Article 31	4,300.82	
	<hr/>	
TOTAL TO BE TRANSFERRED		\$ 314,295.00

SPECIAL TOWN MEETING

May 12, 1987

Voters of the Town of Boxford met at Masconomet Regional High School Auditorium on Tuesday, May 12, 1987. Moderator DeWitt T. Minich called the meeting to order at 7:36 p.m. The articles of the warrant were disposed of as follows:

ARTICLE 1. To see if the Town will vote to transfer from available funds a sum of money to pay bills of charge from FY 1985, or take any action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Free Cash the sum of \$493.91 to pay an unpaid payroll tax amount from FY 1985 to the I.R.S.

ARTICLE 2. To see if the Town will vote to transfer from available funds a sum of \$48,606 to the budget of the Public Works Department and \$5,099 to the budget of the Fire Department to cover cost of storm damages during the period of April 5 to 8, 1987, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Overlay Surplus Reserve, the sum of \$50,606 to the budget of the Public Works Department and \$5,099 to the budget of the Fire Department to cover cost of storm damages during the period of April 5 to 8, 1987.

ARTICLE 3. To see if the Town will vote to transfer from available funds a sum of money to the Finance Committee Reserve Fund, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Overlay Surplus Reserve the sum of \$35,000 to the Finance Committee Reserve Fund.

ARTICLE 4. To transact any other business that may legally come before said meeting.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to dissolve the meeting at 7:42 p.m.

Registered voters attending the meeting were 70. Counters and checkers for the meeting were appointed by Town Clerk Frank H. Weatherby.

A true record.

ATTEST:

Frank H. Weatherby
Town Clerk

TRANSFERS

Article 1	\$ 493.91 (Free Cash)	
Article 2	55,705.00 (Overlay Surplus Reserve)	
Article 3	35,000.00 (Overlay Surplus Reserve)	
TOTAL TO BE TRANSFERRED		\$91,198.91

SPECIAL TOWN MEETING

June 9, 1987

Voters of the Town of Boxford met at Masconomet Regional High School Auditorium on Tuesday, June 9, 1987. Moderator DeWitt T. Minich called the meeting to order at 7:36 p.m. The articles of the warrant were disposed of as follows:

ARTICLE 1. To see if the Town will vote to raise and appropriate, transfer from available funds, or bond a sum of money, or borrow through State House Notes, a sum of money to provide materials, equipment rentals and professional assistance for the operator of the Sanitary Landfill, the Boxford Department of Public Works, primarily for the purpose of daily and intermediate cover materials, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by hand count, 191 in favor and 9 opposed, to authorize this Town to borrow through State House Notes the sum of \$150,000 to provide materials, equipment rentals and professional assistance for the operator of the Sanitary Landfill, the Boxford Department of Public Works, primarily for the purchase of daily and intermediate cover materials, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 2. To see if the Town will vote to appropriate a sum of money for constructing, originally equipping and furnishing additions and for remodeling, reconstructing and making extraordinary repairs to the Cole School and to determine whether such appropriation shall be raised by borrowing or otherwise, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by hand count, 233 in favor and 32 opposed, that the sum of \$2,400,000 be appropriated for constructing, originally equipping and furnishing additions and for remodeling, reconstructing or making extraordinary repairs to the Cole School, and that to raise this appropriation, the Treasurer with the approval of the Selectmen is authorized to borrow this amount under and pursuant to Chapter 645 of the Acts of 1948, as amended, or any other enabling authority, and to issue bonds or notes of the Town therefor, said funds to be expended under the direction of the School Building Committee.

ARTICLE 3. To see if the Town will vote to appropriate a sum of money for constructing, originally equipping and furnishing additions and for remodeling, reconstructing and making extraordinary repairs to the Spofford Pond School and to determine whether such appropriation shall be raised by borrowing or otherwise, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by hand count, 223 in favor and 32 opposed, that the sum of \$2,400,000 be appropriated for constructing, originally equipping and furnishing additions and for remodeling, reconstructing or making extraordinary repairs to the Spofford Pond School, and that to raise this appropriation, the Treasurer with the approval of the Selectmen is authorized to borrow this amount under and pursuant to Chapter 645 of the Acts of 1948, as amended, or any other enabling authority, and to issue bonds or notes of the Town therefor, said funds to be expended under the direction of the School Building Committee.

ARTICLE 4. To see if the Town will vote to revise Section VI (B) (1) of the Zoning Bylaw in its entirety to read as follows:

“Use of legally established lots: Nothing in this section shall prevent the use of land, which is not held in common ownership with any adjoining land, for the activities which comply with the permitted uses for the district in which the land is located, upon lots legally established preceding the adoption of any amendment and nonconforming as to width, area or frontage provided that no such lot shall be changed in width, area or frontage respectively in such manner as to increase it nonconformity. Nothing in this section shall be construed as to permit the use of any lot so affected without at least 50' of frontage.

EXPLANATION: This Article is intended to make clear that lots, which are not held in common ownership with any adjoining lots are “grandfathered” with respect to certain width, area and frontage requirements.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to revise Section VI (B) (1) of the Zoning Bylaw in its entirety to read as follows:

“Use of legally established lots: Nothing in this section shall prevent the use of land, which is not held in common ownership with any adjoining land, for the activities which comply with the permitted uses for the district in which the land is located, upon lots legally established preceding the adoption of any amendment and nonconforming as to width, area or frontage respectively in such manner as to increase its nonconformity. Nothing in this section shall be construed as to permit the use of any lot so affected without at least 50’ of frontage.”

Craig Falk of the Planning Board made an oral report of a favorable recommendation by the Planning Board.

ARTICLE 5. To see if the Town will vote to transfer from available funds a sum of money to purchase and install one two channel base station transmitter at the East Fire Station to provide communications on the Essex County Mutual Aid Network and Boxford Fire Department frequency.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Overlay Surplus Reserve the sum of \$3,800 to purchase and install one two channel base station transmitter at the East Fire Station to provide communications on the Essex County Mutual Aid Network and Boxford Fire Department frequency, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 6. To see if the Town will vote to transfer from available funds, the sum of \$2,500 to purchase and install two remote console radios, one at each fire station.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Overlay Surplus Reserve the sum of \$2,500 to purchase and install two remote console radios, one at each fire station, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 7. To see if the Town will vote to transfer from available funds a sum of money to purchase and install acoustical curtains and drapes for the Perley Auditorium at the Community Center, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote with a show of hands, to transfer from Free Cash the sum of \$4,250 to purchase and install acoustical curtains and drapes for the Perley Auditorium at the Community Center, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 8. To see if the Town will vote to transfer from available funds a sum of money to fund the 1987-1988 collective bargaining agreement between the Town of Boxford and the Boxford Communications Dispatcher and Police Secretary Employees Association, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote to pass over this article.

ARTICLE 9. To see if the Town will vote to transfer from available funds a sum of money to fund the 1987-1988 collective bargaining agreement between the Town of Boxford and the Boxford Public Works Employees Association, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Free Cash the sum of \$11,072 to FY88 DPU Salary Account to be able to fund the 1987-1988 Collective Bargaining Agreement between the Town of Boxford and the Boxford Public Works Employees Association.

ARTICLE 10. To transact any other business that may legally come before said meeting.

Peter Race of the Finance Committee advised those present that Thomas Blake is retiring after seven years of service on the Finance Committee. Mr. Race asked the citizens to show their appreciation of Mr. Blake's years of service to the Town with a round of applause. Mr. Blake received a standing ovation from the audience.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to dissolve the Special Town Meeting at 9:35 p.m.

Registered voters attending the meeting were 271. Counters and checkers for the meeting were appointed by Town Clerk Frank H. Weatherby.

A true record

ATTEST: Frank H. Weatherby
Town Clerk

BORROWING		
Article 1	\$ 150,000	
Article 2	3,400,000	
Article 3	2,400,000	
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TOTAL TO BE BORROWED		\$5,950,000
 (Overlay Surplus Reserve)		
Article 5	\$ 3,800	
Article 6	2,500	
(Overlay Surplus Reserve - Subtotal)		(\$ 6,300)
 (Free Cash)		
Article 7	\$ 4,500	
Article 9	11,072	
(Free Cash - Subtotal)		(\$15,322)
<hr/>		
TOTAL TO BE TRANSFERRED		\$ 21,622

SPECIAL TOWN MEETING

July 14, 1987

Voters of the Town of Boxford met at the Spofford Pond School Auditorium on Tuesday, July 14, 1987. Moderator DeWitt T. Minich called the meeting to order at 8:05 p.m. The articles of the warrant were disposed of as follows:

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to take the articles out of order and begin the meeting with Article #2.

ARTICLE 2. To see if the Town will vote to transfer from available funds a sum of money to pay bills of charge from Fiscal Year 1987, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Overlay Surplus Reserve, the sum of \$14,887.70 to pay bills of charge from Fiscal Year 1987.

ARTICLE 1. To see if the Town will vote to transfer from available funds a sum of money to purchase and equip one emergency vehicle for the Boxford Fire Department, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Overlay Surplus Reserve the sum of \$63,766 to purchase and equip one emergency rescue vehicle for the Boxford Fire Department, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 3. To transact any other business that may legally come before said meeting.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to dissolve the meeting at 8:43 p.m.

Registered voters attending the meeting were 125. Counters and checkers for the meeting were appointed by Town Clerk Frank H. Weatherby.

A true record

ATTEST:

Frank H. Weatherby
Town Clerk

TRANSFERS

Article 1

\$63,766.00 (Overlay Surplus Reserve)

Article 2

14,887.70 (Overlay Surplus Reserve)

TOTAL TO BE TRANSFERRED

\$78,653.70

SPECIAL TOWN MEETING

November 17, 1987 - 8:00 P.M.

Voters of the Town of Boxford met at the Spofford Pond School Auditorium on Tuesday, November 17, 1987. Moderator DeWitt T. Minich called the meeting to order at 8:01 p.m. The articles of the warrant were disposed of as follows:

ARTICLE 1. To see if the Town will vote to transfer from available funds a sum of money to pay bills of charge from FY 1987, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Overlay Surplus Reserve the sum of \$1,032 to pay bills of charge from FY 1987, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 2. To see if the Town will vote to transfer from available funds a sum of \$6,811.40 to be added to Article 4 of the Warrant for the May 12, 1987, Annual Town Meeting, specifically, the Council on Aging Budget, for the purpose of funding the Coordinator of Senior Activities, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Overlay Surplus Reserve the sum of \$6,811.40 to be added to Article 4 of the Warrant for the May 12, 1987 Annual Town Meeting, specifically, the Council on Aging Budget, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 3. To see if the Town will vote to transfer from available funds a sum of \$4,612 to be added to Article 50 of the Warrant for the May 12, 1987, Annual Town Meeting, the Finance Committee Reserve Fund, said funds to be expended under the direction of the Finance Committee, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Overlay Surplus Reserve the sum of \$4,612 to be added to Article 50 of the Warrant for the May 12, 1987, Annual Town Meeting, the Finance Committee Reserve Fund, said funds to be expended under the direction of the Finance Committee.

ARTICLE 4. To see if the Town will vote to transfer from available funds a sum of \$6,200 to be added to Article 4 of the Warrant for the May 12, 1987, Annual Town Meeting, specifically, the ambulance service budget line item, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Overlay Surplus Reserve the sum of \$6,200 to be added to Article 4 of the Warrant for the May 12, 1987, Annual Town Meeting, specifically, the Ambulance Service Budget line item, said funds to be expended under the direction of the Board of Selectmen.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, at 8:12 p.m. to recess the Special Town Meeting of November 17, 1987, scheduled for 8:00 p.m. and immediately reconvene at a time certain, namely: at the conclusion of the Special Town Meeting of November 17, 1987, scheduled at 8:15 p.m.

RECESSED SPECIAL TOWN MEETING

November 17, 1987 - 8:00 P.M.

Moderator DeWitt T. Minich called the second session of the Special Town Meeting of November 17, 1987, scheduled at 8:00 p.m., of the Town of Boxford to order at 8:24 p.m.

ARTICLE 5. To see if the Town will accept the provisions of Chapter 140, Section 147A of the Massachusetts General Laws, and adopt the following additions to Article 8, Section 4 of the General Bylaws of the Town of Boxford.

8-4-7 Notwithstanding the provisions of Section 137 of Chapter 140 of the General Laws or any other provision of law to the contrary, the registering, numbering, describing and licensing of dogs, if kept in the Town of Boxford, shall be conducted in the office of the Town Clerk.

8-4-8 Notwithstanding the provisions of Section 139 of said Chapter 140 or any other provision of law to the contrary, the annual fees to be charged by the Town of Boxford for the issuance of licenses for dogs shall be:

males and females Ten Dollars
neutered males and spayed females Five Dollars

For kennels, if not more than four dogs are kept in said kennel, Thirty-five Dollars; if more than four, but not more than ten dogs are kept in said kennel, Seventy-five Dollars; if more than ten dogs are kept in said kennel, One Hundred Dollars.

A fee of \$.75 for each dog license issued shall be retained by the Town Clerk for his/her own use.

8-4-9 Notwithstanding the provisions of Chapter 140 or any other provision of law to the contrary, whoever suffers loss by the worry, maiming or killing of his livestock or fowls by dogs, outside the premises of the owners or keepers of such dogs, shall, after investigation as provided in Section 161, be paid from the treasury of said Town as provided by section 161.

8-4-10 Notwithstanding the provisions of Section 147 of said Chapter 140 or any other provision of law to the contrary, all money received from the issuance of dog licenses by the Town of Boxford or recovered as fines or penalties by said Town under the provisions of Chapter 140 relating to dogs, shall be paid into the treasury of said Town and shall not thereafter be paid over by the Town Treasurer to Essex County, or take any other action thereon.

A motion made and duly seconded to delete Section 8-4-8 from the article was ~~made and duly seconded~~ ^{made and duly seconded} and carried by a voice vote.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to accept the provisions of Chapter 140, Section 147A of the Massachusetts General Laws, and adopt the following additions to Article 8, Section 4 of the General Bylaws of the Town of Boxford:

8-4-7 Notwithstanding the provisions of Section 137 of Chapter 140 of the General Laws or any other provision of law to the contrary, the registering, numbering, describing and licensing of dogs, if kept in the Town of Boxford, shall be conducted in the office of the Town Clerk.

8-4-8 Notwithstanding the provisions of Section 139 of said Chapter 140 or any other provision of law to the contrary, the annual fees to be charged by the Town of Boxford for the issuance of licenses for dogs shall be:

males and females Ten Dollars
neutered males and spayed females Five Dollars

For kennels, if not more than four dogs are kept in said kennel, Thirty-five dollars; if more than four, but not more than ten dogs are kept in said kennel, Seventy-five Dollars; if more than ten dogs are kept in said kennel, One Hundred Dollars.

A fee of \$.75 for each dog license issued shall be retained by the Town Clerk for his/her own use.

8-4-9 Notwithstanding the provisions of Chapter 140 or any other provision of law to the contrary, whoever suffers loss by the worry, maiming or killing of his livestock or fowls by dogs, outside the premises of the owners or keepers of such dogs, shall, after investigation as provided in Section 161, be paid from the treasury of said Town as provided by Section 161.

8-4-10 Notwithstanding the provisions of Section 147 of said Chapter 140 or any other provision of law to the contrary, all money received from the issuance of dog licenses by the Town of Boxford or recovered as fines or penalties by said Town under the provisions of Chapter 140 relating to dogs, shall be paid into the treasury of said Town and shall not thereafter be paid over by the Town Treasurer to Essex County.

ARTICLE 6. To see if the Town will authorize the Masconomet Regional School District to appropriate the sum of \$1,291,000 for extraordinary repairs to the Masconomet Regional Junior/Senior High School, including replacement of boilers, rooftop heating units, emergency generator, gymnasium bleachers, and an underground oil storage tank: repaving of parking lots and tennis courts; construction of baseball fields and all-weather running track; and for all of the above, engineering plans and specifications, bidding documents, supervision, inspection, and final approval; and to raise this appropriation, the Masconomet Regional District School Committee is authorized to borrow \$1,291,000 under Massachusetts General Laws, Chapter 71, Section 16, as amended, and that the Board of Selectmen in each member town be provided with notice of such action in accordance with said Section 16.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to allow Dr. Joseph M. Carroll, Superintendent of Masconomet Regional School District, to speak to the Town Meeting.

Upon motion made and duly seconded, it was VOTED, by hand count vote, 54 affirmative and 9 negative, to authorize the Masconomet Regional School District to appropriate the sum of \$1,291,000 for extraordinary repairs to the Masconomet Regional Junior/Senior High School, including replacement of boilers, rooftop heating units, emergency generator, gymnasium bleachers, and an underground oil storage tank; repaving of parking lots and tennis courts; construction of baseball fields and all-weather running track; and fieldhouse roof; and for all of the above, engineering plans and specifications, bidding documents, supervision, inspection, and final approval; and to raise this appropriation, the Masconomet Regional District School Committee is authorized to borrow \$1,291,000 under Massachusetts General Laws, Chapter 71, Section 16, as amended, and that the Board of Selectmen in each member town be provided with notice of such action in accordance with said Section 16.

ARTICLE 7. To transact any other business that may legally come before said meeting.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to dissolve the Special Town Meeting at 9:27 p.m.

Registered voters attending the meeting were 73. Counters and checkers for the meeting were appointed by Town Clerk Frank H. Weatherby.

A true record.

ATTEST:

Frank H. Weatherby
Town Clerk

TRANSFERS:		
Article 1	(Overlay Surplus Reserve)	\$1,032.00
Article 2	(Overlay Surplus Reserve)	6,811.40
Article 3	(Overlay Surplus Reserve)	4,612.00
Article 4	(Overlay Surplus Reserve)	<u>6,200.00</u>
TOTAL TO BE TRANSFERRED		\$18,655.40

SPECIAL TOWN MEETING
November 17, 1987 - 8:15 P.M.

Voters of the Town of Boxford met at the Spofford Pond School Auditorium on Tuesday, November 17, 1987. DeWitt T. Minich called the meeting to order at 8:15 p.m. The articles of the warrant were disposed of as follows:

ARTICLE 1. To see if the Town will vote to transfer from available funds a sum of money to fund the 1988-1989 collective bargaining agreement between the Town of Boxford and the Boxford Communications Dispatchers and Police Secretary Employees Association, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Overlay Surplus Reserve the sum of \$6,580 to fund the FY 1988 portion of the 1988-1989 Collective Bargaining Agreement between the Town of Boxford and the Boxford Communications Dispatchers and the Police Secretary Employees Association, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 2. To transact any other business that may legally come before said meeting.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to dissolve the Special Town Meeting of November 17, 1987, scheduled for 8:15 p.m. at 8:23 p.m.

Registered voters attending the meeting were 73. Counters and checkers for the meeting were appointed by Town Clerk Frank H. Weatherby.

A true record.

ATTEST:

Frank H. Weatherby
Town Clerk

TRANSFERS

Article 1. (Overlay Surplus Reserve) \$6,580.00

TOTAL TO BE TRANSFERRED

\$6,580.00

TOWN CLERK **BIRTHS AS RECORDED IN 1987**

Dec. 20, 1986	Laurel Andrea Sticklor	Howard M. Sticklor Marilyn L. Sticklor
Dec. 20, 1986	Amy Lauren Sticklor	Howard M. Sticklor Marilyn L. Sticklor
Nov. 22, 1986	Amy Elyse O'Dowd	Joseph A. O'Dowd Jeanne A. O'Dowd
Oct. 25, 1986	Kristina Heinz Pantalone	Gerald M. Pantalone Gayl B. Heinz
Oct. 4, 1986	Andrew Ashton Carey	William F. Carey Barbara A. Carey
Nov. 14, 1986	Cameron Blodgett Bruns	Daniel J. Bruns Jean B. Bruns
Nov. 28, 1986	Kara Lynne Evancich	David P. Evancich Martha H. Evancich
Dec. 4, 1986	Barrie Michelle Stavis	Norman A. Stavis Robyn B. Stavis
Jan. 3, 1987	John Stuart Haywood II	Richard G. Haywood Amber S. Haywood
Jan. 2, 1987	Kathryn Suzanne Feirman	Frank Feirman Karen S. Feirman
Jan. 12, 1987	Daniel Augustine Gallagher, III	Daniel A. Gallagher, Jr. Lisa C. Gallagher
Jan. 19, 1987	Kevin Brendan McGregor	Kevin P. McGregor Susan J. McGregor
Jan. 18, 1987	John Michael DeFranzo	John C. DeFranzo Janice E. DeFranzo
Jan. 19, 1987	Meghan Elizabeth Boseck	Gary L. Boseck Debra J. Boseck
Jan. 23, 1987	Daniel Robert Sullivan	Daniel P. Sullivan Carol A. Sullivan
Dec. 16, 1986	Sean Broderick Clement	Robert A. Clement Marie A. Clement
Jan. 15, 1987	Jennifer Ann Ihle	John W. Ihle Colleen A. Ihle
Feb. 11, 1987	Ashley Marie Morton	Donald E. Morton Donna L. Morton
Mar. 18, 1987	Hannah Marie Pierce	Richard A. Pierce Lynette J. Pierce
Feb. 23, 1987	Sabrina Mina Goldberg Kliman	Arthur W. Kliman Rae S. Kliman
Feb. 21, 1987	Robert Thomas French	Spencer L. French Judith M. French
Mar. 23, 1987	Ashley Elizabeth Forker	Paul S. Forker Jane E. Forker
April 3, 1987	Jill Williams Jenkinson	Joseph W. Jenkinson Thear E. Jenkinson
Feb. 14, 1987	Christian Gonthier Kiely	Stephen J. Kiely Annette M. Gonthier
Mar. 2, 1987	Jared Kendal Doherty	David D. Doherty Jeanne C. Doherty
Mar. 3, 1987	Nicholas John Polites	John N. Polites Deborah A. Polites

Apr. 28, 1987	Samuel Evans Allyn	John W. Allyn Jr. Pauline S. Allyn
May 22, 1987	Catherine Leigh Strazdins	Edgar J. Strazdins Patricia M. Strazdins
June 2, 1987	David Allen Grant	Stanley A. Grant, Jr. Catherine A. Grant
Apr. 16, 1987	Peteris Andris Liepins	Janis V. Liepins Sarma M. Liepins
Apr. 22, 1987	Julia Grace Smolinski	Thomas J. Smolinski Madeleine J. Smolinski
Apr. 22, 1987	Sarah Bird Jeffrey	Robert Andrew K. Jeffrey Lisa A. Jeffrey
Apr. 29, 1987	Jason John Prawlucky	John T. Prawlucky Anne M. Seyffert
May 23, 1987	Caroline Downes Ott	Brian D. Ott Lorraine E. Ott
June 10, 1987	Mathew Christian Gain	Dennis T. Gain Anne K. Gain
June 19, 1987	Gregory Peter Rakip	Peter D. Rakip Patricia A. Rakip
Apr. 15, 1987	Alexandra Sands Milley	Paul J. Milley Christine E. Sands
Apr. 22, 1987	Zachary Andrew Ferris	John H. Ferris Denise M. Ferris
Apr. 22, 1987	Caitlin Lindsay Ferris	John H. Ferris Denise M. Ferris
June 12, 1987	David Douglas Dunsmore	Douglas B. Dunsmore Mary Ellen Dunsmore
May 3, 1987	Kelly Margaret Larkin	Kenneth T. Larkin Nancy C. Larkin
July 22, 1987	Joseph Paul Jasinski	Paul L. Jasinski Amy L. Jasinski
Apr. 28, 1987	Daniel Jon Rossman	Jeffrey E. Rossman Janet M. Rossman
June 17, 1987	Adam Christian Fisher	John B. Fisher Catherine L. Fisher
June 8, 1987	Kyle Alexander Elsabee	Farid Elsabee Patricia M. Prawlucky
June 4, 1987	Paul Alexander Grant	Paul C. Grant Patricia Lynne Grant
July 12, 1987	William John Hudak III	William J. Hudak, Jr. Angela Q. Hudak
May 8, 1987	Sarah Delap Ungerleider	Neil M. Ungerleider Diane Stern
May 11, 1987	Jessica Marie Fenske	David F. Fenske Maryann I. Fenske
July 4, 1987	Vanessa Louise Elizabeth Hansen	Robert W. Hansen Cheryl A. Hansen
July 11, 1987	Colleen Marie Keilty	Richard P. Keilty Virginia A. Keilty
Aug. 5, 1987	Danielle Mary Crochiere	Paul G. Crochiere Nancy E. Crochiere
Sept. 3, 1987	Scott Ray Hendrickson	Ray E. Hendrickson Karyn L. Hendrickson
Aug. 23, 1987	Lory Elizabeth Traugott	Axel K. Traugott Susan E. Traugott

Aug. 15, 1987	Brian James Borek	James E. Borek
June 18, 1987	Melanie Carolyn Kress	Naureen J. Borek
June 23, 1987	Matthew Stephen Guerin	David W. Kress, Jr.
Sept. 13, 1987	Matthew Robert Ward	Louise R. Kress
Sept. 12, 1987	Melanie Ann Dusel	Michael A. Guerin
Aug. 27, 1987	Robert Kenneth Hoover	Ellen S. Guerin
Aug. 24, 1987	Mina Kathryn Lawton	David S. Ward
Aug. 17, 1987	Amanda Debra Lewicki	Diane E. Ward
Sept. 4, 1987	Renae Lynn Curtis	Thomas M. Dusel
Apr. 27, 1987	Lisa Ruth Fisher	Diana K. Dusel
Sept. 30, 1987	Rene Christine Ruggiero	Kenneth V. Hoover
Sept. 17, 1987	Alexander Thomas Urban	Judith A. Hoover
Oct. 22, 1987	Kyle Geoffrey Thomassen	Shan A. Lawton
Aug. 14, 1987	Louisa Scott Rockwell	Lindle J. Lawton
Aug. 25, 1987	Edward Reed Bernard	Michael E. Lewicki
Oct. 1, 1987	Katherine Elizabeth Stone	Debra C. Lewicki
Nov. 27, 1987	Clayton Louis Fiore	Richard E. Curtis
Oct. 5, 1987	Ashlie Virginia Gedney	Kristy J. Curtis
Nov. 2, 1987	John Peter Newcomb	Mark S. Fisher
Nov. 6, 1987	Jack David Cooper Knisely	Robin G. Fisher
Nov. 14, 1987	Jason Christopher Morris	James N. Ruggiero
Nov. 18, 1987	Dean Carleton Fraser	Marilyn T. Ruggiero
Dec. 26, 1987	Anne Katherine Smith	Thomas S. Urban
Dec. 16, 1987	Caitlin MacNeil Hutchins	Nancy R. Urban
Dec. 10, 1987	Lindsay Diane Tagerman	Thomas M. Thomassen
Dec. 17, 1987	Jennifer Edith DiVenuti	Maureen E. Thomassen
		Andrew R. Rockwell
		Sarah F. Rockwell
		Dana E. Bernard
		Abigail R. Bernard
		Stanley W. Stone
		Sandra C. Stone
		George L. Fiore
		Leslie A. Fiore
		Michael W. Gedney
		Aimee J. Gedney
		Peter J. Newcomb
		Gail C. Newcomb
		Kerwin H.E. Knisely
		Cindy J. Knisely
		John E. Morris
		Patricia E. Morris
		Andrew M. Fraser
		Suzanne P. Fraser
		Joseph M. Smith
		Linda K. Carroll-Smith
		Alan F. Hutchins
		Sarah B. Hutchins
		William S. Tagerman
		Nancy M. Tagerman
		Scott A. DiVenuti
		Pamela A. DiVenuti

TOWN CLERK

MARRIAGES AS RECORDED IN 1987

Feb. 21, 1987	Andrew Evans	Boxford
	Karen Paskowski	
Mar. 21, 1987	Raymond J. Andraka	Georgetown
	Patricia A. Puffer	
May 2, 1987	John Arthur Rowen	Belmont
	Laurie Lee Olshuff	
May 9, 1987	Kevin John McGann	Topsfield
	Kathleen Marie McMahon	
May 16, 1987	Robert C. Simmonds, III	Topsfield
	Cynthia Erwin	
June 6, 1987	Jerome Robert Sousa, III	Boston
	Debra Louise Marquis	
June 20, 1987	John Douglas Crampton	North Andover
	Jennifer Margaret Baker	
June 27, 1987	Daniel Hugh Hammerle	Boxford
	Susan Elizabeth Lane	
Aug. 8, 1987	Neil Stewart Fay	Topsfield
	Mary Alyson Supino	
Sept. 13, 1987	Jay Anthony Stephens	Danvers
	Marie Ann Casella	
Sept. 13, 1987	David J. Koris	Andover
	Janice M. Stehlin	
Sept. 26, 1987	Richard J. Malynn	Boxford
	Christine L. Bartlett	
Nov. 7, 1987	Joseph L. Gagnon	Topsfield
	Anthea T. Fasano	
Nov. 11, 1987	Paul Strazzero	Boxford
	Lauria Meere	
Nov. 28, 1987	Bruce Hannan Reitman	Boxford
	Jade Ann Auger	

TOWN CLERK

DEATHS AS RECORDED IN 1987

Nov. 14, 1986	Kenneth Dale May	74
Oct. 18, 1986	Louise Tolentino	69
Jan. 24, 1987	Cecile Marie Hayward	91
Jan. 19, 1987	Horace D. Moore	84
Jan. 13, 1987	Margaret F. Russell	90
Jan. 16, 1987	Anna E. Clayburne	84
Mar. 27, 1987	Sebastiano Calandra	93
Mar. 17, 1987	Miriam H. O'Brien	61
Apr. 26, 1987	Ian Ulrich Tuchen	23
Apr. 27, 1987	Elizabeth Erna Watt	78
Mar. 8, 1987	Carol Evelyn Herson	61
Apr. 11, 1987	Suzanne Parker	61
June 17, 1987	Gustav Klemm	88
June 4, 1987	Eugene J. J. Vincent	74
Sept. 6, 1987	June E. Abruzese	63
Sept. 18, 1987	Frederick A. Smallman	74
Oct. 10, 1987	Lucia Giordano	90
Sept. 18, 1987	Henry Thomas Jekowski	66
Sept. 23, 1987	Leo L. Cesareo	76
Oct. 31, 1987	Alma Isabelle Redman	81
Nov. 13, 1987	Charles O. Rawding, Jr.	70
Dec. 16, 1987	Matthew McGarty	28
Nov. 25, 1987	Janet I. Gouzie	58
Nov. 17, 1987	Muriel I. Cochrane	87

TOWN CLERK **FISH AND GAME LICENSES - 1987**

57	Resident Citizen Fishing	@	12.50	=	\$ 712.50
6	Resident Citizen Minor Fishing	@	6.50	=	39.00
2	Non-Res. Citizen/Alien 7 Day Fishing	@	11.50	=	23.00
9	Resident Citizen Hunting	@	12.50	=	112.50
1	Non-Res. Citizen/Alien Hunting (Big Game)	@	48.50	=	48.50
27	Resident Citizen Sporting	@	19.50	=	526.50
9	Resident Citizen Sporting Over 70	@	FREE		
1	Duplicate Sporting	@	2.00	=	2.00
4	Archery/Primitive Firearms Stamps	@	5.10	=	20.40
22	Massachusetts Waterfowl Stamps	@	1.25	=	27.50
<hr/>					
138				TOTAL	\$1,511.90
				FEES, TOWN CLERK	56.90
				REMITTED	\$1,455.00

DOG LICENSES - 1987

416	Males	@	3.00	=	\$1,248.00
65	Females	@	6.00	=	390.00
444	Spayed Females	@	3.00	=	1,332.00
8	Kennel (up to 4 dogs)	@	10.00	=	80.00
10	Kennel (up to 10 dogs)	@	25.00	=	250.00
7	Kennel (over 10 dogs)	@	50.00	=	350.00
<hr/>					
950				TOTAL	\$3,650.00
				FEES, TOWN CLERK	712.50
				REMITTED	\$2,937.50

Late fees collected and remitted to the General Fund **\$1,702.00.**

This report includes licenses and late fees collected for **1986 and 1987.**

FINANCE

**Combined Financial Statements
And Additional Financial Information**

Board of Assessors

Finance Committee

Tax Collector

Treasurer

TOWN OF BOXFORD
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS
JUNE 30, 1987

	GOVERNMENTAL FUND TYPES			FIDUCIARY ACCOUNT	
	General Fund	Special Revenue Fund	Capital Projects Fund	Trust and Agency Funds	Long-Term Debt Group of Accounts
ASSETS					Total (Memorandum Only)
Cash and cash equivalents	\$1,689,179	\$177,983	\$4,691	\$320,267	\$2,192,120
Receivables:					
Real estate and personal property taxes	83,700				83,700
Motor vehicle excise	78,655				78,655
Tax Liens	17,705				17,705
Other receivables	90	667			757
Total Receivables	1,869,329	178,650	4,691	320,267	2,372,937
Due From (To) Other Funds	1,000			(1,000)	
Amount to be provided for payment of long term debt					452,500
TOTAL ASSETS	\$1,870,329	\$178,650	\$4,691	\$319,267	\$2,825,437
LIABILITIES AND FUND EQUITY					
Liabilities:					
Warrants payable	\$ 126,205				126,205
Accrued payroll and withholdings	48,974				48,974
Other liabilities				29,368	29,368
Reserve for abatements and exemptions	133,829				133,829
Deferred revenue	(15,681)				(15,681)
Bonds Payable				452,500	452,500
Total Liabilities	293,327			29,368	775,195

Fund Equity:					
Reserved for expenditures	202,572				202,572
Reserved for encumbrances and continuing appropriations	136,291	4,691			140,982
Reserved for petty cash	458				458
Reserved for extraordinary or unforeseen expenditures	468,819				468,819
Reserved for endowments				106,692	106,692
Receipts reserved for appropriations					6,974
Unreserved:					
Designated for special purposes					
Undesignated	768,862	111,422		183,207	294,629
		60,254			829,116
Total fund equity	1,577,002	178,650	4,691	289,899	2,050,242
TOTAL LIABILITIES AND FUND EQUITY	\$1,870,329	\$178,650	\$4,691	\$319,267	\$2,825,437

See accompanying notes.

TOWN OF BOXFORD
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ALL GOVERNMENTAL FUND TYPES AND TRUST FUNDS
YEAR ENDED JUNE 30, 1987

	GOVERNMENTAL FUND TYPES				Total (Memoran- dum Only)
	General Fund	Special Revenue Fund	Capital Project Fund	Trust and Agency Funds	
REVENUES:					
Property taxes and special assessments	\$4,595,273				\$4,595,273
State aid and reimbursements	839,520				839,520
Intergovernmental - other		226,359			226,359
Motor vehicle excise taxes	367,597				367,597
Investment income	69,750	3,747		15,038	88,535
Departmental	218,302	62,050		20,772	301,124
TOTAL REVENUES	6,090,442	292,156		35,810	6,418,408
EXPENDITURES:					
General government	546,618	2,638	33,139	26,869	609,264
Public safety	723,542				723,542
Education	3,486,017	200,422	1,975	7,684	3,696,098
Public works	545,978	4		11,503	557,485
Culture and recreation	107,138	2,632			109,770
Human services	17,797				17,797
Debt service	225,934				225,934
State and county assessments	234,079				234,079
Health and sanitation	20,624		105,464		126,088
TOTAL EXPENDITURES	5,907,727	205,696	140,578	46,056	6,300,057

EXCESS (DEFICIENCY) OF REVENUES
OVER EXPENDITURES

182,715 86,460 (140,578) (10,246) 118,351

OTHER FINANCING SOURCES (Uses):

Operating transfers in 23,735 155 5,300 50,000 79,190
Operating transfers out (55,300) (23,735) (155) (79,190)

TOTAL OTHER FINANCING SOURCES (Uses)

(31,565) (23,580) 5,300 49,845

EXCESS (DEFICIT) OF REVENUES AND OTHER
SOURCES OVER (UNDER) EXPENDITURES
AND OTHER USES

151,150 62,880 (135,278) 39,599 118,351

FUND BALANCES, JULY 1, 1986

1,425,852 115,770 139,969 250,300 1,931,891

FUND BALANCES, JUNE 30, 1987

\$1,577,002 \$178,650 \$ 4,691 \$289,899 \$2,050,242

See accompanying notes.

TOWN OF BOXFORD
STATEMENT OF REVENUES AND EXPENDITURES
BUDGET AND ACTUAL - GENERAL FUND
YEAR ENDED JUNE 30, 1987

	GENERAL FUND	
	Budget	Actual
Revenues:		
Property taxes and special assessments	\$4,350,698	\$4,534,225
State aid	803,799	839,520
Motor vehicle excise taxes	375,000	367,597
Investment income	62,000	69,388
Departmental	136,230	204,785
Total Revenues	\$5,727,727	\$6,015,515
Expenditures:		
General government	\$ 551,314	\$ 538,118
Public safety	743,194	702,378
Education	3,482,098	3,481,017
Public works	564,886	569,812
Culture and recreation	114,998	107,631
Human services	21,762	17,797
Debt service	225,934	225,934
State and county assessments	328,331	234,079
Health and sanitation	22,147	20,841
Total expenditures	\$6,054,664	\$5,897,607

See accompanying notes.

TOWN OF BOXFORD
COMBINING STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES - ALL SPECIAL REVENUE FUNDS
YEAR ENDED JUNE 30, 1987

	Revenue Sharing Fund	Federal and State Grants	Receipts Reserved for Appropriation	Revolving Funds	Total
REVENUES:					
Intergovernmental					
Other	\$17,472	\$188,098	\$6,086	\$14,703	\$226,359
Investment income	3,747				3,747
Departmental				62,050	62,050
TOTAL REVENUES	21, 219	188,098	6,086	76,753	292,156
EXPENDITURES:					
General government		1,417		1,221	2,638
Education		122,459		77,963	200,422
Culture and recreation				4	4
Human Services			2,632		2,632
TOTAL EXPENDITURES		123,876	2,632	79,188	205,696
EXCESS (DEFICIT) OF REVENUES OVER (UNDER) EXPENDITURES	21,219	64,222	3,454	(2,435)	86,460
OTHER FINANCING SOURCES:					
Operating transfers in		155			155
Operating transfers out	(18,818)	(2,230)	(2,687)		(23,735)
TOTAL OTHER FINANCING SOURCES	(18,818)	(2,075)	(2,687)		(23,580)

EXCESS (DEFICIT) OF REVENUES AND OTHER
SOURCES OVER (UNDER) EXPENDITURES
AND OTHER USES

FUND BALANCES, JULY 1, 1986

FUND BALANCES, JUNE 30, 1987

2,401	62,147	767	(2,435)	62,880
57,853	45,587	6,207	6,123	115,770
\$60,254	\$107,734	\$6,974	\$ 3,688	\$178,650

See accompanying notes.

TOWN OF BOXFORD
EXPENDABLE TRUST FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
YEAR ENDED JUNE 30, 1987

	Stabili- zation	Conser- vation	Libraries	Cemetery	Other Trust	Insurance	Total
REVENUES:							
Investment income	\$ 8,152	\$ 24	\$ 475	\$ 86	\$ 6,301	\$	\$ 15,038
Departmental					20,772		20,772
TOTAL REVENUES	8,152	24	475	86	27,073		35,810
EXPENDITURES:							
General government					20,658	6,211	26,869
Education			3,743		3,941		7,684
Public works					11,503		11,503
TOTAL EXPENDITURES			3,743		36,102	6,211	46,056
EXCESS (DEFICIT) OF REVENUES OVER (UNDER) EXPENDITURES	8,152	24	(3,268)	86	(9,029)	(6,211)	(10,246)
OTHER FINANCING SOURCES:							
Operating transfers in	30,000				(155)	20,000	50,000
Operating transfers out					(155)	(155)	(155)
TOTAL OTHER FINANCING SOURCES	30,000				(155)	20,000	49,845
EXCESS (DEFICIT) OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	38,152	24	(3,268)	86	(9,184)	13,789	39,599

FUND BALANCES, JULY 1, 1986	126,747	388	8,055	1,395	109,608	4,107	250,300
FUND BALANCES, JUNE 30, 1987	\$164,899	\$412	\$4,787	\$1,481	\$100,424	\$17,896	\$289,899

See accompanying notes.

TOWN OF BOXFORD
NOTES TO FINANCIAL STATEMENTS
June 30, 1987

1. Summary of significant accounting policies

The accompanying financial statement have been prepared in conformity with the accounting practices prescribed by the Uniform Municipal Accounting System (Uniform System) promulgated by the Commonwealth of Massachusetts Department of Revenue for 1986. The significant accounting practices required by the Uniform System and followed by the Town of Boxford are presented below. Accounting requirements of the Uniform System vary in some respects from generally accepted accounting principles. A summary of the significant differences is presented in Notes 2.

Fund accounting

Financial transactions of the Town are recorded in the following funds and accounts:

General Fund - An accounting for all transactions not properly accounted for in other prescribed funds and accounts.

Special Revenue Fund - An accounting for revenues legally restricted for specified current operating expenditures, which include the following:

Revenue Sharing Fund
School Lunch Fund
Education Funds
Other Funds

Capital Projects Fund - An accounting for transactions related to receipts and disbursements of funds used for the acquisition, construction or improvements of major capital facilities.

Trust Funds - An accounting for trust funds received by the Town and investment funds of the Town. In most cases, restrictions have been placed on the use of these funds by the grantors.

Long-term Debt Group of Accounts - An accounting for unmatured long-term general obligation bonds.

Revenue Recognition

Real estate and personal property tax revenues are recorded on a modified accrual basis. All other revenues for all funds are recorded as revenues when received in cash. Accounts receivable balances related to other revenues are offset by a reserve until collected.

Expenditures, encumbrances and appropriation balances

Expenditures are recorded on a cash basis. Special articles, principally capital projects and other non-recurring appropriations, voted at Town Meeting are reserved as expenditures from fund balances. These appropriations do not lapse at year-end and continue until expended or closed to unreserved fund balance.

2. Generally accepted accounting principles

The significant differences between the accounting practices applied in preparing the accompanying financial statements (see Note 1) and generally accepted accounting principles (GAAP) are set forth below. It is not practical to quantify the effects of the differences on the accompanying financial statements.

Fund accounting

GAAP requires the segregation and reporting of all financial transactions in eight types of funds and two groups of accounts. Financial transactions for the following types of activities are accounted for by the Town on a basis which differs from GAAP:

Payments of principal and interest on long-term debt issues are presently recorded in the General Fund. GAAP requires that such payments be accounted for in Debt Service Funds.

Costs of services to the general public where all or most of the costs are collected in the form of user charges are recorded in the General Fund. GAAP requires that such transactions be accounted for in Enterprise Funds.

In addition, GAAP requires that a General Fixed Asset Group of Accounts be maintained to provide historical cost information for property, buildings and equipment. Such information is not required, but is suggested by the Uniform System.

Expense recognition

Pursuant to provisions of the Massachusetts General Laws, the Town recognizes as an expenditure its share of unemployment compensation costs on a pay-as-you-go basis. GAAP requires that such costs be accounted for on an accrual basis as benefits are earned by employees.

GAAP requires that expense accruals be made to reflect the liability which exists for vacation and sick time which has been earned by employees but not taken. No such accrual has been made as the amount is not estimable.

BONDS PAYABLE

School Loans:				
Spofford Pond Roof	\$145,000	\$ 29,000	\$116,000	\$13,920
Land Acquisition Notes	73,000	36,500	36,500	1,205
Landfill Improvement Loan	150,000	30,000	120,000	16,800
Building Loans:				
Old Town Hall Renovation	229,400	49,400	180,000	26,100
Library Improvement Notes	40,000	40,000		
TOTAL BONDS PAYABLE	\$637,400	\$184,900	\$452,500	\$58,025

NOTE: In addition to the bonds outstanding at June 30, 1987, the Town has additional borrowing capacity of \$5,950,00 which represents loans authorized at the June Special Town Meeting, but not yet issued.

WARRANT ARTICLES FISCAL YEAR 1987

Warrant articles are appropriated at Town meetings and represent nonrecurring projects and expenditures which are in addition to the annual operating budget. Warrant article balances do not lapse at year-end, and may be carried over indefinitely. The warrant article expenditures detail for 1987 is as follows:

Article 18, 5/12/81,	Preservation Town Records	\$ 344
Article 10, 5/11/82,	New East Fire Station	300
Article 20, 5/10/83,	Div. Rights - Moese & Alderbrk	20,000
Article 26, 5/10/83,	Computerize Town Records	2,048
Article 7, 5/8/84,	Boxford Town Libraries	385
Article 20, 5/8/84,	Removal of Brush	3,129
Article 35, 5/8/84,	Arch. Plan - Renov. Old Town Hall	2,437
Article 5, 5/14/85,	Boxford Town Libraries	258
Article 8, 5/14/85,	Renovation Landfill	3,211
Article 11, 5/14/85,	New Roof - Spofford	1,020
Article 19, 5/14/85,	Video Recorder, Camera	85
Article 20, 5/14/85,	New Fire Engine	57,846
Article 24, 5/14/85,	Renov. Old Town Hall	28,299
Article 31, 5/14/85,	Personal Wage Evaluation	175
Article 32, 5/14/85,	Direct Link - Masco Comp.	1,100
Article 34, 5/14/85,	Var. Tests Exist. Test Wells	500
Article 2, 11/7/85,	Hurricane "Gloria" - Civil Defense	7
Article 11, 11/7/85,	Building Inspector - File Cabinet	446
Article 15, 11/9/85,	Town Clerk - Computer	69
Article 8, 5/13/86,	STM Resurface Roads	117,794
Article 3, 5/13/86,	STM Community Center Parking Lot	8,757
Article 4, 5/13/86,	STM Commuter Parking Lot	7,280
Article 9, 5/13/86,	STM Preliminary Arch. Design School	5,000
Article 6, 5/13/86,	State Aid for Libraries	2,687
Article 7, 5/13/86,	Dog Licenses, Libraries	1,561
Article 9, 5/13/86,	Classroom - Cole School	7,000
Article 12, 5/13/86,	Repair School Flooring	9,846
Article 16, 5/13/86,	Diesel Mower	9,000
Article 17, 5/13/86,	(2) Police Cruisers	29,942
Article 18, 5/13/86,	Security Renov. Police	3,000
Article 19, 5/13/86,	Video Camera & VCR	1,200
Article 22, 5/13/86,	Door & Fans - W. Fire Station	2,500
Article 23, 5/13/86,	Pages Communications	3,500
Article 24, 5/13/86,	Tri-Town Council-Youth	10,300
Article 25, 5/13/86,	Help Abused Wm. & Children	500
Article 28, 5/13/86,	Research Legal Titles	5,000
Article 1, 10/14/86,	STM Bills of Charge	3,346
Article 3, 10/14/86,	STM Water Rescue Boat	3,474
Article 4, 10/14/86,	STM Train 1st Responders	18,000
Article 5, 10/14/86,	STM (20) Portable Pages	6,000
Article 8, 10/14/86,	STM Ground Water Study	250
Article 9, 10/14/86,	STM Revaluation	10,000
Article 10, 10/14/86,	Study Lockwood Lane	10,000
Article 13, 10/14/86,	Land Survey-Morss	10,000
Article 14, 10/14/86,	Air Conditioner	1,150
Article 1, 12/10/86,	STM Fire Engine	24,348
Article 4, 12/10/86,	STM Repair Generator	3,614

Article 1, 5/12/87,	STM Bills of Charge	494
Article 2, 5/12/87,	STM Storm Damage	50,606
Article 1, 6/9/87,	STM Landfill	150,000
Article 5, 6/9/87,	STM Transmitter	3,800
Article 6, 6/9/87,	STM Remote Console	2,500
Article 7, 6/9/87,	STM Curtains - Perley Auditorium	4,250
		<hr/>
		\$648,358
		<hr/>

TOWN OF BOXFORD
DETAILED STATEMENT OF REVENUES - GENERAL FUND
YEAR ENDED JUNE 30, 1987

Real estate and personal property taxes:			
1985 and prior	\$	1,132	
1986		53,092	
1987		4,553,095	
Refunds		<u>(17,603)</u>	\$4,589,716
Motor vehicle excise:			
1985 and prior		5,462	
1986		134,527	
1987		235,399	
Refunds		<u>(7,791)</u>	367,597
Penalties and interest			14,122
Tax liens and foreclosures			5,507
Non-enterprise charges for services:			
Library copy machine		3,432	
Dog license late fees		1,487	
Parking fines		525	
Police detail administration fee		419	
Rental on town buildings		<u>85</u>	5,948
Licenses and permits:			
Board of health permits		13,705	
Smoke detector inspections		1,620	
Building permits		44,207	
Electrical permits		14,131	
Gas permits		<u>531</u>	74,194
Departmental:			
Selectmen		114	
Town clerk		583	
Planning board		10,114	
Board of appeals		1,850	
Conservation committee		885	
Other		<u>1,683</u>	15,229
Intergovernmental:			
Revenues from the state			
Loss of taxes on land		20,777	
Abatements to veterans		3,772	
Abatements to blind		88	
Abatements to elderly		2,782	
Veteran's benefits		1,439	
Highway reconstruction and maintenance		39,969	
Additional assistance		298,159	
Lottery, beano and charity		95,295	
Highway fund		68,999	
Pupil transportation		73,442	
State education aid		263,578	
Other revenue from state		<u>10,008</u>	878,308

Revenues from other governments:		
Court fines	65,063	
Dog license refund	3,173	
Land court refund	50	
	<hr/>	68,286
Earnings on investments		69,750
Other local revenues		1,785
Total General Fund Receipts		<hr/> <hr/>
		\$6,090,442

1987 ANNUAL REPORT ASSESSOR'S OFFICE

The Board of Assessors reviewed and reassessed each property in Town during 1987 to comply with the State mandated Tri-Annual Revaluation. As a reflection of recent sales, most houses have more than doubled in value since the 1984 update. However, the tax rate went from \$15.33 to \$7.44 per thousand dollars of value.

Attached to this report is the recap sheet which indicates the computation of the FY 1988 tax rate.

Joan H. Behrens, Chairman
Clinton E. French
Charles W. Nichols

THE COMMONWEALTH OF MASSACHUSETTS Department of Revenue TAX RATE RECAPITULATION OF TOWN OF BOXFORD

FISCAL 1988

I. TAX RATE SUMMARY

A. Total Amount to be Raised (from IIE)	\$7,052,887.67
B. Total Estimated Receipts and Revenue from Other Sources (from IIIE)	2,237,335.25
C. Tax Levy (IA minus IB)	4,815,552.42
D. Distribution of Tax Rates and Levies. () Classified () Unclassified	

(A)	(B)	(C)	(D)	(E)	(F)
Class	Levy Percentage (from LA-5)	IC above times each Percent in col (B)	Valuation by Class (from LA-5)	Tax Rates (c)(d)x1000	Levy by Class (d)x(e)i1000
Residential	97.5522	4,697,677.33	631,408,348	7.44	4,697,678.11
Open Space	.6727	32,304.22	4,354,055	7.44	32,394.17
Commercial	1.0209	49,161.97	6,607,695	7.44	49,161.25
Industrial	0	0	0	0	0
SUBTOTAL			642,370,098		4,779,233.53
Personal	.7542	36,318.90	4,881,572	7.44	36,318.89
TOTAL	100%		\$647,251,670		\$4,815,552.42

Must Equal IC

Joan H. Behrens, Chairman
Clinton E. French
Charles W. Nichols

II. AMOUNT TO BE RAISED

A. APPROPRIATIONS (col. (b) through Col. (f) from Schedule B, Page 4		\$6,344,449.75
B. OTHER LOCAL EXPENDITURES (NOT REQUIRING APPROPRIATIONS)		
1. Amounts certified for tax title purposes	\$ 4,500.00	
2. Debt and interest charges not included in Schedule B	\$167,713.25	
3. Final court judgments	\$ 0	
4. Total overlay deficits of prior years	\$ 0	
5. Total cherry sheet offsets	\$ 30,048.00	
6. Revenue deficits	\$ 0	
7. Offset receipts "deficits" Ch. 44, Sec. 53E	\$ 0	
8. Veterans' Service District	\$ 4,330.00	
9. Essex County Retirement	\$125,073.70	
TOTAL B (Total Lines 1 through 9)		\$ 331,664.95
C. STATE AND COUNTY CHERRY SHEET CHARGES (C.S. 1-EC, cols. 1 and 2)		\$ 135,643.00
D. ALLOWANCE FOR ABATEMENTS AND EXEMPTIONS (OVERLAY)		\$ 241,129.97
E. TOTAL AMOUNT TO BE RAISED (Total IIA through IID)		<u>\$7,052,887.67</u>

III. ESTIMATED RECEIPTS AND OTHER REVENUE SOURCES

A. ESTIMATED RECEIPTS - STATE		
1. Cherry Sheet Estimated Receipts (C.S. 1-ER, Total Part D)	\$934,004.00	
2. Cherry Sheet Overestimates (C.S. 1-EC, Part E, col. 3)	\$ 3,040.00	
TOTAL A (Total Lines 1 and 2)		\$ 937,044.00
B. ESTIMATED RECEIPTS — LOCAL		
1. Local Receipts Not Allocated (Page 3, col. (b), Line 26)	\$600,380.00	
2. Offset Receipts (Schedule A-1, col. b, Line 12)	\$ 0	
Enterprise Funds (Schedule A-2)	\$ 0	
TOTAL B (Total Lines 1 through 3)		\$ 600,380.00
C. REVENUE SOURCES APPROPRIATED FOR PARTICULAR PURPOSES		
1. Free Cash (Schedule B, col. c)	\$326,840.38	
2. Other Available Funds (Schedule B, col.(d))	\$373,070.87	
3. Revenue Sharing (Schedule B, col. (e))	\$ 0	
TOTAL C (Total Lines 1 through 3)		\$ 699,911.25
D. OTHER REVENUE SOURCES APPRO- PRIATED SPECIFICALLY TO REDUCE THE TAX RATE		
1. Free Cash	\$ 0	
2. Municipal Light Source	\$ 0	
3. Other Source (Specify)	\$ 0	
TOTAL D (Total Lines 1 through 3)		<u>\$ 0</u>
E. TOTAL ESTIMATED RECEIPTS AND OTHER REVENUE SOURCES (Total IIIA through IIID)		<u>\$2,237,335.25</u>

**IV. SUMMARY OF TOTAL AMOUNT TO BE RAISED AND
TOTAL RECEIPTS FROM ALL SOURCES**

A. TOTAL AMOUNT TO BE RAISED (from IIE)		\$7,052,887.67
B. TOTAL ESTIMATED RECEIPTS AND OTHER REVENUE SOURCES (from IIIE)	\$2,237,335.25	
C. TOTAL REAL AND PERSONAL PROPERTY TAX LEVY (from IC)	\$4,815,552.42	
D. TOTAL RECEIPTS FROM ALL SOURCES (TOTAL IVB plus IVC)		<u>\$7,052,887.67</u>
(IVA MUST EQUAL IVD)		

**SCHEDULE A. LOCAL RECEIPTS
NOT ALLOCATED***

	(a) Actual Receipts Fiscal - 1987	(b) Estimated** Receipts Fiscal - 1988
1. Motor Vehicle Excise	\$375,388	\$350,000
2. Other Excise	0	0
3. Penalties and Interest on Taxes and Excises	14,122	13,000
4. Payments in Lieu of Taxes	0	0
5. Charges for Services - Water	0	0
6. Charges for Services - Sewer	0	0
7. Charges for Services - Hospital	0	0
8. Charges for Services - Trash Disposal	0	0
9. Other Charges for Services	1,906	1,800
10. Fees	4,355	4,000
11. Rentals	85	80
12. Departmental Revenue - Schools	0	0
13. Departmental Revenue - Libraries	3,432	3,150
14. Departmental Revenue - Cemeteries	0	0
15. Departmental Revenue - Recreation	0	0
16. Other Departmental Revenue	11,957	10,900
17. Licenses and Permits	103,265	93,000
18. Special Assessments	0	0
19. Fines and Forfeits*	65,663	59,800
20. Investment Income	69,388	63,150
21.		
22.		
23.		
24.		
25.		
26. TOTALS	<u>\$649,561</u>	<u>\$598,880</u>

I hereby certify that the actual receipts from the preceding fiscal year as shown in column (a) are, to the best of my knowledge and belief, true, correct and complete, and I further certify that I have examined the entries made on page 4 of the fiscal 1988 tax rate recapitulation form by the City or Town Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

Dec. 3, 1987

Helen E. Pehrson
Accountant/ Auditor

Tel. 887-8181

- * Receipts voted by the City/Town Council or Town Meeting as offsets to the appropriation of a specific department listed on Schedule A-1 or fund on Schedule A-2 filed with and approved by the Director of Accounts **must not** be included in columns (a) or (b).
- ** If any estimate in column (b) is different from the actual line item in column (a), factual support for the change should be submitted in writing for approval of the Commissioner of Revenue.

BOXFORD FINANCE COMMITTEE

1987 Annual Report

This will not be a “good news and bad news” report, but it will reflect some of the Committee’s current concerns, along with some positive feelings which arise as we review 1987 activity.

Concerns

1. **School Budget Problems**

On the elementary level, continued enrollment growth has the level of expenditures on a fairly dramatic climb - from \$1.1 Mil. in FY '84 to nearly \$1.7 Mil. in FY '88 - an average annual increase of 12%.

Masconomet’s increases have been more modest during the same period - up from \$1.5 Mil. to just under \$2 Mil., an average annual increase of under 7%; however, the large increase in Boxford’s share of the total MASCO population - and thus, Budget - hits home as we take an early look at the FY '89 budget, in which this enrollment shift **alone** produces a 5% increase in Boxford’s assessment.

2. **Late Certification of FY 1988 Tax Rate** resulted in the Town having to borrow \$1 Mil. to meet operating expenses.
3. Despite enormous efforts by many good-willed people to comply with sometimes baffling regulations, costs associated with the Town’s **Landfill Problems** continue to escalate.
4. In an age in which Town’s ability to raise taxes is confined to a 2½% increase under Prop. 2½, total budgetary increases continue to far exceed that figure:

FY 1985	+ 7.0%
86	+10.7%
87	+ 9.8%
88	+ 8.3%

As this is written, it is too early to predict about FY 1989, but budget submissions seen to date are following this pattern.

5. There are signs that the increased local aid which has been one of our salvations may have peaked.

Some more positive notes:

1. We said thanks and “Au Revoir” in June to **Tom Blake**, long-time Finance Committee member and past-Chairman; in October, we welcomed his replacement, **Bill Lundquist**, who is already proving to be a valuable asset to the Committee.
2. “**Back-Taxes**” outstanding reached a new low - **under \$7000** - thanks to the determined efforts of Tax Collector Frank Perry and his staff.
3. Fincom concerns over the declining Boxford pupil enrollment at **North Shore Regional Vocational Technical School**, and a resulting escalating per pupil cost, led to an October meeting among all parties concerned. This led to a promise of increased communication and cooperations between Masconomet and Voc. Tech personnel which should, down the line, result in more Boxford students taking advantage of the Voc. Tech programs.
4. To facilitate the FY '89 process, a **liaison from the Fincom** has been assigned to every department to assist in budget development and, hopefully, forestall problems.
5. The town’s “surplus” accounts - free cash, stabilization and overlay surplus reserve -are holding their own.

6. The new Town salary/performance appraisal system seems to be working well, thanks to a dedicated and hard-working Personnel Board.

Respectfully submitted,
Peter K. Race, Chairman
Stephen Davis, Vice Chairman
Ruth Bortzfield
William A. Lundquist
Richard Ulman

TREASURER - TAX COLLECTOR

REPORT FOR FISCAL YEAR ENDING JUNE 30, 1987

1. Cash Balances in the custody of the Town Treasurer as at June 30, 1987 were as follows:

General Fund Cash	\$1,704,317.43
Trust & Restricted Funds	360,033.33
Total	<u>\$2,064,350.76</u>

In addition to the above - Petty Cash Advances to Town Departments totalled \$457.96.

2. Interest Income earned during the Year Ended June 30, 1987 was as follows:

Investment of General Fund Cash	\$ 69,387.95
Trust & Restricted Funds	20,357.65
Delinquent Taxes	14,121.88
Total	<u>\$103,867.48</u>

3. Notes Payable outstanding as at June 30, 1987 were as follows:

For	Rate	Amount
Land Acq. Stiles Pond	6.60%	\$ 36,500.00
Spofford Pond School Roof	6.00%	116,000.00
Old Town Hall Renov.	7.25%	180,000.00
Sanitary Land Fill	7.00%	120,000.00
Total		<u>\$452,500.00</u>

4. During the year ended June 30, 1987 special attention was given to productive investment of cash deposits. Interest is earned on a daily basis under our investment program and special emphasis is placed on prompt deposits of all cash receipts.
5. Tax collections were good during the year. On the date this report was compiled - all Real Estate Taxes for all prior years were as follows:

F/Y 6/30/87	\$ 6,362.95
Taxes in Tax Title	9,333.80
Total	<u>\$15,696.75</u>

6. A schedule of Trust and Restricted Funds for the Year Ending June 30, 1987 is submitted as part of this report.

Respectfully submitted by,
Francis F. Perry
Treasurer - Tax Collector

TOWN OF BOXFORD

REPORT OF TRUST AND RESTRICTED FUNDS

July 1, 1986 thru June 30, 1987

	Fund Balances 7-01-86	Receipts	Payments	Fund Balances 6-30-87
	\$	\$	\$	\$
Town Farm Fund	4.10	.25		4.35
Post-War Re-Hab Fund	839.06	51.92		890.98
Sarah Perley Fund	4,255.92	259.04	414.60	4,100.36
Curtis-Killam Burial Fund	1,394.60	86.28		1,480.88
East Parish Library Fund	4,434.04	271.97	291.90	4,414.11
West Parish Library Fund	3,545.53	198.25	3,451.17	292.61
Emma S. Cote Fund	3,608.85	188.62	2,160.18	1,637.29
Boxford Visiting Nurse Fund	9,492.12	587.27		10,079.39
Town School Fund	8,316.65	514.55		8,831.20
Mary Stacy Holmes Fund	2,447.85	151.45		2,599.30
Perley, Parkhurst, Cole Fund	5,952.13	13,569.04	13,066.05	6,455.12
Conservation Fund	388.39	24.03		412.42
Stabilization Fund	126,747.49	38,152.30		164,899.79
Public Works Highway Fund	62,738.00	6,530.29	14,702.03	54,566.26
Narcotics Fund	121.35	7.51		128.86
Barker Trust Fund	2,587.42	3,160.08	3,000.00	2,747.50
Memorial Gifts to Library	977.67	887.52	29.00	1,836.19
Milton Lord Memorial Bk. Fund	843.00	52.15		895.15
League of Women Voters Fund	36.60		36.60	
Addl. Polling Hours Fund	154.79		154.79	
Tri-Centennial Fund	3,213.34	856.71		4,070.05
Tri-Centennial Park Fund	793.80	49.11		842.91
Library Equipment Fund	75.01	4.64		79.65
Stevens Foundation	3,159.58	43.03	3,000.00	202.61
Arts Lottery Fund	66.26	1,584.73	1,177.00	473.99

Boxford Meadows Development
Memory Hill Development
Suicide Prevention

16,033.19	954.07	1,837.50	15,149.76
14,973.85	619.02	2,967.50	12,625.37
	1,777.76	1,714.42	63.34

TOTALS

\$277,200.59	\$70,581.59	\$48,002.74	\$299,779.44
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Federal Revenue Sharing

\$ 57,853.47	\$21,218.82	\$18,818.40	\$ 60,253.89
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PUBLIC SAFETY

Civil Defense

Communications

Animal Control Officer

Fire

Police

CIVIL DEFENSE REPORT

As your new Civil Defense Director, I am just learning of the responsibilities and programs.

Much time and effort in the year to come, will involve the locating and recording of any hazardous materials found or stored within the town's perimeter. Also, informing the businesses, persons and their neighbors of their responsibility regarding the same.

I have been in contact with both State and Federal agencies to assure that any future potential disasters will be handled within these guidelines.

I will also call on the other public safety groups for their input and assistance and wish to thank them for their previous assistance.

Edward H. Smith
Civil Defense Director



Inserting flood control boards at Dorman Dam during the flood of April 5 to 8. Pictured is Civil Defense Director, Ronald Giovannacci and Charlie Killam.

Photo by Kenneth Littlefield, The Boxford Chronicle.

COMMUNICATIONS DEPARTMENT

The Communications Department has seen an increase in activity this year partly due to the change in policy concerning medical aide response. With the adoption of the three-tier response system we needed to learn new skills and train our dispatchers in new methods of responding to your calls. We have adapted to these changes with few problems. As always, house numbering and the naming of streets will forever be our greatest concern in our efforts to perform our jobs professionally and immediately in your time of need. We urge all residents of Boxford to accurately display their house numbers at the street front to their driveways where the numbers are visible both day and night.

This year we can cautiously report back that the population of mice which caused us many expensive repairs have moved; thanks to Yankee ingenuity and a box of moth balls we seemed to have solved our problem in the generator house. We have replaced old equipment with new at both fire stations with the additions of two new remote radios and one County Network Base station. In this coming year we hope to make similar replacements of police equipment at which point our focus will turn back to upgrading the Communications Center equipment itself.

Our department faces many changes of personnel in the coming year and the restructuring of shifts may become necessary to provide extra coverage during our busiest times of day. Many of our college students will graduate in June and go on to begin their careers in a variety of fields. The retirement of Harriett Cunningham in June will also create a great void for this department which will be difficult to fill for seldom can the knowledge and experience of a seventeen year veteran be adequately filled. Many new faces will join our department in the coming year and we hope to report back on the smooth transition at our next writing.

It is always a pleasure to have this opportunity to give thanks to the Board of Selectmen for their support, and to Chief Dustin, Chief Warren, and Tom Greene and their departments for their cooperation throughout this past year. Most importantly, I also thank the Communications Dispatchers who have helped me and the aforementioned departments realize another successful year. The following is a list of our departments personnel and our statistical report for 1987 as prepared by Dispatcher John Bain.

Respectively submitted,
Elizabeth Russell
Communications Director

FULL TIME

Harriett R. Cunningham
John C. Bain
Debra L. Mathison

PART TIME

John P. Greenler	Guy A. Fleck
Judith A. Stickney	Neil Themea
Warren E. Gould	Barry Glavin
Mark Flyzik	Gail E. Ciampa

COMMUNICATIONS DEPARTMENT STATISTICS

1987

Alarms Received	Burglary	Fire	Trouble	True	
Leased Line	114	32	96	1	
Recorded	6	3	0	0	
Digital Dialer	110	22	3	0	
Private Alarms	268	5	3	1	
TOTALS	498	62	102	2	
Telephone Calls	Police	Fire	Comm	DPW	Other
Incoming	17349	1430	1873	407	482
Outgoing	3207	500	455	121	544
Toll Calls	521	126	107	20	187
TOTALS	21077	2056	2435	548	1213
Transmissions	Police	Fire	DPW	Amby.	Other
TOTALS	44247	6056	1389	51	404
Ambulance	Shanahans	Lyons			
TOTALS	31	86			
Wreckers	Tromblys	Country	Scotties	Other	
TOTALS	142	83	55	10	

ANIMAL CONTROL OFFICER

The population of Boxford is dramatically increasing, and the dog population is proportionately increasing as well. The shorter distances between homes and the changing character of many neighborhoods makes it more important than ever for dog owners to keep their pet to his/her yard. Boxford has also been targeted as an "easy nab" by dog thieves due to its rural (hard to be seen) setting and the abundance of quality, valuable pedigreed dogs. Due to these reasons, coupled with increased traffic on our "country roads" it is wise for all dog owners to **KEEP THEIR PETS TO THEIR PROPERTY** by means of formal restraints or improved training. It is the dog that **RUNS FREE**, often unlicensed, that causes neighborhood feuds and lawsuits or is tragically killed on the highway.

Under our present dog laws, dangerous, nuisance or problem dogs will be ordered restrained and owners who fail to cooperate will be fined. Boxford does not presently have a "leash law," however, this does **NOT** mean that your dog can go anywhere and do anything.

Licenses are due and should be purchased during the month of April. 1988 Licenses may be obtained from the Town Clerk at Town Hall or through the Dog Officer at Weloset Kennels on Rte 97. A Rabies Vaccination Certificate, valid within three years, **MUST** be presented and the required fees paid.

Unlicensed dogs are often needlessly disposed of due to the neglect and thoughtlessness of their owners. I urge the people of Boxford to license their dogs, thereby making it possible for me to locate the owners should the dog become lost or injured! Owners who do not take the responsibility to license their dogs **BEFORE** June 1, 1988 will be pursued through the District Court.

Stray dogs that are not claimed may be adopted for a small fee and the guarantee of a good home. Anyone wishing to make an adoption may contact me at Weloset Kennels, Rte. 97, Boxford 887-5760.

Respectfully submitted,
Robert D. Hughes
Animal Control Officer

REPORT OF THE FIRE DEPARTMENT

The Boxford Fire Department wishes to make the following report to the citizens of Boxford for the year of 1987.

Responses to Calls for Assistance

Structural	3	Investigations:	
Chimney	16	Smoke in House	2
Electrical:		Smoke in Area	5
Inside	10	Other	5
Outside	25	Medical Aid	113
Heating	5	False Alarms:	
Appliances	5	Home	28
Cooking	7	School	2
Vehicle:		Other	25
Fire	24	Mutual Aid	2
Accident	19	Cellar Pumping	*2
Brush, grass, woods	39	Miscellaneous	16

Total Responses: 353

*The most noteworthy event of the year for the Fire Department occurred on April 5, 1987 when the area experienced the worst flooding in many years, a 50 year flood. During the period 4/5/87 - 4/8/87 the Fire Department received 197 requests for assistance, pumped 61 cellars and assisted the Police and Highway Departments as well as the residents of Boxford in many other ways. A total of 871 man hours were expended before the stations were secured on 4/8/87.

Analysis

Responses by the Fire Department were up 21%. The increase was due mainly to the Fire Department being charged with the responsibility for improved and increased Emergency Medical Service to the residents of Boxford and others when required.

Outdoor burning was not as serious a problem in 1987 as it has been with Brush, Grass and Woods fires down almost 50%. This due in large measure to the residents using more care and being sure that their fires were extinguished by 4:00 p.m.

Emergency Medical Service

The responsibility for EMS was delegated to the Fire Department by the Board of Selectmen in August of 1986. The program has now been fully implemented with the only addition being the delivery of the Rescue vehicle sometime in the latter part of April. The First Responder training has been completed and continues to be updated as part of our weekly training program. The three tier response system which dispatches Police, Fire and Ambulance simultaneously has been operational since 1986. This provides a much improved level of emergency service to the community. It is working well. We now have 5 EMT's with at least two more taking this advanced training in 1988.

Fire Prevention

The Fire Prevention unit continues to see its work load increase. With building in Boxford continuing at an increasing rate, inspections are also growing in the areas of smoke detectors, oil burners, above ground and underground storage tanks as well as home resale inspections.

Smoke detectors require periodic maintenance, usually vacuuming the units periodically and replacing the batteries when needed. **REMEMBER - SMOKE DETECTORS SAVE LIVES.**

Anyone wishing assistance in the placement of smoke detectors or have questions concerning them are invited to call the Communications Center, 887-8136. An inspector will set up an appointment to visit your home.

Summary of Inspections

Oil Burner:		Oil Tanks:	
Initial	59	Initial	47
Reinspection	47	Reinspection	0
Gas Tanks:		Smoke Detectors:	
Initial	1	Initial	214
Reinspection	0	Reinspection	47
Special Inspections	6	Home Resale	124
Total Inspections: 545			

In addition to the above, all public buildings including schools, churches, small businesses, municipal buildings, summer camps, post office and apartments were inspected for fire and life safety.

Training

Both formal and informal training is conducted every Monday night with weekend drills scheduled where required. Members of the Department also participate in County training exercises as well as participating in courses taught by the Massachusetts Fire Fighting Academy.

Ladies Auxiliary of the Fire Department

The support of the Ladies Auxiliary continues to be of invaluable assistance to the Department providing support in the event of a major fire, flood or snow storm with hot and cold beverages, hot meals and sandwiches both at the scene of the emergency or at the stations. The membership is comprised of firefighters wives, a firefighter, family members and friends of the Fire Department. The organization is open to all.

Other Departments

The Fire Department appreciates the cooperation, support and assistance of all the Town Boards and organizations within the community. We especially thank the Board of Selectmen, Town Hall Personnel, the Police Department, the Department of Public Works, the Communications Department, the Finance Committee and the Planning Board.

Members of the Fire Department who served in 1987 are:

Anderson, Rick	Miller, Dennis - Lieut.
Beardsley, Al - Lieut.	Musial, Sandra
Blair, Bob	Nangle, Tim
Coder, Carl - Lieut.	Nason, Jim
Corthell, Bob	Nichols, Charles
Cunningham, Richard	Nutter, Jon
Delaney, Mark	O'Donnell, Jim
Denman, Don - Capt.	Paisley, Bill
Denman, Mark	Perkins, Peter - Dep. Chief
Dolloff, Larry	Reiff, Greg
Drinker, Phil	Remaly, Ed
Durkee, Dave	Remaly, Glad
Dustin, Damon - Chief	Riter, Ted - Lieut.
Dustin, Mathew	Seavey, Gary - Lieut.
Fleck, Chad	Seymour, Mike
Fraser, Andy	Skinner, Roy
Gagnon, John	Smith, Ed - Lieut.

Goldsmith, Charles - Capt.
Gould, Alan
Gould, George - Capt.
Gould, Warren
Knisely, Kerry
Lucey, Al
Marston, Bill

Smith, Matt
Spencer, Stacy - Lieut.
Stickney, Kerry - Lieut.
Stickney, Shawn - Lieut.
Strazdins, Ed
Walter, Bob

We also thank the wives and families of the firemen for their patience and understanding. Their selfless and enduring support is one of the great strengths of the Department.

Respectfully submitted,
Damon J. Dustin, Chief

POLICE DEPARTMENT

This past year, 1987, our activities remained fairly consistent with the previous year, 1986. The number of Motor Vehicle accidents in town increased by 40. Many of these motor vehicle accidents resulted in property damage with minor personal injury. It is imperative that we work harder to maintain safe roadways for our motorists and pedestrians. This can be done with your cooperation and assistance. Better driving habits must be adopted, as well as properly designed roadways. Our town is growing, and this increased traffic will also increase the traffic problems, and create more. Housebreaks remain to be a major concern in town, though we saw a decrease in the number of them, by 4. We believe that this decrease is a result of the aggressive patrol by our Police officers who are on watch for any criminal activity. Also contributing to the decrease in housebreaks is the cooperations of our residents; more and more citizens are calling and reporting suspicious activity when they see it. I also believe that by having extra patrols out in marked cars has lessened the opportunity for the criminal to carry out his intentions.

We continued with our training and education. Each of our officers participated in a week-long course designed to refresh and update their training. This course was taken at the Northeast Regional Police Institute of which we are members. Each of our officers were recertified in CPR and as first responders in classes held at the police station. Deputy Chief Gordon Russell obtained his Masters Degree from Anna Maria College during the past year. Several other officers are taking courses at the college level, working towards bachelors degrees. I personally became recertified as an Emergency Medical Technician, this recertification is good for the next two years.

The three tier medical response team has worked out well: Fire Department, Police Department and Ambulance. It has improved emergency care, and can only improve further when the fire departments rescue comes on line 1988.

During 1987, Bruce A. Klinger returned to our department as a full-time police officer after spending a year and a half with the Topsfield Police Department. He took the place of Neil Ouellette who left to take a position with the Danvers Police Department. Three new reserve officers were added during the year: Timothy E. Nangle, Dwight McDonald and Peter Orlando.

Yearly Statistics

Incidents		Complaints	
Alarms	704	Animal	58
Arrests	113	Assault/ Battery	10
Alcohol Related	52	Breaking/ Entering	35
Drug Related		Child Abuse	2
Other	61	Disturbances	103
Assisted Agencies	312	Domestic	39
Assist Persons	181	Harass/ Obscene	13
Fire Calls	165	Indecent Exposure	3
Investigations	593	Larceny	36
Medical Aides	134	Lost/ Missing	18
Motor Vehicle		Malicious Damage	52
Accidents	155	Mailboxes	18
Defective	129	Prowler	32
Disabled	435	Rape	0
Recovered	15	Threats	12
Stolen	4	Trespass	49
Towed	289	Violations Issued	1571

Parking Citations	66	Arrests	47
Property Checks	9124	Complaints	932
Summonses Delivered	33	Warnings	592
Suspicious Incidents	543	Verbal Warnings	943

BOXFORD POLICE DEPARTMENT ROOSTER FOR 1987

Douglas A. Warren	Chief of Police
Gordon A. Russell Jr.	Deputy Chief
Paul M. Bates Jr.	Sergeant
Ronald P. Giovannacci	Sergeant
Brian M. Williams	Patrolman
John D. Iannazzo	Patrolman
Ronald L. Theokas	Patrolman
Robert D. Hazelwood	Patrolman
Bruce A. Klinger	Patrolman
Harold W. Trombly	Reserve Patrolman
Paul E. Polonsky	Reserve Patrolman
Joseph A. Bogigian	Reserve Patrolman
Peter G. Orlando	Reserve Patrolman
Timothy E. Nangle	Reserve Patrolman
John O. Gill	Reserve Patrolman
Alice A. Farnsworth	Special/ Matron
Betty P. Shaw	Special/ Matron
Gail E. Ciampa	Special/ Matron
Neil F. Ouellette	Resigned

I want to thank the various town departments, the selectmen, the State Police, Essex County Sheriff's Department, the police departments from surrounding communities, the residents and the personnel of my department for their continued support, cooperations and assistance during the past year.

Respectfully submitted,
Douglas A. Warren, Chief of Police

EDUCATION

Trustees of the Boxford Town Libraries

Elementary School Report

School Building Committee

North Shore Regional Vocational School Committee

BOXFORD TOWN LIBRARIES

Kathleen J. Ulman, Chairperson	Term expires, 1989
Linda Hummel-Shea, Vice Chairperson	Term expires, 1988
Richard H. Price, Secretary	Term expires, 1990
Sally Blumenfeld	Term expires, 1990
Helen Killam	Term expires, 1988
Walter A. Littlefield	(resigned)
Helen Millstein	Term expires, 1989
Rosalee D. Weatherby	Term expires, 1988
Evelyn West	Term expires, 1989

Library Director - Adele McConaghy
Coordinator of Children's Services - Mary Vickers

To the Residents of Boxford:

IN GENERAL:

This has been an exciting year for the Boxford Libraries. Our new Director's effervescent, people-oriented personality has set in motion a new enthusiasm which has been reflected throughout our buildings, our staff, our programs and the community as a whole. The result has been a fresh, positive atmosphere in the Boxford library system and a noticeable increase in interest and involvement by Boxford patrons.

CHILDREN'S PROGRAMS:

Our new Coordinator of Children's Services has turned her love of children and her talents in music, acting and artwork into the most successful series of children's programs in memory. In the past we often felt fortunate to attract a dozen children to our programs. This year our programs are filled to overflowing with enthusiastic, involved young people. This is particularly pleasing because we realize that those children who grow up thinking of the library a fun place to visit are much more likely to continue to patronize library services as adults.

WEST MEETING ROOM

We expected our new West Boxford meeting room to be a popular addition to Boxford library services, but we were totally unprepared for the exciting increase in attendance to library programs it created. Ever since its dedication last summer this bright and cheerful new room has played to many standing-room-only audiences, thoroughly entranced by programs ranging from Indian folklore and gourmet cooking to a rousing sing-along hosted by our own home-grown Singing Librarians. How appropriate it is that this facility is dedicated to the memory of Miriam "Mim" O'Brien, a cheerful, warm and caring person, who, for so many years, made a visit to the West Boxford Library such a delightful experience.

IN REMEMBRANCE:

This year was not without its sorrow. The libraries lost two very good friends. In addition to the passing of Mim O'Brien, we all mourned the loss of former Trustee Chairperson Mary Lou Eichorn. Their support, concern, enthusiasm and dedication over many years contributed beyond measure to the high level of library service Boxford enjoys. They will not soon be forgotten.

MANY THANKS

As always there are never enough ways to properly thank the many organizations and individuals whose ongoing contributions make our work lighter: The Friends of the Boxford Libraries and the Private Trustees who support in time and funds provide services and equipment not possible within the constraints of our budget. The Volunteers Program which allows our staff more time for professional tasks. The Boxford Garden Clubs which provide the fresh flower arrangements inside our buildings and the spring cleanup of our grounds.

And - this year we give a special "thank you" to the BAA and the Boxford Highway Department whose combined efforts resulted in the beautiful new parking facilities around the West Boxford Library.

And, a special thanks to the Staff for the hard work and dedication which make the library a pleasant place to visit.

Thank you all!

STATISTICS:

Twelve months ending December 31st:

Visitors	25,226	Weekly hours	92
Circulation	44,408	Magazines	157
Book Collection	37,415	Newspapers	13

Respectfully submitted,
Kathleen J. Ulman - Chairperson
Trustees of the Boxford Town Libraries

SCHOOL COMMITTEE REPORT

School Committee

Ann Trull, Chairman	Term expires, 1988
Barry DeNofrio, Vice Chairman	Term expires, 1990
Gyoengyi Quinn	Term expires, 1988
Arthur Mushkin	Term expires, 1989
Charles Costello	Term expires, 1990

School Superintendent, Joseph J. Connelly, Ed.D.
Assistant to the Superintendent, Robert R. Milley
Administrator of Special Education, Mary Ellen Donnelly

School Committee Operation

The Boxford School Committee holds regular meetings on the second and fourth Thursday of each month. Meetings are held in the Spofford Pond Music Room at 8:00 p.m. They are open to the public and citizens are encouraged to attend. Individuals or groups may have an item placed on the agenda by forwarding a written request to the Superintendent. A notice is posted in the Town Hall in the event of special meetings or a change in the date or place of meetings.

The major objective of the Committee continues to be the provision of a quality educational program within available funding resources. Ongoing curriculum renewal is provided within the grade organization of K-2 at the Harry Lee Cole School and 3-6 at the Spofford Pond School through a curriculum revision effort which addresses a major curriculum area each year on a seven year cycle for each subject. During the current school year, preliminary review of the elementary science program will be undertaken to produce recommendations for a pilot endeavor in September, 1988 and full implementation in 1989.

The establishment of a Transitional/pre-first grade program in September, 1986 for students who were age-eligible for grade one, but were identified as not academically and socially ready, was an example of the Committee's commitment to providing an effective and responsive educational system. A review of this program indicates the Transitional class to be extremely effective in preparing students for progression with success through their elementary school years. The program at the Cole School will continue to be offered in the 1987/1988 school year.

An Act Improving the Public Schools of the Commonwealth, commonly referred to as "Chapter 188", continues to be effectively implemented in the Boxford Public Schools. Through state funding via Chapter 188, a number of programs and projects have been made possible. Two such programs are the School Improvement Council and the Horace Mann Teacher Programs.

Each school has formed a School Improvement Council comprised of a citizen at large, parents, teachers and principals. The SIC at each school determines how to allocate the \$10 per pupil funding received from the state in the purchase of equipment, enrichment materials, and, or activities for that school. Current funding has been targeted to expansion of the primary library collection and support of upper elementary Student Council activities.

Horace Mann projects allow teachers to receive state-funded stipends for a number of activities that extend beyond their normal duties, enabling a variety of well-planned and effective programs. Resultingly, special activities are ongoing in science, early elementary programs, and staff development planning. Also, through a funded Quality Circle Team, a vehicle for teacher input on school policy issues is established. Other Horace Mann stipends were awarded for coordination of a student literary magazine, a ThinkFest to be held in the spring, and a Student Council at the Spofford Pond School.

The School Committee continues to support effective utilization of the school plant for educational, cultural, and community-based activities. The Horizons program, under the able leadership of Wilma Caulfield, offers more than forty enrichment courses in six locations during both the fall and spring semesters. However, due to crowded conditions, a great deal of time and effort continue to be devoted to plant maintenance. Non-instructional space has diminished in the establishment of small tutorial areas for special education programs. Major roof repair at the Cole School, heating system replacement at the Spofford Pond School, and replacement of refrigeration equipment at both schools has been delayed until long-range building plans become finalized.

A School Building Committee has been established and is working closely with Mt. Vernon Group, Inc. of Winchester in developing detailed plans for the Cole School addition. An additional eight classrooms and other functional areas will be added to the existing building to accommodate the enrollment increases that are projected for the school population. A more detailed report on the status of the Building Committee activity is offered at the end of this report.

The School Committee wishes to acknowledge the retirement of several veteran teachers. Wilma Caulfield and Joan Leighton served as third grade teachers for 16 and 17 years, respectively. Aleda Collins retired after 18 years of service as a grade five teacher, as did Agnes Schmitt after teaching for 20 years in grade six. All had served the Boxford schools creditably with distinction.

The Committee also wishes to acknowledge the resignation of administrator Samuel Maroon. Dr. Maroon had for fourteen years served as Director of Curriculum, Administrator for Special Education, and appreciation for his service and leadership in the Boxford schools. A testimonial was held for both Dr. Maroon and former Topsfield Principal Joseph Bateman at Kings Grant Inn in Danvers, at which many friends and colleagues gave tribute to both gentlemen for their commitment and friendship to the community through the years.

Mary Ellen Donnelly was selected as Special Education Administrator to the Topsfield/Boxford School Union, effective August 24, 1987. Miss Donnelly has twelve years teaching experience in a broad range of special education positions in Somerset and Norton, and possesses a C.A.G.S. in Administration.

Dr. Robert Milley was appointed to the position of Assistant to the Superintendent, effective August 24, 1987. Mr. Milley served as teacher, K-12 Mathematics Director, and Basic Skills Coordinator for the Wilmington Public Schools. He also held the position of Director of Educational Technology for the Merrimack Education Center for five years. Mr. Milley holds Master's degrees in both Education and Mathematics.

The School Committee announces that Spofford Pond Principal Bernard Creeden was selected as this year's National Distinguished Principal from Massachusetts. This is an annual award sponsored jointly by the U.S. Department of Education and the National Association of Elementary School Principals in recognition of exceptional leadership by administrators who set the pace in delivery of quality education in schools.

As a result of this special and deserved honor, Mr. Creeden attended a special conference and ceremonies in Washington, D.C. at which he was able to meet with educational leaders and other distinguished administrators from across the country. The students, staff, and community are proud of the accomplishments of Bernard Creeden and appreciate the quality educations, innovation, and warmth that characterizes his leadership at the Spofford Pond School.

The School Committee acknowledges and commends the outstanding contribution and support the Boxford Parent/Teacher Organization has provided for the schools. The enrichment programs and materials, the cultural activities, and educational field trips that resulted from the fiscal support of the Organization have clearly served to provide the breadth of experiences for the students that the classroom alone cannot deliver. The ongoing communication and moral support from the PTO have served to bring parents, teachers, administrators, and committee members together with the goal of providing a quality education for all Boxford children.

Fiscal

The required submission of this Annual Report in January does not make it possible to provide specific information on the 1988/1989 fiscal year budget. The budget development process is an extensive and involved task during which the Committee must make difficult decisions to bring into balance both the financial concerns of the community and elements of quality and appropriate educational services. Increasing costs associated with school transportation, building maintenance, and increased enrollment must be addressed.

Escalating costs within the special education program, mandated by Chapter 766 make the task even more difficult. The Committee makes every attempt to avail itself to state and federal funding. P.L. 94-142, P.L. 89-313, and Chapter One were utilized to help offset costs for special education and compensatory education staff, as well as for guidance counselor and special tutor salaries.

State funding was received through Chapter Two and is used to provide audio-visual equipment and materials for literature and science instruction.

A state grant for Educational Technology Planning funded extensive training and development efforts in the establishment of a computer lab at the Spofford Pond School. A Commonwealth Inservice Institute grant in combination with state discretionary funds supported gifted/talented initiatives at the Cole School. An Educational Technology Capital Improvements Grant has been applied for that will enable acquisition of videodisk equipment to address a variety of curriculum needs in the schools.

Curriculum and Instruction

Each school year, the School Committee establishes goals for the development of new curriculum change within the schools and sets the general direction for instructional approaches within the classroom. This year, the School Committee has established nine curriculum related objectives:

1. To continue to take all necessary steps to meet the requirements of and/or take advantage of the opportunities of Chapter 188, the Public School Improvement Act of 1985.
2. To review the Transitional Class program and determine its long range needs.
3. To further develop the Staff Development Program.
4. To begin year one of the revision cycle in science with an emphasis on a process/ hands-on approach.
5. To fully implement the approved revised reading curriculum.
6. To explore ways of integrating current knowledge regarding critical and creative thinking skills into existing curriculum.
7. To explore early childhood program needs including extended and full-day kindergarten and entrance age requirements.
8. To put into operation the first year of a revised three-year plan for academic development and instructional materials acquisition.
9. To continue grouping practices that will enhance differentiated instructional opportunities for students at each grade level.

Reading Curriculum

In the school year 1986/1987, a tri-basal reading curriculum was piloted in several grade levels as the second year in a three-year curriculum endeavor. The Reading Curriculum Committee assessed the materials as being an improvement over previously existing programs and developed a curriculum guide based upon the trial implementation results. The School Committee approved the new materials and curriculum guide for full implementation during the 1987/1988 school year. The renewed program utilizes a whole language approach to learning to read, and places greater emphasis on literature appreciation and the extension of reading enrichment activities at all grades.

Science Curriculum

A committee of teachers, parents, and administrators from Topsfield, Boxford, and Middleton has been formed to review and revise the elementary science program in grade K-6. A staff survey was used to provide a status report on the current program and to establish areas of focus for intensive revision and support. The committee has developed a statement of philosophy that will serve as the foundation of its efforts. The Philosophy states a commitment to develop a program that is more activity-based, focuses on process skills as well as basic information, and provides flexibility for enrichment beyond an established core curriculum. Numerous programs and test materials will be reviewed during the year and recommendations for pilot efforts for fall implementation will be forthcoming in the spring of 1988.

Testing Program

In October of each school year, the Massachusetts State Basic Skills Test is administered to all eligible grade three and six students in reading, writing, and mathematics. The purpose of these tests is to identify and assist individual students who might be deficient in these basic skills. State Assessment tests are delivered in the spring to students in grade four. During 1988, the assessment tests will deal with reading, math, science, and/or social studies. Assessment tests results provide information to the schools on areas of curriculum and instruction and assist the district to identify any weaknesses in their programs of study.

Also in June of each school year, the Boxford Schools utilize the Iowa Tests of Basic Skills in reading and math in grades two through six in an effort to provide detailed information on the ability and growth of individual students in numerous sub-skill areas so that appropriate instructional programs may be prescribed. The Iowa Tests also provide feedback that enables minor grade-level modifications in basic skill instruction that would serve to improve group performance. The Stanford Achievement Tests are administered at the same time to grade one students for similar purposes.

Results from all components of the standardized testing program are well-utilized in an attempt to monitor, evaluate, and continually fine-tune the instructional process.

Teacher In-Service Training

The School Committee continues to place strong emphasis on staff in-service programs through the implementation of a year-long in-service plan that focuses upon curriculum priorities and individual staff needs. A Staff Development Committee, funded through a Horace Mann grant, provided valuable input for program activities. An extensive program in Critical and Creative Thinking in Science, Visual Arts, and language, was offered to staff over a ten-week period. Other offerings related directly to classroom issues were available including, Special Education Practices, Educational Technology Planning, Literature in Reading, Integrating the Arts With Curriculum, and "Math Their Way".

In addition, the Committee provides incentives through tuition reimbursement programs for teachers to pursue graduate level coursework outside the school day. It is anticipated that this ongoing renewal process will facilitate implementation of new curriculum and instructional strategies, and enable teachers to maintain their professional skills. A well-trained and competent professional staff will benefit all students in the schools through increased awareness of new educational content and techniques.

Health Services

The health service is an important aspect of the school program. The many responsibilities carried on by Elaine Connolly, Spofford Pond School Nurse; Deborah Kondracki, Cole School Nurse; and Dr. James Brackbill, School Physician include the following:

Physical Examinations	30 students, 1 follow-up referral
Massachusetts Vision Tests	All students, 12 referrals
Massachusetts Hearing Tests	All students, 9 referrals
Preschool Screening, Vision and Hearing	All kindergartners, 2 referrals
Tuberculosis Tests	11 staff
Postural Screening	171 students in gr. 5/6, 16 referrals
Influenza Vaccine	23 staff
Home Visits, Spec. Ed.	2 students

In addition, ill and injured children were given proper care. The height and weight of all students were recorded. All health records were reviewed and updated. As of November 1st, all students were in compliance with the state immunization requirements. The law requires immunization against diphtheria, pertussis (whooping cough), tetanus, measles, polio, mumps, and rubella as a condition of school attendance. A child may be admitted upon certification by a physician that the health of the child would be endangered by such immunizations, or by certification of the parents that immunization conflicts with their sincere religious beliefs. Parents are urged to have immunizations completed prior to the March registration for kindergarten.

First Aid/CPR Training. Under the instruction of Elaine Connolly, R.N., eleven faculty members participated and were certified in a Red Cross CPR course. Recertification training is also planned for the 1987/1988 school year.

Special Needs in Education

Both state and federal laws require the provision of educational services for all handicapped students residing within the jurisdiction of the School Committee. The services required by special needs students have increased. There are two factors involved in this increase. The first one relates to the increase in enrollment in special needs programs and the second relates to an increase in the severity of need of incoming special education students. These increased demands for service have created a correlated demand for additional staff time that has taxed the fiscal resources available for programming the special needs students. Should this trend continue, there will be a need to expand the level of services available to provide programs for special needs children.

In an effort to provide greater program options, Boxford became a member of the Greater Lawrence Educational Collaborative. The Collaborative, an organization composed of several Merrimack Valley school districts, shares a common need to provide programs for certain handicapped children. Membership brings quality programming at a lesser cost.

For the 1987/1988 school year, the special needs staff consists of one special education administrator, two full-time and one part-time resource room teachers, two full-time self-contained classroom teachers, one full-time speech and language teacher, two part-time guidance counselors, and two full-time and six part-time teacher aides.

Outside agencies are contracted to obtain specialized services such as occupational and physical therapy. Transportation continues to be contracted with the McGregor-Smith Transportation Co. in Georgetown.

School Lunch Program

The school lunch program prepared and served over 53,000 Class A school lunches to students and staff during the 1986/1987 school year. In addition, 3,691 meals were prepared for senior citizens, although many of these were consumed in the Spofford Pond School lunchroom, more than half were transported to shut-ins.

A simple statement of finances for the 1986/1987 school year is offered below:

Receipts		Expenditures	
Pupil sales	\$53,445.16	Food/supplies	\$35,301.77
Adult sales	4,011.64	Labor	32,078.97
U.S.D.A. Subsidy	12,202.22	Other	3,708.16
	<u>\$69,659.02</u>		<u>\$71,088.90</u>

This statement shows a modest deficit of \$1,329.88 for the year. Some losses are attributed to equipment maintenance and to absorption of labor costs entailed in providing senior lunches. Efforts are consistently made to increase school lunch participation and to decrease costs. Active involvement in the Educational Cooperative has reduced the cost of high volume items such as milk and bread.

The cost of a school lunch has been maintained at \$0.75. Dessert if available for an additional \$0.25. Free and reduced price lunches continue to be available to families meeting federally-established income levels. Parents are urged to contact their school's principal if there is a question of eligibility. The anonymity of children and parents will be protected.

All senior citizens are encouraged to come for lunch at the Spofford Pond School. A special menu is available to senior citizens at a cost of \$0.50. Meals are also available to senior shut-ins.

Enrollment, October 1, 1987

	K	T	1	2	3	4	5	6	Total
Harry Lee									
Cole School	83	15	81	79					258
Spofford Pond									
School					78	92	85	84	339
District Total									597

School Calendar, 1988/1989

September	6	Tuesday	Teacher Orientation
September	7	Wednesday	School Opens
October	10	Monday	Columbus Day - No School
November	11	Friday	Veteran's Day - No School
November	23	Wednesday	Close at Noon - Thanksgiving Recess
November	28	Monday	School Reopens
December	23	Friday	Close at Reg. Hour - Christmas Vacation
January	3	Tuesday	School Reopens
January	16	Monday	Martin Luther King Day - No School
February	17	Friday	Close at Reg. Hour - Winter Vacation
February	27	Monday	School Reopens
April	14	Friday	Close at Reg. Hour - Spring Vacation
April	24	Monday	School Reopens
May	29	Monday	Memorial Day - No School
June	*22	Thursday	Close at Reg. Hour - Summer Vacation (Elem.)

*If statutory requirements have been met.

STAFF DIRECTORY

Cole School	Grade	Appointment	Degree	College or University
Nancy Diamonti	Principal	1984	BA MS	Caldwell University University of Wisconsin
Pamela Bateman	K	1975	BS	Framingham State College
Cynthia Hunt	K	1981	BS M.Ed.	Salem State College Salem State College
Deborah Mahoney	T	1974	BS	Salem State College
Margaret Cook	I	1977	BA M.Ed.	Principia College Antioch College
Beth Ann Lewis	I	1986	BA M.Ed.	Carleton College Lesley College
Susan Stallings	I	1985	BS	Salem State College
Sherry Moore	I	1973	BS	New York University
Virginia Douglass	2	1964	BS	Salem State College
Harriet Ernst	2	1962	BA	Univ. of Massachusetts
Ellen Oberti	2	1986	BS	Northeastern University
Phyllis Wallace	2	1970	BS	Salem State College
Spofford Pond School	Grade	Appointment	Degree	College or University
Bernard Creeden	Principal	1980	AB M.Ed.	College of Holy Cross Salem State College
Leslie Hamilton	3	1969	BA	Merrimack College
Renee Hamilton	3	1976	BS M.Ed.	Wagner College Regis College
Elaine Johnson	3	1985	BS	University of Maine
Mary Mann	3	1987	BS	Framingham State College
Susan Robinson	3	1978	BS	University of Vermont
Della M. Baur	4	1985	BS	Towson State University
Marilyn Guptill	4	1968	BS M.Ed.	Univ. of New Hampshire Northeastern University

Jacqueline Murphy	4	1985	BA	Tufts University
Mary Oberti	4	1969	BS	Plymouth State College
			M.Ed.	Boston University
Ruth Race	4	1974	BA	Middlebury College
Deborah Auday	5	1987	BS	Framingham State College
Julie Bainbridge	5	1987	BA	Univ. of Massachusetts
			M.PH	Yale University
			M.Ed.	Lesley College
Terry Marcille	5	1980	BA	Univ. of Massachusetts
Karen VerBryck	5	1985	BA	Michigan State University
Isabelle Griffin	6	1961	BA	Regis College
			M.Ed.	Salem State College
Edward Guazzoloca	6	1986	BS	Salem State College
James Platt	6	1969	BS	Boston State College
			M.Ed.	Salem State College
Mary Ellen Sorensen	6	1987	BS	Univ. of Massachusetts
Specialists	Subject	Appointment	Degree	College or University
Eleanor Schmakel	Art	1967	BA	Pratt Institute
			M.FA	Columbia University
Susan Ellis	Music	1981	BS	Keene State College
Jiil MacDonald	P.E.	1967	BA	Iowa State College
Robert Sparkes	P.E.	1977	BS	Boston State College
Linda Piciewicz	SPED	1979	BS	Salem State College
			M.Ed.	Butler University
Virginia Simon	Guidance	1986	BA	Case Western Reserve
			M.Ed.	Tufts University
Candace Deblinger	SPED	1986	BA	Univ. of Northern Colorado
			MA	Univ. of Northern Colorado
Jill Edwards	SPED	1986	BS	Gordon College
Mary Ellen Shaughnessy	SPED	1987	BS	Gen. Connecticut State Univ.
Joan Corradino	Guidance	1987	BS	Wagner College
			M.Ed.	Tufts University
Cheryl Zagray	Speech	1983	BS	Emerson College
Christine Cotti	Art	1987	BA	Lowell State

SCHOOL BUILDING COMMITTEE

In 1986, the Boxford Elementary School Committee charged the School Building Committee with the task of developing recommendations and plans to improve and expand the two elementary facilities to meet the needs of a projected thirty percent increase in enrollment. Continuing in this direction, the SBC further developed its projections, estimates, surveys and programatic designs. During the winter months, the committee worked very closely with the Mt. Vernon Group Architects. It was determined that there should be two separate building projects, each involving expansion and renovation.

The Cole School project would be completed first because of its more critical need for renovation. It is estimated these improvements will cost 3.4 million dollars. Construction would begin in June, 1988 with completion scheduled for September, 1989. The improvements and additions would include:

- Eight new classrooms, new library-media center, special needs area, music and art rooms, administration office, parental conference area, lobby, gymnasium and handicap elevator.

- The kitchen and storage areas are to be expanded and remodeled.

- Improved mechanical and electrical systems, and new roof.

- Improved traffic flow with additional parking for the school and town hall.

- The existing building will be brought up to current state codes.

The Spofford Pond School project will begin following the completion of the Cole School. The cost of the improvements would be 2.4 million dollars. The improvements and additions will be:

- Nine new classrooms, new guidance office, administration and parental conference areas.

- Remodeled art room, science and computer area, small group room, audio-visual and library media center.

- Improved and expanded parking, traffic flow and bus loading.

- Improved mechanical and electrical systems.

- The existing building to be brought up to current state codes.

These plans were presented to the Elementary School Committee in March, which approved the two phase approach. It was determined by both committees to have two separate articles; one for each school, to be voted upon at a Special Town Meeting in June. There would be an election one week following, as required by State Law.

During the spring months, the SBC learned that the state legislature was considering changes in the regulations governing the School Building Assistance Bureau, the agency that determines reimbursement for building and borrowing costs for school construction. These changes, if approved, could have substantially reduced Boxford's reimbursement rate. This concern has remained throughout the year, as this legislation was debated. Finally, it was passed and signed by the governor in early January, 1988. The reimbursement rate for the town of Boxford would remain at the seventy percent level because of the grandfather clause in this new law.

During April, May and June, the two committees held numerous informational presentations to civic and social groups throughout the town. There were several public meetings. An informational pamphlet was printed and distributed at Town Meeting. It was also mailed to every household, courtesy of the Boxford Chronicle.

At the Special Town Meeting on June 9, 1987, the School Committee and the SBC presented an hour program which included information and slides on the existing conditions and the need for renovations, the enrollment projections and the future classroom needs, the costs and tax impact, and the status of SBAB legislation. The town members approved, with substantial margins, the articles at the special election one week later.

Immediately following the election, the committee reviewed its plans with town counsel and hired legal counsel, Ropes & Gray, of Boston for its bonding procedures. After reviewing legal statutes and procedures, the committee voted to continue the services of the Mt. Vernon Group Architects to design and develop the plans. The architects started in August by resurveying the building. They presented their first schematics in September, which went through numerous revisions throughout the fall.

The town property was also surveyed in November. The property had been perc tested for additional septic systems in May. Mechanical and electrical engineers continued to survey the building. Test borings were completed and the report showed no unusual soil, water or ledge conditions. In December, the architects, engineers and consultants continued to further refine the plans and elevations. The plans show an attractive, functional and efficient addition and renovations. The improvements will provide the children of Boxford with a school that can foster a welcoming educational climate.

School Building Committee:

Barry DeNofrio, Chairman
Thomas Barley
William Carey
Charles Costello
Otis Lewis
Charlotte Smallman
Ann Trull

NORTH SHORE REGIONAL VOCATIONAL SCHOOL DISTRICT

20 Balch Street, Beverly, Massachusetts 01915

North Shore Regional Vocational-Technical High School is currently in its twelfth year of operation as a vocational-technical high school at 20 Balch Street in Beverly. Students receive, concurrently, academic instruction leading to a high school diploma and vocational training leading to a vocational certificate. Students who successfully complete their programs of studies receive both a high school diploma and a vocational certificate.

ADMINISTRATION

The 1987-88 school year opened with several changes in the administrative staff of the school. After having served as Acting Superintendent-Director for a period of nearly one year, Patricia W. Carlson, who formerly served as Principal at the school, was appointed to the position of Superintendent-Director. Richard J. McLaughlin, a former teacher and Placement and Cooperative Education Coordinator at the school, was appointed Principal. The implementation of a revised organizational structure eliminated one and one-half administrative positions in the Pupil Personnel Services Department, effective at the opening of school in the fall of 1987.

ENROLLMENT

Enrollment, as of October 1, 1987, 403. Grade nine enrollment has remained stable, despite continued declines in the total ninth grade population throughout the District.

The enrollment from Boxford is two (2) students, both males. One is in tenth grade and one is in eleventh grade. Boxford students are enrolled in Auto Mechanics and Masonry.

GRADUATION

Eighty-eight (88) students received high school diplomas and vocational certificates at the eleventh annual graduation exercises, held in the gymnasium on June 7, 1987. This year's graduating class was the first to have gone through a full four-year program at North Shore Regional. One hundred percent (100%) of the graduates were placed in trade-related jobs, the military or further education.

CURRICULUM MODIFICATION

The faculty and administration continues to review curriculum and teaching methods to meet the needs of the students and to prepare them for the demands of the twenty-first century. Last spring, teachers at North Shore Regional participated in workshops with two of the Lucretia Crocker fellows in residence, and found these programs to be extremely valuable. A group of teachers is working with a group from Landmark on infusing study skills into all curricular areas. A comprehensive AIDS education program is being prepared for both staff and students and will be implemented beginning in late January of 1988.

One vocational area, drafting, was eliminated at the end of the 1986-87 school year. This decision was made based on low enrollment in the program and continued difficulty in recruiting and retaining qualified instructors. Should circumstances warrant, reopening it with up-to-date, state-of-the-art cad/cam instruction will be considered in the future. The electronics and the computer technology curricula are being revised to keep pace with changing technology in those areas.

With School Committee approval, the administration is initiating the accreditation process through the New England Association of Schools and Colleges, and will be actively engaged in that process over the next two years.

After many years of serving lunch to the USM employees as part of the Culinary Arts program, the USM cafeteria was closed, necessitating renovation of an area in the school as a restaurant and culinary arts kitchen. It is anticipated that the restaurant will open to the public in January. This setting will provide a much broader, more varied training program for students in that shop.

FUNDING

For the first time in a number of years, there is positive news to report on the financial front. On December 22, 1987, the legislature passed The Vocational Education Improvement Act. This act recognizes that vocational education is more expensive than regular secondary education, and, over a period of several years, returns to the fifty percent funding of vocational education which once existed. FY '89 should bring state funding to thirty-five percent of operating costs. Current state funding of North Shore Regional Vocational School District is at approximately twenty-three percent, so this legislation is a tremendous boon to the District and its member communities. Also included in the legislation is a one-time, fifteen million dollar equipment grant, in recognition of the critical need across the state for upgraded equipment. North Shore Regional should receive approximately two hundred thousand dollars in equipment funds for FY '89. Provided this legislation is fully funded, it should have a positive impact on municipal assessments for North Shore Regional Vocational School District for FY '89.

BUILDING AND GROUNDS

The North Shore Regional Vocational School District Committee continues to lease space at 20 Balch Street from the Emhart Corporation. Although the complex is for sale, the terms of the District's lease ensure that we may remain through 1996, if the District chooses to exercise its second five-year option.

The Building Needs Sub-Committee continues to actively seek a permanent solution to the housing needs of the school district.

INTERSCHOLASTIC SPORTS

North Shore Regional's teams continue to be competitive in a number of sports in the Commonwealth Athletic Conference. Soccer and cross-country occupy the fall session, basketball and cheerleading the winter season and baseball and softball round out the spring season.

Increasing numbers of students participate each year, and enjoy the many benefits of organized sports. Each season is capped off by awards banquets sponsored by the Varsity Club.

CAREER EXPLORATION

Ninth grade students explore six different shops in their first three quarters of attendance. This experience, along with a Career Guidance Seminar series offered by the Guidance Department, enables students to make informed and realistic career choices.

SPECIAL NEEDS

Providing special education services to those students identified as requiring services continues to be a major strength of North Shore Regional. Over 160 special needs students are mainstreamed into regular shop settings and many regular academic classes. A team of well-trained specialists works closely with the regular education academic and vocational instructors to ensure maximum benefit to the students. Efforts to further integrate special needs students into the mainstream are underway. Research, and our own experience, has shown that many students who have been identified as having learning problems learn

best through a hands-on approach to learning. Therefore, it is often possible for basic skills to be reinforced through shop experiences.

Resort Services, a substantially separate program for students whose special needs preclude their mainstreaming in regular academic and shop areas, provides a fully integrated program of academic instruction, daily living skills, and occupational training to approximately fourteen students. Several graduates have made a very smooth transition to the world of work from the Resort Services program.

PLACEMENT EFFORT

Placement of students in trade or trade-related employment has been very high. Over the last five years, we have averaged over ninety-five percent placement. The average starting wage is over \$8.50 per hour. Follow-up studies show that both employers and graduates are very satisfied with the training received. We also find that the majority of graduates remain on the North Shore, and an increasing number have become employers and entrepreneurs in their own right, thereby making a positive contribution to their communities. Many students also participate in some form of post-secondary education or training, usually to upgrade skills learned at North Shore Regional.

OTHER ACTIVITIES

FACULTY COUNCIL

In an effort to involve teachers more in the decision-making processes and to empower teachers, as is recommended in many of the reform studies, a Faculty Council was initiated and the position of lead teacher replaced that of Curriculum Coordinator. The Faculty Council provides a forum for frank and open discussion between faculty and administration and has been favorably endorsed by both groups. Lead teachers work with both the administration and the teachers within their clusters to coordinate efforts and to enhance instructional programs in both academic and vocational areas.

CHAPTER 188 DROPOUT PREVENTION GRANT

North Shore Regional was the recipient of a Chapter 188 dropout prevention planning and implementation grant. Through that grant, Summer Tech '87, a career exploration and positive school experience, was offered, free of charge, to middle school-aged children throughout the District during the summer of 1987. Other components of the program, such as job shadowing opportunities, paid work experiences, crisis intervention counseling and attendance monitoring are in place within the school for the 1987-88 school year.

HORACE MANN GRANTS

After a first, very successful year of Horace Mann projects, ranging from attendance to the establishment of a literary magazine to a school-wide comprehensive in-service program for staff dealing with student mental and physical health issues, the School Committee was pleased to appoint eight teachers as Horace Mann teachers for the 1987-88 school year. Again, projects cover a variety of areas, including vocational curriculum improvement, coordination of the math curriculum with various shops in a competency-based project, refinement of the literary magazine and several other interesting projects.

INCENTIVE AID MANAGEMENT STUDY

The Incentive Aid Management study was received in the spring of 1987, and was shared with representatives from the participating communities. While the report, itself, was somewhat of a disappointment to many of the participants, some important points

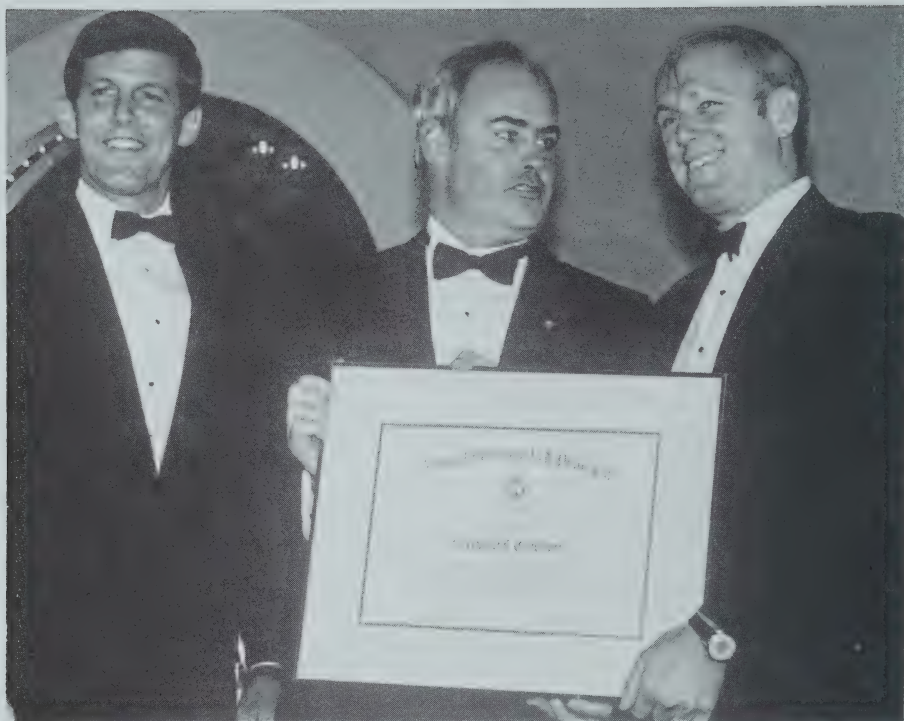
were raised. The District School Committee has appointed a sub-committee to review the report and to engage in further study, involving interested educators and community leaders throughout the District.

EVENING ADULT EDUCATION

The Evening Adult Education Division of North Shore Regional Vocational School District continues to serve yearly over one thousand residents of the District. A wide variety of courses, ranging from specific skill training and retraining to home improvement and creative arts, are offered each of two semesters each year. This program operates at no cost to the District Committee, and provides a much-needed service to the adults of the region.

SUMMARY

North Shore Regional Vocational School District provides a much-needed alternative form of education for students on the North Shore who wish to learn a trade or technical skill. Through constant attention to labor market demand, an active and involved Trade Advisory Committee, and involvement in general school improvement efforts, North Shore Regional Vocational-Technical High School strives to provide education and training to enable its graduates to enter the twenty-first centryy with the requisite skills to succeed. North Shore Regional Vocational School District will continue to serve the communities of the North Shore by providing a continuous flow of young, highly skilled workers who are prepared to take their places as contributing members of society and valuable citizens of their communities.



Spofford Pond School Principal Bernard Creeden accepting award as "National Outstanding Principal of the Year" for Massachusetts in Washington, D.C.
Photo by Kenneth Littlefield, The Boxford Chronicle.

PUBLIC WORKS

DEPARTMENT OF PUBLIC WORKS

ROAD WORK

The following roads were rebuilt by the D.P.W.

Main St. from Anderson Drive to Maple St. 22' x 1,422'

The sub base was excavated and hauled to the Landfill, gravel was hauled in and compacted and drainage was installed. A 2" binder coat of hot top was installed.

Drainage - 1,280' of 12" perforated pipe, 1½" stone french drain, 6 catch basins.

Towne Rd. from Hollow Tree Rd. towards Main St. 20' x 940'

After a drainage easement was secured from Mr. John McDonald, 1,120' of 12" drain pipe, 120' of crossover pipe and 5 catch basins were installed. Some as deep as 8' in ledge. The sub base was removed and hauled to the Landfill, gravel was hauled in and compacted. A 2" binder coat of hot top was installed.

Main St. by Otis Curtis was paved with a 2" binder coat. 22' x 570'

Main St. from Anderson Dr. towards Ipswich Rd. had drainage installed. 950' of 12" perforated pipe, 1½" french drain, 4 catch basins and 40' of 1½" bleeder drain.

Lockwood Lane was rebuilt by the developers of Arrow Head Sub Division, Mr. Neve and Mr. Osgood. Two New 10' x 30' arched culverts, head walls and guard rail was installed. 60 trees were removed. The existing pavement had to be broken up, gravel was hauled in and 2" of binder hot top. 22' x 3,930'.

At the Gardner Morse Library a new parking lot was installed to the side and rear of the Library. The existing sub base was removed, including building rubble from the construction of the building. Gravel was hauled in and compacted, 2" of binder was installed and 1½" of hot top. The basketball court was also rebuilt.

The following roads were overlaid with 1½" hot top.

Ipswich Rd. from Coders to Baldpate Rd.	23' x 6,050'
Intersection at Spofford Road	20' x 525'
Main St. from Ipswich Rd. to Rte. #133	23' x 5,290'
Washington St. from Silvermine Rd. to Groveland line	24' x 4,010'
TOTAL:	15,875'
	or 3 miles

The following roads were oiled and sealed.

Baldpate Raod	16' x 4,760'
Beechwood Circle	24' x 369'
Cold Spring Drive	22' x 900'
Depot Rd. from Cross Rd. to Pond St.	26' x 6,211'
Fish Brook Road	950'
Glenn Forest	22' x 2,481'
Hillside Road	20' x 2,904'
Lanter Lane	20' x 900'
Old Bare Hill Rd.	14' x 1,050'
Stagecoach Road	20' x 1,850'
Fuller Lane	300'
TOTAL:	22,675'
	or 4.29 miles

The following roads were honed.

Glendale Road	16' x 3,500'
Highland Road	16' x 4,330'
King George Drive	23' x 6,230'
Spofford Road	17' x 9,400'
Maple Avenue	20' x 2,587'
Depot Rd. from Elm St. to Cross Rd.	26' x 1,550'
Pond St. from Depot Rd. to Ipswich Rd.	24' x 1,365'
TOTAL:	<hr/> 28,962'
	or 5.48 miles

ROAD RE-CAP

Overlay 1½" hot top.

Ipswich Rd. from Coders to Baldpate Rd.	23' x 6,050'
Intersection at Spofford Rd.	20' x 525'
Main St. from Ipswich Rd. to Rte. #133	23' x 5,290'
Washington St. from Silvermine Rd. to Groveland line	24' x 4,010'
	<hr/> 15,875'
	or 3 miles

2" Binder

Main St. from Anderson Dr. to Maple St.	22' x 1,422'
Town Rd. from Hollow Tree Rd. towards Main St.	20' x 940'
Main St. by Otis Curtis	22' x 570'
	<hr/> 2,932'
	or .55 miles

Hot Top -	3.55 miles
Oil Seal -	4.29 miles
Honed -	<u>5.48 miles</u>
TOTAL:	13.32 miles

New parking lot and basketball court were installed at the Gardner Morse Library.

DRAINAGE RE-CAP

Main St. from Anderson Dr. to Maple St. -	1,280' of 12" Alum. Pipe 6 Catch Basins
Town Rd. from Hollow Tree Rd. towards Main St. -	1,240' of 12" Alum. Pipe 5 Catch Basins
Main St. from Anderson Dr. towards Ipswich Rd. -	950' of 12" Alum. Pipe 4 Catch Basins
Oak Ridge Road -	35' of 24" Alum. Pipe
Stiles Pond -	<u>100' of 18" Alum. Pipe</u>
Total of Pipe & Catch Basins:	3,605' Alum. Pipe 15 Catch Basins

There were 361 catch basins cleaned this year. Yellow traffic lines, stop letters and bars were also repainted this year.

BALLFIELDS AND PUBLIC GROUNDS

A new infield was installed at Johnsons Field. Soccer fields were kept lined. All the fields are cut and maintained by the D.P.W.

TREE WORK

There were a total of 23 trees removed this year. 4 Pine, 3 Oak, 6 Elm, 5 Pine, 4 Maple, 1 Ash. Brush cutting was done throughout the Town.

LANDFILL

Things went well from the operations end this year. The purchase of cover material and outside equipment rental really shaped things up. The access road was moved over to make room for a new soccer field.

STORM DAMAGE APRIL 1987

Main St. by Denmans - the road washed out; it was down to one lane. The road was repaired and paved.

Oak Ridge Rd. - the road washed out. 35' of new 24" culvert was installed. It was also paved.

Lawrence Rd. - the road washed out in four places. New overlay of 1½" hot top was installed.

Stiles Pond outlet - the road washed out. Four 18" culverts were installed. The field stone head walls were rebuilt; it was also paved.

Stone Cleve Rd. - the catch basin collapsed. A new basin was installed and it was also paved.

This July Mr. C. Richard Cunningham of Ipswich Road, West Boxford will retire after 40 years of dedicated service to the Highway Department and the Town of Boxford. Men of his caliber and knowledge are few and far between, and hard to replace. "Good Luck Richie."

Respectfully submitted,
Thomas F. Greene
Superintendent of Public Works



Flooding on Main Street during intense rain storm April 5 - 8. *Photo by Kenneth Littlefield, The Boxford Chronicle.*



Flooding on Baldpate Road - April storm. *Photo by Kenneth Littlefield, The Boxford Chronicle.*

HEALTH AND INSPECTIONS

Board of Health

Boxford - Wenham (B-W) Health District

Boxford - Wenham (B-W) Health District Treasurer

Animal Inspector

Building Inspector

Plumbing and Gas Inspector

Wire Inspector

Sealer of Weights and Measures

Essex County Mosquito Control Project

Visiting Nurse Association

BOARD OF HEALTH 1987 ANNUAL REPORT

Your Board of Health has been involved in a number of important health issues during the past year. In addition to our continuing charter to protect the health and safety of Boxford residents, the Board has focussed on a number of long-range issues which impact on the future of our Town.

Ground water quality and safety remains a primary concern of the Board, and programs begun some 5 years ago have been continued and expanded. The Annual Water Test Service was again offered to Town residents and many residents again took advantage of the reduced costs involved. This service will be offered again in 1988.

In cooperation with the Ground Water Study Committee, the Board and its Health Agent have been working with the Committee to compile data related to ground water quality, well and septic system locations and hydrogeology in Boxford. This data, collected from over 25 years of records, will serve as an invaluable data base to advance our understanding of Boxford's water quality and sources. The data will aid in alerting us to potential future problems affecting our water supplies and allow us to act quickly to solve such problems before they occur.

The Board continues to study herbicide and pesticide use in the Town. We are concerned with immediate dangers from exposure of residents (especially children) to these chemicals within 72 hours of their application, and with long-term dangers due to the leaching of these chemicals into our ground water. The Board is working with the Selectmen and BAA to address the application of herbicides and pesticides to Town lands and playing fields. The Board will continue to address the use of these chemicals by Mass Electric and lawn-care companies, including alternatives to these chemicals that residents can use on their lawns and gardens.

The extensive changes proposed by the Board to septic system regulations in early 1987 were not passed by the Board due to concerns by residents about the need for such additional regulations. Instead, the Board appointed an ad hoc study committee to review current septic system regulations in view of Boxford's reliance on private wells and septic systems. The recommendations of the committee will be reviewed by the Board in the Spring of 1988. Any proposed changes to the regulations will be proposed to the Town at the 1988 Annual Town Meeting or at a subsequent open hearing.

In addition to the Board's continuing efforts toward ground water protection for Boxford, it was also involved in a number of other issues of critical importance to the Town. During the Summer and Fall of 1987, significant advances were made in renovations at the Town landfill. New cooperative efforts between the Board and the Selectmen resulted in major improvements in daily operations at the landfill, in the installation of litter control fences and in the general improvement in landfill appearance and access by residents. A new engineering firm, SEA Consultants of Cambridge, was hired to aid the Board in the operation of the landfill and to plan for its continued, safe use. New observation wells were installed and water samples from these wells are now being monitored for any potential movement of harmful materials out of the landfill. The Board also approved the use of the upper landfill area for new soccer fields which should be installed by Summer 1988. In 1988, the Board will continue long-term planning for the landfill which, with proper management and use, could serve Boxford past the year 2000, resulting in considerable savings to taxpayers.

The Board acknowledges with sincere thanks the services of Mr. Tom Neve who served as consulting engineer for the landfill to the Town for over 6 years at little or no cost to the Town. Mr. Neve left this position in 1987. His efforts during his service resulted in long-range plans which will be carried forward by our new consulting engineers.

In late 1987, the Board introduced a radon gas test service program for Boxford residents. To our knowledge, this is one of the first radon test programs to be offered by any Town in the Commonwealth. One hundred tests will be carried out in the Town in early 1988, and will provide information to residents and Town employees concerning potential health hazards in their homes or workplaces. Radon, a naturally-occurring, odorless, tasteless gas can be present in any home but can only be detected using proper

detection equipment. The Environmental Protection Agency has suggested that radon may prove to be the second major cause of lung cancer after smoking. Your Board of Health will continue to maintain and promote an awareness about radon, its dangers, its detection and ways in which we can protect against its harmful effects.

The Board also formalized a regulation for maintaining stables in Boxford in 1987 which will become effective in early 1988. The Board would like to thank all those residents and especially horse owners who aided us in writing a fair regulation which meets State requirements but which does not place hardships on animal owners.

The Board continued its agreement in 1987 with the North Shore Visiting Nurse' Association to provide quality health care for Boxford residents through home visits and health clinics. The clinics have been especially well received by our elderly residents for check-ups and influenza immunizations. We will continue these services in 1988.

During 1988, the Board will continue the programs described and also consider new efforts toward establishing routine hazardous waste collection services, and establishing new recycling programs to decrease the amount of solid wastes being placed in the landfill. The Board will look to its new members in 1988, as the Board expands from 3 to 5 members, to aid in these efforts.

The Board meets at least once a month with regular meetings held on the second Wednesday of each month at 7:30 in the Town Hall. Additional meetings are scheduled as required. The Board invites all interested residents to join us at our meetings and share with us your thoughts and knowledge about the issues under discussion.

Louise B. Kress
Nancy A. Pearl
Richard F. Taylor, Chairman

REPORT OF THE B & W HEALTH DISTRICT

Established under the provisions of Section 27A, Chapter III of the General Laws, the towns of Boxford and Wenham members of said district, organized and adopted by-laws on August 20, 1968. At the last annual district meeting the following members were elected as officers:

Chairman	Joseph F. Robbins (Wenham)
Secretary/Treasurer	Francis F. Perry (Boxford) Ex-officio Member

This office has been requested to repeat an article explaining the functions and care of septic systems.

SEPTIC TANK CARE

Most of the water used in our homes only carries off wastes. Drinking, cooking, running the garbage grinder, and washing the family car use less water than doing the dishes, bathing and flushing the toilet. Wastes carries off by water from kitchens, bathrooms and laundry rooms should be collected in sewers and carried away to a community sewage treatment plant or central disposal point operated and maintained by trained operators to insure proper control.

Individual septic tank-soil absorption systems are most frequently used in rural areas and in some unsewered suburban residential areas. A septic tank system will serve a home satisfactorily only if it is properly designed, installed, and adequately maintained. Even a good system which does not have proper care and attention may become a nuisance, and a burdensome expense. Remember, a septic tank-soil absorption system which does not function properly frequently becomes a neighborhood health hazard.

When septic tank systems are improperly designed or maintained, liquid wastes may overflow to the ground surface or the plumbing in the home may often be stopped up. These overflows not only create offensive odors but are also a health hazard. Sewage may contain dysentery, infectious hepatitis, typhoid and para-typhoid or other infectious disease organisms.

The purpose of a septic tank is primarily to condition household wastes, including water from the laundry and the bath, discarded food scraps, and body waste so that it may be more readily percolated into the subsoils of the ground. The normal use of bleaches, soaps, detergents and drain cleaners does not harm or interfere with the operation of the system. A septic tank is a water-tight structure in which organic solids are decomposed by natural bacterial processes. The flow of sewage is slowed in its passage through the tank so that larger solids settle to the bottom and accumulate sludge. Grease and lighter particles rise to the surface and form scum. The partially treated sewage, or effluent, flowing from the tank still contains large numbers of harmful bacteria and organic matter in a finely divided state or in solution. Foul odors, unsightly conditions and health hazards will develop if this effluent is ponded on the surface of the ground or carried away in open ditches. Final disposal of the effluent in a subsurface soil absorption system is necessary to avoid these problems.

The bacteria present in a tank are able to thrive in the absence of oxygen. Such decomposition in the absence of air is called "septic," which led to the naming of the tank. Solids and scum are digested and reduced to a smaller volume by the bacteria in the tank. However, a residue of inert solid material remains which must be stored during the interval between tank cleanings.

There are no known chemicals, yeasts, bacteria, enzymes or other substances capable of eliminating or reducing the solids and scum in a septic tank so that periodic cleaning is unnecessary. The addition of such products is not necessary for the proper functioning of a septic tank-soil absorption system.

Septic tanks and soil absorption systems frequently are damaged when heavy trucks or other equipment drive over them. Neglect of the septic tank, however, is the most frequent

cause of damage to soil absorption systems. When the tank is not cleaned, solids build up until they are carried into the underground soil absorption system, where they block the flow of the liquid into the soil. When this happens, the soil absorption system must be rebuilt - a costly undertaking. Periodic cleaning of the tank prevents this needless expense and work.

The frequency of cleaning depends on the size of the septic tank and the number of people it serves. With ordinary use and care, a septic tank usually requires cleaning every two (2) years. When a garbage grinder is used, more frequent cleaning will be required therefore, annual cleaning is strongly recommended.

Respectfully submitted,
John R. Romanski, CHO, RS

TO: The Boxford Board of Health

RE: Percolation Tests 1987

1. 196 percolation tests were performed.
2. 120 re-tests and ground waters were performed.
3. Below lots were found unsatisfactory on the basis of tests performed:
Lot 2 Lawrence Road (Lord)
Lot 7 Main Street (Chamberas)
Lot 15 Silvermine Road (Evans Products)
Stile's Ponds Road (Autielo) Camp Site; unsuitable for year round use.
4. 54 new construction permits were issued for the year.
5. 27 repair/alteration permits were issued for the year.

Respectfully submitted,
John R. Romanski, CHO, RS

**B & W HEALTH DISTRICT
TREASURER'S REPORT
7/1/86 Thru 6/30/87**

Cash Balance - July 1, 1986 \$ 3312.53

Receipts:

Member Town Assessments:

Boxford (38.4%)	15602.00		
Topsfield (39.4%)	16009.00		
Wenham (22.2%)	9020.00		
		40631.00	

Interest Earned		1076.20	41707.20
			45019.73

Disbursements:

	Budget	Paid	
Salaries	30286.00	30286.00	
Travel	2400.00	2400.00	
Telephone	625.00	655.52	
Office Expense & Dues	175.00	407.77	
Lab Fees	275.00	260.00	
Insurance	1800.00	1896.00	
County Retirement	5570.00	4350.00	
Health Insurance	500.00	513.36	
Totals	41631.00		40768.65

Cash Balance - June 30, 1987 4251.08

Submitted by
Francis F. Perry
District Treasurer

INSPECTOR OF ANIMALS

The Commonwealth of Massachusetts, Department of Agriculture, Division of Animal Health requires that each town appoint an Inspector who shall make regular and thorough inspections of all cattle, sheep, swine, horses, and goats, including a thorough inspection of the premises where such animals are kept. Such inspections are necessary to insure humane and proper care of all livestock, and to guard against outbreaks of contagious disease. The 1987 inspections found 164 horses, 38 ponies, 3 donkeys, 41 goats, 62 sheep, 3 pigs, and 5 beef cattle kept in Boxford. Of the 81 barns inspected in 1987, 72 housed horses and/or ponies and will need to apply for a stable license within the next year per state regulation governing the keeping of horses in towns with a population in excess of 5,000. Watch your paper for an announcement from the Board of Health that applications for permits are available and for instructions for compliance with this requirement.

Upon inspection of the stable, one horse owner was reported to the MSPCA and the Animal Rescue League for being in violation of Chapter 272.77 "Cruelty to Animals" by failing to provide "proper food, drink ... sanitary environment" for the single horse kept at the address. Such a violation may "be punished by a fine of not more than five hundred dollars or by imprisonment for not more than one year, or both." At the time of this report the situation is being closely monitored.

If your livestock were not inspected, please contact me so you can be included in the 1988 inspections.

Under Massachusetts state law, all bites, whether caused by wild or domestic animals, must be reported to the Inspector of Animals. In 1987, 4 animal bites were reported. Two dogs (one dog was involved twice) were inspected and restrained under quarantine for a period of 10 days as required by law in order to guard against the possible danger of rabies infection. Both successfully completed the quarantine period in good health. One chipmunk which died under quarantine at the Town Pound at Weloset Kennels was submitted for examination to the State Laboratory by Robert Hughes. No results were returned, because "in the United States, rodents are essentially free of rabies and therefore routine examination is not required ... In Massachusetts, laboratory records dating back to 1916, show that a rabies positive squirrel, chipmunk, mouse, or rat have never been diagnosed." (From the Dr. William A. Hinton Serology Laboratory, Massachusetts State Laboratory Institute.)

I may be contacted concerning livestock's care or quarantine information by phone at 352-6336 or by mail at Box 221, West Boxford 01885.

Respectfully submitted by,
Allison Hayes, Inspector of Animals

THE COMMONWEALTH OF MASSACHUSETTS
Department of Food and Agriculture
Division of Animal Health
100 Cambridge Street, Room 2103
Boston, MA 02202

SUMMARY SHEET

Totals of the following statements are to be inserted by the Inspector of Animals upon completion of city/town inspection of all animals and returned with the inspection book to the above address by January 1, 1988.

	Grade	Purebred
Number of Dairy Cows over two years		
Number of Dairy Heifers one to two years		
Number of Dairy Calves under one year		
Number of Dairy Bulls		
Number of Dairy Steers		
Number of Dairy Herds (one animal constitutes a herd)		
 Number of Beef Cows over two years	 2	 1 Angus 1 Devon
Number of Beef Heifers one to two years	1	Angus
Number of Beef Calves under one year	1	Hereford
Number of Beef Bulls		
Number of Beef Steers	1	Angus
Number of Beef Herds (one animal constitutes a herd)	2	
 Number of Oxen		 3
Number of Horses(work & saddle) 164		2
Number of Ponies 38		(one animal constitutes a herd)
Number of Goats 41		Number of Poultry (Farms con- None
Number of Sheep 62		(sisting of 25 birds or more)
Number of Llamas 1		Number of Poultry Flocks
Number of Donkeys 3		

Signed: Allison Hayes
Inspector of Animals

Date Completed: January 14, 1988
City/Town: Boxford
County: Essex

“Publication N.128 approved by Alfred C. Holland, State Purchasing Agent.”

SEALER OF WEIGHTS AND MEASURES

Following is a brief summary of the actions of the Sealer of Weights and Measures for the month and the year ending December 31, 1987.

Administrative:

1. Routine sealing record ledger entries.
2. Routine duties. Prepare and type monthly performance sheet. Prepare and type report to Executive Secretary and Board of Selectmen and turn in Sealing Fees to Treasurer.
3. Prepare and type annual report to the Department of Weights and Measures (Bureau of Standard) now called Bureau of Consumer Affairs and mail report to State for the year 1987.
4. Prepare and type program and listing of calls for 1987.

Mechanical:

- 1 - Call to Boxford Gulf Station to test and seal two gasoline pump meters for the annual 1987 sealing. Fee collected \$8.00.
- 1 - Call to Village Store Inc. @ 561 Main St. to seal one scale and test and seal two gasoline pump meters. Fee collected \$10.00.

Total Fees Collected \$18.00

Both Calls were made on December 15, 1987.

Sealer was appointed by the Board of Selectmen on November 23, 1987 and did not receive all necessary equipment until December.

For the year 1988 this Sealer will visit all owners of scales and meters for their annual sealing. The personal weighters (scales) of the Boxford public schools will all be tested during the year. There is no charge for the school scales.

I wish to thank the Executive Secretary, Mr. Thomas E. Hauenstein and the Honorable Board of Selectmen for having chosen me as their Sealer.

Best wishes to all for a happy, healthy peaceful New Year.

Respectfully submitted,
Normand J. Bedard
Sealer of Weights and Measures

INSPECTOR OF BUILDINGS

Month	No.	Dwellings	No.	Garages	No.	Additions	No.	Barns	No.	Decks - Porches	No.	Porches	No.	Renovations
January	3	585,000	1	30,000	1	35,000							1	6,000
February	4	880,000	1	12,000									3	8,000
March	4	611,000			5	223,000							2	135,000
April	3	1,115,000	3	47,000	5	252,000							3	25,000
May	3	550,000	2	16,100	3	140,000								
June	6	1,240,000			5	135,500								
July	6	867,000			5	272,500	2	139,800						
August	7	1,710,000			5	194,000								
September	5	1,125,000	2	11,000	4	76,000							2	35,000
October	2	285,000			3	60,000							2	14,000
November	1	185,000			5	93,000							1	12,000
December	7	1,710,000					1	30,000					2	94,800
TOTALS	51	10,863,000	9	132,100	41	1,482,000	3	169,800	17	325,000	14	71,300	20	384,800

Elderly Housing 24 Units - \$1,700,000.00

Fees Collected: \$47,700.00

Respectfully submitted,
Kevin M. Wood
Inspector of Buildings

ELECTRICAL INSPECTOR

The Electrical Department issued 245 electrical permits for the year. It has been a busy year for the electrical department. There has been an increase in remodeling. Mostly all the structures being built are of the large variety. We don't foresee any slowdown in the electrical department for 1988.

Respectfully submitted,
Lester Shepard
Inspector of Wires

PLUMBING/GAS INSPECTOR'S REPORT

There were 107 Plumbing Permits and 47 Gas Permits issued during 1987. There were two violations which were solved without any problems.

Wendall P. Hall
Plumbing Inspector

ESSEX COUNTY MOSQUITO CONTROL PROJECT

**266 Haverhill Street, Box 506
Rowley, Massachusetts 01969
(617) 948-2381**

ANNUAL REPORT OF THE ESSEX COUNTY MOSQUITO CONTROL PROJECT FOR 1987

The dominant species this past season was, as usual, the "Aedes Sollicitans (Salt Marsh Mosquito). Because of improved surveillance techniques over the last three (3) years we were very successful in our "control" efforts against this species last summer.

With the addition of a new computer system this spring we will be able to increasingly fine tune our surveillance.

Our "Open Marsh Water Management (O.M.W.M.) Program is continuing on with consistent success (97% control where applied). We have been, and will, continue to work in conjunction with Manomet Bird Observatory, and the Massachusetts Audubon - resources for the North Shore, to monitor, and improve (O.M.W.M.). This coming season we will be experimenting with two (2) new (O.M.W.M.) techniques:

- #1 - Fertilization of breeding depressions to promote growth of salt marsh vegetation, and thereby eliminating breeding sites.
- #2 - We will be creating "spoil islands" on some sites to diversify bird usage.

Our project headquarters building is in the process of being renovated. We have found it necessary to add office, laboratory, and garage space due to increase administration duties, and record keeping responsibilities, and evaluation, and processing of data necessary to provide the people of our member communities the best and most environmentally sound "Mosquito Control" Program possible.

Respectfully submitted,
Norman R. Dobson,
Superintendent
Essex County Mosquito Control Project
266 Haverhill Street - Box 506
Rowley, Massachusetts 01969

TOTAL REGIONAL EFFORT:

SPRAY DAYS: 330

SPRAY REQUESTS: 148

LARVICIDING: Acres Treated = 573
Sites Surveyed = 350

OPEN MARSH WATER MANAGEMENT = 6,936 Cu. Ft. (812 Linear Ft.)

UPLAND WATER MANAGEMENT: 7,427 Ft.

BRUSHING: 13,682 Ft.

WATER MANAGEMENT MAINTENANCE 2,690 Ft. (previously completed)

GREENHEAD TRAP TOTALS: 463

*ADULTICIDING ACRES (Summer): 140,122.5

*TOTAL CHEMICALS USED: 423.89 Gallons (Resmethrin)
*419.30 Gallons (Malathion)

*Not actual figures because not all spray vehicles were computerized through entire season.
(Actual figures are higher).

Above acres and gallons used only to represent two of our five spray vehicles. All spray equipment will be computerized next season, so that we can show actual materials and acres.

VISITING NURSE ASSOCIATION

The Visiting Nurse Association of North Shore, Inc. is pleased to present the following report for 1987:

Elderly Health Clinics

Four Mile Village	First Thursday of each month 12:30 P.M. to 2:30 P.M.
West Boxford	Third Thursday of each month 12:30 P.M. to 2:30 P.M.
Boxford Senior Center	Two sessions, Fall 1987
Total number of elders served:	90
Total number of service units:	185

Flu Immunization Program

Community Center	October 20, 1987
Total number of flu shots:	163

Flu Immunization Injections for Patients at Home

Total number	2
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Other Patient Home Visits

Total number	4
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For your information, Virginia Kincaid, R.N., is the Registered Nurse coordinating the Boxford Board of Health activity; her supervisor is Judith Bybordi, R.N. The Visiting Nurse Association of North Shore, Inc. looks forward to a continued working relationship with the Town of Boxford in conducting needed health services for your community. Please feel free to contact us as needed to discuss this report and/or future service needs for Boxford.

Jane W. Quinlan, R.N., M.S.
Vice President, Marketing and Planning

PLANNING AND ENVIRONMENTAL PROTECTION

Conservation Commission

Groundwater Study Committee

Open Space Committee

Parker River Committee

Ipswich River Watershed District Advisory Board

Planning Board

Town Forest Committee

Water Resources and Damage Committee

Zoning Board of Appeals

CONSERVATION COMMISSION

In 1987 the Boxford Conservation Commission had its most active year implementing the "Wetland Protection Act" Chapter 131, Section 40, of the General Laws of the Commonwealth of Massachusetts.

We experienced with regret the resignation of three of our most experienced members, including our chairman. We were fortunate to replace these individuals, but continue to feel the necessity for specialized engineering and ecological knowledge. In fact, in 1987 the Wetlands Protection Act instituted broader regulations incorporating wildlife habitat criteria.

Forty-seven Notices of Intent were filed under the Act, each of which required a public hearing, site visit and the issuing of a detailed Order of Conditions. This was an increase of thirty-eight percent over last year and it is anticipated that the case load will continue to increase.

The Commission also continues to monitor approximately one hundred Orders of Condition from the past years. Correspondingly, with the increased pressure for development of our more marginal lands, we have had to place or continue enforcement orders on nine parcels of land. While this was rarely required in the past with most builders and homeowners willingly complying with the regulations, within the last two years, this practice has had to be used more frequently. An inordinate amount of the commissioners' volunteer time is spent in repeated investigations of violations and non-compliance.

Because of the time constraints involved with volunteer Boards, the position of Planning Board/Conservation Commission Administrator was accepted and funded at the 1987 Annual Town Meeting. This position was advertised and a person was hired. However, after the 90 day probationary period required under the Boxford Personnel Bylaw, this person was found not to work to the benefit of both boards and was let go. Another person is actively being sought. This position is an important and absolutely necessary part of the Commissions' effective information dissemination to the public and administration of hearings and decisions. It allows Commissioners to devote their time to the appropriate concerns of policy.

Looking to the future, we can certainly see more building activity involving our wetlands. We will continue to use our jurisdiction under M.G.L. Chapter 131 § 40 to protect this major Boxford resource.

Sincerely,
Randolph Johnson
Chairman

Karen H. P. Nelson
Audrey Romasco, Planning Board
Ethel Houser
David White
David Trask
Chester Riley

GROUNDWATER STUDY COMMITTEE

1987 was a busy and productive year for the Groundwater Study Committee. Operating under the policy that all the Town's groundwater needs to be protected as a water supply, most of the year was devoted to drafting a hazardous materials storage bylaw which regulates all underground storage tanks (UST) in Boxford. The bylaw, which takes effect May 1, 1988, was passed at the May 1987 Town Meeting and approved by the Attorney General in December 1987.

The Groundwater Committee is working with the Boxford Fire Department to prepare the necessary forms required by the UST bylaw, and to prepare informational lists for tank owners. The committee is also working on a proposal for financial aid for low income tank owners in town.

Also passed at the May Town Meeting was a \$3,000 article to allow the committee to hire an assistant to compile relevant groundwater data from existing information in the Health Agent's files on septic system installations, well drillings, and water quality tests since the late 1960's. By the end of 1987, all the data had been copied onto forms (which could be removed from the Town Offices for computer entry), wells and septic systems had been located on a set of Assessor's maps (1:200 scale) and each site's form number had been located on a zoning map (1:2 scale). Jim Ballway volunteered the use of his computer, software, and assistance in formatting the data.

The following is an outline of issues targeted for further committee discussion and action in 1988:

1. Boxford Groundwater Resource Assessment.
2. Local Land Use Control Assessment (subdivision plan review, zoning).
3. Pollution Source Control Assessment (road salt storage & application, landfill, waste oil disposal, pesticides, etc.
4. Town Sponsored Well Monitoring.
5. Regional Planning for Groundwater Protection.

Regularly scheduled meetings of the Groundwater Study Committee are on the first Tuesday of each month from 7:30 - 9:30 PM in the Town Hall. Boxford residents are encouraged to attend and participate in this effort to protect our source of water supply.

Jennie Bridge, Chairman
Carole Fitch, Sec.
Richard Gore
Randy Johnson (Cons. Com.)

Louise Kress (Bd. of Health)
William Paisley, Jr.
Richard Taylor (rep. Selectmen)
Linda Young (Planning Bd.)

OPEN SPACE COMMITTEE

The Open Space Committee is pleased to say the report is nearly completed. We hope the report will be available to the residents of Boxford by late spring, via the Town libraries. It must be approved by the State before it goes to press. We wish to thank the many residents who responded to our questionnaire. Also the contributions from the various boards that reviewed the plan were most helpful to us.

The concern for the protection of our groundwater was by far the top priority expressed by residents and committees. We have offered several recommendations in our plan addressing actions that may be taken to further protect our groundwater. Groundwater protection should be and can be a measure taken by every resident of Boxford. Each resident's water supply is on his property and therefore, that property is an aquifer to be protected by that resident to insure an uncontaminated water supply to his dwelling. As groundwater is always moving above ground as well as beneath the surface, protection of contamination of his neighbor's aquifer is an important factor. Regular maintenance of sub-surface sewage disposal systems, restraint from applying fertilizers, pesticides, herbicides and salt in the winter months are contributions each resident can make towards protecting our groundwater. The Town can review its use of chemical applications to Town lands in the same manner.

Many recommendations the committee has made can be implemented partly through volunteer efforts. Trail usage is one good example. Much interest in trail usage was expressed in our questionnaire. We have recommended expansion of our trail system and means of maintaining it. Through the efforts of trail users and the Town DPW keeping trails clear, we can maintain an extended trail system.

We are pleased to present this report to the Town. Our efforts to direct our recommendations to the interest of the Town for the present and the future were our primary concern.

Respectfully submitted,

Camilla Coolidge
Nathaniel Coolidge
Edwin Hadley
Nancy Merrill-Horner
Lesley Milde
Robert Moseley, III
Susan Peterson
Beverly Ingalls, Chairman

PARKER RIVER PROTECTIVE ORDER COMMITTEE

The Parker River had been chosen as a priority scenic and recreational river by the MA Dept. of Environmental Management (DEM) under the Scenic Rivers Program. The goal of the Parker River Committee was to draft a protective order that would satisfy the requirements of the Scenic Rivers Program and also meet the approval of the four participating towns. The committee was comprised of representatives from each of the Towns of Boxford, Groveland, Georgetown, and Newbury. Three members from Boxford were chosen to represent the Board of Selectmen, Planning Board, and Conservation Commission.

Using a protective order developed for the North River as a guide, the committee worked its way through each section, adapting the order to meet the needs of the towns along the Parker River. After over two years of negotiations, the committee was chagrined to learn that the final draft order was unacceptable to both the Town of Newbury (for being “unnecessarily confiscatory of private property”) and to the DEM (for not being strong enough, since the sections on allowed and special permit land uses applied only within a corridor 100’ back from the natural bank of the river, rather than within the maximum allowed 300’ width of corridor).

At a February 6, 1987, meeting in Newbury, the counsel for the DEM agreed to make some changes to the appeal section in response to Newbury’s concerns. Although Newbury did not absolutely refuse to approve the order, the Town, opposed to the mere concept of the order all along, appeared to be stalling over saying yes or no to the order, and was certainly not agreeing to work actively to approve the order. In light of this resistance from a participating community, the DEM appears to have dropped the issue of establishing a protective order for the Parker River. Terms of appointment for Boxford members of the committee expired in June of 1987.

Jennie Bridge
Stephen Bridge
Richard Gore

IPSWICH RIVER WATERSHED DISTRICT ADVISORY BOARD

The Ipswich River Watershed District was established by the MA Legislature in 1966. The District is under the direction of a five member Commission appointed by a larger Advisory Board made up of representatives of Cities and Towns along the Ipswich or having water rights to the river. The stated purpose of the Commission is to "investigate available water resources for the district and methods of preserving and increasing such resources". The five-member Commission that is elected from and by the Advisory Board is supposed to meet at least four times a year; the Advisory Board is supposed to meet twice a year.

May 5, 1987 Advisory Board meeting: One major discussion item was the MA Water Management Act of 1985 which makes major changes in the way water use will be regulated in the Commonwealth. All existing rights to use more than 100,000 gallons a day of surface or groundwater were ended with the passage of this act; all present and future water use in MA will be controlled by registration and permitting under regulations written and enforced by DEQE. The goal of the legislation is better management of water use in stressed aquifers and river basins. The Ipswich River basin is considered to be stressed and will be used as one of the first test cases for the new registration and permitting procedures. Boxford is not currently affected by these regulations, since residents rely on private wells for water supply.

The Advisory Board recommended that the Commission write a letter of support for the Inter-Community Water Resources Committee's funding proposal to bring regional water resource information together for an aquifer protection plan covering Beverly, Essex, Hamilton, Manchester, and Wenham.

November 5, 1987 Advisory Board meeting: Aside from the usual community-by-community updates on water supply & planning activities, and an update by Peter Phippen, MA Div. of Water Resources on the Ipswich River Basin Plan, discussion continued on the Water Management Act requirements with DEQE representative, Cindy Dyballa.

The next scheduled meeting of the Advisory Board is May 5, 1988, Lynnfield Town Hall at 2:00 P.M.

Jennie Bridge
Advisory Board Chairperson
and Commissioner

PLANNING BOARD

1987 saw a leveling off of housing and lot prices in Boxford after three years of extraordinary price gains.

Subdivisions

Four new subdivisions were approved by the Board during the year creating a total of 20 new building lots, two of which were pork chops (oversize lots with limited frontage). Although this total is substantially below the unusually large number (95) created by subdivisions in 1986, it is comparable with the number created annually in other recent years. Seven additional subdivisions with a total of 37 lots were in various stages of the process leading to approval at year's end.

In addition to the lots created subdivisions, a further 28 lots (including 12 pork chops) were created as "Approvals-Not-Required". This is a process regulated by state law whereby lots on existing roads may be divided and created if they have sufficient frontage and meet the other requirements of our Zoning Bylaw. The number of lots created by this mechanism is similar to the number created in recent years.

Zoning Bylaw Changes

The Planning Board recommended five modifications of Boxford's Zoning Bylaw to the Town at its Annual Meeting in May and at a Special Meeting in June. These were designed to tighten and clarify building requirements. Each was approved by the Town and subsequently by the Attorney General.

Planning/Conservation Administrator

An ever-increasing work load has been imposed on both the Planning Board and the Conservation Commission in recent years by the growing complexity of state law and the growth in development and building in Boxford. To partially ameliorate that increased work load, the Board and Commission proposed and the Town approved the hiring of a full-time shared Planning/Conservation Administrator. Although we have experienced some difficulty in satisfactorily filling the position, we expect to do so shortly and look forward to the improved performance which will result.

As required by the Zoning Bylaw, recommendations were made to the Board of Appeals on each of the cases heard by them in 1987.

We reluctantly accepted the resignation, for personal reasons, of former Chairman Peter Shulman, early in the year. James Bewley was appointed to fill his place and subsequently elected to the balance of his term.

Audrey Romasco,	Vice Chairman
	Conservation Commission
	Subdivision Committee
Stephen Bridge,	Subdivision Committee
	Parker River Committee
Susanne Richey,	Subdivision Committee
	Representative to Board of Appeals
Linda Young,	Subdivision Committee
	Representative to the Groundwater
	Protection Committee
James Bewley,	Subdivision Committee
	Representative to Board of Health
Darman Wing,	Clerk
Craig Falk,	Chairman

TOWN FOREST COMMITTEE

There has been an ever-increasing awareness of the need for open land, left in its wild state and preserved for all time, for the betterment of all.

The town forest is a rather small land area set aside long ago and remains today as a wooded wildland replete with many species of trees, shrubs and wildflowers. Most of these plants are native yet there are always those which have been introduced from other lands, some, hundreds of years ago and which are wrongly assumed to be of native stock. Living in our town forest, in addition to the many species of plants, are a myriad number of creatures varying in size from those undetected by the naked eye to mammals as large as the deer.

Unfortunately, even this preserved land is constantly under threats of danger due to the ever-encroaching development which ultimately changes the forest and minimizes its chance for diversity of wildlife. Obviously the largest creatures need a huge area in order to exist. As the land disappears, so does the wildlife and its ability to survive.

It is therefore in our best interest to not only guarantee that the existing forest remain, but that we work diligently and thoughtfully to increase its size through land acquisition and the preservation of that land in its natural state.

Respectfully submitted,
Paul R. French, Chairman
Town Forest Committee

WATER RESOURCES AND DRAINAGE COMMITTEE

The Water Resources and Drainage Committee has been somewhat inactive during the past year.

It is felt by some that the Town should pursue planning for a central water supply system. This obviously would involve extensive planning. While good Well sites do exist and are under the control of the Town, storage and pumping sites would have to be located. Also, it might be to the Town's advantage to contract with a private water company for the design construction and operation of a central supply system.

The Committee lost a member, Mr. Stanley Dodds, who retired and moved out of the Town. His participation will be missed. The Committee wishes to thank Stanley Dodds for his time and effort. This vacancy has left the Committee with three members, two short of a full complement. We hope, with the assistance of the Board of Selectmen, that these vacancies can be filled soon.

Respectfully submitted,
Jack R. Pearl, Chairman
Vernon Hawkins
Jennie Bridge

BOARD OF APPEALS

Calendar 1987 was the Board's busiest year so far and at times required two meetings per month to keep ahead of the workload. There were thirty-three applications filed, requiring in total seventy-three separate hearings or decisions with the following final actions taken:

	Applications	Granted	Denied	Withdrawn
Special Permits	23	18	2	3
Variances	6	2	2	2
Appeals - Insp.	3	0	3	0
Findings	1	1	0	0
TOTALS	33	21	7	5

**Two decisions of the Board have been appealed to Superior Court; one is expected to be withdrawn and the other dismissed.

At this time last year, more than three-quarters of the budget had already been expended and a transfer from the Finance Committee was required to cover approximately \$900 of extra expense; this year only one-third of the budget has been spent so far with expectation that activity will continue at about the present level.

The Board is responsible for the issuance of "Comprehensive Permits" for "Low-Cost Housing" under the provisions of M.G.L. Chapter 774 which includes a number of matters not normally under their jurisdiction. We are attempting to inform ourselves of the various procedures and requirements involved, but will have to rely heavily upon the assistance of other Town Boards and Committees in carrying out the complicated, lengthy and possibly expensive steps which would be required if a Chapter 774 application were received.

We continue to work closely with the Planning Board in attempting to clarify the purpose, intent and specifications of the Zoning Bylaw to close loopholes whereby sometimes undesirable "technical compliance" permits the development of marginal land or questionable lots. Where possible, we are attempting to simplify procedures for both Boards, for the Inspector of Buildings and for the applicants.

Frederic P. Melzar, Clerk
Donald E. Houser, Vice Chairman
Carlyle W. Thomas, Chairman

COMMUNITY SERVICES

Arts Council

Council on Aging

Help for Abused Women and Their Children (H.A.W.C.)

Tri-Town Council on Youth and Family Services, Inc.

Historic District Commission

Historic Document Center

Recreation Committee

Veterans' Services

BOXFORD ARTS LOTTERY COUNCIL

The Boxford Arts Lottery Council will receive approximately \$974. twice this year from the Massachusetts Arts Lottery Council. They have established guidelines for the use of the funds and they determine if the applications for funds comply with these guidelines.

The intent of the Arts Lottery is to be a supplemental source of public funds to be used for the support and betterment of the Arts. The use of this funding may apply to capital outlays, seed funding, individual artists and operational expenses. The guidelines allow for the greatest amount of choice at the local level and the greatest amount of creativity.

Applications for the Arts Lottery grants must be received by the Boxford Arts Lottery Council by mid-April and mid-October. Grants approved this last Fall cycle were as follows:

- Boxford PTO - a folksinger, storyteller performs family concert and conducts workshops in storytelling and creative writing (jointly with Topsfield School) \$350
- Culture Connection, Inc. - organizing a directory with description and cross references of over 150 cultural organizations on the North Shore \$30
- Tri-Town Symphony Orchestra has its 17th annual Pops Concert \$200
- Barber Shop Quintet performs at annual senior citizens' dinner. Entertainment open to public. (jointly with Topsfield and Middleton) \$116
- Assembly of jazz music for Masconomet H.S. (jointly with Middleton and Topsfield) \$100
- Ha' Penny Story Theater performs for the Village School \$225

Money that is not used is carried over to the next funding cycle. Our goals are to see that these funds cover a cross section of the population and a broad spectrum of the arts.

We now also receive \$500 a year for a Performing Arts Student Series (known as P.A.S.S.) with its own set of guidelines. We have worked closely with our schools and all of this money is being used.

Respectfully submitted,
Allison Rose, Chairman
Arts Council

COUNCIL ON AGING

This has been a very busy and productive year for the Boxford Council on Aging.

Northern Essex Elder Transport, Inc.

Northern Essex Elder Transport, Inc., known to most of us as NEET, furnished transportation to medical, shopping, social, recreational and needed business trips with 16 volunteers providing their services. These volunteers are reimbursed at the rate of 25¢ per mile and are furnished added insurance protection under this program.

This program also delivered Meals on Wheels while school was in session. Funding comes from client contributions, State, and Council on Aging, as well as, fund raising activities. Our sincere thanks to all our loyal volunteers.

Meals on Wheels Program

November 16, 1987 saw the beginning of a new Meals on Wheels Program through the Anna Jacques Hospital in Newburyport in conjunction with the Towns of Rowley and West Newbury. This was made possible through a Grant given the three towns by the Elder Services of Merrimack Valley and supported by the Councils on Aging. The program is called the TriTown Meals on Wheels Program. The meals are delivered by volunteers 52 weeks a year. The recipients pay on a weekly basis. This has been an extremely successful program and our thanks go to the wonderful volunteers who deliver the meals.

Meals for Seniors are still provided by the Spofford Pond School where Seniors join their friends for companionship and conversation. Our sincere thanks to Marge White and her staff for a wonderful job.

Van Program

Also, beginning November 16, 1987, a new Van Program was begun in conjunction with the Town of Rowley. The van is available the 2nd and 4th Wednesday of the month for shopping and is equipped with a chair lift for the handicapped. This program is on a first come first served basis. There has always been a full van for each trip.

Community Action

There were three distributions of surplus commodities during this year of butter, cheese, flour, rice and dried milk to 172 households serving 401 individuals.

Elder Services of Merrimack Valley

We are members of Elders Services of Merrimack Valley through a yearly contribution of \$196. In return for this contribution, we receive \$21,212 of services for our elderly which includes homemakers, chore people, legal case management, protective services and much more.

Northeast Area Council on Aging

Information on Elder Issues and Silver Legislature is presented in six or seven meetings during the year. Member towns take turns in hosting the programs.

Director of the Council on Aging

Marie Cody, as Director of the Council on Aging, is wearing two hats, that of the Director and Senior Aide. She has been doing an outstanding job supervising the Meals on Wheels Program, the van, and the classes which are line dancing, doll house construction, knitting, painting, chair caning, lamp shade construction, Oriental rug making and basket weaving. She is also doing the Senior Aide outreach and referral, supervising the volunteer driving assignment and scheduling, visitation to shut ins, attend monthly meetings as a member of the Board of Directors of the Elder Services of Merrimack Valley and report to the Council on Aging at their monthly meetings.

We have tried unsuccessfully for over a year to get a Senior Aide. There is a shortage of 26 Senior Aides in the Merrimack Valley. We have applied for a Grant from the Executive Office of Elder Affairs in Boston to fund the position of Outreach Worker. If we receive the Grant applied for, we hope we will be successful in finding someone to help implement this program.

According to our December 1987 Census, there were 741 elders (people over 60 years of age) in Boxford. Our aging population continues to grow each year. We have every reason to be proud of our accomplishments in 1987.

Milton Knauer, Chairman
G. Edwin Hadley, Vice Chairman
Geraldine B. Eaton, Treasurer
Lula Gould, Secretary
Gaye Kirshman
Jane Langton
Nancy Mackert
Marie L. Cody, Director



Margaret Fossa, Age 96, is Boxford's oldest citizen. The Selectmen presented her with the "Boston Post Cane," a tradition started by the newspaper in the early 1900's. *Photo by Sally Lincoln, Tri-Town Transcript.*

H.A.W.C.
Help For Abused Women & Their Children
9 Crombie Street
Salem, Massachusetts 01970
Office (617) 744-8552
24 Hour Hot Line (617) 744-6841

In 1987, Help For Abused Women and Their Children, Inc. (HAWC) was able to serve seven (7) families from Boxford as a result of the financial contribution from the Town of Boxford. HAWC provides comprehensive services to abused women and their children from Boxford as well as 22 other communities on the North Shore. These services include: a 24 hour crisis line, counseling for women and men, support groups, court advocacy, community education children's advocacy and safe emergency housing through the HAWC Shelter for Battered Women and Their Children and a network of Safe Homes on the North Shore. The support from the Town of Boxford has greatly assisted HAWC in providing these quality and lifesaving services.

Sheryl Schrepf
Executive Director

TRI-TOWN COUNCIL ON YOUTH AND FAMILY SERVICES, INC.

1987 was a year of change for the Tri-Town Council on Youth and Family Services. Because of that, we enter our 20th year of service to the communities of Boxford, Middleton, and Topsfield, revitalized. The credit for that goes to the Council's dedicated staff, who are committed to providing area residents with the best in professional services, and an involved board of directors, which has volunteered many hours of hard work.

1987 started with the realization that the Council would be losing two state contracts, totaling close to \$45,000, as a result of the Commonwealth shifting its funding for services from the local to regional level. In response to that shift, the board has decided to continue focusing on the needs of the Tri-Town communities, instead of expanding into other North Shore communities. The loss of this funding resulted in two respected and valued staff members being laid off and the board initiating a number of stringent budgetary measures.

In response to those events, the staff and board began looking harder at the services we offer and developing plans to continue meeting the needs of the communities. During this time, several milestones were reached which added momentum to the Council's revitalization: a new Executive Director was hired during the first quarter; additional resources were devoted to the Council's Peer Education Program at Masconomet Regional High School when the new coordinator was hired in September; the financial support received from individuals and the communities was heartening; and the Council was fortunate to receive major funding support through the generosity of the Topsfield Rotary Club.

In the midst of significant changes and agency evolution, the Tri-Town Council has continued to offer quality service to the community in each of its five program areas:

1. **COUNSELING** - Although funding cuts cost the agency two counselors, Tri-Town has continued to offer Crisis Intervention and Special Needs Counseling at Masconomet Regional High School, in addition to individual and family therapy at the Tri-Town Office. Opportunities are being explored to increase these services to the communities.
2. **PEER EDUCATION** - In the first three months of the 1987 - 1988 school year, the Tri-Town Council's new Peer Education Coordinator has brought a new vitality to and respect for the Peer Education Program. Tri-Town Council's Peer Educators are a trained group of young people in grades 9-12. Under the supervision of the Peer Education Coordinator, they are providing invaluable information and referral services to the youths of Masconomet and the community at large.
3. **ALTERNATIVE ACTIVITIES** - Despite every effort, Tri-Town Council is without a Youth Outreach Worker at this time. However, with extra support and creativity from the Board of Directors, staff, and community members, Tri-Town has organized and implemented a successful Senior All-Night Graduation Party and a Halloween "Scream-a-thon." In addition, the Job Bank continues to offer a much needed opportunity for Tri-Town area youth to find work and for potential employers to find help.
4. **HORIZONS** - Horizons is an after school enrichment program serving students in grades K-6 in Boxford. The fall term produced more course offerings and greater participation than ever before. Between 350-400 Boxford students are participating in one or more Horizons activities.
5. **PROJECT CHARLIE** - Project Charlie is a substance abuse prevention program for elementary age young people. The program has been used successfully by teachers and parents in Boxford.

The Tri-Town Council continues to believe in the goal of responding to community needs in the development of its programs. It continues to be the Tri-Town's Council's goal to grow with the community and to answer those needs identified within the community.

Respectfully submitted,
Edwin S. Vaeni
Executive Director

**TRI-TOWN COUNCIL ANNUAL STATISTICS
FOR BOXFORD 1985 - 1987**

	1985	1986	1987
I. Counseling Services			
A. # of Individual Clients	30	31	45
B. # of Sessions w/ Individuals	327	319	219
C. # of Families	21	22	14
D. # of Sessions w/ Families	245	220	103
E. # of Individuals in Group Counseling	16	14	7
F. # of Individuals and Families in Crisis	57	59	35
G. # of Sessions in Other Services	241	212	160
II. Job Bank			
A. # of Youths Placed in Jobs	128	132	120
III. Alternatives for Youth			
A. Alternative Activities	223	235	155
IV. Community Education			
A. Drug & Alcohol Education	345	250	18
B. Other Community Education	62	71	30
C. Peer Education	732	521	270

HISTORIC DISTRICT COMMISSION

The Historic District Commission was established in Boxford in 1971 pursuant to the provisions of Chapter 40C of the General Laws. The Commission is responsible for overseeing and approving any exterior changes or alterations to the property located within the two Historic Districts in Boxford - provided the changes or alterations would be visible from a "public way".

As in prior years, the Commission met on an "as need" basis in 1987, and issued two Certificates of Appropriateness. We appreciate the continued cooperation we receive from the people living in the Districts and look forward to working with them in the future to insure the historic integrity of their property.

Arthur W. Havey
Chairman

THE INGALLS MEMORIAL LIBRARY ASSOCIATION, INC. BOXFORD HISTORIC DOCUMENT CENTER

The Boxford Historic Document Center was established eleven years ago in 1976 by the Boxford Bicentennial Commission. It is run under the auspices of the Ingalls Memorial Library Association. Willa Paulson was our first archivist, remaining here for two years until she moved to Oregon.

In the years since then, much material - books, pictures, letters, papers of all kinds, maps - have been added to the Document Center collection so that we now are able to answer many more questions than we used to. The questions asked vary from many genealogical inquiries, material on Boxford history, including the old roads and the new, and old houses bought by new owners who want to their stories. We are busy a great deal of the time.

Almost every week new books, new papers, new maps are given to us. Some of our recent gifts are **The Compendium of American Genealogy** in seven volumes edited by Frederick Adams Virkus and the **Genealogical Dictionary of the First Settlers of New England** in four volumes by James Savage. This is very extensive source material, enlarging our capabilities.

Also, we are trying to complete our file of the Essex County Historical Collections which give us a wide view of history from the early days of Essex County to the present day.

Winnifrid Parkhurst's estate turned over to us some three or four hundred copies of **The Updated Dwellings of Boxford**. These are available for purchase as well as the Sidney Perley books on Boxford. We also have copies of **The Ingalls Family in England and America** by Walter Renton Ingalls for sale.

This year again we took part in the Apple Festival, selling books on Boxford's history. We are always happy to take part in the various events of the Town.

Respectfully submitted,
Margaret Lane, Archivist

RECREATION COMMITTEE

The Recreation Committee continues to stress the need for additional recreational facilities associated with the growth of Boxford.

Hopefully the regulation sized soccer field at the Landfill will be completed as scheduled by May, 1988 and we need to proceed with another softball/little league field.

The continuing growth in soccer, spring baseball, girl's softball and men's softball requires additional fields. The chart below shows the increased participation in two of these programs.

Looking at longer term needs, we anticipate the need for tennis courts in West Boxford and both tennis and basketball courts at the Stiles Pond Beach.

Boy Scout Park might be a suitable location for the additional baseball field if parking can be expanded. We would like to recommend the skating area be restored and lighted.

The Recreation Committee would like to thank the Department of Public Works and the Selectmen for their continued support of our efforts. Also, thanks to the Boxford Athletic Association for operating the Town Beach and all of the sports programs.

Very truly yours,

Richard Kinney, Chairman

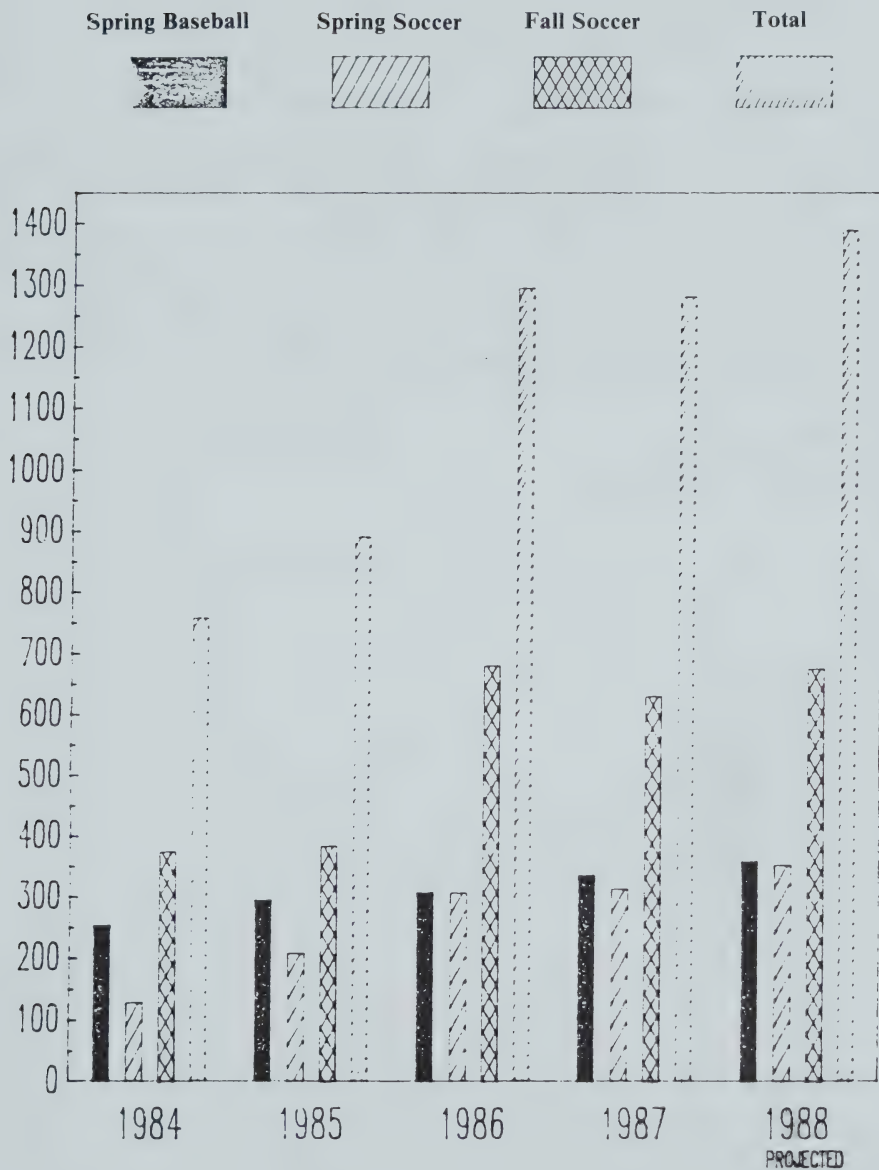
Jill Daly

Kenneth Felton

Robert Moseley

Linda Segalini

BOXFORD RECREATION COMMITTEE BASEBALL AND SOCCER ENROLLMENT



VETERANS' SERVICE DEPARTMENT NORTH ANDOVER - BOXFORD DISTRICT

The following expenditures were made by the Veterans' Service Department during fiscal 1987.

Ordinary Benefits

\$2,347.00

Two-thirds of these expenditures will be reimbursed by the State.

Respectfully submitted,
Richard E. LaHaye
District Director

In 1946, Chapter 115 of the General Laws was passed by the General Court creating a Massachusetts Veterans' Services Department and called for the establishment in every city, town, or district a Department of Veterans' Services.

In 1947, the Selectmen of the towns of North Andover and Boxford voted to form a district and appointed a District Director of Veterans' Services to carry out the provisions of Chapter 115 of the General Laws. The general purpose of the District Director of Veterans' Services is the administration of the Veterans' Benefits Program to provide the utmost possible assistance to veterans and/or their dependents in time of distress or hardship. While the department is not publicized in either community, I would like to take this opportunity, as the full-time director, to announce my office hours.

Town Hall - North Andover
Mon. - Fri. 8:30 - 4:00
Tel. 682-6378 Home 683-4257

Town Hall - Boxford
Tel. 887-8181

Richard E. LaHaye
District Director

PUBLIC NOTICES

Revenue Sharing Handicapped Regulations

Right To Know Information

Boxford Information

State and Federal Representation

Important Telephone Numbers

**PUBLIC NOTICE
REVENUE SHARING
HANDICAPPED REGULATIONS**

The notice is published pursuant to the requirements of Section 51.55 of the Revenue Sharing Regulations, as published in the **Federal Register** on October 17, 1983. Section 51.55 prohibits discrimination against qualified individuals because of their handicapped status.

The Town of **Boxford** advises the public, employees and job applicants that it does not discriminate on the basis of handicapped status in admission or access to, or treatment or employment in, its programs and activities.

The Board of **Selectmen** has designated the Executive Secretary as the contact person to coordinate efforts to comply with this requirement. Inquiries should be directed to:

Thomas E. Hauenstein
Executive Secretary
Town Hall
Boxford, Mass. 01921

Phone Number: 887-8181

Hours: Monday - Thursday 8:00 AM to 4:30 PM

Friday 8:00 AM to 1:00 PM

RIGHT TO KNOW WORKPLACE NOTICE

THE RIGHT TO KNOW LAW, Chapter 111F of the Massachusetts General Laws, provides new rights to employees and community residents regarding the communication of information on toxic and hazardous substances. Those rights include:

Workplace Notice A notice must be posted in a central location in the workplace informing employees of their rights under the law. The notice must be in the English Language. It must be available to non-English speaking persons in their language.

Training Employers must provide an annual training program to employees who work with toxic or hazardous substances. New employees must receive training within thirty days from date of hire. The training program must be conducted by a competent person and may be in the form of verbal and/or written instruction. At a minimum, training must include an explanation of employee rights, the MSDS as a document, and those MSDS's covering toxic or hazardous substances used, handled or stored in the workplace; applicable protective equipment, clothing and labeling of substances that are carcinogenic, mutagenic, teratogenic, or neurotoxic. The employer must keep a record of this training or instruction which must be given with pay during the employee's normal work or shift hours.

Material Safety Data Sheet (MSDS) The Material Safety Data Sheet is the document that provides information on each toxic or hazardous substance used or stored in the workplace. An employee or his or her designated representative has the right to obtain and examine the MSDS for any toxic hazardous substance to which the employee "is", "may be" or "has been" exposed, if the employee's request is made to the employer in writing. After four working days from the date the request is made an employee can refuse to work with the substance when two conditions exist.

(1.) The employer fails to furnish the employee with an MSDS and (2.) the employer fails to furnish the employee with proof that the employer has exercised diligent efforts to obtain an MSDS, either from the manufacturer or through the Commissioner of Labor and Industries.

Public employees classified as performing an essential service may not refuse to work with the substance.

Labeling All containers in the workplace of more than five pounds or more than one gallon, containing toxic or hazardous substances, must be labeled with the chemical name of the substance. Containers of mixtures must be labeled with the chemical name of each toxic or hazardous constituent when the constituents comprise one percent or more of the mixture. Containers of more than 30 pounds or more than 5 gallons must also be labeled with the appropriate National Fire Prevention Association (NFPA) Symbol. Labels must be clear, prominent, in English and weather resistant.

Non-Discrimination An employee who believes he or she has been discharged, disciplined or discriminated against by an employer for exercising rights granted under the Law, has one hundred-eighty days to file a complaint with the Commissioner of the Department of Labor and Industries. A copy of the verified complaint must be sent to the employer at the same time by certified mail.

NOTE: The employee's rights listed above are further defined under Chapter 111F of the Massachusetts General Laws and the Code of Massachusetts Regulations 441 CMR 21.00. For additional information call the nearest office of the Department of Labor and Industries: Boston (617) 727-5816, Fall River (617) 675-7962,

North Andover (617) 682-8570, Worcester (617) 752-6504, Springfield (413) 734-1421, Pittsfield (413) 445-4214.

George W. Ripley
Commissioner
Department of Labor and Industries

BOXFORD INFORMATION

The Town of Boxford was incorporated in 1685.

Population, 6,248

Number of Residences, (1987) 2,564

Registered Voters, November 7, 1987 - 3,410

Area - 24.39 square miles

Population Density, 1987 - 256 persons per square mile

Miles of Roads, January 1, 1987 - 105.70

Number of Named Streets - 145

STATE AND FEDERAL REPRESENTATION

U.S. SENATORS

Edward M. Kennedy (D)
United States Senate
Washington, D.C. 20510
(617) 223-2826

John F. Kerry (D)
United States Senate
Washington, D.C. 20510
(617) 223-1890

U.S. CONGRESSMAN

Nicholas Mavroules (D)
1204 Longworth Building
Washington, D.C. 20515
(800) 272-6730

GOVERNOR

The Honorable Michael S. Dukakis (D)
State House, Room 360
Boston, MA 02133
(617) 727-3600

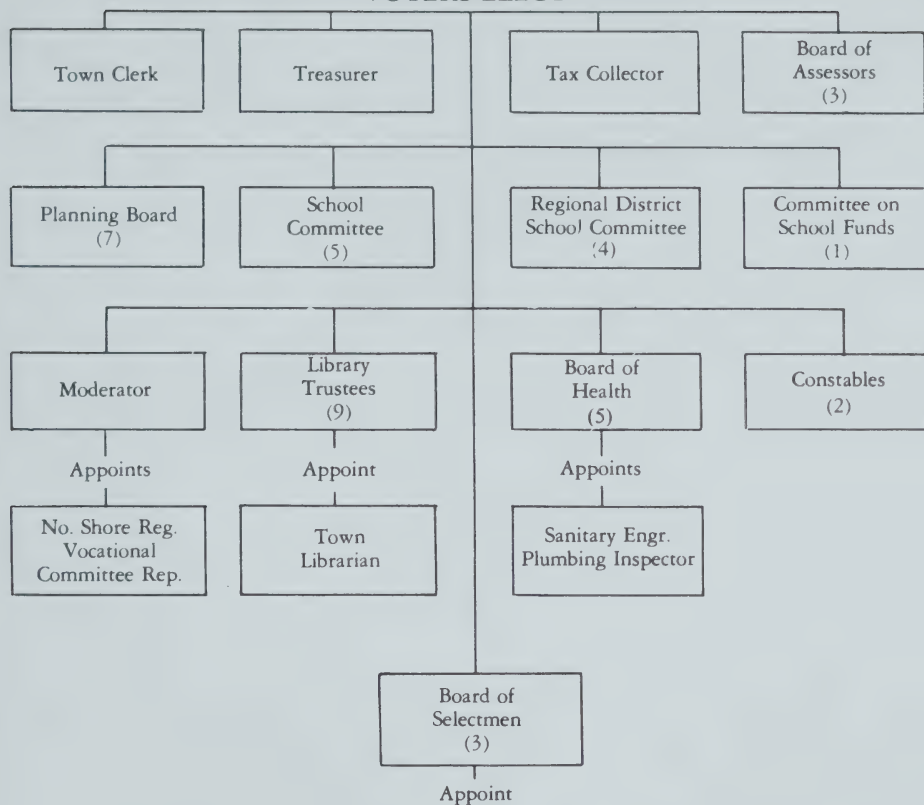
STATE LEGISLATORS

Senator Robert C. Buell (R)
State House, Room 516
Boston, MA 02133
(617) 722-1600
Home: Woodcrest Road, Boxford

Rep. Forrester "Tim" Clark (R)
State House, Room 43
Boston, MA 02133
(617) 722-2460
Home: Sagamore Road, Hamilton

Boxford Officials

VOTERS ELECT



OFFICERS:

Town Counsel
 Executive Secretary
 Superintendent of
 Public Works
 Police Chief
 Fire Chief
 Town Accountant
 Communications Director
 Civil Defense Director
 Forest Warden
 Dog Officer
 Moth Superintendent
 Parking Clerk
 Sealer of Weights
 and Measures

COMMITTEES:

Council on Aging
 Board of Appeals
 Arts Council
 Conservation Commission
 Election Officers
 Fenceviewers
 Finance Committee
 Town Forest Committee
 Historic District Comm.
 Inspectors of:
 Animals
 Buildings
 Gas
 Wires
 Plumbing
 Parker River/Scenic
 Rivers Committee

Personnel Board
 Recreation Committee
 Groundwater Study
 Committee
 Registrars of Voters
 School Building Committee
 Water Resources and
 Drainage Committee

AD HOC COMMITTEES:

All Building Committees
 Bylaw Study Committee
 Computer Study Committee
 Land Acquisition Committee
 Open Space Committee
 Space Needs Committee
 Septic System
 Study Committee
 Bicentennial Committee
 to U.S. Constitution

1988 Annual Report



Boxford, Massachusetts

IMPORTANT TELEPHONE NUMBERS

EMERGENCY (Police and Fire) 887-8133

PUBLIC SAFETY

Police Department 887-8135

Fire Department 887-8137

Communications Department 887-8136

Dog Officer 887-5760

TOWN OFFICES

Board of Selectmen 887-8181

Accountant 887-8181

Assessors 887-3674

Tax Collector 887-3673

Treasurer 887-3673

Town Clerk 887-8181

Planning Conservation Office (at Community Center) 887-5661

SCHOOL DEPARTMENT

Superintendent - Boxford 887-8961

Superintendent - Masconomet 887-2323

Superintendent - North Shore Vocational 927-6178

Harry Lee Cole School 887-2856

Spofford Pond School 352-8616

Masconomet 887-2323

HEALTH AND INSPECTIONS

Health Director (Sanitary Engineer)(at Community Center) 887-8841

Mosquito Control Project 948-2381

Inspectors:

Animals 352-6336

Buildings (at Community Center) 887-3270

Gas/Plumbing 887-3270

Wire 887-3270

LIBRARIES

Boxford Village 887-7323

West Boxford 352-7323

POST OFFICES

Boxford Village (01921) 887-5339

West Boxford (01885) 352-6632

DEPARTMENT OF PUBLIC WORKS

Highway Garage (Communications) 887-8137
(Garage) 352-6555

COMMUNITY SERVICES

Historic Document Center 352-2733

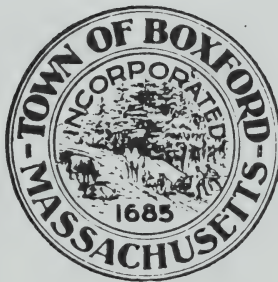
Town Beach (Emergency Only) 352-7033

Tri-Town Council on Youth and Family Services 887-6512

Veterans' Agent 682-6378

Council on Aging (at Community Center) 887-3591

ANNUAL REPORT
OF THE TOWN OF
BOXFORD, MASSACHUSETTS



FOR THE YEAR ENDING DECEMBER 31, 1988

A Snowy Scene - Middleton Road, Boxford

TOWN OF BOXFORD

VOLUNTEER APPLICATION

If you are interested in serving on an appointed town committee, or if you have expertise in an area which you would like to share with a town committee, please complete the following and forward to:

Board of Selectmen
Town Hall, 28 Middleton Road
Boxford, MA 01921

Name _____

Address _____

Telephone Home _____ Office _____

Areas of Interest

1. _____

2. _____

3. _____

Experience that would benefit the town through service on a committee, or expertise helpful to a town committee:

THANK YOU FOR YOUR INTEREST IN SERVING THE TOWN.

IN MEMORIAM



Simeon S. Pearl

July 17, 1891 --- April 12, 1988

Simeon S. Pearl, born on Lake Shore Road, West Boxford, lived all his life on this same road. One of 12 children he went to school No. 6 (Mary Tyler Day School) a one-room school house at the corner of Lake Shore Road and Main Street. He was married to Elizabeth (Sanborn) for 73 years.

Always a dedicated hard worker, whether farming in West Boxford with brothers Willard and Raymond, or working at Long Hill Orchards, W. Newbury, or with nephew Stanwood Morss.

His activities for the town were extensive;

Deputy Tree Warden 1924-1934

Collector of Taxes 1924-1961

Planning Board Member 1947-1966

Member Volunteer Fire Department

Clerk who registered new voters

Trustee & member board of directors of Mt. Vernon & Brookside Cemeteries Corp.

Past master of W. Boxford Grange #140

Past Pomona Master Friendship Pomona Grange #39

Member Second Congregational Church

Choir member Second Congregational Church

Served on Parish Committee for Second Church

Member of Junior Order of United American Mechanics in the State of Massachusetts

Massachusetts State Guard member

Member of Columbia Council #25

Acted in many plays (some written by his wife, Elizabeth) for the Grange and Church.

An active person with a good sense of humor, Simeon was always busy and involved.

This picture of Simeon S. Pearl taken Jan. 13, 1961 at the time he retired as tax collector.

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TOWN OFFICERS

Elected

Appointed

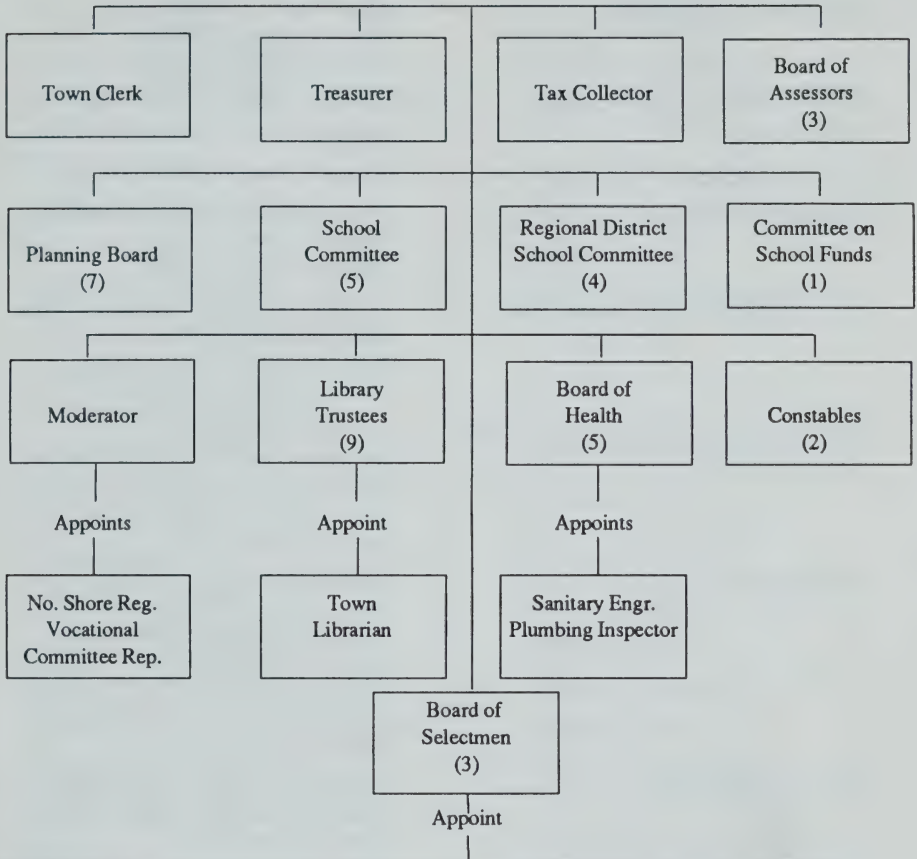
Committees, Boards and Commissions

AD HOC Committees

Committee Meeting Schedule

Boxford Officials

VOTERS ELECT



OFFICERS:

Town Counsel
Executive Secretary
Superintendent of
Public Works
Police Chief
Fire Chief
Town Accountant
Communications Director
Civil Defense Director
Forest Warden
Dog Officer
Moth Superintendent
Parking Clerk
Sealer of Weights
and Measures
Town Geologist

COMMITTEES:

Council on Aging
Board of Appeals
Arts Council
Conservation Commission
Election Officers
Fenceviewers
Finance Committee
Town Forest Committee
Historic District Comm.
Inspectors of:
Animals
Buildings
Gas
Wires
Parker River Scenic
Rivers Committee

Personnel Board
Recreation Committee
Groundwater Study
Committee
Registrars of Voters
School Building Committee
Water Resources and
Drainage Committee

AD HOC COMMITTEES:

All Building Committees
Bylaw Study Committee
Computer Study Committee
Land Acquisition Committee
Open Space Committee
Septic System
Study Committee
Bike Path Committee
Boxford Housing Partnership
Committee

ELECTED TOWN OFFICIALS

MODERATOR	DeWitt Minich (1989)
BOARD OF SELECTMEN	Alan J. Benson (1990) Robert W. Conroy (1989) Audrey W. Romasco (1991) Frank H. Weatherby (1989)
TOWN CLERK	
TREASURER	Francis F. Perry (1991)
TAX COLLECTOR	Francis F. Perry (1989)
BOARD OF ASSESSORS	Joan H. Behrens, Chairman (1989) Clinton E. French (1991) Charles W. Nichols (1990)
BOXFORD SCHOOL COMMITTEE	Arthur M. Mushkin, Chairman (1989) Barry DeNofrio (1990) Mary H. Langer (1991) David A. Smallman (1991)
MASCONOMET REGIONAL DISTRICT SCHOOL COMMITTEE	Charles Costello (1991) Serina H. Caperonis (1990) Ruth P. Faulkner (1989) Linda J. Wilcox (1991) Barbara E. Was (1989)
PLANNING BOARD	Craig E. Falk, Chairman (1991) Darmon Wing (1989) Kendall E. Bagge (1989) Stephen Kokkins (1989) Susanne C. Richey (1992) F. Richard Shaw (1993) Linda H. Young (1991)
BOARD OF HEALTH	Richard F. Taylor, Chairman (1990) Louise Kress, Vice Chairman (1989) Nancy A. Pearl (1991) John M. Fitch (1991) Wayne G. Williams (1990)
TRUSTEES OF THE BOXFORD TOWN LIBRARY	Kathleen J. Ulman, Chairman (1989) Sally S. Blumenfeld (1990) Helen Killam (1991) John P. McDonald (1990) Helen K. Millstein (1989) Richard H. Price (1990) Enid E. Thuermer (1991) Evelyn West (1989) Nancy C. Wooford (1991)
CONSTABLES - EAST PARISH - WEST PARISH	Harold O. Sederquest (1989) David J. White (1989)
COMMITTEE ON SCHOOL FUNDS	Richard P. Chadwick (1955 tenured)

APPOINTED TOWN OFFICERS

(Town Appointed Officers term runs to June 30, 1989, except as noted)

TOWN COUNSEL	Donald J. Scutiére
EXECUTIVE SECRETARY	Thomas E. Hauenstein
SUPERINTENDENT, DEPARTMENT OF PUBLIC WORKS	Thomas F. Greene
POLICE CHIEF	Douglas A. Warren (tenured)
DEPUTY CHIEF OF POLICE	Gordon A. Russell, Jr. (1991)
FIRE CHIEF	Damon J. Dustin
TOWN ACCOUNTANT	Helen E. Pehrson (resigned)
COMMUNICATIONS DIRECTOR	Elizabeth Russell
DIRECTOR OF PUBLIC HEALTH	John Romanski, R.S.
CIVIL DEFENSE DIRECTOR	Edward H. Smith
DIRECTOR OF PUBLIC LIBRARIES	Adele McConaghy
VETERAN'S AGENT (District Director)	Richard E. LaHaye
FOREST WARDEN	Damon J. Dustin
TOWN GEOLOGIST	Richard Z. Gore
ANIMAL CONTROL OFFICER	Robert D. Hughes
PARKING CLERK	Thomas E. Hauenstein
SEALER OF WEIGHTS & MEASURES	Normand J. Bedard
NORTH SHORE REGIONAL VOCATIONAL SCHOOL DISTRICT REPRESENTATIVE	Herbert P. Golub (1990)
ASSISTANT ASSESSOR	Barbara A. King
ASSISTANT TREASURER	Mary E. Bolen
ASSISTANT TOWN CLERK	Patricia A. Shields
DEPUTY TAX COLLECTOR	William Handren
SCHOOL SUPERINTENDENTS	
BOXFORD/TOPSFIELD SCHOOL UNION	Dr. Joseph Connelly
MASCONOMET REGIONAL SCHOOL DISTRICT	Dr. Joseph R. Carroll
NORTH SHORE REGIONAL VOCATIONAL SCHOOL DISTRICT	Paul F. Ahern

COMMITTEES, BOARDS AND COMMISSIONS

COUNCIL ON AGING

Milton W. Knauer (1989)
 Judith F. Carr (1991)
 Arthur Gingrande (1992)
 Lula Gould (1989)
 G. Edwin Hadley (1992)
 Jane Langton (1991)

BOARD OF APPEALS

Carlyle W. Thomas, Chairman (1989)
 Robert H. Clewell (1990)
 Donald E. Houser (1991)

BOARD OF APPEALS (Alternates)

Kurt Kaiser
 Frederic P. Melzar (1989)
 Douglas Stuart (1990)

ARTS COUNCIL

Allison Rose, Chairman (1989)
 Patricia C. Bertereo (1990)
 Janice M. Charles (1990)
 Jeanette W. Crimi (1990)
 Mary Ellen O'Connor (1990)
 Loretta Quinn (1990)
 Marion A. Saia (1990)
 Ellen J. Runk (1990)
 Judith Guthenburg (deceased)

CONSERVATION COMMISSION

Randolph F. Johnson, Chairman (1989)
 Gerard D. Irmer (1991)
 Susanne C. Richey (1989)
 Chester A. Riley (1990)
 David Trask (1990)
 David J. White (1990)

ELECTION OFFICERS

Precinct I

Democrat

Wendy L. Belinsky
 Irene Decoulos
 Carole C. Fitch
 Elizabeth L. Strong

Republican

Arthur Gingrande
 Ethel M. Houser
 Orden E. Owen
 Barbara Ross

Precinct II

Joyce Chub
 Joan M. Facella
 Helen McLaughlin
 Elizabeth Zinck

Victoria M. Hubbard
 Marion R. Musial
 Susan Price
 Patricia Wheeler

FENCEVIEWERS

Board of Selectmen

FINANCE COMMITTEE	Peter K. Race, Chairman (1990) Ruth N. Bortzfield (1989) William F. Carney (1991) William A. Lundquist (1990) Richard W. Ulman (1990)
TOWN FOREST COMMITTEE	Paul R. French, Chairman (1989) William H. Howard, Jr. (1990) Ernest W. Little (1991) Beverly W. Ingalls Louise Kress
GREENBELT, BAY CIRCUIT	
HISTORIC DISTRICT COMMISSION	Arthur W. Havey, Chairman (1990) Peter B. Loring (1989) Susan Peterson (1991) William J. Rossi, Jr. (1989)
HISTORIC DISTRICT COMMISSION (Alternates)	Albert C. Imhoff, Jr. (1989) Nancy N. Merrill (1991) Frances P. Nelson (1990)
INSPECTORS:	
ANIMALS	Allison A. Hayes (352-6336)
BUILDING	Kevin Wood (887-3270)
HEALTH	John Romanski (887-8441)
GAS/PLUMBING	William M. Sideri (685-4681)
WIRE	Lester E. Shepard (Deceased)
IPSWICH RIVER WATERSHED DISTRICT COMMISSION	Jennie Bridge (1989)
PERSONNEL BOARD	Julie G. Phalen (1989) Charles J. Caperonis (1991) Arthur J. Dischino (1989) John G. Thatcher, Jr. (1989) Blaine Stone (resigned)
POLICE DEPARTMENT	Douglas A. Warren, Chief Gordon A. Russell, Jr., Deputy Chief Paul M. Bates, Sergeant Ronald Giovannacci, Sergeant Robert D. Hazelwood, Patrolman John D. Iannazzo, Patrolman Bruce Allen Klinger, Patrolman Dwight P. McDonald, Patrolman Thomas J. Nentwig, Patrolman Ronald L. Theokas, Patrolman Brian Williams, Patrolman Joseph P. Bogigian, Reserve Gail E. Ciampa, Reserve John O. Gill, Jr., Reserve

	<p>Timothy E. Nangle, Reserve Peter G. Orlando, Reserve Paul E. Polansky, Reserve Keith R. Reardon, Reserve Harold W. Trombly, Reserve John C. VanLoon, Reserve Alice A. Farnsworth, Special Robert D. Hughes, Special Harold Sederquest, Special Betty P. Shaw, Special</p>
RECREATION COMMITTEE	<p>Richard R. Kinney, Chairman (1990) Jill H. Daly (1989) Kenneth Felton (1991) Robert Mosley (1991) Janis A. Smallman (1989)</p>
REGISTRAR OF VOTERS	<p>Frank H. Weatherby, Clerk Victoria T. Bakker (1990) Ruth Bortzfield (1991) George A. Gould (1989)</p>
ASSISTANT REGISTRARS	<p>Mary E. Bolen Patricia A. Shields</p>
SCHOOL BUILDING COMMITTEE	<p>Barry DeNofrio, Chairman (1991) Thomas Barley (1991) William S. Carey (1991) Charles Costello (1991) J. Otis Lewis (1990) Charlotte D. Smallman (1991) David Smallman (1991)</p>
WATER RESOURCES AND DRAINAGE COMMITTEE	<p>Jennie Bridge (1989)</p>

AD HOC COMMITTEES

BIKE PATH COMMITTEE (REGIONAL)	Eva Conniff James D. Conniff Carole I. Davis Gordon Price
BYLAW STUDY COMMITTEE	Penny Bowman, Chairman Valerie E. Fiorella J. Alden Lincoln Peter Sevcik
GROUNDWATER STUDY COMMITTEE	Jennie Bridge, Chairman John M. Fitch William W. Paisley, Jr. David J. White Linda Young
LAND ACQUISITION COMMITTEE	Robert W. Conroy Darmon Wing Ruth Bortzfield
MUNICIPAL BUILDING COMMITTEE	(Pending appointments)
OPEN SPACE COMMITTEE	Beverly Ingalls, Chairman Richard Alm Camilla Coolidge G. Edwin Hadley Nancy Merrill Leslie Milde Robert Mosley Susan Peterson
SEPTIC SYSTEM STUDY COMMITTEE	John W. Allyn, Jr. Dorothy A. Chadwick John M. Fitch Charles E. Killam Thomas E. Neve William F. Wall Wayne G. Williams
BOXFORD HOUSING PARTNERSHIP COMMITTEE	Enid E. Thuermer, Chairman Craig Falk Louise B. Kress Audrey W. Romasco Carlyle W. Thomas

BOXFORD COMMITTEE MEETINGS

BOARD OF SELECTMEN	Monday	7:30 PM	Town Hall
BOARD OF ASSESSORS	2nd & 4th Wednesday	7:00 PM	Town Hall
BOXFORD SCHOOL COMMITTEE	2nd & 4th Thursday	7:30 PM	Spofford Pond School
MASCONOMET SCHOOL COMMITTEE	1st & 3rd Wednesday	7:30 PM	Masconomet
NORTH SHORE VOCATIONAL SCHOOL COMMITTEE	1st & 3rd Thursday	7:45 PM	North Shore Regional
PLANNING BOARD	1st & 3rd Wednesday	7:30 PM	Community Center
BOARD OF HEALTH	2nd Wednesday	7:30 PM	Town Hall
LIBRARY TRUSTEES	4th Thursday	8:00 PM	Boxford Village or West Boxford Library
WATER RESOURCES AND DRAINAGE COMMITTEE	As Posted		
BOARD OF APPEALS	4th Thursday	7:30 PM	Town Hall
PERSONNEL BOARD	1st Wednesday	7:30 PM	Town Hall
CONSERVATION COMMISSION	2nd & 4th	7:30 PM	Community Center
COUNCIL ON AGING	2nd Tuesday	7:30 PM	Community Center
FINANCE COMMITTEE	As Posted		Town Hall
TOWN FOREST COMMITTEE	As Posted		
HISTORIC DISTRICT COMMISSION	As Posted		Community Center
RECREATION COMMITTEE	As Posted		Town Hall
ARTS COUNCIL	As Posted		Town Hall
CABLE TV ADVISORY	As Posted		
SPACE NEEDS COMMITTEE	As Posted		
LAND ACQUISITION COMMITTEE	As Posted		
SEPTIC SYSTEM STUDY COMMITTEE	As Posted		
GROUNDWATER STUDY COMMITTEE	As Posted		

GENERAL GOVERNMENT

Board Of Selectmen

Town Counsel Report

Perley-Parkhurst-Cole Memorial

Trust Fund Guidelines

Personnel Board

Boxford Housing Partnership Committee

Cable-TV Advisory Committee

BOARD OF SELECTMEN

Long meeting nights and charges were the watchphrases of 1988. We considered many varied issues from water to weapons, while simultaneously facing the major problems of restricted revenues to fund budgets.

We began and ended our year with discussions of town-wide trash collection. Our landfill is a major drain on our resources as we attempt to comply with highly restrictive DEQE regulations. Trash collection is being proposed as a life extension measure for the landfill due to the higher compaction available through rubbish haulers. This issue is slated to appear before our Town at the 1989 Annual Meeting.

The advent of Cable Television for Boxford seems to be eminent. We reactivated the Cable Television Advisory Committee. They met diligently all year and in December issued a list of requirements soliciting proposals from several interested cable companies. Stay tuned for further developments.

On the public safety front, we completed our first full year of three-tiered Emergency Medical Service response using our new rescue vehicle. We owe a great debt of gratitude to the Fire Department for their diligence in their important service. Throughout all our public safety departments, Police, Fire and Communications, our department heads have worked hard to increase the professionalism of their departments and employees.

In 1988 the Board of Selectmen fully and formally embraced the goal of public subsidised affordable housing in Boxford. We appointed the Housing Partnership Committee and empowered them to report on the appropriate site and development for Boxford. We expect to have approved our first project by the end of 1989.

The May election brought about a change in the membership of the board. Two-term Selectman Enid Thuermer decided not to run for re-election, and after an exciting three-way race, Audrey Romasco (formerly of the Planning Board and Conservation Commission), became our newest member. We bid a fond farewell to Enid and welcomed Audrey to the tasks that lay ahead.

We also lost a very effective means of communication with the townspeople when Barbara and Ken Littlefield chose to suspend publishing the Boxford Chronicle. Their unrelenting coverage of our meetings helped to foster a strong dialogue between the Board and the residents of Boxford. We thank them for their tireless efforts, and admit we miss their paper.

1989 looks to be as exciting and varied as the past; we embark upon the new year with enthusiasm and determination.

Alan J. Benson, Chairman
Robert W. Conroy
Audrey W. Romasco

TOWN COUNSEL REPORT

The following cases are pending in Court:

1. Town v. Alexander Rzumny
Superior Court 85-1081
2. Town et al v. Commissioner of Environmental Engineers
Superior Court 85-1312
3. Kaiter v. Town
U.S. District Court 86-2734WF
4. North Shore Survival, Inc. vs. Town
Superior Court 87-1699
5. Town v. Robert A. Lepito, Jr. et al
Superior Court 87-4049
6. Town of Boxford v. Town of Topsfield
Superior Court 88-2824



Richard Cunningham (Department of Public Works) and Harriet Cunningham
(Communications Department)

Retired in 1988 after over 60 years of combined service to the Town Of Boxford.

1988 PERLEY-PARKHURST-COLE MEMORIAL TRUST FUND AWARDS

Masconomet Scholarship Fund Awards

John R. Baur	\$ 1,100.00
Layne Cannon Bracy	1,100.00
Christopher Todd Kulig	1,100.00
Susan Elizabeth Pucci	1,100.00
Brian Christopher Regan	1,100.00

Selectmen's Scholarship Awards

Alexander B. Gillman	\$ 600.00
Kathleen A. Koveleski	500.00
Deborah J. Lucey	500.00
Elena J. Maccarone	600.00
Shawn M. Perkins	500.00
Michael W. Pucci	500.00
Carla D. Whitaker	500.00
Selectmen - Soccer Field	\$ 2,000.00

Scouting Organizations

Junior Girl Scout Troop #500	\$ 117.22
Boxford Boy Scout Troop #51	350.00
Boxford Boy Scout Troop #126	100.00
Boxford Brownie Troop #221	75.00
Hamilton Boy Scout Troop #35	754.00
Hamilton Girl Scout Troop #32	<u>300.00</u>
TOTAL AWARDS FOR 1988	\$ 12,896.22

GUIDELINES FOR PERLEY-PARKHURST-COLE TRUST FUND

GENERAL GUIDELINES:

1. This fund was established by the Will of Marguerite Bond to aid the children of Boxford and Hamilton for the following purposes:
 - To provide loans and scholarships for the purpose of assisting worthy and needy young persons residing in the said Town of Boxford who have completed their high or secondary school education to attend the college, junior college, post graduate school, vocational training school or other school of advanced training of their choice.
 - To encourage and assist any program undertaken by any organization, public or private, in the Town of Boxford, for the benefit or general welfare of all children and young persons residing in the Town of Boxford.
 - To provide financial or other assistance to or for the benefit of individual needy and worthy children, and young adults residing in the Town of Boxford, for such special purposes as the Selectmen may, from time to time deem necessary and proper to promote the health, education, or general welfare of such individual children or young adults.
 - To assist and encourage private or public organizations in the Towns of Boxford and Hamilton which sponsor, encourage, and assist in the formation, operation and maintenance of Boy Scout or Girl Scout Troops in these towns. Such awards for support may be made from time to time as Selectmen of the Town of Boxford deem necessary.
2. Any organizations requesting funds must specify that the funds will benefit ONLY children from Boxford, or Scout Troops from BOXFORD or HAMILTON. Funds may not be spent on adults at any time.
3. Applications to the PPCMTF should be in the form of a letter to the Board of Selectmen. Requests for funds will be accepted through February 1 of the award year. Selectmen will conduct interviews of all applicants from February 1 through March 31, and will notify all applicants of their award status in late March and April. Requests received after February 1 will not be accepted, but will be considered for the next award period, providing the request is not withdrawn before the following year, February 1.
4. Any request which, in the opinion of the Trustees or the Board of Selectmen, does not fall within the scope of intent of the Will, will be rejected and returned.

5. All requests for funds, as well as any questions, should be directed to:

PERLEY-PARKHURST-COLE MEMORIAL TRUST FUND
c/o Executive Secretary
Town Hall, 28 Middleton Road
Boxford, MA 01921
(508) 887-8181

GUIDELINES FOR INDIVIDUALS

1. The sum of \$5,500 will be donated each year to the Masconomet Scholarship Fund to be distributed to Boxford Students according to the following formula:

- \$1,100.00 scholarships distributed to (5) students
- Scholarships to be paid to the student's post-secondary school in four (4) equal installments - at the beginning of each semester over the two year period.
- Any student who does not continue in his/her post-secondary education shall retain rights to his/her scholarship one year. At the end of that year, the scholarship reverses back to the scholarship fund.
- Masconomet scholarships are to be distributed based on need and academic performance.
- All applicants who are high school seniors at Masconomet, must apply directly to:

MASCONOMET SCHOLARSHIP FUND
c/o Richard Dussault, Assistant Superintendent
Masconomet Regional High School
20 ENDICOTT RD.
Topsfield, MA 01983

2. A small sum of money will be reserved by the selectmen each year to be distributed to Boxford students graduating from private schools, and Boxford High School graduates entering or currently enrolled in the college, junior college, post graduate school or other school of advanced training and learning of their choice. The grants will be in the form of scholarships.
All individual students applying to the Selectmen for a scholarship, should submit the following information:

- High School Transcript (if you are in your first or second year of College).
- Current College Transcripts (all years)
- Breakdown of your costs for the school year
- Breakdown of your income toward college costs

List of activities, which you have been involved with, within the Town of Boxford or at your school.

The Selectmen's Discretionary Fund is to be distributed based on need, academic performance and community service to the Town of Boxford.

GUIDELINES OF ORGANIZATIONS AND SCOUT TROOPS

1. Scout Troops are requested to provide the following information:
 - Leader's name, address and telephone number
 - Number of Scouts in troop
 - Number of non-Boxford resident scouts
 - Specific request for funds: include amount requested, detail of equipment, activity, reason, etc.
 - Date by which funds are needed.
2. Scout Troops are requested to apply individually.
3. All organizations and Scout Troops must, before December 1 of the award year, submit an accounting of how the funds were used. A report of all purchases made should be included at this time.
4. Although the Selectmen would prefer awards for capital or lasting equipment, they also recognize the need for educational trips which are required for badges and advancement. Selectmen will take these concerns into consideration in their review of pertinent applications.

PERSONNEL BOARD

The Personnel Board is completing its third year of implementing the town's Personnel By-law. After two years of evaluating the Yarger Study, the original document containing employee job descriptions and a suggested pay matrix, it became apparent that these recommendations needed to be made more current. To this end, the Personnel Board has carried out the following:

Job Descriptions: All town departments were asked to look at the present job descriptions of their employees and to ensure that these were accurate. Any missing job descriptions were to be filed with the Personnel Board as well as descriptions for any new jobs a department felt they would need for the coming year.

Performance Evaluation Forms: New forms were made, the same forms to be used for both hourly and salaried employees rather than two different forms as in the past.

Vacation Leave: Clarification of the existing section in the by-law will be submitted at the Special Town Meeting in March, 1989.

Pay Matrix: When the Personnel By-law was adopted by the town in 1986, the pay matrix had ten steps to it in addition to an entry level step for new hires. With agreement from the Finance Committee, we are proposing a change at the Annual Town Meeting in May. We are suggesting the elimination of the entry level and the first two steps in each grade. This would mean that the first step, or "A", would be at the former fourth step, or "C". It would then be possible for a new town employee to reach the highest pay at his/her grade level after eight years with the town rather than the eleven, assuming he/she was recommended to proceed to the next step annually be his/her superior. In addition, the Personnel Board has recommended a 2.8% increase between each step rather than the present 2.5%. It is our sincere hope that the above recommendation be accepted at the Town Meeting in May, 1989.

Salary Survey: The Massachusetts Municipal Association Consulting Group is presently conducting a survey for us of the forty positions in our town. Twelve towns of comparable size and make-up were used and compared with our town. We are presently awaiting the results of their study which should help us maintain competitive salaries for our employees.

Personnel By-law: This is now on the computer in the Selectmen's Office. It will be up-dated in FY 89-90 and a copy will be given to each town employee.

Julie Phalen, Chairman
John Thatcher, Vice-Chairman
Charles Caperonis
Arthur Dischino

BOXFORD HOUSING PARTNERSHIP COMMITTEE

This committee was established by vote of the Board of Selectmen on October 11, 1988, with a member nominated from the Board of Health, Planning Board, Zoning Board of Appeals, Board of Selectmen, and a member-at-large. It was charged to develop written criteria for affordable housing in Boxford, to foster communication between the Town and individuals interested in providing affordable housing, and to recommend to the Selectmen on proposals as they arise.

The central role of a local housing partnership is to organize local participants and focus local action so as to promote the development of affordable housing. Under Section 20-23 of Chapter 40B of M.G.L. approved in 1969, developers may, under certain conditions, by-pass local zoning bylaws. In 1982 Executive Order 215 was issued, allowing state agencies to withhold discretionary funding to cities and towns with no subsidized housing. Guidelines and regulations for the various state housing programs are too detailed to enumerate here, but are on file in the Town Hall; the committee welcomes interested residents' attendance at its meetings.

The very day the committee was formed, a proposal known as Boxford Crossing was received. This development on land at the corner of Middleton Road and Main Street was proposed under the HOP guidelines by the Abbott Development Corporation. The committee, in light of grave concerns with health, safety and design requested that the Board of Selectmen recommend to the Massachusetts Housing Finance Agency that an unfavorable Site Application Letter be issued for Boxford Crossing. To date there has been no decision by the State on this project.

Under consideration, at this writing, is Andrews Farm, a development proposed by Douglas Conn and Alan Blumenreich on the former Upton property bounded by Lockwood Lane, Silverbrook Road and I-95. The committee has also been approached by Charles Whitney to discuss development of seventy-five acres that fronts Bare Hill Road near the overpass of I-95.

In addition to informing themselves on the various state regulations, meeting with developers on an almost weekly basis, members have also attended seminars, visited sites, and held a forum in Boxford at which state officials responded to specific housing concerns. Suffice to say, much more activity is expected in the future, as affordable housing comes to Boxford.

Enid Thuermer, Chairman
Craig Falk
Louise Kress
Audrey Romasco
Carlyle Thomas

CABLE TV ADVISORY COMMITTEE

The Committee was organized in March of 1988. The first steps taken after normal organization and familiarization were primarily aimed at evaluating and understanding the complex procedures and rules which are attendant to bringing an operating Cable System to Boxford. Determination of interest from potential licensees was secured when four companies indicated their interest by submitting preliminary proposals to the town in response to public notices issued by the Selectmen. To expedite the rather long process, the committee proceeded to its next step, the creation of an I.A.R. (Issuing Authority Report). The I.A.R. is the town's formal document which spells out in detail the specific criteria and requirements that are expected of the licensee. The committee held many public meetings and met with numerous individuals, departments and committees to help scope out the towns requirements. After the final I.A.R. was approved by the Board of Selectmen it was forwarded to the four companies that had given indications of interest. The final proposals in response to the I.A.R. are due on February 21, 1989. Following receipt of these responses, the committee will go through the evaluation process and expects to make a recommendation to the Selectmen based on this evaluation.

Leonard S. Rose, Chairman
Joseph Cameron
Nathaniel Coolidge
Suzanne Fraser
Harry Nikitin

TOWN CLERK

Town Clerk

Report of 1988 Annual Town Meeting

Report of 1988 Special Town Meetings

Record of Births

Record of Marriages

Record of Deaths

Licenses and Permits

TOWN CLERK

1988 was a Presidential election year with three state, and one Town, elections.

Voter participation waxed and waned in enthusiasm with 1286 in the Presidential Primary in March, 945 in the Town Election in May, 195 in the September State Primary and 3618 in the Presidential Election in November (90% in comparison with 5.5% in September in turnout of enrolled voters).

Voter registration reached record levels with total enrollment at 4043 just prior to the November Election.

On April 1st, we began the Town's own dog licensing operation which has been very successful with over \$7000.00 of revenue going directly to the Town.



ANNUAL TOWN MEETING

May 10, 1988

Voters of the Town of Boxford met at the Masconomet Regional High School Auditorium on Tuesday, May 10, 1988. Moderator DeWitt T. Minich called the meeting to order at 8:04 p.m. The articles of the warrant were disposed of as follows:

ARTICLE 1. To hear and act on the reports of the Town Officers and Committees.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to take Article 1 out of order and act on it immediately preceding Article 64.

ARTICLE 2. To see if the Town will vote to amend various portions of Article 5 of its bylaws, known as the Personnel Bylaw, be deleting the Pay Matrix of Section 9, "Position Classes: Salary, Wage and Miscellaneous Compensation Schedules" and replacing it with the Pay Matrix as submitted by the Personnel Board which will increase the matrix by 2.8%, as filed with the Town Clerk in April 1988, or take any other action thereon.

The Finance Committee recommended adoption of this article.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote to amend Article 5, the Personnel Bylaw of the Town, as follows:

1. Wage and miscellaneous compensation schedules, (the Pay Matrix), by deleting Section 9 and inserting the following new Section 9, Pay Matrix exactly as printed in the warrant for the May 10, 1988, Annual Town Meeting, except that Grades One and Two shall be deleted from the Pay Matrix, and Grade Three, Entry Level, shall be amended to read \$3.75.

ARTICLE 3. To act on the proposed budget and see what sums of money the Town will vote to raise and appropriate, or transfer from available funds for use of several departments for fiscal year 1989, to wit: General Government, Finance, Public Safety, Education, Town Maintenance and all other necessary proper expenses during said fiscal year, or take any other action thereon.

The Finance Committee recommended adoption of this article.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to amend the Board of Health budget by increasing it to \$40,805.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to raise and appropriate the sum of \$269,435 for General Government.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to raise and appropriate the sum of \$165,011 for Finance.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to amend the Communications-Salary budget by raising it to \$97,684.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to raise and appropriate the sum of \$750,257 for Public Safety.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to raise and appropriate the sum of \$4,194,652 for Education.

A short recess was called at 8:33 p.m. The meeting resumed at 8:37 p.m.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to amend the Building Maintenance budget by raising it to \$28,524.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to amend the Cemeteries budget by raising it to \$1500.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$466,642 for Town Maintenance.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to amend the Inspector of Buildings budget by reducing it to \$26,130.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to raise and appropriate the sum of \$35,413 for Inspectors.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to raise and appropriate the \$275,876 for Insurance and Pensions.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to raise and appropriate the sum of \$6,157,286 for the amended FY 1989 Budget.

ARTICLE 4. To see if the Town will authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 1988, in accordance with the provisions of the General Laws, Chapter 44, Section 4, and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period less than one year in accordance with the General Laws, Chapter 44, Section 17, or take any other action thereon.

The Finance Committee recommended adoption of this article.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 1988, in accordance with the provisions of the General Laws, Chapter 44, Section 4, and to issue a note or notes therefore, payable within one year and to renew any note or notes as may be given for a period less than one year in accordance with the General Laws, Chapter 44, Section 17.

ARTICLE 5. To see if the Town will vote to appropriate a sum of money received from the County on account of dog licenses, for use of the Boxford Town Library, said funds to be expended under the direction of the Trustees of the Boxford Town Library, or take any action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to pass over this article.

ARTICLE 6. To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to complete a State required audit of the Town accounts containing federal funds, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to postpone action on this article to Wednesday, May 11, 1988, when it will be the first article to be acted upon.

ARTICLE 7. To see if the Town will vote to accept the provisions of M.G.L. Chapter 59, Section 5, clause 41C, to increase the amount of the elderly exemption provisions stated in clause 41B of said Chapter and Section, effective with the Fiscal Year beginning July 1, 1988, or take any other action thereon.

The Finance Committee recommended adoption of this article.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to accept the provisions of M.G.L. Chapter 59, Section 5, clause 41C, to increase the amount of the elderly exemption provisions stated in clause 41B of said Chapter and Section, effective with the Fiscal Year beginning July 1, 1988.

ARTICLE 8. To see if the Town will vote to accept the provisions of M.G.L. Chapter 71, Section 40, and provide for State reimbursement of the cost to pay all teachers, except a person in training and except a person employed as a temporary substitute, in the Boxford Public Schools at a rate of not less than \$20,000 for the school years commencing after July 1, 1987.

The Finance Committee recommended adoption of this article.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to amend the article, to read... "Boxford Public Elementary Schools".

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to accept the provisions of M.G.L. Chapter 71, Section 40, and provide for State reimbursement of the cost to pay all teachers, except a person in training and except a person employed as a temporary substitute, in the Boxford Public Elementary Schools at a rate of not less than \$20,000 for the school years commencing after July 1, 1987.

ARTICLE 9. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to fund repairs and general maintenance to several Town owned buildings, said funds to be expended under the direction of the Board of Selectmen.

The Finance Committee recommended adoption of this article.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Free Cash the sum of \$35,881 to fund repairs and general maintenance to several Town owned buildings, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 10. To see if the Town will vote to raise and appropriate, or transfer from available funds the sum of \$6900 to fund the following items for the Communications Department: (1) two portable radios (\$2,000); (2) Intercity base station (\$3,900); (3) Antenna and Cables (\$1,000), said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

The Finance Committee recommended adoption of this article.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Free Cash the sum of \$6,900 to fund the following items for the Communications Department: (1) two remote radios (\$2,000); (2) Intercity base station (\$3,900); (3) Antenna and Cables (\$1,000), said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 11. To see if the Town will vote to raise and appropriate, or transfer from available funds the sum of \$4,500 to purchase and equip one computer system for the Building Department, as recommended by the Computer Study Committee, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

The Finance Committee recommended adoption of this article.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Free Cash the sum of \$4,500 to purchase and equip one computer system for the Building Department, as recommended by the Computer Study Committee, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 12. To see if the Town will vote to raise and appropriate, or transfer from available funds the sum of \$10,000 for the purpose of establishing a library computer system, Phase II and Phase III, for the Boxford Town Libraries, said funds to be expended under the direction of the Board of Library Trustees.

The Finance Committee recommended option of this article.

Upon motion made and duly seconded, it was VOTED, by majority voice vote to transfer from Free Cash the sum of \$10,000 for the purpose of establishing a library computer system, Phase II and Phase III, for the Boxford Town Libraries, said funds to be expended under the direction of the Board of Library Trustees.

ARTICLE 13. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to purchase and equip one computer system in the Police/Communications Departments, as recommended by the Computer Study Committee, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

The Finance Committee recommended adoption of this article.

An amendment to limit the use and location of the computer to the Communication/Police building was defeated by hand count, 90 affirmative and 133 negative.

Upon motion made and duly seconded, it was VOTED, by majority voice vote to transfer from Free Cash the sum of \$52,000 to purchase and equip one computer system in the Police/Communications Departments, as recommended by the Computer Study Committee, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 14. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to fund the development of an asbestos management and removal plan for the Spofford Pond and Cole schools, as required by the Asbestos Hazard Emergency Response Act, said funds to be expended under the direction of the School Committee, or take any other action thereon.

The Finance Committee recommended the adoption of this article.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote to transfer from Free Cash the sum of \$4,960 to fund the development of an asbestos

management and removal plan for the Spofford Pond and Cole schools, as required by the Asbestos Hazard Emergency Response Act, said funds to be expended under the direction of the School Committee.

ARTICLE 15. To see if the Town will vote to raise and appropriate, or transfer from available funds the sum of \$150,000 to reconstruct and resurface certain roads in Town, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

The Finance Committee recommended adoption of this article.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate \$68,294 and to transfer \$62,778.16 from Federal Revenue Sharing Funds, \$1200 from Article #34 of the May 8, 1984, Annual Town Meeting, \$85.00 from Article #19 of the May 14, 1985, Annual Town Meeting, \$3.52 from Article #7 of the May 13, 1986, Annual Town Meeting, \$101.00 from Article #19 of the May 13, 1986, Annual Town Meeting, \$10,000 from Article #10 of the October 14, 1986, Special Town Meeting \$8.84 from Article #4 of the October 14, 1986 Special Town Meeting, and \$7,529.48 from Free Cash to reconstruct and resurface certain roads in the Town, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 16. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to fund the installation of a drainage system at the intersection of Round Top Road and Campground Road to correct an existing standing water problem, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

The Finance Committee recommended adoption of this article.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Free Cash the sum of \$10,410 to fund the installation of a drainage system at the intersection of Round Top Road and Campground Road to correct an existing standing water problem, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 17. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to purchase and equip two cruisers for the Police Department, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

The Finance Committee recommended adoption of this article.

Upon motion made and duly seconded, it was VOTED, by majority voice vote to transfer from Free Cash the sum of \$34,000 to purchase and equip two cruisers for the Police Department, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 18. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to purchase 12 police radios for the Police Department, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

The Finance Committee recommended adoption of this article.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Free Cash the sum of \$6,050 to purchase the 11 police radios for the Police Department, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 19. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to purchase 20 bullet-proof vests for the Police Department, said funds to be spent under the direction of the Board of Selectmen, or take any other action thereon.

The Finance Committee recommended adoption of this article.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Free Cash the sum of \$8,400 to purchase 20 bullet-proof vests for the Police Department, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 20. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to purchase and equip one 3/4 ton, 4-wheel drive diesel pickup truck with plow, for the Department of Public Works, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

The Finance Committee Recommended adoption of this article.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Free Cash the sum of \$16,065 to purchase and equip one 3/4 ton, 4-wheel drive pickup truck with plow, for the Department of Public Works, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 21. To see if the Town will vote to raise and appropriate, or transfer from available funds the sum of \$11,500 for the support of the Tri-Town Council on Youth and Family Services, Inc., said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

The Finance Committee Recommended adoption of this article.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Free Cash the sum of \$11,500 for the support of the Tri-Town Council on Youth and Family Services, Inc., said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 22. To see if the Town will vote to raise and appropriate, or transfer from available funds the sum of \$500 for the purpose of participation in Help for Abused Women and their Children (HAWC) program, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

The Finance Committee recommended adoption of this article.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Free Cash the sum of \$500 for the purpose of participation in Help for Abused Women and their Children (HAWC) program, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 23. To see if the Town will vote to raise and appropriate, or transfer from available funds the sum of \$3,000 to continue to research full titles to all Town owned land, and to create surveyors' plans to all Town owned land, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

The Finance Committee recommended adoption of this article.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Free Cash the sum of \$3,000 to continue to research full titles to all Town owned land, and to create surveyors' plans to all Town owned land, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 24. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$7,000 to fund a water quality testing program in the Town of Boxford under the direction of the Board of Health, or take any other action thereon.

The Finance Committee Recommended adoption of this article.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Free Cash the sum of \$7,000 to fund a water quality testing program in the Town of Boxford under the direction of the Board of Health, said funds to be expended under the direction of the Board of Health.

ARTICLE 25. To see if the Town will vote to raise and appropriate, or transfer from available funds the sum of \$2,000 to fund the preparation of three groundwater related maps for the Town of Boxford, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

The Finance Committee Recommended adoption of this article.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Free Cash the sum of \$2,000 to fund the preparation of three groundwater related maps for the Town of Boxford, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 26. To see if the Town will vote to petition the General Court to pass legislation enabling the Town of Boxford to raise and appropriate or transfer from available funds the sum of \$75,000 to fund a grant and loan program which shall assist low income residential property owners in financing the removal of their underground fuel storage tanks and the replacement of a fuel storage tank in-basement or above ground through revolving loan funds and the recapture of deferred loans upon the sale of property, said funds to be expended under the direction of the Board of Selectmen, such petition to be submitted at the discretion of the state legislators representing the Town, or to take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to pass over this article.

ARTICLE 27. To see if the Town will vote to raise and appropriate, transfer from available funds, or bond a sum of money, or borrow through State House Notes, a sum of money to fund the moving and renovating of Lincoln Hall, said building to be relocated to a site to be determined in West Boxford, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

The Finance Committee recommended adoption of this article.

Upon motion made and duly seconded, the article was defeated by hand count vote, 41 affirmative and 146 opposed.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to adjourn the meeting at 11:35 p.m. and reconvene on Wednesday evening, May 11, 1988, at 7:30 p.m. in the Masconomet Regional High School auditorium.

Registered voters attending the meeting were 230. Counters and checkers for the meeting were appointed by Town Clerk Frank H. Weatherby.

ADJOURNED ANNUAL TOWN MEETING

May 11, 1988

Moderator DeWitt T. Minich called the second session of the Annual Town Meeting to order at 7:34 p.m.

As voted at last night's meeting, Article 6 was first in the order of business this evening.

ARTICLE 6. To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to complete a State required audit of the Town accounts containing federal funds, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

The Finance Committee recommended adoption of this article.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Free Cash the sum of \$2000 to complete a State required audit of the Town accounts containing federal funds, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 28. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to fund the preliminary architectural drawings for a new Town Office Building, for the purpose of cost analysis and presentation to a future town meeting, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

The Finance Committee supports this article.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Free Cash the sum of \$25,000 to fund the preliminary architectural drawings for a new Town Office Building, for the purpose of cost analysis and presentation to a future town meeting, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 29. To see if the Town will vote to amend Article One, Section One, of the General Bylaws by adding the following sub-section:

1-1-2 A special Town meeting may be called in accordance with General Laws, Chapter 39, Section 10, as amended; or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to pass over this article.

ARTICLE 30. To see if the Town will vote to amend Article One, Section One, of the General Bylaws by adding the following sub-section:

1-1-3 The substance of any article, other than collective bargaining agreements, defeated at a Town Meeting shall not again be placed on the warrant until the next Annual Town Meeting except and unless in compliance with General Laws, Chapter 39, Section 10, as amended; or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to amend the article so that sub-section 1-1-3 becomes sub-section 1-1-2.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to amend Article One, Section One, of the General Bylaws by adding the following sub-section:

- 1-1-2 The substance of any article, other than collective bargaining, agreements, defeated at a Town Meeting shall not again be placed on the warrant until the next Annual Town Meeting except and unless in compliance with General Laws, Chapter 39, Section 10, as amended.

ARTICLE 31. To see if the Town will vote to revise Article One, Section 3, of the General Bylaws in its entirety to read:

- 1-3-1 The quorum necessary for the transaction of business at the Annual Town Meeting shall be 100 voters, but a number less than a quorum may adjourn the Annual Town Meeting to a later date; or take any other action thereon.

Upon motion made and duly seconded, the motion was defeated by majority voice vote.

ARTICLE 32. To see if the Town will vote to amend Article One, Section 3, of the General Bylaws by adding the following sub-section:

- 1-3-2 The quorum necessary for the transaction of business at any Special Town Meeting shall be half the Annual Town Meeting quorum, but a number less than a quorum may adjourn a Special Town Meeting to a later date; or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to pass over this article.

ARTICLE 33. To see if the Town will vote to revise Article 8, Section 2, sub-section 2, of the General Bylaws in its entirety to read:

- 8-2-2 No person shall fire or discharge any handgun, rifle, shotgun, or any other device or weapon within the limits of any park, playground, school, or other public property except with the consent of the Board of Selectmen. No person shall hunt with, fire, or discharge any such weapon on any private property except with the written consent of the owner or legal occupant thereof. Such consent shall be renewed annually with a copy sent to the Police Department which shall issue a Boxford Landowners Hunting Permit. Persons hunting without a Boxford Landowners Hunting Permit shall be fined one hundred fifty (\$150) dollars per occurrence; or take any other action thereon.

A short recess was called at 8:32 p.m. to allow time to consider wording of an amendment to the article. The meeting resumed at 8:41 p.m.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to amend the article with the following:

- change, "other public property" to read "other Town property";
- add, after "shall be fined", the phrase "up to";
- add, "Land owners discharging weapons on their own land or Public Safety Officers are exempt from the provisions of this bylaw".

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to amend the amendment with following:

- add, after "Land owners", the phrase "or legal occupants".

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to amend the amendment with the addition of the phrase "in the performance of their duty" after Public Safety Officers.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to revise Article 8, Section 2, sub-section 2 of the General Bylaws in its entirety to read:

8-2-2 No person shall fire or discharge any handgun, rifle, shotgun or any other device or weapon within the limits of any park, playground, school or other Town property except with the consent of the Board of Selectmen. No person shall hunt with, fire, or discharge any such weapon on any private property except with the written consent of the owner or legal occupant thereof. Such consent shall be renewed annually with a copy sent to the Police Department which shall issue a Boxford Landowners Hunting Permit. Persons hunting without a Boxford Landowners Hunting Permit shall be fined up to one hundred fifty (\$150) dollars per occurrence. Land owners or legal occupants discharging weapons on their own land or Public Safety Officers in performance of their duty are exempt from the provisions of this bylaw.

ARTICLE 34. To see if the Town will vote to amend Article 8, Section 4, of the General Bylaws by adding the following sub-section:

8-4-11 Any non-resident dog shall be restrained from running at large. A non-resident dog is defined to be any dog not owned by a Town resident or not licensed by the Town of Boxford; or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to amend Article 8, sub-section 4, of the General Bylaws by adding the following sub-section:

8-4-11 Dogs which are either 1) not owned by a Town resident but kept in the Town and not licensed by the Town, or 2) owned or kept by a Town resident but not licensed by the Town shall be restrained from running at large.

ARTICLE 35. To see if the Town will vote to amend Article 8, Section 4, of the General Bylaws by adding the following sub-section:

8-4-12 The Dog Officer shall be allowed two (\$2) dollars for each dog within the Town found to be in violation of these Bylaws and shall be allowed boarding fees, consistent with the rates of the impounding kennel, for each day or portion thereof for the care of such dog. These fees shall be paid by the owner or keeper of the dog, if known, otherwise by the Town Treasurer. The Dog Officer shall be paid ten (\$10) dollars by the owner or keeper of each dog for processing its release. This sum shall be aid over to the Town Treasurer; or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to amend Article 8, Section 4, of the General Bylaws by adding the following sub-section:

8-4-12 The Dog Officer shall be allowed two (\$2) dollars for each dog within the Town found to be in violation of these Bylaws and shall be allowed boarding fees, consistent with the rates of the impounding kennel, for each day or portion thereof for the care of such dog. These fees shall be paid by the owner or keeper of the dog, if known, otherwise by the Town Treasurer. The Dog Officer shall

be paid ten (\$10) dollars by the owner or keeper of each dog for processing its release. This sum shall be aid over to the Town Treasurer.

ARTICLE 36. To see if the Town will vote to amend Article 10, Section 2, of the General Bylaws by adding the following sub-section:

10-2-9 All dwellings, public buildings, and businesses shall be properly identified be number (assigned by the Building Inspector) in order to be reasonably visible to persons or vehicles approaching from either direction in the following manner: each building shall have its proper and legible street number affixed to the front entrance; if the number is not visible from the street, the property shall also display the proper legible number on an object affixed in the ground at the end of the driveway.

All new buildings shall be properly identified with specifications listed in this sub-section and in sub-section 10-2-8 before an occupancy permit is issued. All property owners shall be in compliance with this bylaw on or before September 1, 1988. All property owners shall be subject to a fine of fifty (\$50) dollars for each 30-day period of non-compliance; or take any other action thereon.

An amendment to the article was defeated by hand count, 60 affirmative and 76 negative.

Upon motion made and duly seconded, it was VOTED, by majority voice vote to amend Article 10, Section 2, of the General Bylaws by adding the following sub-section:

10-2-9 All dwellings, public buildings, and businesses shall be properly identified be number (assigned by the Building Inspector) in order to be reasonably visible to persons or vehicles approaching from either direction in the following manner: each building shall have its proper and legible street number affixed to the front entrance; if the number is not visible from the street, the property shall also display the proper legible number on an object affixed in the ground at the end of the driveway.

All new buildings shall be properly identified with specifications listed in this sub-section and in sub-section 10-2-8 before an occupancy permit is issued. All property owners shall be in compliance with this bylaw on or before September 1, 1988. All property owners shall be subject to a fine of fifty (\$50) dollars for each 30-day period of non-compliance.

ARTICLE 37. To see if th town will vote to amend Article 10, Section 2, the General Bylaws by adding the following sub-section:

10-2-10 Any person on public streets between 30 minutes before sunset and 30 minutes after sunrise and not on or in a motorized vehicle, shall wear highly reflective material on the front and back of their outer garments or carry a lighted flashlight; except when within 500 yards of their property or the property which they are visiting; or in times of an emergency. Persons not complying with the above shall be fined fifty (\$50) dollars per occurrence; or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote to amend the article by changing the word "person" to "persons".

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to amend the article with the following:

change the phrase "lighted flashlight" to "lighted appliance";

add the phrase "up to" after ... shall be fined, so as to read: "... shall be fined up to fifty (\$50) dollars..."

Upon motion made and duly seconded, the article was defeated by majority voice vote.

ARTICLE 38. To see if the Town will vote to revise Article 10, Section 3, sub-section 4, of the General Bylaws in its entirety to read:

10-3-4 No person shall by any noise, gesture, words or other means, frighten a horse or dog working in harness in any public way in the town; or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to revise Article 10, Section 3, sub-section 4, of the General Bylaws in its entirety to read:

10-3-4 No person shall by any noise, gesture, words or other means, frighten a horse or dog working in harness in any public way in the town.

ARTICLE 39. To see if the Town will vote to combine the positions of Treasurer and Tax Collector by authorizing the Treasurer to act as Tax Collector pursuant to M.G.L. Chapter 41, Section 1; said authorization shall take effect upon the expiration of the term of the elected Collector of Taxes in May 1989; or take any other action thereon.

The Finance Committee chose not to take a position on this article.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to combine the positions of Treasurer and Tax Collector by authorizing the Treasurer to act as Tax Collector pursuant to M.G.L. Chapter 41, Section 1; said authorization shall take effect upon the expiration of the term of the elected Collector of Taxes in May 1989.

ARTICLE 40. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to authorize the Board of Selectmen to purchase or take by eminent domain a portion of the deed of land owned by Maureen T. Shiepe, 378 Mian Street, Boxford, shown as Parcel C on a plan of land in Boxford, MA, prepared for the Town of Boxford by Thomas E. Neve Associates, Inc., said parcel containing 276 square feet more or less, according to said plan, in order to lessen the curve in the road opposite 363 Main Street and the entrance to Stile Pond Road; said plan of land filed with the Town clerk in May 1987, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to pass over this article.

ARTICLE 41. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to authorize the Board of Selectmen to purchase or take by eminent domain a portion of the parcel of land owned by the heirs of Carol Tyson, 17 Timber Lane, Hampstead, NH, shown as Parcel B on a plan of land in Boxford, MA, prepared for the Town of Boxford by Thomas E. Neve Associates, Inc., said parcel containing 6211 square feet, more or less, according to said plan, in order to lessen the

curve in the road opposite 363 Main Street and the entrance to Stiles Pond Road; said plan of land filed with the Town Clerk in May 1987, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to pass over this article.

ARTICLE 42. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to authorize the Board of Selectmen to purchase or lease a portion of the parcel of land owned by Bessie Carr located on the south side of Middleton Road as shown on a plan recorded in Essex South District Registry of Deeds as plan number 26 of 1965, containing 4.70 acres more or less, for school purposes, or take any other action thereon.

The Finance Committee recommended adoption of this article.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Free Cash the sum of \$70,000 to authorize the Board of Selectmen to purchase or lease a portion of the parcel of land owned by Bessie Carr located on the south side of Middleton Road as shown on a plan recorded in Essex South District Registry of Deeds as plan number 26 of 1965, the portion to contain approximately 2 acres more or less, for school purposes.

ARTICLE 43. To see if the Town will vote to authorize the Selectmen to execute and deliver a deed to Peter J. Shulman for a parcel of land known as Peabody Meadow, recorded in Essex South District Registry of Deeds, Book 5861, page 371, containing 6.5 acres more or less; and, to accept in exchange from Peter J. Shulman a deed to the Inhabitants of Boxford for a parcel of land known as Peabody Orchard, recorded in said Records Book 8076, page 305, containing 5.5 acres more or less; said parcel to be under the management of the Boxford Conservation Commission, pursuant to M.G.L. Chapter 40, Section 8C, or take any action thereon.

The Finance Committee recommended adoption of this article.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to authorize the Selectmen to execute and deliver a deed to Peter J. Shulman for a parcel of land known as Peabody Meadow, recorded in Essex South District Registry of Deeds, Book 5861, page 371, containing 6.5 acres more or less; and, to accept in exchange from Peter J. Shulman a deed to the Inhabitants of Boxford for a parcel of land known as Peabody Orchard, recorded in said Records Book 8076, page 305, containing 5.5 acres more or less; said parcel to be under the management of the Boxford Conservation Commission, pursuant to M.G.L. Chapter 40, Section 8C.

ARTICLE 44. To see if the Town will vote to approve of the acquisition and transfer of title from G. Edwin Hadley and Jean L. Hadley to the inhabitants of Boxford, to a parcel of land on Spofford Pond Road abutting the town of Boxford "Dry Hydrant Area", said parcel to be approximately 1/4 acre according to a plan to be drawn at Town expense and to be recorded at the Essex South County Registry of Deeds, or take any other action thereon.

The Finance Committee recommended adoption of this article.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to approve the acquisition transfer of title from G. Edwin Hadley and Jean L. Hadley to the inhabitants of Boxford, to a parcel of land on Spofford Pond Road abutting the town of Boxford "Dry Hydrant Area", said parcel to be approximately 1/4 acre according to a plan to be drawn at Town expense and to be recorded at the Essex South County Registry of Deeds.

ARTICLE 45. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to purchase from Elinor C. Bemis all her rights, title and interest to use the private ways as shown on a plan recorded with the Essex South Registry of Deeds, Plan Book 131, Plan 60, for all purposes for which private ways may be used in the Town of Boxford, subject to the rights of any others who may be entitled to use the ways as set forth on said plan, or take any other action thereon. The Finance Committee recommended adoption of this article.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Free Cash the sum of \$2,000 to purchase from Elinor C. Bemis all her rights, title and interest to use the private ways as shown on a plan recorded with the Essex South Registry of Deeds, Plan Book 131, Plan 60, for all purposes for which private ways may be used in the Town of Boxford, subject to the rights of any others who may be entitled to use the ways as set forth on said plan.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to adjourn the meeting at 10:55 p.m. and reconvene on Wednesday evening, May 18, 1988, at 7:30 p.m. in the Masconomet Regional High School auditorium.

Registered voters attending the meeting were 165. Counters and checkers for the meeting were appointed by Town Clerk Frank H. Weatherby.

ADJOURNED ANNUAL TOWN MEETING

May 18, 1988

Moderator DeWitt T. Minich called the third session of the Annual Town Meeting to order at 7:32 p.m.

ARTICLE 46. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to fund an engineered study of the Pye Brook Watershed from its headwaters at Four Mile Pond to the Boxford/Topsfield town line, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

The Finance Committee recommended adoption of this article.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Free Cash the sum of \$15,000 to fund an engineered study of the Pye Brook Watershed from its headwaters at Four Mile Pond to the Boxford/Topsfield town line, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 47. To see if the Town will authorize the Selectmen to accept on behalf of the Town all interest in the Canoe Channel and earth fill dam with concrete spillway in Pye Brook, known as "Dorman's Dam", shown on Lots 1C and 1D on a plan entitled "Plan of Land in Boxford, MA Prepared for Wild Meadows Trust", dated December 15, 1981, by Hancock Survey Associates, Inc., which plan is recorded in Essex South District Registry of Deeds in Plan book 173, as Plan 6; or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to pass over this article.

Article 49 through 57 deal with Zoning Bylaw changes and would require a 2/3 vote for adoption of the article. In response to a question from the Moderator, Craig Falk of the Planning Board reported that a public hearing, required, had been held on each of these articles. The Moderator allowed Article 48, 51 and 57 to be acted upon consecutively because the articles covered related materials.

ARTICLE 48. To see if the Town will vote to delete Section V(A) (4) of the Zoning Bylaw which allows for a "Rooming or boarding house with not over four lodgers".

EXPLANATION: This revision will eliminate such a rooming or boarding house as a permitted use of a residence (however, current rooming or boarding house use would be grandfathered).

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to pass over this article.

ARTICLE 51. To see if the Town will vote to delete Section V(A)(11)(g) of the Zoning Bylaws in its entirety, which allows for "The taking of more than four lodgers".

EXPLANATION: The revision eliminates the taking of more than four lodgers as a permitted use pursuant to a Special Permit (however, current use of such lodgers would be grandfathered).

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to pass over this article.

ARTICLE 57. To see if the Town will vote to delete Section VIII(5) of the Zoning Bylaw which defines "Rooming or Boarding House: A dwelling in which the family resident therein provides eating and/or sleeping accommodations for not more than four paying guests who use only the cooking facility ordinarily used by the resident family.

EXPLANATION: The definition would no longer be necessary if the other proposed changes are adopted which in effect eliminate a rooming and boarding house as a permitted use of a residence.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to pass over this article.

ARTICLE 49. To see if the Town will vote to amend Section V(A)(8)(c) of the Zoning Bylaw by adding the following underlined language thereto: "c. no offensive noise, vibration, smoke, dust, fumes odors, heat, glare, unsightliness or unsafe condition is produced."

EXPLANATION: The revision adds "unsafe condition" as an element to be considered in determining whether the use of a dwelling or accessory building for a customary home or professional occupation will be permitted.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to amend Section V(A)(8)(c) of the zoning Bylaw by adding the following underlined language so that it reads: "c. no offensive noise, vibration, smoke, dust, fumes, odors, heat, glare, unsightliness or unsafe condition is produced."

Craig Falk of the Planning Board made an oral report of a favorable recommendation by the Planning Board.

ARTICLE 50. To see if the Town will vote to revise Section V(A)(11)(c) of the Zoning Bylaw in its entirety to read: "c. Maintenance of commercial dog kennels provided no structures or operations are involved which are not in keeping with the residential character of the Town, all structures and operation are substantially screened from view with evergreen trees, shrubs, similar vegetation, fences or other means and no offensive noise, odors, unsightliness or unsafe condition is produced."

EXPLANATION: The revision adds minimum standards for determining the circumstances under which a commercial dog kennel would be permissible pursuant to a Special Permit.

Upon motion made and duly seconded, it was VOTED, by hand count, 91 affirmative, 11 opposed, to revise Section V(A)(11)(c) of the Zoning Bylaw in its entirety to read: "c. Maintenance of commercial dog kennels provided no structures or operations are involved which are not in keeping with the residential character of the Town, all structures and operations are substantially screened from view with evergreen trees, shrubs, similar vegetation, fences or other means and no offensive noise, odors, unsightliness or unsafe condition is produced.

Craig Falk of the Planning Board made an oral report of a favorable recommendation by the Planning Board.

ARTICLE 52. To see if the Town will vote to revise Section V(A)(11)(L) of the Zoning Bylaw in its entirety to read: "Maintenance of horse stables or saddle horses for rental provided no structures or operations are involved which are not in keeping with the residential character of the Town, and no offensive noise, odors, unsightliness, or unsafe condition is produced."

EXPLANATION: The revision adds minimum standards for determining the circumstance under which the maintenance of horse stables or saddle horses for rental would be permissible pursuant to a Special Permit. The revision eliminates other recreation or amusement enterprises including rental of boats, sale of bait, ski tow and similar activities as permissible pursuant to a Special Permit.

Upon motion made and duly seconded, the article was defeated by hand count vote, 50 affirmative, 52 opposed.

Craig Falk of the Planning Board made an oral report of a favorable recommendation by the Planning Board.

ARTICLE 53. To see if the Town will vote to revise the second full paragraph of Section V(E) of the Zoning Bylaw in its entirety to read: "The Conservancy District shall be based upon the elevations shown on the Zoning Map dated May 10, 1977, as amended, and shall include any adjacent Bordering Vegetated Wetland, as defined in 310 Code of Massachusetts Regulations 10.55, and shall exclude any adjacent land which is not Bordering Vegetated Wetland."

EXPLANATION: After the revision, Conservancy District land will include land which is Bordering Vegetated Wetland but exclude land which is not Bordering Vegetated Wetland where such land is adjacent to what is presently Conservancy District land.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to revise the second full paragraph of Section V(E) of the Zoning Bylaw in its entirety to read: "The boundaries of the Conservancy District shall be based upon the elevations shown on the Zoning Map dated May 10, 1977, as amended, and shall encompass any adjacent Bordering Vegetated Wetland, as defined in 310 Code of Massachusetts Regulations 10.55, and shall exclude any adjacent land which is not Bordering Vegetated Wetland."

Darman Wing of the Planning Board made an oral report of a favorable recommendation by the Planning Board.

ARTICLE 54. To see if the Town will vote to revise the first sentence of VI(B)(2)(c)(2) of the Zoning Bylaw in its entirety to read: "Every lot laid out for residential use shall have at least one (1) acre of contiguous legally buildable area of naturally occurring land with soils not subject to flooding as defined in 310 Code of Massachusetts Regulation 10.57, and sufficiently dry to permit installation and use of facilities for the disposal of sanitary wastes."

EXPLANATION: The revision adds a reference to a definition of flooding, which, in general terms, is the water level reached by the worst storm in a 100 year period.

Upon motion made and duly seconded, it was VOTED by unanimous voice vote, to revise the first sentence of VI(B)(2)(c)(2) of the Zoning Bylaw in its entirety to read:

"Every lot laid out for residential use shall have at least one (1) acre of contiguous legally buildable area of naturally occurring land with soils not subject to flooding as defined in 310 Code of Massachusetts Regulation 10.57, and sufficiently dry to permit installation and use of facilities for the disposal of sanitary wastes."

Darman Wing of the Planning Board made an oral report of a favorable recommendation by the Planning Board.

ARTICLE 55. To see if the Town will vote to revise Section VI(B)(4)(b)(3) of the Zoning Bylaw, in its entirety, to read: "3) Each lot for residential use is an R-A Residence-Agricultural District shall have a minimum depth of at least fifty (50) feet along its minimum required frontage for up to a maximum of two hundred (200) continuous feet of such frontage."

EXPLANATION: The revision attempts to make clear that the fifty feet of minimum depth only applies to a maximum of 200 feet of the otherwise required frontage.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to revise Section VI(B)(4)(b)(3) of the Zoning Bylaw, in its entirety, to read: "3) Each lot for residential use is an R-A Residence-Agricultural District shall have a minimum depth of at least fifty (50) feet along its minimum required frontage for up to a maximum of two hundred (200) continuous feet of such frontage."

Darman Wing of the Planning Board made an oral report of a favorable recommendation by the Planning Board.

ARTICLE 56. To see if the Town will vote to revise Section VI(B)(4)(b)(1) of the Zoning Bylaw in its entirety to read: "Each lot for residential use in an R-A Residence-Agricultural District shall contain a minimum two hundred (200) feet diameter area within the legally contiguous buildable area and within which 200 feet diameter area any dwelling shall be built, subject to all set-back and other provisions of these bylaws. The two hundred (200) feet diameter area shall be designated on any plans for the lot."

EXPLANATION: The revision helps assure that the minimum 200' diameter area is legally contiguous buildable area.

Upon motion made and duly seconded, the article was defeated by hand count vote, 57 affirmative, 47 negative.

Darman Wing of the Planning Board made an oral report of a favorable recommendation by the Planning Board.

ARTICLE 58. To see if the Town will vote to accept Chapter 236 of the Acts of 1987, "an Act providing for the expenditure of default funds by municipal planning boards," which states as follows:

Section 81U of Chapter 41 of the General Laws is hereby amended by inserting after the penultimate paragraph the following paragraph:

In any town which accepts the provisions of this paragraph, the proceeds of any such bond or deposit shall be made available to the town for expenditure to meet the cost and expenses of the municipality in completing the work as specified in the approved plan. If such proceeds do not exceed twenty-five thousand dollars, the expenditure may be made without specific appropriation under section fifty-three of chapter

forty-four; provided however, that such expenditure is approved by the Board of Selectmen. The provisions of this paragraph shall not apply to cities or to towns having Town Councils.

EXPLANATION: Acceptance of the provisions allows the Selectmen to apply \$25,000 or less of subdivision performance guarantee funds without specific appropriation upon a default by a developer.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to accept Chapter 236 of the Legislative Acts of 1987, "an Act providing for the expenditure of default funds by municipal planning boards," which states as follows:

Section 81U of Chapter 41 of the General Laws is hereby amended by inserting after the penultimate paragraph the following paragraph:

In any town which accepts the provisions of this paragraph, the proceeds of any such bond or deposit shall be made available to the town for expenditure to meet the cost and expenses of the municipality in completing the work as specified in the approved plan. If such proceeds do not exceed twenty-five thousand dollars, the expenditure may be made without specific appropriation under section fifty-three of chapter forty-four; provided however, that such expenditure is approved by the Board of Selectmen. The provisions of this paragraph shall not apply to cities or to towns having Town Councils.

Darman Wing of the Planning Board made an oral report of a favorable recommendation by the Planning Board.

ARTICLE 59. To see if the Town will vote to raise and appropriate, transfer from available funds, or bond a sum of money, or borrow through State House Notes, a sum of money to establish a "Conservation Fund", pursuant to Massachusetts General Laws, Chapter 40, Section 5, Clause 51, said funds to be expended under the direction of the Conservation Commission for the purposes stated in said section, or take any other action thereon.

The Finance Committee did not recommend adoption of this article.

Upon motion made and duly seconded, it was VOTED, by hand count vote, 73 affirmative, 36 negative, to raise and appropriate the sum of \$100,000 to establish a "Conservation Fund", pursuant to Massachusetts General Laws, Chapter 40, Section 5, Clause 51, said funds to be expended under the direction of the Conservation Commission for the purposes stated in said section.

ARTICLE 60. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to the Town Insurance Fund, or take any other action thereon.

The Finance Committee recommended adoption of this article.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Free Cash the sum of \$4,000 to the Town Insurance Fund.

ARTICLE 61. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to the Town Unemployment Fund, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote to pass over this article.

ARTICLE 62. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to the Finance Committee Reserve Fund, or take any other action thereon.

The Finance Committee recommended adoption of this article.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Free Cash the sum of \$50,000 to the Finance Committee Reserve Fund.

ARTICLE 63. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to the Town Stabilization Fund, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to pass over this article.

ARTICLE 1. To hear and act on the reports of the Town Officers and Committees.

(The Town Report is at the printers and not yet available for review.)

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to receive and place on file without ratification of any action taken, or authorization of any action proposed, the reports of the Town Officers and Committees.

ARTICLE 64. To transact any other business that may legally come before said meeting.

Former Selectwoman Enid E. Thuermer, who has left office after six years of service to the Town received a standing ovation.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to dissolve the meeting at 9:00 p.m.

Registered voters attending the meeting were 107. Counter and checkers for the meeting were appointed by Town Clerk Frank H. Weatherby.

A true record

ATTEST:

Frank H. Weatherby
Town Clerk

APPROVED BUDGET FOR 1988-1989

1. General Government

Selectmen	\$ 80,637.	
Town Clerk	21,518.	
Town Counsel	60,000.	
Planning Board	3,807.	
Planning/Cons. Com. Office	21,097.	
Board of Appeals	1,979.	
Recreation Commission	14,910.	
Council on Aging	19,730.	
Conservation Commission	2,975.	
Board of Health	40,805.	
Personnel Board	1,477.	
Groundwater Study Committee	<u>500.</u>	
TOTAL		\$ 269,435.

2. Finance

Accountant	\$ 65,268.	
Assessors	43,806.	
Finance Committee	1,040.	
Tax Collector	30,819.	
Treasurer	21,578.	
Interest on Loans	<u>2,500.</u>	
TOTAL		\$ 165,011.

3. Public Safety

Police Salary	\$ 332,147.	
Police - All Other	61,386.	
Police - Reserves/OT	93,911.	
(Police - SUB TOTAL)		(487,444.)
Fire	86,235.	
Communications - Salary	97,684.	
Communications - All Other	20,742.	
(Communications - SUB TOTAL)	(204,661.)	
Animal Control Officer	7,442.	
Parking Clerk	250.	
Ambulance Service	<u>50,460.</u>	
TOTAL		\$ 750,257.

4. Education

Library - Salary	\$ 81,686.	
Library - All Other	40,782.	
(Library - SUB TOTAL)		(122,468.)
Elementary Schools	1,885,289.	

Masconomet	2,160,913.	
North Shore Vocational	<u>25,982.</u>	
TOTAL		\$4,194,652.
5. Town Maintenance		
DPW - Salary	\$ 184,997.	
DPW - Materials	137,230.	
DPW - All Other	112,841.	
(DPW - SUB TOTAL)		(435,068.)
Building Maintenance	28,524.	
Cemeteries	1,550.	
Moth Suppression	<u>1,500.</u>	
TOTAL		\$466,642.
6. Inspectors		
Animal	\$ 1,940.	
Building	26,130.	
Electrical	<u>7,343.</u>	
TOTAL		\$35,413.
7. Insurance and Pensions		
Health and Life Insurance	\$ 115,500.	
General Insurance	155,376.	
Veterans Benefits	5,000.	
Retirement Pension	<u>0.</u>	
TOTAL		\$275,876.
GRAND TOTAL TOWN BUDGET		\$6,157,286.
RAISE AND APPROPRIATE		
Article 15	\$ 68,294.	
Article 59	<u>100,000.</u>	
TOTAL		\$168,294.
TOTAL TO BE RAISED AND APPROPRIATED		\$6,325,580.
TRANSFERS		
Federal Revenue Sharing		
Article 15	62,778.16	
Previous Warrant Articles		
Article 15	11,389.52	
Free Cash		

Article 6	2,000.00
Article 9	35,881.00
Article 10	6,900.00
Article 11	4,500.00
Article 12	10,000.00
Article 13	52,000.00
Article 14	4,960.00
Article 15	7,529.48
Article 16	10,410.00
Article 17	34,000.00
Article 18	6,050.00
Article 19	8,400.00
Article 20	16,065.00
Article 21	11,500.00
Article 22	500.00
Article 23	3,000.00
Article 24	7,000.00
Article 25	2,000.00
Article 28	25,000.00
Article 42	70,000.00
Article 45	2,000.00
Article 46	15,000.00
Article 60	4,000.00
Article 62	<u>50,000.00</u>
(Free Cash - SUB TOTAL)	(\$388,695.48)

TOTAL TO BE TRANSFERRED

\$462,863.16

SPECIAL TOWN MEETING

May 10, 1988

Voters of the Town of Boxford met at the Masconomet Regional High School auditorium on May 10, 1988. Moderator DeWitt T. Minich called the meeting to order at 7:33 p.m. The articles of the warrant were disposed of as follows:

ARTICLE 1. To see if the Town will vote to transfer from available funds a sum of money to pay bills of charge from FY1987 or take any other action thereon.

The Finance Committee recommended adoption of this article.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Free Cash the sum of \$2,791.35 to pay unpaid bills from FY1987.

ARTICLE 2. To see if the Town will vote to transfer from available funds a sum of money to the Finance Committee Reserve fund, or take any other action thereon.

The Finance Committee recommended adoption of this article.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Free Cash the sum of \$100,000 to the Finance Committee Reserve Fund.

ARTICLE 3. To transact any other business that may legally come before said meeting.

The following resolutions were introduced:

RESOLVED that the Town express its best wishes, its deepest thanks and its highest accolades to C. Richard Cunningham in recognition of over forty years of selfless, continuous and superior service to the grateful inhabitants of the Town of Boxford.

RESOLVED that the Town express its thanks to retiring School Committee Members Gyonegyi Quinn and Ann Trull for their six years of service to the Town.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to dissolve the meeting at 7:47 p.m.

Registered voters attending the meeting were 125. Counters and checkers for the meeting were appointed by Town Clerk Frank H. Weatherby.

A true record.

ATTEST:

Frank H. Weatherby
Town Clerk

TRANSFERS:

Article 1	\$ 2,791.35 (Free Cash)
Article 2	<u>100,000.00</u> (Free Cash)

TOTAL TO BE TRANSFERRED

\$102,791.35

SPECIAL TOWN MEETING

June 7, 1988

Voters of the Town of Boxford met at the Masconomet Regional High School Auditorium on Tuesday, June 7, 1988. Moderator DeWitt T. Minich called the meeting to order at 8:08 p.m. The articles of the warrant were disposed of as follows:

ARTICLE 1. To hear and act on the reports of the Town Officers and Committees.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to accept the reports of the Town Officers and Committees as printed in the 1987 Annual Report of the Town, except that the amount appropriated under Article 2 of the June 9, 1987, Special Town Meeting (page 55) shall read \$3,400,000 and the hand count shall be amended to read 238 in favor and 18 opposed, to correct three typographical errors by the printer, not caught by Executive Secretary.

ARTICLE 2. To see if the Town will vote to amend Article 5 of its bylaws, known as the Personnel Bylaw, by deleting the Grade and Classification schedule of Section 9, "Position Classes: Salary, Wage and Miscellaneous Compensation Schedules" and replacing it with the Grade and Classification schedule as submitted by the Personnel Board, and included in the Warrant for this Town Meeting, or take any other action thereon.

GRADE	CLASSIFICATION
3	Election Officer
7	Library Page*
8	Library Circulation Desk Attendant
10	Laborer
	Landfill Operator
	Library Assistant I
11	Parking Clerk**
	Clerk Typist I
	Coordinator of Senior Activities
12	Custodian
	Clerk Typist II
13	Secretary I
	Account Clerk I
	Library Assistant II
	Assistant Animal Control Officer
14	Motor Equipment Operator I
	Inspector of Animals**
15	Secretary II
	Account Clerk II
	Animal Control Officer
	Motor Equipment Operator II
16	Assistant Assessor
	Assistant Treasurer/Assistant Tax Collector

	Assistant Town Clerk*
	Dispatcher
	Reserve Police Officer
17	Children's Librarian
18	Inspector of Wires**
	Plumbing/Gas Inspector
	Sealer of Weights and Measures
19	Public Works Foreman
20	Police Patrolman
21	Conservation/Planning Administrator
22	Police Sergeant
23	Communication Director
	Librarian
24	Accountant
	Inspector of Buildings
27	Executive Secretary
28	Public Works Superintendent
31	Deputy Police Chief
32	Police Chief

* Indicates position reclassified

**Indicates position removed from classification

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to amend Article 5 of the bylaws, known as the Personnel Bylaw, be deleting the Grade and Classification schedule of Section 9, "Position Classes: Salary, Wage and Miscellaneous Compensation Schedules" and replacing it with the Grade and Classification schedule as submitted by the Personnel Board, and included in the Warrant for this Town Meeting.

GRADE	CLASSIFICATION
3	Election Officer
7	Library Page*
8	Library Circulation Desk Attendant
10	Laborer
	Landfill Operator
	Library Assistant I
11	Parking Clerk**
	Clerk Typist I
	Coordinator of Senior Activities
12	Custodian
	Clerk Typist II
13	Secretary I
	Account Clerk I
	Library Assistant II
	Assistant Animal Control Officer
14	Motor Equipment Operator I
	Inspector of Animals**

15	Secretary II
	Account Clerk II
	Animal Control Officer
	Motor Equipment Operator II
16	Assistant Assessor
	Assistant Treasurer/Assistant Tax Collector
	Assistant Town Clerk*
	Dispatcher
	Reserve Police Officer
17	Children's Librarian
18	Inspector of Wires**
	Plumbing/Gas Inspector
	Sealer of Weights and Measures
19	Public Works Foreman
20	Police Patrolman
21	Conservation/Planning Administrator
22	Police Sergeant
23	Communication Director
	Librarian
24	Accountant
	Inspector of Buildings
27	Executive Secretary
28	Public Works Superintendent
31	Deputy Police Chief
32	Police Chief

* Indicates position reclassified

**Indicates position removed from classification

ARTICLE 3. To see if the Town will vote to amend Article 5 of its bylaws, known as the Personnel Bylaw, by adding the following sub-section:

5-6-3 (Vacation Leave) e. Vacation leave accrued within a year must be used within that year. Any exceptions must be in writing to the Selectmen or the appropriate administrative authority for their approval at least sixty (60) days in advance of time needed; or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to pass over this article.

ARTICLE 4. To see if the Town will vote to appropriate an additional sum of money for constructing, originally equipping and furnishing additions and for remodeling, reconstructing and making extraordinary repairs to the Cole School and to determine whether such appropriations shall be raised by borrowing or otherwise, or take any other action thereon.

The Finance Committee recommended adoption of this article.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to have Dr. Joseph Connelly, Superintendent of the Boxford/Topsfield School Union, speak to the meeting.

Upon motion made and duly seconded, it was VOTED, by hand count, 443 in favor and 11 opposed, to allow Dr. Connelly, Principal Nancy Diamonti (Cole School) and Principal Bernard Creedon (Spofford Pond School) to answer questions.

Two motions to amend this article were not allowed by the Moderator because the proposed amendments contained information that was not advertised as part of the Warrant for this meeting.

Upon motion made and duly seconded, it was VOTED, by hand count, 377 in favor and 94 opposed, to appropriate the sum of \$2,380,000 in addition to sums previously appropriated for the same purpose for constructing, originally equipping and furnishing additions and for remodeling, reconstructing and making extraordinary repairs to the Cole School, and that to raise this additional appropriation, the Treasurer with the approval of the Selectmen is authorized to borrow this amount under and pursuant to Chapter 645 of the Acts of 1948, as amended, Chapter 44, Section 7, of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefore, said funds to be expended under the direction of the School Building Committee.

ARTICLE 5. To transact any other business that may legally come before said meeting.

Speaking for the Town, Selectmen Alan Benson thanked Harriet Cunningham for twenty-five years of dedicated service to the Town.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote to dissolve the meeting at 10:33 p.m.

Registered voters attending the meeting were 491. Counters and checkers for the meeting were appointed by Town Clerk Frank H. Weatherby.

A true record.

ATTEST:

Frank H. Weatherby
Town Clerk

BORROWING

Article 4	<u>\$ 2,380,000</u>	
TOTAL TO BE BORROWED		\$2,380,000

SPECIAL TOWN MEETING

August 9, 1988

Voters of the Town of Boxford met at the Spofford Pond School Auditorium on Tuesday, August 9, 1988. Moderator DeWitt T. Minich called the meeting to order at 8:13 p.m. The articles of the warrant were disposed of as follows:

ARTICLE 1. To see if the Town will vote to transfer from available funds a sum of money to pay bills of charge from Fiscal Year 1988, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Free Cash the sum of \$22,240.41 to pay bills of charge from Fiscal Year 1988.

The Finance Committee recommended adoption of this article.

ARTICLE 2. To see if the Town will vote to petition the General Court to adopt special legislation authorizing the Selectmen and the Conservation Commission to execute and deliver a deed to Peter J. Shulman for a parcel of land known as Peabody Meadow, recorded in Essex South District Registry of Deeds Book 5861, Page 37, containing 6.5 acres more or less; and to accept in exchange from Peter J. Shulman a deed to the Inhabitants of Boxford for a parcel of land known as Peabody Orchard, recorded in said Records Book 8076, Page 305, containing 5.5 acres more or less; said parcel to be under the management of the Boxford Conservation Commission, pursuant to Massachusetts General Laws, Chapter 40, Section 8C, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to petition the General Court to adopt special legislation authorizing the Selectmen and the Conservation Commission to execute and deliver a deed to Peter J. Shulman for a parcel of land known as Peabody Meadow, recorded in Essex South District Registry of Deeds Book 5861, Page 37, containing 6.5 acres more or less; and to accept in exchange from Peter J. Shulman a deed to the Inhabitants of Boxford for a parcel of land known as Peabody Orchard, recorded in said Records Book 8076, Page 305, containing 5.5 acres more or less; said parcel to be under the management of the Boxford Conservation Commission, pursuant to Massachusetts General Laws, Chapter 40, Section 8C.

ARTICLE 3. To see if the town will vote to transfer from available funds the amount of \$6,800 to fund the Town's share of a regional Household Hazardous Waste Disposal Day, to be held in conjunction with the Towns of Topsfield and Middleton, said funds to be expended under the direction of the Board of Health, or take any other action thereon.

Upon motion made and duly seconded, it was voted, by unanimous voice vote, to transfer from Free Cash the amount of \$6,800 to fund the Town's share of a regional Household Hazardous Waste Disposal Day, to be held in conjunction with the Towns of Topsfield and Middleton, said funds to be expended under the direction of the Board of Health.

ARTICLE 4. To transact any other business that may legally come before said meeting.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to dissolve the meeting at 8:22 p.m.

Registered voters attending the meeting were 59. Counters and checkers for the meeting were appointed by Town Clerk Frank H. Weatherby.

A true record

ATTEST:

Frank H. Weatherby
Town Clerk

TRANSFERS

Article 1	\$22,240.41 (Free Cash)	
Article 3	<u>6,800.00</u> (Free Cash)	
TOTAL TO BE TRANSFERRED		\$29,040.41

TOWN CLERK **BIRTHS AS RECORDED IN 1988**

December 4, 1987	Ivana Elizabeth Garside	Harold E. Garside Maria I.G.Mendonca Garside
December 9, 1987	Matthew Paul Johnson	Michael F. Johnson Mary Ellen D. Johnson
December 9, 1987	Jessie Ann Fejes	William T. Fejes, Jr. Althea A. M. Fejes
November 27, 1987	Christina Anna Barbieri	Bruce R. Barbieri Anna Marie M. Barbieri
December 16, 1987	William Kayser Fischer	Gery John Fischer Jane K. Fischer
February 3, 1988	Nikoles Charles Matses	Charles A. Matses Linda J. B. Matses
January 30, 1988	Alexander Joseph Ferris	Joseph J. Ferris, Jr. Mary J. G. Ferris
February 1, 1988	Andrew Garry Clark	Peter G. Clark Martha L. O. Clark
March 18, 1988	Bryce Nancy Matheson	Scott D. Matheson Victoria G. Matheson
February 6, 1988	Lauren Elizabeth Rioux	Michael P. Rioux Virginia S. Rioux
April 6, 1988	Nicholas Andrew Carr	Gregory A. Carr Ann-Marie R. Carr
March 8, 1988	Craig Thomas McGinley	Thomas J. McGinley Janet M. S. McGinley
February 4, 1988	Emily Lauren Acqua	Gregory J. Acqua Barbara A. W. Acqua
March 18, 1988	Kelly Lynne Dowling	Michael G. Dowling Elizabeth M. W. Dowling
March 22, 1988	Janelle Debra Sousa	Jerome R. Sousa III Debra L. M. Sousa
January 6, 1988	Joshua Currier Devos	Arlen C. Devos Stephanie C. Devos
April 16, 1988	Caitlin Anne Beardsley	Albert B. Beardsley Barbara A. F. Beardsley
April 13, 1988	Beth Asahel Putnam	Frederick A. Putnam Susan T. F. Putnam
June 3, 1988	Allison Andrea Lucy	Richard H. Lucy Linda A. C. Lucy
May 2, 1988	Brandon Edward Clinton	Paul E. Clinton Nancy J. W. Clinton

May 4, 1988	Matthew Adam O'Brien	Timothy E. O'Brien Joyce A. M. O'Brien
May 24, 1988	Nicholas Winthrop Bruns	Daniel J. Bruns Jean B. Bruns
July 12, 1988	Lena Marie Vorias	Richard J. Vorias Patricia M. G. Vorias
February 27, 1988	Alexandra Elizabeth Trkla	Thomas N. Trkla Eve M. Trkla
June 23, 1988	Brittany Lauren Stone	James B. Stone, III Cheryl E. Coffin
August 7, 1988	Christopher Hale Lull	Thomas Hale Lull Gail H. Lull
August 2, 1988	Ryan Tyler Goodhue	Geroge K. Goodhue, III Edwina P. C. Goodhue
August 5, 1988	Harrison Lee Marcotte	Michael R. Marcotte Anne C. S. Marcotte
August 25, 1988	Heather Pomroy Nelson	Richard J. Nelson Karen H. P. Nelson
April 22, 1988	Sarah Burns Gordon	Steven J. Gordon Amanda A. S. Gordon
May 2, 1988	Caitlin Marie Koris	David J. Koris Janice M. S. Koris
June 5, 1988	Adam Manawale'a Goodman	Andrew F. Goodman Sharon I. T. Goodman
August 3, 1988	Kevin Joseph O'Dowd	Joseph A. O'Dowd Jeanne A. A. O'Dowd
July 28, 1988	Kristyn Sears Puchniak	John P. Puchniak Kathy A. S. Puchniak
September 18, 1988	John Joseph Sivak	Joseph A. Sivak Linda S. Sivak
October 23, 1988	Grayson Alexander Kimmel	Paul L. Kimmel, Jr. Kim A. H. Kimmel
November 15, 1988	Alicia Ann Garofalo	Anthony J. Garfalo Carol J. T. Garofalo
August 15, 1988	Alexa Li Castiello	Alexander T. Castiello Carol Lee S. Castiello
September 1, 1988	Lauren Rose Spencer	Kevin C. Spencer Diane R. A. Spencer
October 13, 1988	Robert Zachary Cordes	Robert C. Cordes Rose D. Cordes
November 4, 1988	Kaylan Marie Hebb	Robert L. Hebb Sherrin D. J. Hebb

TOWN CLERK **MARRIAGES AS RECORDED IN 1988**

July 5, 1987	George Louis Holterhoff Kimberly Joan Gottschalk	Salem
March 12, 1988	Timothy C. Kastrinelis Margaret Kelly Hennigan	Ipswich
April 24, 1988	Mark J. Petrillo Susan J. Barry	Boston
May 7, 1988	Kevin Michael Shaw Heather Jean Love	Topsfield
May 29, 1988	John Harlan French Hughes Ellen Wainwright Brown	Topsfield
June 3, 1988	David S. Martin Susan M. O'Brien	Hamilton
May 29, 1988	Judson Bruce Crook Debra Lee Mathison	Boxford
June 9, 1988	Joseph Smidt Terri McMahon	Boxford
June 18, 1988	William Robert Palm Victoria Allen Papin	Topsfield
July 8, 1988	Special Robert Eugene Coleman Anita Denise Eltaifa	Ipswich
July 9, 1988	Ronald P. Giovannacci Susan M. Stallings	Boxford
July 16, 1988	Robert B. Murphy, Jr. Stacey J. Leighton	North Andover
June 11, 1988	Kenneth Royal Hillier Deborah Churchill Nichols	Boxford
August 6, 1988	Mark Peter Mitsch Pamalan G. Steen	Boxford
August 5, 1988	David F. Benson Patricia Ann Noonan	Danvers
August 27, 1988	Brian James Vieira Valerie Anne Bissell	Topsfield
August 21, 1988	Roy Llwellyn Stevens Jeri Lisa Cohen	Boxford

August 20, 1988	John Milliken Goddard Lauren Frances Barous	Topsfield
September 3, 1988	Nicholas DiBenedetto Dana Watts	Topsfield
September 10, 1988	Laurence James Sweeney, Jr. Wendy Ann Shaw	Boxford
September 10, 1988	C. Gregory Lennox Donna M. Detucci	Boxford
September 10, 1988	Thomas A. Everson Pauline M. Carney	Boxford
September 17, 1988	Everett L. Whipple, III Donna L. Motley	Boxford
September 17, 1988	John Michael Kent Louise Lambert	Topsfield
September 24, 1988	Paul David Coming Lauren Kristine Ward	Boxford
October 1, 1988	Laurent Philip Turgeon Barbara Jean Dagostino	Lynn
October 21, 1988	Robert William Cosgrove Christy Lorraine Baker	Weymouth
November 13, 1988	Shelley Herson Marcia G. Stein Grasdijk	Andover
November 19, 1988	Thomas James Nentwig Elizabeth Ann Hussey	Topsfield
December 17, 1988	Steven Russell Hutchins Gwendolyn Rosaire MacDonald	Boxford

November 5, 1988	Ashley Elizabeth Leighton	Jeff D. Leighton Nancy E. O. Leighton
October 24, 1988	Molly Ellen Griffiths	William M. Griffiths Barbara a. Griffiths
November 19, 1988	Dara Marie Bell	Kevin F. Bell Jeris L. Bell
December 28, 1988	Brendan Albert Pescatore	Joseph P. Pescatore Pamela a. Pescatore
December 2, 1988	Emily Jean Zolla	David R. Zolla Kathleen M. Zolla
December 13, 1988	Gabrielle Adriana Aron	Ronald B. Aron Jetta M. B. Aron

**TOWN CLERK
DEATHS AS RECORDED IN 1988**

October 2, 1987	Mary Louise Eichorn	62
February 9, 1988	Ida D. Upon	86
January 1, 1988	Gloria Nangle	61
February 19, 1988	Edward W. Monroe	42
March 27, 1988	Coy Belle Scott	92
March 7, 1988	Robert W. Schleyer	59
April 27, 1988	Edward Francis Towne	29
April 12, 1988	Simeon S. Pearl	96
May 14, 1988	Richard A. Spofford	73
May 12, 1988	Arthur t. McGregor	72
May 28, 1988	Jean T. Wakeham	67
June 1, 1988	Joseph A. Cassano	45
July 10, 1988	Beatrice M. Roberts	94
July 19, 1988	Annie C. Coffin	86
July 17, 1988	Patrick Quinn	89
August 6, 1988	Robert Wesley Bařogh	55
October 23, 1988	Hugh A. McClung	73
October 30, 1988	Veronica Helena Taylor	75
September 3, 1988	Judith R. Guthenberg	48
September 1, 1988	Marian F. Lindsay	62
October 23, 1988	Eva May Hanson	92
October 23, 1988	Davis Simpson	74
November 16, 1988	Olive Homer	88
November 3, 1988	Blanche Elizabeth Gustafson	84
December 22, 1988	Anna M. Meegan	81
December 15, 1988	E. Brewster Wayland	87
October 23, 1988	William MacDonald	62

TOWN CLERK DOG LICENSES - 1988

1987 Licenses (County)

17	Males	@	3.00	=	\$ 51.00
4	Females	@	6.00	=	24.00
<u>22</u>	Spayed Females	@	3.00	=	<u>66.00</u>
43	Total				
			TOTAL		\$141.00
			FEES, TOWN CLERK		<u>32.25</u>
			REMITTED		\$108.75

1988 Licenses (Town)

195	Neutered Males	@	5.00	=	\$ 975.00
186	Males	@	10.00	=	1860.00
54	Females	@	10.00	=	540.00
418	Spayed Females	@	5.00	=	2090.00
1	Kennel (up to 4 dogs)	@	35.00	=	35.00
8	Kennel (up to 10 dogs)	@	75.00	=	600.00
7	Kennel (over 10 dogs)	@	100.00	=	<u>\$ 700.00</u>
869	Total				
			TOTAL		\$6800.00
			FEES, TOWN CLERK		<u>651.75</u>
			REMITTED		\$6148.25

Late fees collected and remitted to the General Fund **\$889.00**.

This report includes licenses and late fees collected for **1987 and 1988**.

On April 1, 1988, the Town left the Essex County System and began its own licensing with all remitted and late fees going directly to the Town.

TOWN CLERK FISH AND GAME LICENSES - 1988

80	Resident Citizen Fishing	@	12.50	=	\$1000.00
12	Resident Citizen Minor Fishing	@	6.50	=	78.00
1	Non-Res. Citizen/Alien Fishing	@	17.50	=	17.50
2	Non-Res. Citizen/Alien 7-Day Fishing	@	11.50	=	23.00
14	Resident Citizen Hunting	@	12.50	=	175.00
24	Resident Citizen Sporting	@	19.50	=	468.00
1	Resident Citizen Sporting Age 65-69	@	9.75	=	9.75
9	Resident Citizen Sporting Over 70	@	FREE		
	(Includes Trapping)				
4	Archery/Primitive Firearms Stamps	@	5.10	=	20.40
30	MASS Waterfowl Stamps	@	1.25	=	<u>37.50</u>
177			TOTAL		\$1829.15
			FEES, TOWN CLERK		<u>74.90</u>
			REMITTED		\$1754.25

FINANCE

**Combined Financial Statements
And Additional Financial Information**

Board of Assessors

Finance Committee

Tax Collector

Treasurer

TOWN OF BOXFORD
COMBINED BALANCE SHEET -ALL FUND TYPES AND ACCOUNT GROUPS
JUNE 30, 1988

	GOVERNMENTAL FUND TYPES			FIDUCIARY	ACCOUNT
	FUND TYPES			FUND TYPES	GROUPS
ASSETS	General	Special	Capital	Trust and	Total
	Fund	Revenue	Projects	Agency	Debt Group (Memorandum
		Fund	Fund	Funds	of Accounts
					Only)
Cash and cash equivalents	\$ 1,699,817.	\$ 220,950.	\$ 90,720.	\$ 344,271.	\$ 2,355,758.
Receivables:					
Real Estate and personal property taxes	96,655.				96,655.
Motor vehicle excise	170,002.				170,002.
Tax Liens	4,890.				4,890.
Other receivables	7,066.	1,099.			8,165.
Total Receivables	278,613.	1,099.			279,712.
Due From (To) Other Funds	1,000.			(1,000.)	
Amount to be provided for payment of long term debt					
				788,690.	788,690.
TOTAL ASSETS	\$ 1,979,430.	\$ 222,049.	\$ 90,720.	\$ 343,271.	\$ 3,424,160.

LIABILITIES AND FUND EQUITY

Liabilities:				
Warrants payable	\$ 132,185.			\$ 132,185.
Accrued payroll withholdings	37,182.			37,182.
Other liabilities		342.	16,146.	16,488.
Reserve for abatements and exemptions	96,655.			96,655.
Deferred revenue	13,617.			13,617.
Bonds Payable			788,690.	788,690.
Total Liabilities	<u>279,639.</u>	<u>342.</u>	<u>16,146.</u>	<u>1,084,817.</u>

Fund Equity:				
Reserved for expenditures	388,695.			388,695.
Reserved for encumbrances and continuing appropriations	10,245.	90,720.		100,965.
Reserved for petty cash	675.			675.
Reserved for endowments			116,339.	116,339.
Receipts reserved for appropriations		10,221.		10,221.
Unreserved:				
Designated for special purposes		147,844.	210,786.	358,630.
Undesignated	<u>1,300,176.</u>	<u>63,642.</u>		<u>1,363,818.</u>
Total fund equity	<u>1,699,791.</u>	<u>221,707.</u>	<u>90,720.</u>	<u>2,339,343.</u>

TOTAL LIABILITIES AND FUND EQUITY	\$ 1,979,430.	\$ 222,049.	\$ 90,720.	\$ 343,271.	\$ 788,690.	\$ 3,424,160.
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TOWN OF BOXFORD
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ALL GOVERNMENTAL FUND TYPES AND TRUST FUNDS
YEAR ENDED JUNE 30, 1988

	<u>GOVERNMENTAL FUND TYPES</u>				Total Trust(Memorandum Funds Only)
	General Fund	Special Revenue Fund	Capital Project Fund		
REVENUES:					
Property taxes and special assessments	\$ 4,797,847.				\$ 4,797,847.
State aid and reimbursements	846,043.				846,043.
Intergovernmental - other		179,221.			179,221.
Motor vehicle excise taxes	534,912.				534,912.
Investment income	69,276.	3,389.		19,445.	92,110.
Departmental (1)	229,135.	72,255.		57,524.	358,914.
TOTAL REVENUES	<u>6,477,213.</u>	<u>254,865.</u>		<u>76,969.</u>	<u>6,809,047.</u>
EXPENDITURES:					
General government	477,461.	717.	105.	29,490.	507,773.
Public safety	841,158.				841,158.
Education	3,800,944.	138,927.		1,111.	3,940,982.
Public Works	800,859.	68,688.			869,547.
Culture and recreation	14,496.				14,496.
Human Services	18,988.	3476.			22,464.
Debt Service	1,182,329.				1,182,329.

State and county assessments	198,292.			198,292.
Health and sanitation	29,690.	90,556.		120,246.
Insurance	290,007.		9,142.	299,149.
TOTAL EXPENDITURES	<u>7,654,224.</u>	<u>211,808.</u>	<u>39,743.</u>	<u>\$7,996,436.</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>(1,177,011.)</u>	<u>43,057.</u>	<u>37,226.</u>	<u>(1,187,389.)</u>
OTHER FINANCING SOURCES (Uses):				
Operating transfers in				
Operating transfers out	(200.)			(200.)
Proceeds from short-term and long-term debt	<u>1,300,000.</u>	<u>176,690.</u>		<u>1,476,690.</u>
TOTAL OTHER FINANCING SOURCES (Uses)	<u>1,299,800.</u>	<u>176,690.</u>		<u>1,476,490.</u>
EXCESS (DEFICIT) OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES				
	122,789.	43,057.	37,226.	289,101.
FUND BALANCES, JULY 1, 1987	<u>1,577,002.</u>	<u>178,650.</u>	<u>289,899.</u>	<u>2,050,242.</u>
FUND BALANCES, JUNE 30, 1988	<u>\$ 1,699,791.</u>	<u>\$ 221,707.</u>	<u>\$ 90,720.</u>	<u>\$ 2,339,343.</u>

**TOWN OF BOXFORD
STATEMENT OF REVENUES AND EXPENDITURES
BUDGET AND ACTUAL - GENERAL FUND
YEAR ENDED JUNE 30, 1988**

	GENERAL FUND	
	BUDGET	ACTUAL
Revenues:		
Property taxes and special assessments	\$4,574,422.	\$4,799,788.
State aid	898,166.	846,043.
Motor vehicle excise taxes	350,000.	463,805.
Investment income	63,150.	69,276.
Departmental	<u>185,730.</u>	<u>229,135.</u>
Total Revenues	<u>\$6,071,468.</u>	<u>\$6,408,047.</u>
Expenditures:		
General government	\$ 432,332.	\$ 475,033.
Public safety	789,739.	814,712.
Education	3,801,199.	3,801,395.
Public works	1,040,630.	1,039,065.
Culture and recreation	14,590.	12,573.
Human services	22,075.	18,988.
Debt service	1,167,713.	1,182,329.
State and County assessments	290,765.	198,292.
Health and sanitation	32,845.	30,674.
Insurances	<u>249,005.</u>	<u>290,007.</u>
Total expenditures	<u>\$7,840,893.</u>	<u>\$7,863,068.</u>

See accompanying notes.

TOWN OF BOXFORD
COMBINING STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES - ALL SPECIAL REVENUE FUNDS
YEAR ENDED JUNE 30, 1988

	Revenue Sharing Fund	Federal and State Grants	Receipts Reserved for Appropriation	Revolving Funds	Total
REVENUES:					
Intergovernmental -					
Other		\$168,128.	\$11,093.		\$179,221.
Investment income	3,389.				3,389.
Departmental				72,255.	72,255.
TOTAL REVENUES	<u>3,389.</u>	<u>168,128.</u>	<u>11,093.</u>	<u>72,255.</u>	<u>254,865.</u>
EXPENDITURES:					
General government				717.	717.
Education		65,513.		73,414.	138,927.
Public Works		68,688.			68,688.
Human Services			3,476.		3,476.
TOTAL EXPENDITURES		<u>134,201.</u>	<u>3,476.</u>	<u>74,131.</u>	<u>211,808.</u>
EXCESS (DEFICIT) OF REVENUES OVER (UNDER) EXPENDITURES	<u>3,389.</u>	<u>33,927.</u>	<u>7,617.</u>	<u>(1,876.)</u>	<u>43,057.</u>

OTHER FINANCING SOURCES:

Operating transfers in

Operating transfers out

TOTAL OTHER FINANCING SOURCES

**EXCESS (DEFICIT) OF REVENUES AND OTHER
SOURCES OVER (UNDER) EXPENDITURES
AND OTHER USES**

FUND BALANCES, JULY 1, 1987

FUND BALANCES, JUNE 30, 1988

3,389.	33,927.	7,617.	(1,876.)	43,057.
60,254.	107,734.	6,974.	3,688.	178,650.
<u>\$63,643.</u>	<u>\$141,661.</u>	<u>\$14,591.</u>	<u>\$1,812.</u>	<u>\$221,707.</u>

See accompanying notes

TOWN OF BOXFORD
EXPENDABLE TRUST FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
YEAR ENDED JUNE 30, 1988

	Stabili- zation	Conser- vation	Libraries	Cemetery	Other Trust	Insurance	Total
REVENUES:							
Investment income	\$ 11,693.	\$ 29.	\$ 324.	\$ 102.	\$ 7,297.	\$	\$ 19,445.
Departmental	25,000.				32,524.		57,524.
TOTAL REVENUES	36,693.	29.	324.	102.	39,821.		76,969.
EXPENDITURES:							
General government					29,490.		29,490.
Education			189.		922.		1,111.
Insurances						9,142.	9,142.
TOTAL EXPENDITURES			189.		30,412.	9,142.	39,743.
EXCESS (DEFICIT) OF REVENUES OVER (UNDER) EXPENDITURES	36,693.	29.	135.	102.	9,409.	(9,142.)	37,226.
OTHER FINANCING SOURCES:							
Operating transfers in							
Operating transfers out							
TOTAL OTHER FINANCING SOURCES							

EXCESS (DEFICIT) OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES					
	36,693.	29.	135.	102.	(9,142.)
FUND BALANCES JULY 1, 1987	164,899.	412.	4,787.	1,481.	17,896.
FUND BALANCES JUNE 30, 1988	\$201,592.	\$ 441.	\$ 4,922.	\$ 1,583.	\$ 8,754.
				\$ 109,833.	\$ 327,125.

See accompanying notes.

TOWN OF BOXFORD
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1988

1. Summary of significant accounting policies

The accompanying financial statements have been prepared in conformity with the accounting practices prescribed by the Uniform Municipal Accounting System (Uniform System) promulgated by the Commonwealth of Massachusetts Department of Revenue for 1986. The significant accounting practices required by the Uniform System and followed by the Town of Boxford are presented below. Accounting requirements of the Uniform System vary in some respects from generally accepted accounting principles. A summary of the significant differences is presented in Notes

2. Fund accounting

Financial transactions of the Town are recorded in the following funds and accounts:

General Fund - An accounting for all transactions not properly accounted for in other prescribed funds and accounts.

Special Revenue Fund - An accounting for revenues legally restricted for specified current operating expenditures, which include the following:

Revenue Sharing Fund
School Lunch Fund
Education Funds
Other Funds

Capital Projects Fund - An accounting for transactions related to receipts and disbursements of funds used for the acquisition, construction or improvements of major capital facilities.

Trust Funds - An accounting for trust funds received by the Town and investment funds of the Town. In most cases, restrictions have been placed on the use of these funds by the grantors.

Long-term Debt Group of Accounts - An accounting for unmatured long-term general obligation bonds.

Revenue Recognition

Real estate and personal property tax revenues are recorded on a modified accrual basis. All other revenues for all funds are recorded as revenues when received in cash. Accounts receivable balances related to other revenues are offset by a reserve until collected.

Expenditures, encumbrances and appropriation balances

Expenditures are recorded on a cash basis. Special articles, principally capital projects and other non-recurring appropriations, voted at Town Meeting are reserved as expenditures from fund balances. These appropriations do not lapse at year-end and continue until expended or closed to unreserved fund balance.

2. Generally accepted accounting principles

The significant differences between the accounting practices applied in preparing the accompanying financial statements (see Note 1) and generally accepted accounting principles (GAAP) are set forth below. It is not practical to quantify the effects of the differences on the accompanying financial statements.

Fund accounting

GAAP requires the segregation and reporting of all financial transactions in eight types of funds and two groups of accounts. Financial transactions for the following types of activities are accounted for by the Town on a basis which differs from GAAP:

Payments of principal and interest on long-term debt issues are presently recorded in the General Fund. GAAP requires that such payments be accounted for in Debt Service Funds.

Costs of services to the general public where all or most of the costs are collected in the form of user charges are recorded in the General Fund. GAAP requires that such transactions be accounted for in Enterprise Funds.

In addition, GAAP requires that a General Fixed Asset Group of Accounts be maintained to provide historical cost information for property, buildings and equipment. Such information is not required, but is suggested by the Uniform System.

Expense recognition

Pursuant to provisions of the Massachusetts General Laws, the Town recognizes as an expenditure its share of unemployment compensation costs on a pay-as-you-go basis. GAAP requires that such costs be accounted for on an accrual basis as benefits are earned by employees.

GAAP requires that expense accruals be made to reflect the liability which exists for vacation and sick time which has been earned by employees but not taken. No such accrual has been made as the amount is not estimable.

BONDS PAYABLE

	Outstanding 7/1/87	Additions This Fiscal Year	Retired This Fiscal Year	Outstanding 6/30/88	Interest This Fiscal Year
School Loans:					
Spofford Pond Roof	\$ 116,000.		\$ 29,000.	\$ 87,000.	\$ 6,090.
Cote School Improvements		300,000.		300,000.	
Land Acquisition Notes	36,500.		36,500.		1,205.
Landfill Improvement Loans:	120,000.		30,000.	90,000.	7,350.
Building Loans:		176,690.		176,690.	5,963.
Old Town Hall Renovation	180,000.		45,000.	135,000.	11,419.
TOTAL BONDS PAYABLE	\$ 452,500.	\$ 476,690.	\$ 140,500.	\$ 788,690.	\$ 32,027.

WARRANT ARTICLES FISCAL YEAR 1988

Warrant articles are appropriated at Town meetings and represent nonrecurring projects and expenditures which are in addition to the annual operating budget. Warrant article balances do not lapse at year-end and may be carried over indefinitely. The warrant article expenditures detail for 1988 is as follows:

Article 18, 5/12/81	Preservation Town Records	\$ 344.00
Article 10, 5/11/82	New East Fire Station	300.00
Article 26, 5/10/83	Computerize Town Records	1,919.00
Article 7, 5/8/84	Boxford Town Libraries	385.00
Article 20, 5/8/84	Removal of Brush	1,119.00
Article 5, 5/14/85	Boxford Town Libraries	185.00
Article 11, 5/14/85	New Roof - Spofford	1,020.00
Article 24, 5/14/85	Renov. Old Town Hall	460.00
Article 34, 5/14/85	Var. Tests Exist. Test Wells	349.00
Article 11, 11/7/85	Building Inspector - File Cabinet	446.00
Article 15, 11/9/85	Town Clerk - Computer	30.00
Article 17, 5/13/86	(2) Police Cruisers	13,962.00
Article 18, 5/13/86	Security Renov. Police	663.00
Article 28, 5/13/86	Research Legal Titles	1,400.00
Article 8, 10/14/86	STM Ground Water Study	3,190.00
Article 14, 10/14/86	STM Air Conditioner	150.00
Article 1, 12/10/86	STM Fire Engine	3,458.00
Article 2, 5/12/87	STM Storm Damage	49,122.00
Article 6, 5/12/87	STM State Aid Library	4,152.00
Article 8, 5/12/87	STM Pave W. Boxford Library	11,940.00
Article 9, 5/12/87	STM FY'87 State Audit	13,000.00
Article 12, 5/12/87	STM Bathroom Spofford Pd. Sch.	3,600.00
Article 14, 5/12/87	STM Resurface Roads	125,000.00
Article 15, 5/12/87	STM Street Signs	10,000.00
Article 16, 5/12/87	STM Diesel Equipment	36,762.00
Article 17, 5/12/87	STM Dump Truck	20,122.00
Article 19, 5/12/87	STM (2) Police Cruisers	35,800.00
Article 21, 5/12/87	STM Underwater Metal Detector	500.00
Article 25, 5/12/87	STM Forest Vehicle	25,000.00
Article 26, 5/12/87	STM Sealer of Wgts. & Meas.	3,000.00
Article 28, 5/12/87	STM Photocopier	1,500.00
Article 30, 5/12/87	STM Micro-computer	3,500.00
Article 31, 5/12/87	STM Tri-Town Council	10,800.00
Article 32, 5/12/87	STM Help for Abused Women and Children	500.00
Article 33, 5/12/87	STM Research Titles	10,000.00
Article 38, 5/12/87	STM Hazardous Waste Coll.	5,800.00

Article 40,	5/12/87	STM Intern	3,000.00
Article 1,	6/9/87	STM Landfill	150,000.00
Article 5,	6/9/87	STM Transmitter	3,800.00
Article 6,	6/9/87	STM Remote console	2,500.00
Article 7,	6/9/87	STM Curtains-Perley Auditorium	4,250.00
Article 1,	7/14/87	STM Rescue Truck	63,766.00
Article 2,	7/14/87	STM Bill of Charge	14,888.00
Article 1,	11/17/87	STM Bill of Charge	1,032.00
Article 6,	11/17/87	STM Masco. Reg. School District	1,291,000.00
Article 1,	5/10/88	STM Bill of Charge	2,791.00
Article 9,	5/10/88	General Repair & Maint.	35,881.00
Article 10,	5/10/88	2 Radios, Base Station, Antennex Cables	6,900.00
Article 11,	5/10/88	Computer Bldg. Dept.	4,500.00
Article 12,	5/10/88	Library Computer System	10,000.00
Article 13,	5/10/88	Computer-Police & Comm. Dept.	52,000.00
Article 14,	5/10/88	Asbestos Mgt. & Removal	4,960.00
Article 15,	5/10/88	Reconstruct & Resurface Rds.	150,000.00
Article 16,	5/10/88	Drainage System	10,410.00
Article 17,	5/10/88	(2) Police Cruisers	34,000.00
Article 18,	5/10/88	(11) Police Radios	6,050.00
Article 19,	5/10/88	(20) Bullet-Proof Vests	8,400.00
Article 20,	5/10/88	Snow Plow Equipment	16,065.00
Article 21,	5/10/88	Tri-Town Council	11,500.00
Article 22,	5/10/88	Help for Abused Women	500.00
Article 23,	5/10/88	Research Legal Titles	3,000.00
Article 24,	5/10/88	Water Quality Testing	7,000.00
Article 25,	5/10/88	Groundwater Maps	2,000.00
Article 6,	5/10/88	State Audit	2,000.00
Article 28,	5/11/88	New Town Office Bldg. Archt.	25,000.00
Article 41,	5/11/88	Purchase of land for school	70,000.00
Article 45,	5/11/88	Private Way	2,000.00
Article 60,	5/18/88	Town Insurance Fund	4,000.00
Article 7,	6/7/88	STM Cole School	<u>2,380,000.00</u>
Total			<u>\$4,782,857.00</u>

TOWN OF BOXFORD
DETAILED STATEMENT OF REVENUES - GENERAL FUND
YEAR ENDED JUNE 30, 1988

Real estate and personal property taxes:

1986 and prior	\$ 3,588.	
1987	63,465.	
1988	4,718,638.	
Refunds	<u>(17,632.)</u>	\$4,768,059.

Motor vehicle excise:

1986 and prior	9,695.	
1987	213,122.	
1988	321,812.	
Refunds	<u>(9,717.)</u>	534,912.

Penalties and interest

18,308.

Tax liens and foreclosures

7,162.

Non-enterprise charges for services:

Police detail administration fee	817.	
Dog License late fees	1,369.	
Library copy machine	2,765.	
Parking fines	670.	
Rental on town buildings	<u>95.</u>	5,716.

Licenses and permits:

Alcoholic beverages	590.	
Board of Health permits	14,192.	
Smoke Detector Inspections	1,841.	
Building permits	41,536.	
Electrical permits	16,010.	
Gas permits	596.	
Pistol permits	1,416.	
Landfill permits	<u>2,227.</u>	78,408.

Departmental

Selectmen	8,623.	
Town Clerk	1,083.	
Planning Board	8,590.	
Board of Appeals	430.	
Conservation Commission	1,330.	
Other	<u>136.</u>	20,192.

Intergovernmental:

Revenues from the state		
State education aid	279,604.	
Pupil transportation	78,039.	
Other education revenue	21,571.	
Abatements to veterans	2,887.	
Abatements to the elderly	3,643.	
Additional assistance	356,329.	
Lottery, Beano and Charity	105,576.	
Civil Defense	16,832.	
Safe waste management	1,948.	
Department of Revenue reimbursement	<u>3,717.</u>	870,146.
Revenues from other governments		
Court fines	67,289.	
Other	<u>676.</u>	67,965.
Earnings on investments		69,276.
Other local revenues		
Insurance reimbursements		<u>37,069.</u>
Total General Fund Receipts		\$ 6,477,213.

1988 ANNUAL REPORT ASSESSOR'S OFFICE

Twenty-six new houses were added to the tax base in 1988. Additions to many existing houses will also add considerably to our total assessed valuations. Fifty-one house lots were created from nine parcels of land during this twelve month period.

Attached is the recapitulation sheet which indicates the computation of the FY 1989 tax rate of \$7.96.

Joan H. Behrens, Chairman
Clinton E. French
Charles W. Nichols

THE COMMONWEALTH OF MASSACHUSETTS Department Of Revenue TAX RATE RECAPITULATION OF TOWN OF BOXFORD

FISCAL 1989

I. TAX RATE SUMMARY

A. Total Amount to be Raised (from IIE)	\$7,833,983.57
B. Total Estimated Receipts and Other Revenue Sources (from IIIE)	\$2,445,855.32
C. Tax Levy (IA minus IB)	\$5,388,128.25
D. Distribution of Tax Rates and Levies (x) Classified () Unclassified	

(A) Class	(B) Levy Percentage (from LA-5)	(C) IC above times Each percent in col (b)	(D) Valuation by Class (from LA-5)	(E) Tax Rates (c)i(d)x1000	(F) Levy by Class (d)x(e)+1000
Residential	97.1919	5,236,824.23	657,892,236	7.96	5,236,822.91
Open Space	.8482	45,702.10	5,741,411	7.96	45,701.63
Commercial	.9373	50,502.93	6,344,481	7.96	50,502.07
Industrial					
SUBTOTAL			669,978,218		5,333,026.61
Personal	1.0226	55,099.00	6,922,317	7.96	55,101.64
TOTAL	100%		\$676,900,535		\$5,388,128.25

MUST EQUAL IC

Joan H. Behrens, Chairman
Clinton E. French
Charles W. Nichols

II. AMOUNT TO BE RAISED

A. APPROPRIATIONS (col. (b) through col. (e) from Schedule B, Page 4)		\$ 6,945,510.32
B. OTHER AMOUNTS TO BE RAISED		
1. Amounts certified for tax title purposes	\$ 4,500.00	
2. Debt and interest charges not included in Schedule B	\$375,310.20	
3. Final court judgments	\$ 0	
4. Total overlay deficits of prior years	\$ 0	
5. Total cherry sheet offsets (see cherry sheet 1-ER)	\$ 22,273.00	
6. Revenue deficits	\$ 0	
7. Offset receipts deficits Ch. 44, Sec. 53E	\$ 782.18	
8. Veterans Service District	\$ 5,321.83	
9. Essex County Retirement	\$139,550.00	
TOTAL B (Total lines 1 through 9)		\$ 547,737.21
C. STATE AND COUNTY CHERRY SHEET CHARGES (C.S. 1-EC cols. 1 and 2)		\$ 76,920.00
D. ALLOWANCE FOR ABATEMENTS AND EXEMPTIONS (OVERLAY)		\$ 263,816.04
E. TOTAL AMOUNT TO BE RAISED (Total IIA through IID)		<u>\$7,833,983.57</u>

III. ESTIMATED RECEIPTS AND OTHER REVENUE SOURCES

A. ESTIMATED RECEIPTS - STATE		
1. Cherry Sheet Estimated Receipts (C.S. 1-ER Total Part D)	\$1,137,461.00	
2. Cherry Sheet Overestimates (C.S. 1-EC Part E col. 3)	\$ 6,879.00	
TOTAL A (Total Lines 1 and 2)		\$ 1,144,340.00
B. ESTIMATED RECEIPTS - LOCAL		
1. Local Receipts Not Allocated (Page 3, col. (b), Line 26)	\$ 681,585.00	
2. Offset Receipts (Page 4, col. (e) Offset Receipts only)	\$ 0	
3. Enterprise Funds (Page 4, col. (e) Enterprise Funds only)	\$ 0	
TOTAL B (Total Lines 1 through 3)		\$ 681,585.00
C. REVENUE SOURCES APPROPRIATED FOR PARTICULAR PURPOSES		
1. Free Cash (Page 4, col. (c))	\$ 520,527.24	
2. Other Available Funds (Page 4, col. (d))	\$ 0	
TOTAL C (Total Lines 1 and 2)		\$ 619,930.32
D. OTHER REVENUE SOURCES APPROPRIATED SPECIFICALLY TO REDUCE THE TAX RATE		
1. Free Cash	\$ 0	
2. Municipal Light Source	\$ 0	
3. Other Source (Specify)	\$ 0	

TOTAL D (Total Lines 1 through 3)

\$ 0

E. TOTAL ESTIMATED RECEIPTS AND
OTHER REVENUE SOURCES
(Total IIIA through IIID)

\$ 2,445,855.32

**IV. SUMMARY OF TOTAL AMOUNT TO BE RAISED AND
TOTAL RECEIPTS FROM ALL SOURCES**

A. TOTAL AMOUNT TO BE RAISED (from IIE) \$7,833,983.57

B. TOTAL ESTIMATED RECEIPTS AND OTHER
REVENUE SOURCES (from IIIE) \$2,445,855.32

C. TOTAL REAL AND PERSONAL
PROPERTY TAX LEVY (from IC) \$5,388,128.25

D. TOTAL RECEIPTS FROM ALL SOURCES
(TOTAL IVB plus IVC) \$7,833,983.57

(IVA MUST EQUAL IVD)

SCHEDULE A. LOCAL RECEIPTS NOT ALLOCATED *

	(A) Actual Receipts Fiscal - 1988	(B) Estimated** Receipts Fiscal - 1989
1. Motor Vehicle Excise	\$473,522.45	\$443,000.00
2. Other Excise	-0-	-0-
3. Penalties and Interest on Taxes and Excises	18,066.80	17,000.00
4. Payments in Lieu of Taxes	-0-	-0-
5. Charges for Services - Water	-0-	-0-
6. Charges for Services - Sewer	-0-	-0-
7. Charges for Services - Hospital	-0-	-0-
8. Charges for Services - Trash Disposal	-0-	-0-
9. Other Charges for Services	2,186.00	2,000.00
10. Fees	3,676.00	3,000.00
11. Rentals	95.00	85.00
12. Departmental Revenue - Schools	-0-	-0-
13. Departmental Revenue - Libraries	2,727.42	2,350.00
14. Departmental Revenue - Cemeteries	-0-	-0-
15. Departmental Revenue - Recreation	-0-	-0-
16. Other Departmental Revenue	18,737.00	17,700.00
17. Licenses and Permits	76,565.16	71,000.00
18. Special Assessments	-0-	-0-
19. Fines and Forfeits	67,289.00	62,200.00
20. Investment Income	69,275.91	63,250.00
21.		
22.		
23.		
24.		

25.		
26. TOTALS	<u>\$732,140.74</u>	<u>\$681,585.00</u>

I hereby certify that the actual receipts from the preceding fiscal year as shown in column (a) are, to the best of my knowledge and belief, true, correct and complete, and I further certify that I have examined the entries made on page 4 of the fiscal 1989 tax rate recapitulation form by the City or Town Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

Aug. 20, 1988

Helen E. Pehrson
Accountant/Auditor

Tel. 508-887-8181

- * Receipts voted by the City/Town Council or Town Meeting as offsets to the appropriation of a specific department listed on Schedule A-1 or fund on Schedule A-2 filed with and approved by the Director of Accounts must not be included in columns (a) or (b).

** If any estimate in column (b) is greater that the actual line item in column (a), factual support for the increase should be submitted in writing for approval of the Commissioner of Revenue.

SCHEDULE B. CERTIFICATION OF APPROPRIATIONS
AND SOURCE OF FUNDING

APPROPRIATIONS			SOURCES OF FUNDING			
City/Town Council or Town Meeting Dates	(a) Total Appropriations Of Each Meeting	(b) From Raise and appropriate (Tax Levy)	(c) From Free Cash See B-1	(d) From Other Available Funds	(e) From Offset Receipts and/or Enterprise Funds See A-1	(f) Borrowing See A-2 Authorization
11/17/87	88 \$18,655.40			\$18,655.20*		
11/17/87	88 6,580.00			6,580.00*		
5/10/88	88 102,791.35		102,791.35			
5/10/88	89 6,788,443.16	6,325,580.00	388,695.48	74,167.68*		
6/7/88	89 2,380,000.00					2,380,000.00
8/9/88	89 20,040.41		29,040.41			
					* Overlay Surplus	(18,655.40)
					Overlay Surplus	(6,580.00)
					Fed. Revenue Sharing	(62,778.16)
					Old Articles, Previous	(11,389.52)
					Town Meetings.	
Totals	\$9,325,510.32	\$6,325,580.00	\$520,527.24	\$99,403.08	\$	\$2,380,000.00
Must Equal						
Cols. (b) thru (f)						

Enter in this column the fiscal year to which the appropriation relates, i.e., fiscal year 1988 or fiscal year 1989.

** Appropriations included in column (b) must not be reduced by local receipts (Schedule A) or any other funding source. Appropriations must be entered in Gross in order to avoid a duplication in the use of estimated or other sources of receipts.

I hereby certify that the foregoing appropriations and the provisions for meeting the same are as voted and correctly reflect the use of offset receipts and enterprise funds.

Town of Boxford

Frank H. Weatherby

Tel. (508) 887-8181

BOXFORD FINANCE COMMITTEE

1988 Annual Report

This report opens with a farewell and a salute to Dr. Steven Davis who retired from the Committee after dedicated service from September, 1977 to July, 1981, and again from July, 1982 until July, 1988 -- nearly ten years of extraordinary contributions to the Town. We wish him well, and we miss his insight.

His replacement, Bill Carney, joined us in September, 1988, and is already playing an important role in our deliberations.

In 1984, using a computer model developed by former Chairman Tom Blake, the Finance Committee forecasted an operating budget in FY 1989 of \$5,157,381. A year later, using more current data and a greater degree of pessimism, we assumed average annual increases of 9.8% and forecasted a FY 1989 budget of \$5,787,425. We were still low. In May, 1988, Town Meeting voters approved an operating budget for Fiscal year 1989 of \$6,157,286, or an average annual increase since 1984 of 11.7%.

However, this is not a budget containing non-essentials; rather, it is a budget which reflects the need for those services which are driven by the growth of the Town -- a degree of growth which was not contemplated back in 1984 and 1985, but shows no sign of diminishing.

The problem -- and Boxford is not unique -- is that revenue growth, under Proposition 2 1/2, is not keeping pace with expenditures. We have been able to last this long because of prudent budgeting, increased tax income from new houses, and because of increased local aid from the Commonwealth. However, it appears that 1989 will have been the last year in which our budget could be paid by "raised and appropriated" funds (Real estate taxes) without dipping into reserves. We should know more by Annual Town Meeting.

Probably the "hottest" issue during 1988 was that of the Cole School addition/renovations, when bids far in excess of projections created serious trauma for the School Committee, the School Building Committee, the Board of Selectmen, the Finance Committee, and the several hundred voters who turned out at a Special Town Meeting in June to debate the issues in a spirited manner -- entirely consistent with small town democratic traditions. The result of the debate will not be reported here; if you were there, you know, and if you were not, you can observe the daily changes occurring behind Town Hall.

Requests for transfer of money from the Finance Committee Reserve Fund during FY 1988 reached a record level; since the causes of this included foreseeable, as well as emergency reasons, the Finance Committee and Board of Selectmen evolved a budget control system which forces Department Heads to manage their expenditures more effectively and to notify the appropriate Board/Committee in advance when a problem is anticipated. Thus far, it is working well, although continued legal actions against the Town create a serious drain on our resources.

Without seeing any 1990 Budgets nor Warrant Articles, at this writing, we anticipate the onset of a difficult financial period for the Town of Boxford, and request the cooperation of all Town Boards and Committees as we tackle our problems together.

Respectfully submitted,
Peter K. Race, Chairman
Ruth Bortzfield, Vice Chairman
William Carney
William Lundquist
Richard Ulman

TREASURER-TAX COLLECTOR

REPORT FOR FISCAL YEAR ENDING JUNE 30, 1988

1. Cash Balances in the custody of the Town Treasurer as at June 30, 1988 were as follows:

General Fund Cash	\$1,849,819.74	
Trust & Restricted Funds	<u>336,365.44</u>	
Total		<u>\$2,186,185.14</u>

2. Interest Income earned during the Year Ending June 30, 1988 was as follows:

General Fund Cash	\$ 69,275.91	
Trust & Restricted Funds	<u>24,202.09</u>	
Total		<u>\$ 111,544.80</u>

3. Outstanding Debt as at June 30, 1988 was as follows:

Loan Purpose	Rate	Balance Due
Spofford Pond School Roof	6.00%	\$ 87,000.00
Old Town Hall Renovations	7.25%	135,000.00
Sanitary Land Fill	7.00%	90,000.00
Sanitary Land Fill	6.75%	176,690.00
Antic. Bond Issue-Cole School	5.75%	<u>300,000.00</u>
Total		<u>\$788,690.00</u>

4. During the Year Ended June 30, 1988 special attention was given as usual to the productive investment of cash deposits. Under our investment program interest is earned on a daily basis and special emphasis is placed on depositing cash receipts promptly.

5. A schedule of Trust and Restricted Funds reflecting receipts and disbursements for the Fiscal Year Ending June 30, 1988 is submitted as part of this report.

Respectfully submitted by,
Francis F. Perry, Treas.
Tax Collector

REPORT OF TRUST AND RESTRICTED FUNDS
July 1, 1987 Thru June 30, 1988

	Fund			Fund
	Balances			Balances
<u>Fund</u>	<u>7-1-87</u>	<u>Receipts</u>	<u>Payments</u>	<u>6-30-88</u>
Town Farm Fund	4.35	.30		4.65
Post War Re-Hab Fund	890.88	61.62		952.60
Sarah Perley Fund	4100.36	283.58		4383.94
Curtis-Killam Burial Fund	1480.88	102.42		1583.30
East Parish Library Fund	4414.11	305.28		4719.39
West Parish Library Fund	292.61	13.16	188.73	117.04
Emma S. Cote Fund	1637.29	113.23		1750.52
Boxford Visiting Nurse Fund	10079.39	697.09		10776.48
Town School Fund	8831.20	610.76		9441.96
Mary Stacy Holmes Fund	2599.30	179.77		2779.07
Perley, Parkhurst, Cole fund	6455.12	661.07		7116.19
Conservation Fund	412.42	28.52		440.94
Stabilization Fund	164899.79	36693.39		201593.18
Public Works Highway Fund	54566.26	3773.80		58340.06
Narcotics Fund	128.86	8.91		137.77
Barker Trust Fund	2747.50	3185.16	2908.32	3024.34
Memorial Gifts to Library	1836.19	836.52	922.22	1750.49
Milton Lord Memorial Book Fund	895.15	61.91		957.06
Tri-Centennial Fund	4070.05	377.71		4447.76
Tri-Centennial Park Fund	842.91	58.30		901.21
Library Equipment Fund	79.65	5.51		85.16
Stevens Foundation	202.61	14.01		216.62
Arts Lottery Fund	473.99	2671.83	2836.85	308.97
Boxford Meadows				
Development Deposit	15149.76	684.50	7878.50	7,955.76
Memory Hill Development Deposit	12625.37	636.38	5135.50	8126.25
Suicide Prevention Grant	63.34	4.38		67.72
Bi-Centennial U.S. Constitution	12207.90	10848.98		1358.92
Amberwood Development Deposit		1046.10		1046.10
Scholarship Fund		1117.71		1117.71
Federal Revenue Sharing	60,253.89	3388.55	62778.16	864.28
Totals	<u>360033.33</u>	<u>69829.37</u>	<u>93497.26</u>	<u>336365.44</u>

PUBLIC SAFETY

Civil Defense

Communications

Fire

Police

Animal Control Officer

CIVIL DEFENSE

My second year as Boxford Civil Defense Director has been without major problems.

The year 1988 presented us with no seasonal storms or situations with any special needs.

This calm allowed us to prepare two mandatory reports suggested by the Governor of Massachusetts and the Area 1 Civil Defense Headquarters, to address Boxford's response and needs should an emergency arise.

The report discusses the possibility of a major catastrophe, or hazardous spill, in which the residents of Boxford would need to be evacuated (including any older or disabled persons) to a safer location.

This report gives Boxford response and resources and what additional help and equipment might be needed by the state or neighboring towns (A copy of this report is available at Town Hall).

To accomplish this report I received help from Mr. Chad Fleck, the Police, Fire, Communications, and Public Works Departments along with the input from many of Boxford citizens. To all of them I express my thanks.

Respectfully Submitted,
Edward H. Smith
Director

COMMUNICATIONS DEPARTMENT

The Communications Department has successfully met the challenges of one of it's busiest years. We have taken part in Bylaw studies, Computer Studies, and Planning Board Studies, to name a few. We continue our involvement with these committees and Boards in an effort to bring to light important Public Safety issues which may otherwise go unnoticed. In this way we are better able to have a voice in our future as well as to maintain our excellence as a vital link between the community and your Public Safety Departments.

Last year, as in past years, we have written about the necessity for all residents to display house numbers in order to assist in emergency response to your homes. As a result of this frustration we became actively involved with the Bylaw study Committee and the Board of Selectmen to develop a new bylaw which would establish mandatory house numbering in Boxford. The Bylaw was passed at our annual Town Meeting and became effective as of September 1st, 1988. After that date, a fine could be issued to any resident not displaying a number. We again urge all Boxford residents to comply with this law by posting a visible house number at the point where your driveway meets the roadway.

Our involvement with the Planning Board afforded the Communications Department an opportunity to bring into focus our concern with the naming of new streets and subdivisions. Our primary concern had been sound-alike names which could result in a misunderstood location. During an emergency this could cause the responding departments to be sent to a wrong address. From this effort we have established a system whereby the Planning Administrator submits all suggested names to the Communications Director for initial approval.

Our next challenge was to work with various Boards and individuals to bring computerization to the Police and Communications Department. In this too we were successful. Our computer system was installed in late August and all employees have been actively training since that time.

Throughout this past year our dispatchers have responded to a variety of emergency calls which have resulted in outstanding work efforts. Letters of recognition were received by Warren Gould, Judi Stickney, Kristen Duncan, and Kathleen Zolla. Judi has been with the department for ten years, while Kristen and Kathy are two of our newest dispatchers. As the newest full time dispatcher Warren Gould has quickly established himself as a valued addition to the Communications Department. We will continue our dedication to training our employees to this level of expertise in order to meet the needs of this town.

As always I would like to thank the Board of Selectmen for their support of my efforts. We also thank Chief Warren, Chief Dustin, Tom Greene, and the employees of their departments for the continued team work. I most importantly thank the dispatchers with whom I work. Without their own sense of dedication and professionalism I would not be able to speak of our successes as I do.

Respectfully submitted
Elizabeth Russell
Communications Director

FULL TIME DISPATCHERS

Warren E. Gould
John C. Bain
John C. VanLoon

PART TIME DISPATCHERS

Judith A. Stickney	Kathleen Zolla
Mark Flyzik	Kristen Duncan
Barry Galvin	Susan J. Longo

COMMUNICATIONS STATISTICS SHEET **1988**

ALARMS	BURGLARY	FIRE	TROUBLE	TRUE BURG.	TRUE FIRE	NOTICES
Leased Lines						
1-100	127	39	87	0	0	11
Pre-Recorded						
100-126	7	3	2	0	0	0
Digital Dial						
200-Up	158	12	4	0	1	15
Private Alarm						
No Zone #'s	345	20	2	1	2	30
Totals	637	74	95	1	3	56

TELEPHONES	POLICE	FIRE	DPW	COMM.	
Incoming	19397	2002	490	2593	
Outgoing	3183	550	163	1019	
Toll Calls	923	155	19	239	
Totals	23503	2707	672	3851	
	WRECKER	AMBULANCE	OTHER	TOTALS	
Incoming	147	55	671	25355	
Outgoing	343	195	1	5454	
Toll Calls	97	49	2	1484	
Totals	587	299	674	32293	

TRANSMISSIONS	POLICE	FIRE	DPW	CB	
Totals	46712	6572	1213	75	
	AMBY	COUNTY	MISC.	GRAND TOTAL	
Totals	240	325	36	55173	

AMUBLANCE	SHANAHANS	LYONS	CRUISER	OTHER	
Totals	38	89	0	1	
	CANCEL/NO XPORT		GRAND TOTAL		
Totals	-----		128		

WRECKERS	TROMBLYS	SCOTTIES	COUNTRY MOTORS	
Totals	89	118	22	
	OTHER	CANCELLED	GRAND TOTAL	
Totals	10	----	239	

REPORT OF THE FIRE DEPARTMENT

The Boxford Fire Department wishes to make the following report to the citizens of Boxford for the year 1988.

Responses to Calls for Assistance

Structural	3	Brush, grass, woods	67
Electrical:		Investigations:	
Inside	4	Smoke in house	1
Outside	13	Smoke in area	6
Heating	3	Other	3
Appliances	4	False Alarms:	
Cooking	4	Home	31
Vehicle:		School	2
Fire	21	Other	27
Accidents	18	Mutual Aid	5
Accidents		Cellar Pumping	1
with P.I.	40	Miscellaneous	27
Medical Aid other			
than motor vehicle	106		
Chimney	7	TOTAL	
TOTAL RESPONSES -	393	MEDICAL AID SERVICE -	176

The most significant factor of the year was the tremendous number of motor vehicle accidents that required Emergency Medical Services (EMS). The Fire Department responded to 58 motor vehicle accidents; more than one a week. Of these, 40 accidents involved persons with personal injury. A total of 70 P.I. cases arose out of these 40 accidents.

Analysis

Responses by the Fire Department were up 12%. The increase continues to reflect the activity by your Fire Department in the EMS field. Also, brush fires were up almost 90%, from 39 last year to 67 this year.

Emergency Medical Service

The responsibility for EMS was delegated to the Fire Department in August of 1986. The program is now completely in service with the delivery of Rescue I. First Responder training and updating continues on a monthly basis as approved by the Commonwealth of Massachusetts EMS office. Currently, the department has 5 EMT's with another 5 having completed their training and after their state exams in January, will become certified. This provided even greater strength to our EMS program.

Fire Prevention

The Fire Prevention Unit continues to see its work load increase. With Boxford continuing to grow at an increasing rate, inspections are also growing in the areas of smoke detectors, oil burners, above ground and underground oil storage tanks, as well as home resale inspections.

Smoke detectors require periodic maintenance. Usually vacuuming the unit two or three times a year and replacing the batteries periodically, will keep them in service. REMEMBER...SMOKE DETECTORS SAVE LIVES!

Anyone wishing assistance in the placement of smoke detectors, or have questions concerning them, are invited to call the Communications Center, 887-8136. An inspector will set up an appointment to visit your home.

Summary of Inspections

Oil Burner:		Oil Tanks:	
Initial	65	Initial	70
Re-inspection	35	Re-inspection	0
Gas Tanks:		Smoke Detectors:	
Initial	14	Initial	182
Re-inspection	0	Re-Inspection	7
Special Inspections	1	Home Resale	115

Training

Both formal and informal training is conducted every Monday evening with weekend drills scheduled when required. Members of the department participate in County training exercises as well as participating in courses taught by the Massachusetts Fire Fighting Academy, North Shore Community College, and Northern Essex Community College.

Ladies Auxiliary of the Fire Department

The support of the Ladies Auxiliary continues to be of invaluable assistance to the Department, providing support in the event of a major fire, flood or snowstorm, with hot and cold beverages, hot meals and sandwiches, both at the scene of the emergency or at the stations. The membership is comprised of firefighters' wives, a firefighter, family members and friends of the Fire Department. The organization is open to all.

Other Departments

The Fire Department appreciates the cooperation, support and assistance of all the Town Boards and organizations within the community. We especially thank the Board of Selectmen, Town Hall personnel, the Police Department, the Department of Public Works, the Communications Department, the Finance Committee and the Planning Board.

Members of the Fire Department who served in 1988 are:

Abare, David	Larson, Jay
Beardsley, Al; Lieut.	Laverty, Ed
Blair, Bob	Lucey, Al
Coder, Carl; Lieut.	Marston, Bill
Corriveau, Marcel	Miller, Dennis; Lieut.
Corthell, Bob	Nason, Jim
Denman, Don; Capt.	Paisley, Bill
Dolloff, Larry	Perkins, Peter; Deputy Chief

Drinker, Phil
Durkee, Dave
Dustin, Damon; Chief
Fleck, Chad
Fraser, Andy
Gagnon, John
Goldsmith, Charles; Capt.
Gould, Alan
Gould, George; Capt.
Gould, Warren

Reiff, Greg
Remaly, Ed
Remaly, Glad
Riter, Ted; Lieut.
Skinner, Roy
Smith, Ed; Lieut.
Smith, Matt
Spencer, Stacy; Lieut.
Strazdins, Ed
Williams, Brent

We also thank the wives and families of the fireman for their patience and understanding. Their selfless and enduring support is one of the great strengths of this Department.

Respectfully submitted,
Damon J. Dustin, Chief

POLICE DEPARTMENT

1988 was a busy year for your Police Department. The one big difference was the number of serious accidents, which occurred during the last two months of the year. Some were alcohol related, while others were due to speeding and lack of attention while driving. Whatever the cause of these accidents, it was a disturbing increase.

Each year our town's population increases, creating new and increasing problems with your public safety departments to deal with.

Gail Ciampa was promoted from a Special Officer to a Reserve Officer. Keith Reardon and John Vanloon were appointed as Reserve officers. They have successfully completed all training required to be a Reserve officer as set forth by the Mass. Criminal Justice Training Council. Harold O. Sederquest was appointed as a Special Police officer. This is not new to him as he served for 20 years as a Police Officer and Sergeant previously on our department. All officers received training during the year at the Northeast Police Institute. They also received training in C.P.R., and as First Responders of medical emergencies.

I can not emphasize enough how important it is for you to call your police department when you see, hear, or suspect that what you have observed needs to be investigated. Get as much information as you can without delay, and call the police. REMEMBER, you are our eyes and ears. We are your police department, and are here to help and protect you and your property. With your help, we can continue to provide effective service for you.

I wish to thank the Selectmen, various town departments, the State Police, Essex County Sheriffs Department, area police departments, and various other agencies from surrounding communities, along with residents and the personnel of my department for their continued support, cooperation and assistance during the past year.

Respectfully submitted,
Douglas A. Warren
Chief of Police

Yearly Statistics

INCIDENTS	1987	1988	COMPLAINTS	1987	1988
Alarms	704	759	Animal	58	83
Arrests	113	120	Assault/Battery	10	8
Alcohol Related	52	49	Breaking/Entry	35	32
Drug		2	Child Abuse	2	2
Other	61	69	Disturbance	103	149
Assist Agencies	312	291	Domestic	39	26
Assist Persons	181	141	Harass/Obscene	13	18
Fire Calls	165	175	Indecent Exposure	3	6
Investigations	593	516	Larceny	36	47
Medical Aides	134	143	Lost/Missing	18	25

Motor Vehicle			Malicious Damage	52	33
Accidents	155	161	Mailbox	18	13
Defective	129	75	Miscellaneous	315	254
Disabled	435	329	Prowler	32	35
Recovered	15	22	Rape		
Stolen	4	8	Threats	12	6
Towed	289	214	Trespass	49	68
Parking Tickets	66	88	Violations Issued	1571	1478
Property Checks	9124	9727	Arrests	47	35
Summons Delivered	33	30	Complaints	932	829
Suspicious Incidents	543	524	Warnings	592	614
			Verbal Warnings	943	864

BOXFORD POLICE DEPARTMENT ROSTER FOR 1988

Douglas A. Warren	Chief Of Police
Gordon A. Russell Jr.	Deputy Chief
Paul M. Bates Jr.	Sergeant
Ronald P. Giovannacci	Sergeant
Brian M. Williams	Patrolman
John D. Iannazzo	Patrolman
Ronald L. Theokas	Patrolman
Robert D. Hazelwood	Patrolman
Thomas J. Nentwig	Patrolman
Bruce A. Klinger	Patrolman
Dwight McDonald	Patrolman
Harold W. Trombly	Reserve Patrolman
John O. Gill	Reserve Patrolman
Paul E. Polonsky	Reserve Patrolman
Joseph P. Bogigian	Reserve Patrolman
Timothy E. Nangle	Reserve Patrolman
John Vanloon	Reserve Patrolman
Peter Orlando	Reserve Patrolman
Gail E. Ciampa	Reserve Patrolman
Keith Reardon	Reserve Patrolman
Alice A. Farnsworth	Special/Matron
Betty P. Shaw	Special/Matron
Harold O. Sederquest	Special

REPORT OF THE ANIMAL CONTROL OFFICER

The population of Boxford has increased at an amazing rate over the past few years. Along with this increase is a proportionate increase in the dog population. The character of our rural town has changed over the last decade. The once long distances between homes and even neighborhoods has become very short, especially to the unrestrained dog. Recreation on our "country roads" is constantly increasing due to walkers, joggers and bicyclists, who are under continuous attack from the dog who "wouldn't hurt anyone"! Gentlemen Farming has become nearly impossible due to raids on their livestock from neighborhood dogs.

The responsibility of these dogs MUST be borne by their owners. Presently the conscientious dog owner who restrains their dog to their own property is in the minority. Unless this attitude undergoes a dramatic change in the immediate future, then the people of Boxford will be forced to evaluate their dog laws and mandate the procedures that should be followed by a responsible pet owner and good neighbor.

This office will be increasing patrols in Boxford in order to identify the problem dogs and to pick-up the unlicensed (dogs not WEARING current licenses) offenders. Under our most recently updated pick-up and fine schedules this will be both costly and inconvenient to the owners.

Licenses for 1989 may be obtained from the Town Clerk at Town Hall. A Rabies Vaccination Certificate, valid within three years, must be presented and the required fees paid.

Stray dogs (those not wearing licenses) will be impounded, held for the 10 day holding period, and then disposed of by euthanasia or for the more fortunate, placed in new homes. Persons wishing to make adoptions may contact me at Weloset Kennels, Route 97, Boxford 887-5760. A fee of \$50.00 is charged for all adoptions. \$35.00 of this fee is refundable if proof of neutering or spaying is presented within 30 days after the adoption.

Thomas Jefferson said "The government that governs least governs best". Responsible pet owners can reduce the need for mandated dog laws and at the same time be better neighbors! It's up to YOU!!

Respectfully submitted,
Robert D. Hughes
Animal Control Officer

EDUCATION

Trustees of the Boxford Town Libraries

Elementary School Report

School Building Committee

North Shore Regional Vocational School Committee

BOXFORD TOWN LIBRARIES

Kathleen J. Ulman, Chairperson	Term expires, 1989
Richard H. Price, Vice Chairperson	Term expires, 1990
Helen Millstein, Secretary	Term expires, 1989
Sally Blemenfield	Term expires, 1990
Helen Killam	Term expires, 1991
John MacDonald	Term expires, 1990
Enid Thuermer	Term expires, 1991
Nancy Woolford	Term expires, 1991
Evelyn West	Term expires, 1989

Library Director - Adele McConaghy

To the Residents of Boxford:

IN GENERAL:

This was the first full year for our new director Adele McConaghy. Under her energetic and strong leadership the library is thriving and offering new and expanded services to the Town of Boxford.

One of the most notable additions has been the automation of the libraries. In 1988 the Boxford Town Libraries became a member of the Merrimack Valley Library Consortium, an organization that includes all the libraries in the Merrimack Valley. We have installed computer terminals in both libraries and are now registering patrons for our new plastic library card. This card enables you to use any library in the consortium which includes all the libraries in the Merrimack Valley. At the present time, we are doing subject, author and title searches and also interlibrary loans on the computer. More than 1.5 million books are available to you through the Consortium. If we do not have a book you want, we can get it often in 48 hours or less. Not only will the computer system expand the services the library can offer patrons, but it also will increase efficiency.

Another new aspect of library service added in 1988 is the purchase of videocassettes. Many educational and entertaining programs are now available. The cassettes have been a popular addition which we plan to expand in the future. Under our director's leadership, the updating of our excellent collection has continued. In particular, this year we added Standard and Poor's Directory to our reference collection.

A third area of significant growth in 1988 was the increase in number of programs offered for children and adult. These programs covered a wide range of interests and were well attended by the Boxford community. The 1988 schedule included talks on cults, divorce, astrology, poetry; courses on babysitting and CPR; and readings of the Christmas Carol. In addition to the regular weekly pre-school story hours our Children's Librarian, Diane Sawyer, organized a number of well attended children's programs. Over 300 people, including 140 children, attended the Easter Egg Hunt at Boxford Village Library. Alan Benson served 250 world famous Benson's ice cream sundaes at the concluding celebration of the summer reading program. In April the Library and the Village School jointly sponsored an art exhibit and program. A poetry contest was held in memory of Mary Lou Eichorn, a past library trustee, with eleven Boxford school children winning prizes.

APPRECIATION:

The increase in programs and offerings at the library could not have happened without the help of many generous Boxford organizations and people. In particular, the Friends of the Boxford Libraries has been an ongoing source of support. Notable among their projects were: the annual Christmas party at West Boxford, the prize winning float in the 4th of July Parade, the Annual Book Review at Boxford Village Library, and the lovely Christmas decorations at both libraries. In May the Trustees held a reception for the Friends to express their appreciation for the many things the Friends have done for the Libraries. We are also grateful to the Boxford Garden Clubs which provide fresh flowers for both libraries and a spring clean up of the grounds. The support of the Private Trustees which makes possible the purchase of additional library materials is much appreciated.

Our volunteer program has been flourishing with volunteers providing much needed support for the staff. Phyllis Fisher's skill and generosity have provided us with sketches of both libraries for the new library cards. We appreciate Nat Coolidge's generous donation of his time and skills for his reading of A Christmas Carol and Alan Benson's donation of sundaes. It is heartwarming to see so many Boxford residents work together to make the library a rich community resource.

Since her arrival Adele McConaghy has assembled an exceptional staff. Many thanks for their hard work and dedication!

STATISTICS:

Twelve months ending December 31st:

Vistors	26,149	Weekly Hours	92
Circulation	43,796	Magazines	157
Book Circulation	37,415	Newspapers	13

Respectfully submitted,
Kathleen J. Ulman, Chairperson
Trustees of the Boxford Town Libraries

SCHOOL COMMITTEE REPORT

School Committee

Arthur Mushkin, Chairperson	Term expires, 1989
Barry DeNofrio, Vice Chairperson	Term expires, 1990
Charles Costello	Term expires, 1990
Holly Langer	Term expires, 1991
David Smallman	Term expires, 1991

School Superintendent, Joseph J. Connelly, Ed.D.
Assistant to the Superintendent, Robert R. Milley
Administrator of Special Education, Mary Ellen Clark

School Committee Operation

The Boxford School Committee holds regular meetings usually on the second and fourth Thursday of each month. Meetings are held in the Spofford Pond Music Room at 8:00 p.m. They are open to the public and citizens are encouraged to attend. Individuals or groups may have an item placed on the agenda by forwarding a written request to the Superintendent. A notice is posted in the Town Hall in the event of special meetings or a change in the date or place of meetings.

The major objective of the Committee continues to be the provision of a quality educational program within available funding resources. Ongoing curriculum renewal is provided within the grade organization of K-2 at the Harry Lee Cole School and 3-6 at the Spofford Pond School through a curriculum revision effort which addresses a major curriculum area each year on a seven year cycle for each subject. The current school year is the second year in a two-year curriculum endeavor to revise the elementary science curriculum. An early Childhood Education Committee was established in 1987 to review educational models and curriculum for pre-school children.

An Act Improving the Public Schools of the Commonwealth, commonly referred to as "Chapter 188", continues to be effectively implemented in the Boxford Public Schools. Through state funding via Chapter 188 a number of programs and projects have been made possible. Two such programs are the School Improvement Council and the Horace Mann Teacher Programs.

Each school has formed a School Improvement Council comprised of citizen at large, parents, teachers and principals. The SIC at each school determines how to allocate the \$10 per pupil in funding received from the state in the purchase of equipment, enrichment materials, and/or activities for that school.

Horace Mann projects allow teachers to receive state-funded -stipends for a number of activities that extend beyond their normal duties, enabling a variety of well-planned and effective programs. Resultingly, special activities are ongoing in science and health program development, early elementary programs, and staff development planning. Also, through a funded Quality circle Team, a vehicle for teacher input on school policy issues is established. Other Horace Mann stipends were awarded for coordination of a student literary magazine and for the advisorship of the Student Council at the Spofford Pond School.

The School Committee continues to support effective utilization of the school plant for educational, cultural, and community-based activities. The Horizons program, under the able leadership of Wilma Caulfield, offers more than forty enrichment courses in six locations during both the fall and spring semesters. However, due to crowded conditions, a great deal of time and effort continue to be devoted to plant maintenance. Non-instructional space has diminished in the establishment of small tutorial areas for special education programs.

An extended day care program, sponsored by the Merrimack YMCA, for school-aged children was established in the fall of 1988. Utilizing the Cole School facility, more than fifty children are supervised in this important program either before or after school between the hours of 7:00 A.M. and 6:00 P.M. each school day.

A School Building Committee continues to operate and construction of the Cole School addition is in progress. An additional eight classrooms and other functional areas are being added to the existing building to accommodate the enrollment increases that are projected for the school population. Efforts to expand and renovate the Spofford Pond School will commence in January 1989. A more detailed report on the status of the Building Committee activity is offered at the end of this report.

The School Committee expresses special recognition for Jean Killian, who retired in November, 1988, after 21 years of service in the Central Office of the School Union in the capacity of secretary to the Superintendent of Schools and, more recently, as Bookkeeper for the Union. Mrs. Killian's commitment and expertise helped bring the Topsfield and Boxford Schools through many years of successful expansion.

The School Committee acknowledges the sudden loss during the summer of 1988 of teacher Isabelle Griffin. Mrs. Griffin served for 27 years as a teacher and administrator in the Boxford Public Schools, her final years as a grade six teacher at the Spofford Pond School. Her dedication, teaching excellence, and warmth will long be remembered by her former students, colleagues, and the entire Boxford community.

Further regrets are expressed by the School Committee for the loss of Candace Deblinger during December, 1988. Mrs. Deblinger served as a Resource Room Teacher at the Spofford Pond School beginning in the fall of 1986. Her courage and positive spirit will long serve as an inspiration to students, friends, and colleagues.

The School Committee acknowledges and commends the outstanding contribution and support the Boxford Parent/Teacher Organization has provided for the schools. The enrichment programs and materials, the cultural activities, and educational field trips that resulted from the fiscal support of the Organization have clearly served to provide the breadth of experiences for the students that the classroom alone cannot deliver. The ongoing communication and moral support from the PTO have served to bring parents, teachers, administrators, and committee members together with the goal of providing a quality education for all Boxford children.

Fiscal

The required submission of this Annual Report in January does not make it possible to provide specific information on the 1989/1990 fiscal year budget. The budget development process is an extensive and involved task during which the committee must make difficult decisions to bring into balance both the financial concerns of the community and elements of quality and appropriate educational services. Increasing costs

associated with school transportation, building maintenance, and increased enrollment must be addressed.

A Chapter 188 Minimum Teacher Salary Grant was approved for Boxford resulting in acquisition of a total of \$50,639 being added to the teacher salary account of the Boxford Elementary School budget over the past two years.

Escalating costs within the special education program, mandated by Chapter 766, make the task even more difficult. The Committee makes every attempt to avail itself to state and federal funding. P.L. 94-142, P.L. 89-313, and Chapter One were utilized to help offset costs for special education and compensatory education staff, as well as for guidance counselor and special tutor salaries.

Also in the area of special education, and Early Childhood Supplementary Grant provides individual and group speech and language therapy for pre-schoolers. Two federal grants, Project Sustain and Project Aide, provide for a school adjustment counselor, a special needs teacher aide, materials, equipment, and teacher in-service training. An electronic mail and bulletin board instituted through the Specialnet computer communications system is supported through a grant from the State Department of Education.

State funding has been received through Chapter Two and is used to provide audio-visual equipment and materials for literature and science instruction.

An E.E.S.A. Title II grant was awarded to Boxford and will provide funding for staff development in elementary mathematics.

An educational Technology Capital Improvement grant has been applied for that will, if approved, fund the acquisition of educational computer systems in the Cole and Spofford Pond Schools.

A grant from the Governor's Alliance Against Drugs will be used to provide training and materials for implementation of Project Charlie--a self-esteem development and drug awareness program initiated during 1986/1987.

Curriculum and Instruction

Each school year, the School Committee establishes goals for the development of new curriculum change within the schools and sets the general direction for instructional approaches within the classroom. This year, the School Committee has established nine curriculum related objectives:

1. To continue to implement Chapter 727: "To continue to take all necessary steps to meet the requirements of and/or take advantage of the opportunities of Chapter 188, the Public School Improvement Act of 1985".
2. To further develop and implement professional development opportunities for Boxford School personnel.
3. To continue the revision cycle in science with an emphasis on process/hands-on approach.
4. To develop ways of integrating current knowledge regarding critical and creative thinking skills into existing curriculum.
5. To develop an early childhood program plan that addresses long range needs in the area of 3 and 4 year old screening and servicing, include extended or full-day programs and developmental curriculum.

6. To continue grouping practices that will enhance differentiated instructional opportunities for students at each grade level.
7. To assess the potential of Academically Able offerings in Boxford and identify program and staffing requirements to fulfill objectives.
8. Review the systemwide testing program, including basic skills and local standardized testing.
9. To continue to review the structure and effectiveness of the elementary music/instrumental program.

Science Curriculum

An Elementary Science Committee of teachers, parents, and administrators from Topsfield, Boxford and Middleton was formed in September, 1987, to review the existing program and to develop recommendations for improvement in accordance with the regular cycle for curriculum development. Through a consensus Philosophy, the school department states a commitment to the development of a program that is current, balanced among earth, life and physical science, that focuses on process skills, and which promotes higher order thinking skills. Elements of the revised curriculum are being piloted during the 1988/1989 school year. Other activities include a refinement of the scope and sequence, articulation of objectives, and identification of appropriate classroom activities. The full curriculum implementation process is expected to begin in the fall of 1989.

Early Childhood Education

An Early Childhood Education Committee was formed in 1987 to explore educational models and curriculum for pre-Kindergarten students. Committee research on pre-school screening instruments and on entrance age provided input for current policies and procedures. During the 1988/1989 school year, the Early Childhood Committee established two goals:

- a) to expand and improve the district's outreach efforts in identifying special needs students within the 3-5 year-old population to provide early intervention services.
- b) to develop an Early Childhood development curriculum.

Music Curriculum

An Elementary Music Advisory Committee consisting of parents, staff members, and community members was formed in the fall of 1987 to review the current music and instrumental programs. Recommendations were presented to the School Committee in the form of a detailed three-year plan for program improvement and revitalization. The expansion of the grade three general music program, to include a separate recorder experience; and, the establishment of a voluntary strings instrumental program were initial results of the planning. Over time, two periods per week of music instruction for all students is planned with concurrent expansion and enrichment of the curriculum.

Educational Technology Planning

A Technology Planning Committee for the Spofford Pond School was established in the Spring of 1987 to develop long range strategies for the implementation of computers and other technologies in the school. Resultingly, a computer lab has been established at the school in which students are involved in problem solving, social studies, and language arts activities. Acquisition of a videodisk player through state grant funding currently permits implementation of this new technology within the science program. Computers provided through P.T.O. support are used at the Cole School in a classroom settings for integration with the process writing program.

Testing Program

In October of each school year, the Massachusetts State Basic Skills Test is administered to all eligible grade three and six students in reading, writing, and mathematics. The purpose of these tests is to identify and assist individual students who might be deficient in these basic skills. State Assessment tests are delivered every other year in the spring to students in grade four. During 1988, the assessment tests dealt with reading, math, science, and social studies. Assessment tests results provide information to the schools on areas of curriculum and instruction and assist the district in identifying any weaknesses in their programs of study.

Also in June of each school year, the Boxford Schools utilize the Iowa Tests of Basic Skills in reading and math in grades two through six in an effort to provide detailed information on the ability and growth of individual students in numerous sub-skill areas so that appropriate instructional programs may be prescribed. The Iowa Tests also provide feedback that enables minor grade-level modifications in basic skill instruction that would serve to improve group performance. For similar purposes, the Stanford Achievement Tests are administered at the same time to grade one students.

Results from all components of the standardized testing program are well-utilized in an attempt to monitor, evaluate, and continually fine-tune the instructional process.

Teacher In-Service Training

The School Committee continues to place strong emphasis on staff in-service programs through the implementation of a year-long in-service plan that focuses upon curriculum priorities and individual staff needs. A Staff Development Steering Committee, funded through a Horace Mann grant, provided valuable input for program activities. In-service programs for the 1988/1989 school year include hands-on mathematics, computer applications, refinement of developmental curriculum, and special education practices.

In addition, the Committee provides incentives through tuition reimbursement programs for teachers to pursue graduate level coursework outside the school day. It is the position of the Committee that this ongoing renewal process facilitates implementation of new curriculum and instructional strategies, and enables teachers to maintain their professional skills. A well-trained and competent professional staff will benefit all students in the schools through increased awareness of new educational content and techniques and current content.

Health Services

The health service is an important aspect of the school program. The many responsibilities carried on by Elaine Connolly, Spofford Pond School Nurse, Deborah Kondracki, Cole School Nurse, and Dr. James Brackbill, School Physician, include the following:

Physical Examinations	34 students
Massachusetts Vision Tests	All students, 10 referrals
Massachusetts Hearing Tests	All students, 11 referrals
Preschool Screening, Vision and Hearing	All Kindergartners
Tuberculosis Tests	All new staff, bus drivers, and classroom volunteers
Postural Screening	170 Students in gr. 5/6, 10 referrals
Home Visits, Spec. Ed.	1 student

In addition, ill and injured children were given proper care. The height and weight of all students were recorded. All health records were reviewed and updated. As of November 1st, all students were in compliance with the state immunization requirements. The law requires immunization against diphtheria, pertussis (whooping cough), tetanus, measles, polio, mumps, and rubella as a condition of school attendance. A child may be admitted upon certification by a physician that the health of the child would be endangered by such immunizations, or by certification of the parents that immunization conflicts with their sincere religious beliefs. Parents are urged to have immunizations completed prior to the March registration for kindergarten.

Special Needs in Education

Both state and federal laws require the provision of educational services for all handicapped students residing within the jurisdiction of the School Committee. The services required by special needs students have increased. There are two factors involved in this increase. The first one relates to the increase in enrollment in special needs programs and the second relates to an increase in the severity of need of incoming special education students. These increased demands for service have created a correlated demand for additional staff time that has taxed the fiscal resources available for programming the special needs students. Should this trend continue, there will be a need to expand the level of services available to provide programs for special needs children.

In an effort to provide greater program options, Boxford became a member of the Greater Lawrence Educational Collaborative. The Collaborative, an organization composed of several Merrimack Valley School districts, shares a common need to provide programs for certain handicapped children. Membership brings quality programming at a lesser cost.

For the 1988/1989 school year, the special needs staff consists of one special education administrator, three full-time resource room teachers, two full-time self-contained classroom teachers, one full-time speech and language teacher, two part-time guidance counselors, and four full-time and one part-time teacher aides.

Outside agencies are contracted to obtain specialized services such as occupational and physical therapy. Transportation continues to be contracted with the McGregor-Smith

Transportation Co. in Georgetown and through the Greater Lawrence Education Collaborative.

School Lunch Program

The school lunch program prepared and served over 49,000 Class A school lunches to students and staff during the 1986/1987 school year.

A simple statement of finances for the 1987/1988 school year is offered below:

Receipts		Expenditures	
Pupil sales	\$52,242.80	Food/Supplies	\$38,475.45
Adult/Sr. Citizen sales	6,160.42	Wages	37,284.72
U.S.D.A Subsidy	<u>15,221.62</u>		
	\$73,624.84		<u>\$75,760.17</u>

Some losses are attributed to equipment maintenance and to absorption of labor costs entailed in providing senior lunches. Efforts are consistently made to increase school lunch participation and to decrease costs. Active involvement in the Educational Cooperative has reduced the cost of high volume items such as milk and bread.

The cost of a school lunch has been maintained at \$0.75. Dessert is available for an additional \$0.25. Free and reduced price lunches continue to be available to families meeting federally-established income levels. Parents are urged to contact their school's principal if there is a question of eligibility. The anonymity of children and parents will be protected.

All senior citizens are encouraged to come for lunch at the Spofford Pond School. A special menu is available to senior citizens at a cost of \$0.50. Meals are also available to senior shut-ins.

Enrollment, October 1, 1988

	K	T	1	2	2	4	5	6	TOTAL
Harry Lee Cole School	85	12	103	79					279
Spofford Pond School					81	79	96	87	343
DISTRICT TOTAL									622

School Calendar, 1988/1989

September	5	Tuesday	Teacher Orientation
September	6	Wednesday	School Opens
October	9	Monday	Columbus Day - No School
November	22	Wednesday	Close at Noon - Thanksgiving Recess
November	27	Monday	School Reopens
December	22	Friday	Close at Reg. Hour - Christmas Vacation
January	2	Tuesday	School Reopens
January	15	Monday	Martin Luther King Day - No School
February	16	Friday	Close at Reg. Hour - Winter Vacation
February	26	Monday	School Reopens
April	13	Friday	Close at Reg. Hour - Spring Vacation
April	23	Monday	School reopens
May	28	Monday	Memorial Day - No School
June	*21	Thursday	Close at Reg. Hour - Summer Vac. (Elem.)

* If statutory requirements have been met.

Staff Directory

<u>Cole School</u>	<u>Grade</u>	<u>Appointment</u>	<u>Degree</u>	<u>College or University</u>
Nancy Diamonti	Principal	1984	BA MS	Caldwell University University of Wisconsin
Pamela Bateman	K	1975	BS	Framingham State College
Catherine Fisher	K	1988	BS	Salem State College
Cynthia Hunt	K	1981	BS M.Ed.	Salem State College Salem State College
Deborah Mahoney	T	1974	BS	Salem State College
Margaret Cook	1	1977	BA M.Ed.	Principia College Antioch College
Susan Giovannacci	1	1985	BS	Salem State College
Beth Ann Lewis	1	1986	BA M.Ed.	Carleton College Lesley College
Sherry Moore	1	1973	BS	New York University
Suzanne Williamson	1	1988	BS MS	University of Vermont Wheelock College
Virginia Douglass	2	1964	BS	Salem State College
Harriet Ernst	2	1962	BA	Univ. of Massachusetts
Ellen Oberti	2	1986	BS	Northeastern University
Phyllis Wallace	2	1970	BS	Salem State College

<u>Spofford Pond School</u>	<u>Grade</u>	<u>Appointment</u>	<u>Degree</u>	<u>College or University</u>
Bernard Creeden	Principal	1980	AB M.Ed. Ed.D.	College of Holy Cross Salem State College Boston College
Leslie Hamilton	3	1969	BA	Merrimack College
Renee Hamilton	3	1976	BS M.Ed.	Wagner College Regis College
Mary Mann	3	1987	BS	Frammingham State College
Jacqueline Murphy	3	1985	BA	Tufts University
Della M. Baur	4	1985	BS	Towson State University
Marilyn Guptill	4	1968	BS M.Ed.	Univ. of New Hampshire Northeastern University
Mary Oberti	4	1969	BS M.Ed.	Plymouth State College Boston University
Ruth Race	4	1974	BA	Middlebury College
Jeannie Ward	4	1988	BS	Lesley College
Debra Auday	5	1987	BS M.Ed.	BIOLA University Lesley College
Julie Bainbridge	5	1987	BA M.PH M.Ed.	Univ. of Massachusetts Yale University Lesley College
Richard Bateman	5	1970	BS	Salem State College
Terry Marcille	5	1980	BA	Univ. of Massachusetts
Edward Guazzoioica	6	1986	BS	Salem State College
James Platt	6	1969	BS M.Ed.	Boston State College Salem State College
Susan Robinson	3	1978	BS	University of Vermont
Mary Ellen Sorensen	6	1987	BS	Univ. of Massachusetts

<u>Specialists</u>	<u>Subject</u>	<u>Appointment</u>	<u>Degree</u>	<u>College or University</u>
Eleanor Schmakel	Art	1967	BA M.FA	Pratt Institute Columbia University
Christine Cotti	Art	1987	BA	Lowell State
Susan Ellis	Music	1981	BS	Keene State College
Jill MacDonald	P.E.	1967	BA	Iowa State College
Robert Sparkes	P.E.	1977	BS M.Ed. M.Ed.	Boston State College Butler University Tufts University
Heidi Canner	SPED	1988	BS M.Ed.	Univ. of Massachusetts Lesley College
Jill Edwards	SPED	1986	BS	Gordon College
Susan Healey	SPED	1988	BS	Providence College
Linda Piecewicz	SPED	1979	BS	Salem State College
Joan Corradino	Guidance	1987	BS M.Ed.	Wagner College Tufts University
Virginia Simon	Guidance	1986	BA	Case Western Reserve
Cheryl Zagray	Speech	1983	BS	Emerson College

BOXFORD SCHOOL BUILDING COMMITTEE

During 1988, the Boxford School Building Committee (BSBC) continued with the task of developing plans to improve and expand the two elementary facilities. The Cole School project received the highest priority because it would be the first completed.

During the first four months of the year, the BSBC worked with the Mt. Vernon Group, the architect, to complete the design/development phase of the Cole School project. This phase included detailed site reviews, detailed front elevation reviews, study and discussion of the existing building renovation. During this phase, decisions were made as to what parts of the project should be considered the base bid and which should be considered alternate bids, the bidding schedule was set and reviewed, and a list of qualified contractors was developed.

Also during this phase, the BSBC was continually reviewing the new requirements for the School Building Assistance Bureau (SBAB), the agency that approves projects for building and borrowing costs for school construction in the State of Massachusetts. In January, the available SBAB funds were approved by the legislature. It was imperative that the BSBC continually monitor and thoroughly understand the SBAB requirements, because they would have a major effect on the amount of reimbursement received by the Town of Boxford. SBAB approval has been received and Boxford will receive 70% reimbursement for the project, as anticipated.

In April, the bid process for the new Cole School Addition was officially and legally begun by advertisement of bids. Further review of the new state energy code revealed that the new code would have minimal effect on the project and the required changes could be made to the project quite easily. The project completion date was also formally established as August 1, 1989.

On May 20, 1988, bids were received for the Addition and Renovation of the Cole School. The bids were approximately 50% over the original estimates. The BSBC evaluated and discussed four options:

1. Continue with the project approval by requesting a special town meeting to appropriate the additional sum needed.
2. Redesign the school, eliminating any non-program areas and eliminating any improvements to the existing buildings.
3. Take the additional time necessary to rebid the project in hopes of getting a lower construction bid.
4. Stop the project entirely. This option seemed the least feasible because of the poor condition of the building, and the number of students enrolled is very close to original projections.

The committee elected to request a special town meeting and request appropriation of the additional sum to build the proposed building including all of the alternates.

On June 7th, a special town meeting was held. At the special town meeting, the BSBC presented details on the building plans and alternates, the tax impact and financial aspects of the project, the status regarding the SBAB approvals and funding, current enrollment statistics, and alternatives and the committee's reasons for continuation of the

project. After substantial discussion by the town residents, the request for additional funds was approved.

The remainder of the month of June was spent reviewing references of the general contractor, finalizing contracts, and beginning the discussion of potential cost saving items. The committee elected to hire an outside consultant to review the plans and specifications for cost-saving ideas. Additionally, the clerk of the works was selected and the official construction start was prior to June 30, 1988.

During July, August, September and October, the committee continued to work very closely with the architect, the general contractor, and the clerk of the works to insure a smooth construction period. The committee also continued to review options for cost reductions, make approvals for items such as color of tile, type of windows, and other decisions that must be made during a construction period.

When the school doors opened in early September, the site had been excavated, well drilled, footings and foundations being poured, parts of the building demolished, a new parking area prepared, and the adjacent field was converted to a play area. The school opened and functioned with only minor changes in schedules and facilities.

During the Fall and early Winter of 1988, several of the cost reduction items reviewed were accepted by the committee. The new roof was completed over the existing building. A new parking lot was prepared in the front of the building. Electrical, plumbing and septic utilities were installed. Further demolition and reconstruction within the building was completed. Preparations for masonry work was also done. The extensive foundation work was finished prior to the new year.

Also during this time, the initial planning for the Spofford Pond School construction was begun. A preliminary time line for the planning process, design bid, and construction process was established and the process will officially begin during 1989. Members of the BSBC and the School Committee meet with other town officials to explain the needs and plans for the Spofford Pond phase.

Throughout the entire year, the possibility of acquiring the land adjacent to the Cole School was continually discussed by the Boxford Land and Acquisition Committee, the BSBC and the land owners. A one-year lease of the land was negotiated to enable the school to use the adjacent land during the 1988-89 school year. The purchase has cleared the Planning Board and met the requirements of the town of Boxford and it should be purchased by the town early in 1989.

Boxford School Building Committee:

Barry DeNofrio, Chairman

Charles Costello, Vice Chairman

Thomas Barley

William Carey

Otis Lewis

Charlotte Smallman

David Smallman

NORTH SHORE REGIONAL VOCATIONAL SCHOOL DISTRICT

20 BALCH STREET, BEVERLY, MASSACHUSETTS 01915

North Shore Regional Vocational-Technical High School entered its thirteenth year of operation as a vocational-technical high school in September of 1988. Students at the school receive both academic instruction leading to a high school diploma and vocational education leading to a vocational certificate. Students who successfully complete their programs of studies receive both a high school diploma and a vocational certificate upon graduation, and are prepared for immediate employment, further education, or both.

ADMINISTRATION

The North Shore Regional Vocational School District Committee, comprised of one member appointed to represent each member community, is the governing body of the School District. The Superintendent-Director and the administrative team carry out the policies of the District School Committee, and oversee the daily operation of the school.

ENROLLMENT

Enrollment, as of October 1, 1988, was 366. Grade nine enrollment has decreased due to a corresponding decrease in total ninth grade population throughout the District.

The enrollment from Boxford is two (2) students. One is in grade nine and is exploring six different vocational programs, preparatory to choosing a permanent program in the spring. The other student from Boxford is in the twelfth grade and is enrolled in Auto Mechanics Technology. In addition, one student from Boxford is participating in the Bridge Program between Masconomet Regional and North Shore Regional.

GRADUATION

Eighty-three (83) students received high school diplomas and vocational certificates at the twelfth annual graduation exercises, held in the Lester C. Ayres Gymnasium on June 5, 1988. Seventy-six percent (76%) of the graduates were placed in trade-related jobs, six percent (6%) entered the military, and fourteen percent (14%) pursued further education. Three students were unavailable for placement.

CURRICULUM MODIFICATION

The faculty and administration continuously reviews curriculum and teaching methods to meet the needs of the students and to prepare them for the demands of the twenty-first century. Program Advisory Committee input is utilized extensively in reviewing and modifying vocational curriculum. Instructors from North Shore Regional have been involved in identifying math competencies which relate to a broad range of vocational programs and in pilot-testing for the Division of Occupational Education, a program in Statistical Process Control. A comprehensive AIDS education program was initiated during the 1987-88 school year and is continuing this school year.

Several vocational programs which are offered in more than one location within the District were reviewed by outside experts selected by the Division of Occupational Education. Efforts to promote sharing among teachers within those programs are being

organized by the Division of Occupational Education and the schools involved in offering those programs.

The North Shore Regional Vocational School District, along with vocational directors from several other schools within the region, are studying several vocational program areas, currently not available within the District, for possible consideration for future programming.

The School Committee, administration, faculty, and staff of North Shore Regional are currently engaged in the self-study in preparation for initial accreditation through the New England Association of Schools and Colleges. The accreditation team is expected to visit North Shore Regional in the fall of 1989.

FUNDING

The vocational education community was jubilant last January when Chapter 731, the Vocational Education Improvement Act, was passed by the legislature and signed into law by the governor. Among the provisions of the legislation are a one-time fifteen million dollar equipment grant for vocational education programs, and an increase, over a three-year period of state aid to vocational education, until it again reaches the fifty percent state reimbursement once provided. Unfortunately, the jubilation faded when the funding for this legislation was withdrawn. There is some hope that the equipment funds may be released in January, but little optimism that any additional funding of the act will be forthcoming in the near future.

BUILDING AND GROUNDS

The North Shore Regional Vocational School District Committee continues to lease space at 20 Balch Street from the Emhart Corporation. Although the complex is for sale, the terms of the District's lease ensure that we may remain through 1996, if the District chooses to exercise its second five-year option.

The Building Needs Sub-Committee continues to actively seek a permanent solution to the housing needs of the school district, and is pursuing several possible alternatives.

INTERSCHOLASTIC SPORTS

North Shore Regional's team continue to be competitive in a number of sports in the Commonwealth Athletic Conference. Soccer and cross-country occupy the fall season, basketball and cheerleading the winter season and baseball and softball round out the spring season. Increasing numbers of student participate each year, and enjoy the many benefits of organized sports. Each season is capped off by awards banquets sponsored by the Varsity Club.

CAREER EXPLORATION

Ninth grade students explore six different shops in their first three quarters of attendance. This experience, along with a Career Guidance Seminar series offered by the Guidance Department, enables students to make informed and realistic career choices.

SPECIAL EDUCATION

Providing special education services to those students identified as requiring services continues to be a major strength of North Shore Regional. A team of well-trained specialists works closely with the regular education academic and vocational instructors

to ensure maximum benefit to the students. Efforts to further integrate special needs students into the mainstream are underway. Research, and our own experience, has shown that many students who have been identified as having learning problems learn best through a hands-on approach to learning. Therefore, it is often possible for basic skills to be reinforced through shop experience.

Resort Services, a substantially separate program for students whose special needs preclude their mainstreaming in regular academic and shop areas, provides a fully integrated program of academic instruction, daily living skills, and occupational training to approximately fourteen students. Several graduates have made a very smooth transition to the world of work from the Resort Services program.

PLACEMENT EFFORT

Placement of students in trade or trade-related employment has been very high. Over the last five years, we have averaged over ninety-five percent placement. The average starting wage is over \$8.50 per hour. Follow-up studies show that both employers and graduates are very satisfied with the training received. We also find that the majority of graduates remain on the North Shore, and an increasing number have become employers and entrepreneurs in their own right, thereby making a positive contribution to their communities. Many students also participate in some form of post-secondary education or training, usually to upgrade skills learned at North Shore Regional.

OTHER ACTIVITIES

COLLABORATIVE EFFORTS

North Shore Regional Vocational School District, along with representatives from all school districts within the sixteen member communities, is engaged in discussions designed to promote the collaborative delivery of vocational education services and to broaden vocational offerings to students throughout the District.

The Bridge Program, a pilot program with Masconomet Regional High School is in operation this year. Through this program, junior and senior students from Masconomet spend a part of the school day in a vocational program at North Shore. Currently, one student from Boxford is participating in this program. The program will be evaluated in the spring, and recommendations for continuation or expansion will be made.

EVENING ADULT EDUCATION

The Evening Adult Education Division of North Shore Regional Vocational School District continues to serve yearly over one thousand residents of the District. A wide variety of courses, ranging from specific skill training and retraining to home improvement and creative arts, are offered each of two semesters each year. This program operates at no cost to the District committee, and provides a much-needed service to the adults of the region.

SUMMARY

North Shore Regional Vocational School District provides a much-needed alternative form of education for students on the North Shore who wish to learn a trade or technical skill. Through constant attention to labor market demand, an active and involved Trade Advisory Committee, and involvement in general school improvement efforts,

North Shore Regional Vocational-Technical High School strives to provide education and training to enable its graduates to enter the twenty-first century with the requisite skills to succeed. North Shore Regional Vocational School District will continue to serve the communities of the North Shore by providing a continuous flow of young, highly skilled workers who are prepared to take their places as contributing members of society and valuable citizens of their communities.



Groundbreaking for the Harry Lee Cole Elementary School - July 14, 1988
Left to right: Jan DeNofrio, Andy Lewis, Christy Smallman, John Barley, Nicole Smallman, Kyle Mushkin, Casey Mushkin

PUBLIC WORKS

DEPARTMENT OF PUBLIC WORKS

ROAD WORK

The following roads were rebuilt by private contractors under the D.P.W.

Ipswich Road from Baldpate Road to Scalas house. 22' x 2,235'

Ipswich Road from Georgetown Road to Pond Street. 22' x 3,920'

Main Street from West fire House to Lakeshore Road. 21' x 4,550'

A 18" x 40' cross over culvert was replaced by Four Mile Village. A new dry well was built by #120 Ipswich Road. A new 48" x 36" x 40' elongated culvert was installed by Chadwicks on Main Street. On all the above roads the pavement was crushed, unstable base was removed and hauled to the Landfill, gravel was hauled in, 240 sq. yds. of ledge was blasted and removed and a 2" coat of dense binder was installed.

Total of above road work: 10,705' or 2.03 miles

The following roads were overlaid with 1 1/2" of hot top.

Georgetown Road from Woodcrest Road to Georgetown Line.	21' x 3,168'
Topsfield Road from Forts to Boy Scout Park.	26' x 1,584'
Topsfield Road from Silver Brook Road to Topsfield line.	24' x 1,600'
Herrick Road from Sheffield Road to Glenn Forest Drive.	21' x 3,168'
Town Road from Prices to Main Street.	22' x 3,420'
Main Street from Follands to Foster Road	21' x 3,913'
Main Street from Maple Road to Ipswich Road.	<u>21' x 4,152'</u>
TOTAL:	21,005'
	or 3.98 miles

The following roads were oil sealed.

Old Ipswich Rd. from Depot Rd. to Pond Street	16' x 2,460'
Old Ipswich Rd. from Rt. #97 to School	17' x 980'
Rowley Road	18' x 2,850'
Woodcrest Road	21' x 1,780'
Redwood and Sprucewood Circles	24' x 1,000'
Old Barehill Road	15' x 1,030'
Spofford Road	17' x 9,389'
Glendale Road	16' x 3,485'
Lily Pond Road	20' x 2,640'
Anderson Drive	21' x 3,220'
Cole Road	26' x 581'
Valley Road	15' x 6,600'
Pinehurst Drive	<u>25' x 2,752'</u>
TOTAL:	38,767'
	or 7.34 miles

ROAD RE-CAP

2" Dense Binder	2.03 miles
1 1/2" Hot Top	3.98 miles
Oil Seal	<u>7.34 miles</u>
TOTAL:	13.35 miles

A new drainage system was installed on Campground and Roundtop Roads.

690' of 12" R.C. pipe
5 Each Catch Basins

The drainage system on Georgetown Road was entended to pick up the First Cong. Church.

350' of 12" R.C. pipe
2 Each Catch Basins

DRAINAGE RE-CAP

Ipswich road	40' of 18" Alum. Pipe
Main Street	40' x 48" x 36" Alum. Pipe
Campground and Roundtop Roads	690' of 12" R.C. Pipe
Georgetown Road	<u>350' of 12" R.C. Pipe</u>
TOTAL:	1,120'

A total of 8 catch basins were installed this year. There were 375 catch basins cleaned. This year most major roads had yellow center lines and white fog lines installed, also stop letters and bars were painted.

BALLFIELDS AND PUBLIC GROUNDS

We had another heavy year on the ballfields. Most fields were kept in good shape, we are now cutting and grooming 15 acres of grass per week.

TREE WORK

There were a total of 28 trees removed by skyworker. 6 Pine, 5 Oak, 8 Elm, 9 Maple. Extensive brush cutting was done throughout the Town.

LANDFILL

Operations in the Landfill went quite good this year with more litter fences installed. In October equipment operators hours were increased and more direct supervision was established by a new Clerk of the Works.

Respectfully submitted,
Thomas F. Greene
Superintendent of Public Works

HEALTH AND INSPECTIONS

Board of Health

Boxford - Wenham (B-W) Health District

Boxford - Wenham (B-W) Health District Treasurer

Animal Inspector

Building Inspector

Plumbing and Gas Inspector

Wire Inspector

Sealer of Weights and Measures

Visiting Nurse Association

1988 BOARD OF HEALTH ANNUAL REPORT

Your Board of Health underwent a significant change this year with a growth in our members from three to five. The additional of the two new members in June has already resulted in an increased ability of the Board to address the ever-increasing workload as Boxford continues to grow.

The Board focussed on a wide range of problems and issues in 1988. In addition to the Board's duties to oversee septic system and well installation, to manage the overall operation of the landfill, and to address day-to-day health issues; the Board also addressed a number of long-range programs aimed at maintaining the high quality of health we enjoy in Boxford. These included ground water protection, new septic system regulations, water quality, herbicide/pesticide use, radon, recycling, hazardous waste disposal, and the formation of a regional sanitary district.

Major changes occurred in 1988 at the landfill. With the help of our consulting engineers, SEA Consultants of Cambridge, and the newly appointed landfill Clerk-of-the-Works, Richard Ulman, the landfill is now complying with DEQE requirements. The current area being used is expected to last for at least 4 more years and could last more than 5 years, especially if Town-wide trash pick-up is approved by the Town. A far-reaching proposal is also being finalized to address expansion of the landfill for use into the next century. Such continued use promises significant savings to Boxford taxpayers while the safeguards being designed into the landfill promise that such use will not be at the expense of our groundwater and environment. We also saw, in 1988, the installation of a new soccer field in the upper portion of the landfill.

Continued use of the landfill will also be helped by programs designed to minimize the dumping of hazardous wastes into the landfill, and the more efficient use of landfill available space. To address this, the Board began a new incentive in 1988 to put in place a new recycling program aimed at decreasing the amount of materials going into the landfill. The proposed Town-wide trash pick-up service (and compaction) of trash will also significantly increase the landfill's usable life. Finally, the annual hazardous waste collection day will be expanded in 1989, and a waste oil collection facility will be proposed at the 1989 Annual Town Meeting. The latter actions, especially, will decrease the likelihood of hazardous wastes being placed into the landfill.

Septic system regulations continued to be a major concern of the Board in 1988. The Board received the reports of the Septic System Study Committee appointed in 1987 to review Town and State septic system regulations. The Board will review these reports and address any needs for new septic system regulations in 1989. The Board acknowledges, with sincere thanks, the hard work of the members of the Committee: Charles Killam (Chairman), John Allyn, Dorothy Chadwick, John Fitch, Thomas Neve, William Wall and Wayne Williams.

Groundwater quality continues to be a primary concern of the Board. In 1988, we continued our coordination of a Town-wide water testing service and over 90 households participated. At the 1988 Annual Town Meeting, we received authorization to begin a 5-year water quality test program on selected wells and ponds in Boxford. This program will begin in Spring, 1989 and will provide a baseline for water quality changes in Boxford. The Board is also considering a professional evaluation of our ponds to establish the movement and flow of groundwater and possibly seepage into them.

Pesticides and herbicides present both immediate and long-term health threats to Boxford residents. In 1988, your Board pursued, successfully, a complaint filed with the State Pesticide Bureau against the Town's contracted pesticide applicator for violations during treatment of the Boxford athletic fields. As a result, more stringent conditions will be placed on such pesticide applications in the future including advance notice of spraying. In a related action, the Board proposed to the Board of Selectmen a ban on application of pesticides to all Town lands except the athletic fields. The Selectmen agreed to this request and this pesticide ban will come into effect in 1989. Board Chairman, Dr. Richard F. Taylor, was appointed in 1988 the Massachusetts Association of Health Boards' representative to the Pesticide Bureau's special subcommittee overseeing pesticide use by utility companies, railroads and highway departments.

The Board coordinated, for the second year, a radon gas test service for Boxford residents. In 1987, 100 tests were carried out: 80 in private residences and 20 in Town buildings. In 1988, nearly 200 residents participated in the program. In the 1987 test results, only two households showed significant radon levels warranting limited action. Since each house may have widely varying radon levels, the Board will continue to support a radon test program and to offer help for any households with above-normal radon levels.

In 1987 and 1988, Boxford, along with over 80 other Towns in Massachusetts, was shut-out for a limited time period from the Greater Lawrence Sanitary District's septage disposal facility in North Andover. Without access to this (and other) septage facilities, Boxford cannot dispose of septage pumped from individual septic systems. As a result, your Board has led an effort involving at least 7 other Towns and Senator Robert Buell to form a sanitary district of our own. The district would build and manage its own septage disposal facility and guarantee a place for Boxford's septage disposal into the next century and beyond. The Board will be asking the Town to conditionally join the new district at the 1989 Annual Town Meeting.

The Board continued its long-standing agreement with the North Shore Visiting Nurses' Association in 1988, for provision of quality health care for Boxford Residents through home visits and health clinics. In 1989, the Board will be looking to expand these services, especially for Boxford's elderly residents.

The Board meets at least once a month with regular meetings held on the second Wednesday of each month at 7:30 pm in the Town Hall. Additional meetings are scheduled as required. The Board encourages citizen participation at our meetings and your suggestions to help us to keep Boxford a safe and healthy community.

Nancy A. Pearl, RN
John M. Fitch, Clerk
Wayne G. Williams, Clerk
Louise B. Kress, Vice-Chairman
Richard F. Taylor, Ph.D., Chairman

REPORT OF THE B & W HEALTH DISTRICT

Established under the provisions of Section 27A, Chapter 111 of the General Laws, the towns of Boxford and Wenham members of said district, organized and adopted by-laws on August 20, 1968. At the last annual district meeting the following members were elected as officers:

Chairman	Dr. Richard F. Taylor (Boxford)
Secretary/Treasurer	Francis F. Perry (Boxford) Ex-officio Member

RADON

Radon itself is an inert chemical and poses little danger. But radon decays to polonium, and polonium decays to lead. These and later progeny are chemically very active as well as being radioactive. When we breathe, these radioactive progeny lodge in our wind pipe and lungs. The radiation from the progeny disrupts and mutates the cells of the wind pipe and lungs and can, eventually, result in lung cancer.

In some cases, the radon can come from the fieldstone or granite that make up a floor or fireplace. Well water with a high radon content can be a significant source. Generally radon gets sucked into the home from the soil and rocks beneath the foundation. Most experts believe that negative pressure in the home, relative to the outdoors, is a root cause. Weather conditions outside the house - the sun heating the attic, winds passing windows and roof pulling air from the house create negative pressures. The home heating system that gets its air supply from the basement can cause a negative pressure in the basement with respect to the soil.

Some specific pathways by which radon enters the home are: cracks in the cellar floor, especially wall-floor intersections, the sump pump opening, hollows of cinder blocks, crawl spaces, openings around water pipes, gas pipes and electric conduits. Tests have revealed that foundations built on sandy soils may also have a radon problem - sand also contains uranium.

What if your test is POSITIVE? -

1. Repeat the test, Rule out a fluke test due to a short-term radon spike.
2. Know the source of the radon. Test your supposition with inexpensive do-it-yourself detectors placed strategically around the basement, especially in obvious trouble spots such as a large crack, a sump pump or crawl space.
3. Seal any obvious entry points.
4. If ground water under your house is amenable to ventilation, through the sump pump or specially drilled holes, you should do so. Such solutions have proved successful and are not unduly expensive.
5. If sealing the obvious cracks and exposed soil does not work, and sub-slab or sump pump ventilation is impractical, you may examine the practicalities of the other techniques given in the EPA radon reduction guide. These include adding sealant to the basement walls and floor and air-to-air exchangers usually with a heat exchanger to reduce the heating costs.
6. Several air cleaners will be coming on the market, which could reduce the levels of radon in a room or in the whole house to acceptable levels.

7. If your radon level is higher than 15pCi/l in your living area, you should contact William Bell, Massachusetts Department of Public Health, Radon Division, Telephone: 413-586-7525.

Respectfully submitted,
John R. Romanski, CHO, RS

To: Boxford Board of Health

RE: Percolation Tests 1988

1. 264 percolation tests were performed.
2. 131 re-tests and ground waters were performed.
3. 35 new construction permits were issued for the year.
4. 23 repair/alteration permits were issued for the year.

Respectfully submitted,
John R. Romanski, CHO, RS

B & W HEALTH DISTRICT TREASURER'S REPORT

Cash Balance July 1, 1987

4251.08

Receipts:

Member Twon Assessments:

Boxford (58%)

24318.00

Wenham

17609.00

41927.00

Interest Earned

1058.81

42985.81

Disbursements:

Budget

47236.89

Salaries

31346.00

31346.00

Travel

2400.00

2400.00

Telephone

500.00

600.93

Office Expense & Dues

175.00

294.15

Lab Fees

275.00

257.00

Insurance

2000.00

1993.00

County Retirement

4731.00

4871.00

Health Insurance

500.00

552.96

42315.04

Cash Balance June 30, 1988

41927.00

4921.85

Cash Balance Analysis - 6/30/88 (per rec.)

ATR Checking (0021172)

1206.28

ATR M.M (0831670)

3715.57

Total

4921.85

Submitted by:

Francis F. Perry

District Treasurer

INSPECTOR OF ANIMALS

The Commonwealth of Massachusetts, Department of Agriculture, Division of Animal Health requires that each town appoint an Inspector who shall make regular and thorough inspections of all cattle, sheep, swine, horses, and goats, including a thorough inspection of the premises where such animals are kept. Such inspections are necessary to insure human and proper care of all livestock, and to guard against outbreaks of contagious disease. The 1988 inspections showed 165 horses, 42 ponies, 4 donkeys, 39 goats, 62 sheep, 1 pig, and 4 beef cattle kept in Boxford. If your livestock was not inspected please contact me so you can be included in the 1989 inspections.

Under Massachusetts state law, all bites, whether caused by wild or domestic animals, must be reported to the Inspector of Animals. In 1988, 6 bites were reported. A total of 11 dogs were quarantined for a period of 10 days as required by law. Such a large number of dogs were quarantined because one incident involved 5 dogs and the identity of the actual biter/biters was very much in doubt. A second incident involved a single dog, but the victim was unable to positively identify which of two similar dogs had bitten her. Because of the serious nature of the situations, all questionable dogs were quarantined. All animals were inspected again and released from quarantine at the end of the 10 day period.

The Boxford Board of Health, in compliance with the provisions of Chapter 111 Sections 31 and 155 of the Massachusetts General Laws and in "the interests of and for the protection of public health and animal health, and in the interest of protection of the quality of surface and ground waters established and adopted" rules and regulations for the licensing of stables in Boxford. The regulation became effective March 1, 1988 with a period of one year allowed for submitting application and receiving said license. As of the date of this report 21 licenses have been issued.

An application form and information sheet were left at each of the 57 stables still unlicensed. This form was left with your copy of the Division of Animal Health Inspection for 1988. Reminder posters are being displayed at both Village Stores. If anyone has questions or needs an application, please notify the Board of Health or myself. Remember the March 1 deadline.

I may be contacted by phone at 352-6336, leave message, or by mail at Box 221, West Boxford, 01885.

Respectfully Submitted By,
Allison Hayes, Inspector of Animals

THE COMMONWEALTH OF MASSACHUSETTS
Department of Food and Agriculture
Division of Animal Health
100 Cambridge Street, Room 2103
Boston, MA 02202

SUMMARY SHEET

Totals of the following statements are to be inserted by the Inspector of Animals upon completion of city/town inspection of all animals and returned with the inspection book to the above address by January 1, 1989.

	GRADE	PUREBRED
Number of Dairy Cows over two years		
Number of Dairy Heifers one to two years		
Number of Dairy Calves under one year		
Number of Dairy Bulls		
Number of Dairy Steers		
Number of Dairy Herds (one animal constitutes a herd)		
Number of Beef Cows over two years	2	1 Angus 1 Devon
Number of Beef Heifers one to two years		
Number of Beef Calves under one year		
Number of Beef Bulls		1 Angus
Number of Beef Steers	1	
Number of Beef Herds (one animal constitutes a herd)	2	
Number of Oxen		1
Number of Horses (work & saddle) 165		1
Number of Ponies 42		(one animal constitutes a herd)
Number of Goats 39		Number of Poultry 2 flocks 25-40 ea. (Farms consisting of 25 birds or more)
Number of Sheep 62		Number of Poultry Flocks 2
Number of Llamas 1		Number of Donkeys 4

Signed: Allison Hayes
Inspector of Animals

Date Completed: January 4, 1989
City/Town: Boxford (& West Boxford)
County: Essex

"Publication N.128 approved by Alfred C. Holland, State Purchasing Agent."

INSPECTOR OF BUILDINGS

Month	No.	Dwelling	No.	Garage	No.	Additions	No.	Barns	No.	Pools	No.	Decks & Porches	Renovations
January	2	850K	0		2	105K	0		0		1	10K	16K
February	3	805K	0		3	95K	0		0		0		132K
March	2	450K	1	15K	7	185K	1	5K	2	22.2K	0		38K
April	6	1271K	2	26K	3	38.5K	0		2	27K	2	7K	443K
May	2	475K	0		4	135K	0		7	235.6K	1	4.5K	17.5K
June	6	1240K	2	71K	6	274K	0		1	10K	2	5K	15K
July	4	820K	0		6	92.6K	1	15K	5	67.4K	3	7.5K	29K
*August	4	1150K	0		6	203K	1	6K	0		1	1.5K	
September	1	250K	1	8K	4	137K	1	7K	1	12K	3	6.2K	2.2K
October	1	225K	2	40K	2	41.1K	0		0		3	6K	16K
November	3	680K	0		5	72K	1	10K	2	52K	1	3.8K	65.2K
December	1	125K	0		5	43.8K	0		0		1	10K	19K
TOTAL	35	8341k	8	160k	53	1422k	5	33K	20	426.2K	18	61.5K	792.9K

FEES COLLECTED: \$34,166.30

*Cole School Addition \$3,000,000.00 construction costs

Respectfully submitted,
Kevin M. Wood
Inspector of Buildings

ELECTRICAL INSPECTOR

The Electrical Department issued 241 permits for the year.

Respectfully submitted
Lester Shepard (Deceased)
Inspector of Wires

PLUMBING/GAS INSPECTOR

There wre 80 Plumbing Permits and 63 Gas Permits issued for the year.

Respectfully submitted
Wendall P. Hall/William Sideri
Plumbing/Gas Inspectors

SEALER OF WEIGHTS AND MEASURES

I respectively submit the Annual Report of the Sealer of Weights & Measures for the year, January 1, 1988 to December 31, 1988

The office of the Sealer of Weights and Measures performed several functions as required by the National Bureau of Standards, directed by the U.S. Chamber of Commerce; the General Laws of Massachusetts as related to Weights and Measures and the rules and regulations of the State Division of Standards, now called. "The Division of Consumer Affairs" and the Town of Boxford, Massachusetts ordinances.

Scales and balances, tested, adjusted and Sealed 6
Gasoline pump meters tested, and sealed 4
All personal weighers(scales) at the following schools were tested, and sealed;

Masconomet Junior High School one scale tested and sealed Cole School @ Middleton Road one scale tested and sealed Spofford School @ Pond Road one scale tested and sealed

Receipts of Department of Weights and Measures for 1988.....\$33.00
The Sealing Fees of \$33.00 were paid to the Town Treasurer.

Expenditure of Department of Weights and Measures.....\$250.00
The Expenditure was the Salary of the Sealer

Respectfully submitted
Normand J. Bedard - Sealer

VISITING NURSE ASSOCIATION

The Visiting Nurse Association of North Shore, Inc. is pleased to send to you the 1988 Annual Report for Board of Health activities in Boxford.

Elderly Health Clinics

Four Mile Village

First Thursday of each month
12:30 p.m. to 2:30 p.m.

West Boxford

Third Thursday of each month
12:30 p.m. to 2:30 p.m.

Boxford Community Center

One session, Fall 1988

Total number of elders served: 89

Total number of service units: 196

Flu Immunization Program

Boxford Community Center

December 20, 1988

Topsfield Parish House

December 6, 1988
(attended by some Boxford residents)

Total number of flu shots:

200

Flu Immunization Injections for Patients at Home

Total Number:

2

Other Patient Follow-Ups/Home Visits

Total Number:

8

For your information, Sharon Chiary, R.N., B.S.N., is the Registered Nurse supervising the Boxford Board of Health activity.

The Visiting Nurse Association of North Shore, Inc. looks forward to a continued working relationship with the Town of Boxford in conducting needed health services for your community. Please feel free to contact us as needed to discuss this report and/or future service needs for Boxford.

Sincerely,
Jane W. Quinlan
Vice President Marketing and Development

PLANNING AND ENVIRONMENTAL PROTECTION

Conservation Commission

Groundwater Study Committee

Open Space Committee

Ipswich River Watershed District Advisory Board

Planning Board

Zoning Board of Appeals

CONSERVATION COMMISSION

1988 was another active year for Boxford Conservation Commission business dealing with the General Laws of the Commonwealth of Massachusetts; Chapter 131, Section 40, the "Wetlands Protection Act".

Remaining remarkably stable compared with last year, forty-eight (48) Notices of Intent were acted upon; forty-seven (47) in 1987. Three of these included a filing of Appendix "A". This was an addition to the "Act" in 1987 and is intended to protect rare and endangered species of wildlife.

According to procedure, all Notices require a written filing with both the Commonwealth of Massachusetts Department of Environmental Quality Engineering (DEQE) and the Boxford Conservation Commission, a Public Hearing, a written Order of Conditions and finally, a Certificate of Compliance when the project is appropriately completed. These requirements continue to involve a considerable amount of time from our volunteer board members in terms of site visits, meetings and ecological education. However, this year we have had the assistance of Mr. Michael Simon who was hired as combined administrative assistant for the Planning Board and Conservation Commission. This has been a valued relief and benefit in terms of time and efficiency and has enabled us to perform our function more expeditiously.

Concerning other matters, some individuals continue to take advantage as shown by four (4) outstanding Enforcement Orders. These are being dealt with by us and/or DEQE.

This year the Commission was happy to accept and support an Open Space Plan for the Town of Boxford. This was prepared by the Open Space Committee, an Ad Hoc committee of the Commission. This is currently being printed and will be presented and available to the Town early in 1989.

Following many of the suggestions in this Plan, and with some of the \$100,000 voted at the last Annual Town Meeting, the Commission is actively pursuing land for Open and wild space.

Sincerely
Randolph Johnson, Chairman
Gerald Irmer
Chester Riley
Suzanee Ritchie
David Trask
David White

GROUNDWATER STUDY COMMITTEE

Operating under the continuing policy that all the Town's groundwater needs to be protected as a water supply, most of the year was devoted to implementing the hazardous materials storage bylaw (which regulates all underground storage tanks, UST's, in Boxford), and to continuing the assessment of Boxford's groundwater resources.

UST Bylaw: The Groundwater Committee worked with the Boxford Fire Department to prepare the necessary forms required by the UST Bylaw before the effective date of May 1, 1988. The Committee also prepared a folder of UST informations for tank owners available in the Town Hall, and drafted letters for the Fire Dept. to send to tank owners, installers, and oil delivery companies, outling everyone's new responsibilities under the bylaw.

All existing tanks were to be registered with the Fire Dept. by November 1; after that date, oil delivery companies should not deliver oil to untagged tanks. Tank installers must have experience with double-walled tanks and piping with secondary containment, and must be licensed by the Town.

In September, the Committee sponsored a meeting that gave tank owners an opportunity to solicit bids from tank removers, and a chance to have some of their questions answered by Andy Fraser of the Boxford Fire Dept.

Considerable time was also spent preparing a proposal to provide financial aid to needy tank owners. However, this proposal was passed over at Town Meeting because the Committee had no success getting the necessary political support at the state level to allow Boxford to set up a loan program for tank removal and replacement.

Resource Assessment: In February, a draft of the "Groundwater Study Report" was submitted to the Committee by Scott O'Brien. The report provides a summary of relevant groundwater data taken from existing information in the Health Agent's files on septic system installations, well drillings, and water quality testing from the late 1960's to the mid 1980's.

At mid year, Richard Gore resigned from the Committee, was appointed Town Geologist, and agreed to use existing groundwater data, plus existing bedrock and soils maps to prepare a series of maps for Boxford, one of which would indicate probable areas of high groundwater recharge warranting consideration of extra protection.

In 1989, the Committee hopes to build on the results of the resource assessment studies, and to prepare a long term plan for protecting Boxford's groundwater resource.

Jennie Bridge, Chairman
Carol Fitch (FY'88 Sec.)
Jack Fitch (FY'89 Bd. Health)
Richard Gore (FY'88)
Randy Johnson (FY'88 Conserv.Com.)

Louise Kress (FY'88 Bd.Health)
William Paisley, Jr. (FY'88)
Richard Taylor (FY'88 rep.Bd.Sel.)
David White (FY'89 Conserv. Com.)
Linda Young (Planning Board)

IPSWICH RIVER WATERSHED DISTRICT ADVISORY BOARD

Boxford is a member of the Ipswich River Watershed District which was established by the Massachusetts Legislature in 1966. The District under the direction of a five member Commission appointed by a larger Advisory Board made up of water supply officials from Cities and Towns along the Ipswich or having water rights to the river. The stated purpose of the Commission is to "investigate available water resources for the district and methods of preserving and increasing such resources". The five-member Commission that is elected from and by the Advisory Board is supposed to meet at least four times a year; the Advisory Board is supposed to meet twice a year.

Although Boxford has no water supply department, and residents rely solely on private groundwater supplies, water quality in the Ipswich River Basin is important to some of these supplies, to wildlife in the area, and to water supply and recreational interests downstream. In the spirit of regional cooperation, Boxford is an active participant in these Advisory Board meetings.

May 5, 1988 Advisory Board meeting: Martin Pillsbury, Metropolitan Area Planning Council (MAPC), presented the interim results of a \$40,000 regional planning grant from the State involving the five towns of Beverly, Essex, Hamilton, Wenham, and Manchester. MAPC produced resource maps and was working on model bylaws and implementation measures for ground and surface water supply protection tailored to each community in the study area. The "North Shore Water Supply Protection Study" was published in June 1988 and is available from MAPC.

November 3, 1988 Advisory Board meeting: This meeting focused on the three different elements of Massachusetts water management initiatives: (1) the "313" basin plan for the Ipswich River (by DEM, Div. of Water Resources), (2) water use permitting under the Water Management Act (by DEQE, Div. of Water Supply), and (3) local management plans in the Ipswich Basin (by the Water Resources commission). The presentations by the state agency representatives were introduced by Elizabeth Kline, Asst. Sec. of EOE, and Exec. Dir. of the Water Resources Commission. This meeting gave water suppliers in the Ipswich Basin an opportunity to have their water resource questions and concerns addressed by top level water management officials in the Commonwealth.

Jennie Bridge
Advisory Board Chairman and Commissioner

OPEN SPACE COMMITTEE

The Open Space Committee is pleased to say the Open Space and Recreation Plan for the Town of Boxford has been completed and accepted by the state. It will be available to the public at the Town libraries this spring.

Our committee continues to pursue examining town growth in regard to providing for development that would best accommodate protection of our environment, maintaining our rural atmosphere, providing adequate recreational facilities, both active and passive, and providing landowners adequate compensation for the properties. With the thoughtful concern and cooperation of various Town Boards, committees and private individuals, long-term planning that would best serve the interests of the Town can be accomplished.

Respectfully Submitted,
Camilla Coolidge
Nathaniel Coolidge
Edwin Hadley
Nancy Merrill Homer
Robert Moseley III
Susan Peterson
Beverly Ingalls, Chairman

PLANNING BOARD

The steady increase in interest rates during 1988 has brought to a halt the rapid appreciation in real estate values we have seen in recent years. It has also slowed the rate of sales and greatly increased the inventory of unsold homes.

Subdivisions

Not surprisingly in this restrained climate, the number of new subdivisions being proposed slackened considerably as the year advanced. Eight new subdivisions were approved by the Board during the year creating a total of 53 new building lots, one of which was a pork chop (an oversize lot with reduced frontage). Two additional subdivisions with a total of 22 lots were in various stages of the approval process at year's end.

In addition to the lots created by subdivision, a further 35 lots (including eight pork chops) were created as "Approval-not-Required". This is a process regulated by state law whereby lots on existing roads may be divided and created if they have sufficient frontage and meet the other requirements of the Zoning Bylaw. The number of lots created by this mechanism is similar to the number created in other recent years.

Zoning Bylaw Changes

The Board recommended eleven modifications of Boxford's Zoning Bylaw to the Town at its Annual Meeting in May. Each was intended to clarify or strengthen the Bylaw. Six were approved by the Town, three were withdrawn as a result of information developed at their public hearings, and two failed to get the two-thirds majority required for adoption.

Affordable Housing

In late October the Town was presented by a developer with its first proposal for an affordable housing project. It was for 28 units to be located on the corner of Middleton Road and Main Street and subsidized under the State's Housing Opportunity Program (HOP).

Unfortunately, the project was presented as a fait accompli with no previous discussion with the Town and no opportunity for the Planning Board or other Town Boards to make suggestions or provide guidance on the kind of development that would be suitable in Boxford.

After a presentation by the developer at a very well attended public hearing and careful deliberation by the Planning Board, the Board voted unanimously to recommend rejection of the proposal.

Although endorsing with similar unanimity the concept of affordable housing for Boxford, the Board found this proposal to be grossly (and unnecessarily) out-of-character with the community, unsafe to the residents, hazardous to the environment, and a potential threat to public health.

Subsequently, the Board at the request of the Selectmen, has contributed one of its members to serve on the newly founded Boxford Housing Partnership which is exploring more appropriate routes to affordable housing. The Planning Board, monitors closely the progress of the partnership and is assisting it in arriving with a suitable set of guidelines for development.

Planning/Conservation Administrator

Our new Planning/Conservation Administrator, Michael Simon, is a great assistance to the Board and has considerably reduced the burden of its day-to-day activity.

The Board with great reluctance accepted the resignations of Stephen Bridge and Audrey Romasco and thanks them for their very considerable contribution to the Board and to the Town. It is similarly grateful to James Bewley who decided not to run for re-election.

Kendall Bagge	Subdivision Committee Representative to the Board of Appeals
Steven Kokkins	Subdivision Committee
Susanne Richey	Subdivision Committee Conservation Commission Member
Richard Shaw	Representative to Board of Health
Linda Young	Subdivision Committee Representative to the Groundwater Protection Committee
Darman Wing	Clerk Bylaw Study Committee
Craig Falk	Chairman Member Boxford Housing Partnership

BOARD OF APPEALS

During Calendar 1988, the Board of Appeals acted upon 20 applications; 18 were for Special Permits, of which 15 were granted and 3 were deferred for future reinstatement; of the 2 Variances requested, 1 was denied and the other allowed to be withdrawn. Means were found to resolve through discussion about a dozen other zoning problems without the necessity for Special Permits or Variances.

A year ago there were two Appeals pending before the Superior Court; one was withdrawn and no action has been taken on the other. This year there have been no Appeals of Decisions by the Board or by the Inspector of Buildings.

We expect the coming year to be challenging in addressing several applications for "Comprehensive Permits" for Subsidized Housing. Two of these would be for more than 100 units under the State's Home Ownership Program (HOP) with several other smaller projects possible.

While some Towns seeking Affordable Housing create Neighborhood Projects of 6 or fewer units on a conventional lot provided by the Town or with the developer assisted - keeping the project entirely under the control of the Town - the Boxford Zoning Bylaw makes no provision for this sort of arrangement.

A particular problem of the Comprehensive Permit process is that it incorporates the requirements of a number of Town Agencies and, while some of its conditions may be negotiable, its denial or the inclusion of provisions which the Developer views as unduly restrictive of Subsidized Housing allows an Appeal to the State Housing Appeals Board - which has overturned 90% of the adverse Local Decisions.

Even if lack of State Financing or organized local opposition succeeds in deferring or defeating successive proposals, the State will continue to insist that Boxford take affirmative action to meet the requirement that 10% of its housing be State Subsidized. That, at present, amounts to more than 150 units, with an additional 500 plus "Market Price Units" if this were done under the "HOP" Program.

Town growth of this kind and on this scale - even if achieved over a span of many years - will require more thoughtful and detailed Planning and Zoning changes than any presently being undertaken.

Carlyle W. Thomas, Chairman
Donald E. Houser, Vice Chairman
Robert H. Clewell, Clerk
Douglas K. Stuart, Alternate
Frederic P. Melzar, Alternate

COMMUNITY SERVICES

Arts Council

Council on Aging

(H.A.W.C.)

Help for Abused Women and Their Children

Tri-Town Council on Youth

and Family Services, Inc.

Historic District Commission

Historic Document Center

Recreation Committee

Veterans' Services

Veterans' Graves Officer

BOXFORD ARTS LOTTERY COUNCIL

The Boxford Arts Lottery Council will receive approximately \$900 twice this year from the Massachusetts Art Lottery Council. They have established guidelines for the use of the funds and they determine if the applications for funds comply with these guidelines.

The intent of the Arts Lottery is to be a supplemental source of public funds to be used for the support and betterment of the arts. The use of this funding may apply to capital outlays, seed funding, individual artists and operational expenses. The guidelines allow for the greatest amount of choice at the local level and the greatest amount of creativity.

Applications for the Arts Lottery grants must be received by the Boxford Arts Lottery Council by mid-April and mid-October. Grants approved this last Fall cycle were as follows:

- the Village School - "Meet the Composer" \$80
- Boxford PTO - Gerwick Puppets - Artists in Residence Program \$200
- Masconomet Art Department - Masconomet Art Festival 1989 \$450 (jointly with Topsfield and Middleton)
- Tri-Town Symphony Orchestra - Annual "Pops" Concert \$200
- Paul Madore Chorale performs at annual senior citizens' dinner. Entertainment open to public. (jointly with Topsfield and Middleton) \$120

Money that is not used is carried over to the next funding cycle. Our goals are to see that these funds cover a cross section of our population and a broad spectrum of the arts.

We now also receive \$500 a year for a Performing Arts Student Series (known as P.A.S.S.) with its own set of guidelines. We have worked closely with our schools and this money is being used.

Respectfully submitted,
Alison Rose, Chairman
Arts Council

COUNCIL ON AGING

The Boxford Council on Aging has had a very busy, but successful year with more people wanting services than any other year.

Northern Essex Elderly Transport, Inc.

The Northern Essex Elderly Transport program is still in full swing, taking people to medical and health clinic appointments, shopping and social events. We have 18 drivers who volunteer their time to provide this service. The volunteers are reimbursed at 25 cents a mile, and added insurance is provided. We ask our clients to give a donation. Many thanks to our wonderful volunteers.

Meals on Wheels

The Meals on Wheels program that we started through Anna Jaques Hospital last year is doing extremely well, and providing meals to people who really need them. The recipients pay on a weekly basis. These meals are delivered hot 52 weeks a year. This is a wonderful program, and we are most grateful to our men and women who volunteer their time to pick up and deliver these meals. Meals are still provided at Spofford School where seniors join their friends for a wonderful lunch. This program is provided during the school year. Our sincere thanks to Marge White and her staff for a job well done.

Van Program

Our Van Program, which we started last year with the town of Rowley, is still going strong, and being used more by seniors from both ends of town every month. This program is on a first come, first serve basis. The van is also equipped with a chair lift for the handicapped. We used the van at least twice a month and more when we need it.

Community Action

We had three distributions of surplus food during the year of butter, cheese, flour, rice and milk to 423 individuals - 185 families. Our sincere thanks to Bill Owens and Buzzy Vincent for their help on these days.

Elder Services of Merrimack Valley

As members of Elder Services of Merrimack Valley, and for a contribution of \$196, we received \$26,840 of services for our elderly which include homemakers, legal services, case managers, chore workers, protective services and much, much more.

Friends of the Council

We have started a Friends of the Boxford Council on Aging, and have received our non-profit status from both State and Federal governments. With monies we receive we will be doing special things for our seniors.

Northeast Area Councils on Aging

We have lost our Coordinator for this program, so the 11 towns who belong are having six or seven meetings a year discussing our problems, receiving and giving information. Each town is hosting and planning the programs, and we are doing very well.

Director of the Council on Aging

As Director, Marie Cody has been doing Director and Senior Aide work. Last August, through a Discretionary Grant from the state, she now has some help for a few days a week. Phyllis Moise is doing a great job as an outreach worker. Marie is supervising the Meals on Wheels program, the van riders, and the classes which include line dancing, making doll houses, knitting, chair caning, lampshades, and this year we have added stencilling. She also supervises the volunteer driver program. Marie attends monthly meetings as a member of the Board of Directors of Elder Services, and serves on the Nutrition Board and then reports back to the Council on Aging at their monthly meetings.

Our aging population continues to grow each year, and we now have over 700 elders over 60 years of age.

We have every reason to be very proud of what we have done and accomplished during 1988.

G. Edwin Hadley, Chairman
Milton Knauer, Vice Chairman
Helen Huyffer, Treasurer
Lula Gould, Secretary
Judy Carr
Arthur Gingrande
Jane Langton
Marie L. Cody, Director

**H.A.W.C.
HELP FOR ABUSED WOMEN & THEIR CHILDREN
9 Crombie Street
Salem, Massachusetts 01970
Office (617) 744-8552
24 Hour Hot Line (617) 744-6841**

Help for Abused Women and their Children, Inc. (HAWC) provided crisis intervention services to six (6) battered women and their children residing in Boxford in 1988. Crisis counseling to assist these battered women to safety and provide information on services available was the primary service delivered. HAWC is the only provider of comprehensive services to battered women and their children in over 25 cities and towns on the North Shore. Crisis services include: a 24 hour hotline (365 days per year), safety in HAW's 16 room shelter or within the network of safehomes, legal and court advocacy, a children's program, individual and group counseling and a prevention program of community education presented to area high schools, church and civic groups.

Sincerely,
Sheryl Schrepf
Executive Director

TRI-TOWN COUNCIL ON YOUTH AND FAMILY SERVICES, INC.

The Tri-Town Council on Youth and Family Services, Inc. is a private non-profit, community based organization which strives to enhance the quality of life in Boxford, Middleton and Topsfield residents, with the primary emphasis on youth. This goal is achieved through providing counseling services, community education, youth vocational development and alternative activities.

The Tri-Town Council offers a wide range of clinical services. These include child, adolescent, adult, family and group therapy, all of which may include long-or short-term treatment or crisis intervention. Tri-Town also offers specialized drug and alcohol counseling for adolescents and adults.

Recently, Tri-Town became eligible to receive reimbursement for counseling services from most major insurance carriers. However, Tri-Town continues to maintain its sliding fee scale policy so that no one is denied services due to inability to pay.

Other Tri-Town Council services include:

- Peer Education - Peer support and prevention activities for Masconomet students and Tri-Town area young people;
- Job Bank - Matching young people looking for work with potential employers;
- Youth Outreach - Alternative activities for Tri-Town area young people;
- Horizons - After school enrichment program for Boxford's elementary grade students;
- Community Education - Programs and information for schools, businesses and community groups on such topics as substance abuse prevention, eating disorders and family communication skills.

In 1988, as the Tri-Town Council entered its twenty-first year of service to the residents of Boxford, Middleton and Topsfield, we felt that the time was ripe to undertake a strategic planning process to reflect on where we have been, assess where we are now, and define where we are going in the future.

To achieve this objective, we invited representatives from the Tri-Town area's schools, governments, businesses, service organizations and young people to join the Tri-Town Council's Long Range Planning Advisory Board.

The first meeting was held on November 1 at Masconomet Regional High School. The goals of that evening meeting were:

1. To identify the needs of young people and families in our communities.
2. To review the mission and purpose of the Tri-Town Council in relation to those needs.

The meeting was well attended, and we were able to identify a number of issues from which to develop a three-year plan.

At the same time we have been looking to the future and new possibilities for Tri-Town Council, we have continued to offer quality services to the community in each of our program areas:

1. **COUNSELING** - This year Tri-Town hired a new School/Community Counselor and a Clinical Consultant to provide supervision and care management for the whole counseling staff.
2. **PEER EDUCATION** - Tri-Town's Peer Educators, under the direction of the Peer Education Coordinator, offer their student peers information and referral resources on concerns, such as AIDS, sexual abuse, drug and alcohol awareness, and suicide.

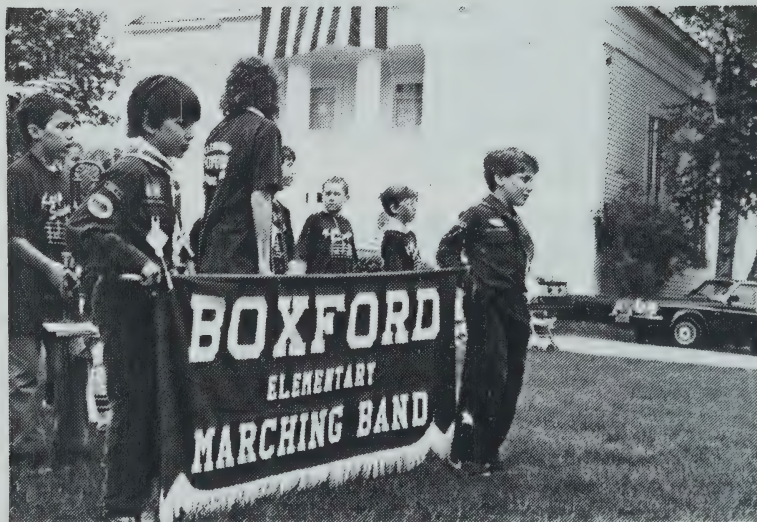
This year, with some support from the Governor's Alliance Against Drugs, the Peer Educators are developing skits that will address some of the issues of concern to you people in the Tri-Town communities. These skits, when completed, will be available to high school, junior high and elementary school students, as well as to parent and other community organizations.
3. **ALTERNATIVE ACTIVITIES** - Tri-Town again organized and implemented a successful Senior All Night Graduation Party and a Halloween "Scream-A-Thom". The job bank continues to offer a much needed opportunity for Tri-Town area youth to find work and for potential employers to find help. As 1988 came to a close, Tri-Town was negotiating with two Masconomet staff persons to begin a more formal Youth Outreach program for 1989.
4. **HORIZONS** - Horizons is an after-school enrichment program serving students in grades K-6 in Boxford. This successful program continues to serve virtually every K-6 age young person in Boxford.
5. **PROJECT CHARLIE** - Project CHARLIE (Chemical Abuse Resolution Lies In Education) is a substance abuse prevention program for elementary age young people. The program has expanded to include training for teachers and parents in Topsfield and Middleton as well as Boxford.
6. **COMMUNITY EDUCATION** - "Eddie Was Here". The improvisational piece "Eddie Was Here", based on the true-life story of a Rhode Island teenager who died of alcohol poisoning and asphyxiation, was successfully presented four times on May 17 at Masconomet Regional High School.

"Eddie", which was sponsored and underwritten by the Tri-Town Council, the Governor's Alliance Against Drugs, the Masconomet Senior High Improvement Council and the Days Inn of Danvers, allowed young people, families, school personnel and the wider community to take a sober, intimate look at the dangers and consequences of substance abuse.

"Transition Night" - More than 60 parents and their sixth graders from the Boxford, Middleton and Topsfield elementary schools met in June with the Tri-Town Council staff, Masconomet staff and the Juvenile Officers of the three towns' Police Departments to discuss a variety of decision making situations facing the young people as they entered Junior High School.

Through our on going staff development, program development and long range planning process, the Tri-Town Council continues to grow with the community and to meet the needs of the community to the best of our ability.

Respectfully Submitted,
Edwin S. Vaeni
Executive Director



Boxford Elementary Marching Band, Memorial Day Parade, West Boxford

HISTORIC DISTRICT COMMISSION

Having been established in 1971, the Historic District Commission in Boxford operates pursuant to Chapter 40 C of the General Laws. The Commission reviews and considers for approval proposed changes to the exterior of houses and buildings that are located in our two districts - Howes Village and Boxford Village.

In 1988, as in prior years, the Commission met on an "as need" basis and issued five Certificates of Appropriateness and one Certificate of non-applicability.

It would be helpful for those planning work requiring Certificate of Appropriateness to notify the Commission as soon as possible so there will be no delays in proceeding with a particular project.

We appreciate the cooperation of people living in the two Districts and anticipate working with them in the future.

Arthur W. Havey, Chairman

Peter Loring

Ted Parsons

Sue Peterson

Bill Rossi

Alternate Members:

Al Imhoff

Nancy Merrill

Fran Nelson

**INGALLS MEMORIAL LIBRARY ASSOCIATION, INC.
BOXFORD HISTORIC DOCUMENT CENTER**

This has been a busy year for the Boxford Historic Document Center. We have had the usual many questions on genealogy, even from all across the country, as well as questions about Boxford history.

But the most exciting happening was the Tyler Family Reunion in July. This was a very carefully planned three days, planned by the leaders of the Tyler Family. Their headquarters were at the Marriott Hotel in Andover where the banquet was held on Saturday night. A lot of their time they spent in Boxford. On Saturday afternoon they had an ice cream social on the lawn of the church, they visited the Document Center, they went down to their old family homestead, now called The Witch Hollow Farm, and they spent much time individually in the Document Center looking up some of the family materials. On Sunday they took part in a memorial service held in the church conducted by Edwin Remaly, Assistant Pastor, including reminiscences by family members. There were about 75 people who came from all across the country for this reunion.

This is the third or fourth year that Mr. Doliber, History Teacher at Masconomet, has sent his students to look up material on Boxford in the Revolution. Each student has been assigned one Revolutionary soldier. Also, the Boy Scouts, Cubs, and the Girl Scouts have come to learn about Boxford and to examine our big map of Boxford 200 years ago.

As usual we took part in the Apple Festival in September and had available for people to purchase the various books on the history of Boxford.

We are well taken care of by our dedicated staff and volunteers. We could use more volunteers and in that way expand our services to the community.

The Document Center is open Wednesdays, from 9:00 AM to 4:00PM. Telephone (508) 352-2733

Respectfully submitted,
Margaret Lane
Archivist

RECREATION COMMITTEE

The Town continues to grow as witnessed by the need for more classrooms; so has the need for recreation. A serious problem is developing as Townspeople demand more recreation, but we have limited facilities.

The beach at Stiles Pond was developed for an estimated 200 families, yet in 1988, 440 families used Stiles (representing a 10% increase over 1987).

We continue to have two soccer fields available, yet usage is increasing 10 to 15% per year (750 boys/girls in the spring and fall programs). A third field at the Landfill will be available in the fall of 1989 and will alleviate the over use of the two existing fields. Future expansion at the Landfill for recreational facilities appears to be one of our better options.

1988 summer programs resulted in severe scheduling conflicts for the current 5 softball fields:

- a) The Girl's Softball program has grown from 100 (in 1981) to 200 in the instructional, junior and senior programs.
- b) Men's Softball has increased from 4 (80 men in 1981) to 9 teams (144 men in 1988).
- c) Little League Baseball has increased from 1 (in 1981) to 3 All Star teams.

Hopefully the Town will vote early in 1989 to provide an additional field at Boy Scout Park or it will be necessary to restrict the above programs by about 30% - certainly not what the Committee wants to implement.

On the positive side, the Town has been supportive of the increases in budget items requested in the past few years.

We must address the needs for additional beach property, baseball/softball fields, soccer fields, basketball and tennis courts, and passive recreation such as bicycle trails, walking/jogging trails, and horse trails.

Modest improvements continue at Camp Sacajawea on Stiles Pond which is available for Boxford resident's use as well as the summer program of the Greater Lawrence Educational Collaborative.

Effective acquisition and use of land for these needs is an important issue we need to immediately address.

Very truly yours,
Richard R. Kinney, Chairman
Kenneth Felton
Robert Mosley
Jill Daly
Janice Smallman

VETERANS' SERVICE DEPARTMENT NORTH ANDOVER - BOXFORD DISTRICT

The following expenditures were made by the Veteran's Service Department during fiscal 1988.

Ordinary Benefits	\$ 603.00
Return to Town for Lien	\$2,347.00

Two-thirds of these expenditures will be reimbursed by the State.

Respectfully,
Richard E. LaHaye
District Director

In 1946, Chapter 115 of the General Laws was passed by the General Court creating a Massachusetts Veteran's Services Department and called for the establishment in every city, town, or district a Department of Veteran's Services.

In 1947, the Selectmen of the towns of North Andover, and Boxford voted to form a district and appointed a District Director of Veteran's Services to carry out the provisions of Chapter 115 of the General Laws. The general purpose of the District Director of the Veteran's Services is the administration of the Veteran's Benefits Program to provide the utmost possible assistance to veterans and/or their dependents in time of distress or hardship. While the department is not publicized in either community, I would like to take this opportunity, as the full-time director, to announce my office hours.

Town Hall - North Andover
Mon. - Fri. 8:30 - 4:00
Tel: 682-6378 Home 683-4257

Town Hall - Boxford
Tel: 887-8181

Richard E. LaHaye
District Director



Starting line-up for annual 4th of July run sponsored by the Boxford Athletic Association.

REPORT OF THE VETERAN'S GRAVES OFFICER

The duties of this office are to see that veterans' graves are properly cared for, and that a flag is placed there on Memorial Day.

As this is a new office in the Town of Boxford this year considerable time has been spent updating old maps, cemetery records, Legion records, etc., to try and locate the graves of all the veterans buried in the Town of Boxford.

Boxford has eight cemeteries or burial grounds within it's borders. They are:

NAME	NUMBER OF VETERANS' GRAVES	COMMENTS
Mt. Vernon	56 Veterans	28 more, not identified
Brookside	56 Veterans	
Harmony	27 Veterans	
Village	52 Veterans	
Ancient	1 Veteran	2 more, not identified
Russell	1 Veteran	Not decorated in 1988
Small Pox	1 Veteran	Not decorated in 1988
Curtis Killam	0 Veterans	Could find no record of veterans buried here.

Total flags placed on graves in cemeteries, 192.

In addition, 3 Monuments in West Parish, and 3 Monuments in the East Parish.

Respectfully submitted,
Kenneth H. Chadwick
Veterans' Graves Officer

BOXFORD INFORMATION

The Town of Boxford was incorporated in 1685.

Population, 6,626

Number of residences, (1988) 1930

Registered Voters, December, 1988 (4,043)

Area - 24.39 square miles

Population Density, 1988 - 271 persons per square mile

Miles of Roads, January 1, 1989 - 105.70

Number of Named Streets - 145

STATE AND FEDERAL REPRESENTATION

U. S. SENATORS

Edward M. Kennedy (D)
United States Senate
Washington, D.C. 20510
(617) 223-2826

John F. Kerry (D)
United States Senate
Washington, D.C. 20510
(617) 223-1890

U. S. CONGRESSMAN

Nicholas Mavroules (D)
1204 Longworth Building
Washington, D.C. 20515
(800) 272-6730 (Salem District Office)

GOVERNOR

The Honorable Michael S. Dukakis (D)
State House, Room 360
Boston, MA 02133
617) 727-3600

STATE LEGISLATORS

Senator Robert C. Buell (R)
State House, Room 321
Boston, MA 02133
(617) 722-1600
Home: Woodcrest Road,
Boxford, MA 01921

Rep. Forrester "Tim" Clark (R)
State House, Room 443
Boston, MA 02133
(617) 722-2460
Home: Sagamore Road,
Hamilton, MA 01936

1989 Annual Report



Boxford, Massachusetts

IMPORTANT TELEPHONE NUMBERS

EMERGENCY (Police and Fire) 887-8133

PUBLIC SAFETY

Police Department	887-8135
Fire Department	887-8137
Communications Department	887-8136
Dog Officer	887-5760

TOWN OFFICES

Board of Selectmen	887-8181
Accountant	887-8181
Assessors	887-3674
Tax Collector	887-3673
Treasurer	887-3673
Town Clerk	887-8181
Planning/Conservation Office (at Community Center)	887-5661

SCHOOL DEPARTMENT

Superintendent - Boxford	887-8961
Superintendent - Masconomet	887-2323
Superintendent - North Shore Vocational	927-6178
Harry Lee Cole School	887-2856
Spofford Pond School	352-8616
Masconomet	887-2323

HEALTH and INSPECTIONS

Health Director (Sanitary Engineer) (at Community Center)	887-8841
Mosquito Control Project	948-2381
Inspectors:	
Animals	352-6336
Buildings (at Community Center)	887-3270
Gas/Plumbing	887-3270
Wire	887-3270

LIBRARIES

Boxford Village	887-7323
West Boxford	352-7323

POST OFFICES

Boxford Village (01921)	887-5339
West Boxford (01885)	352-6632

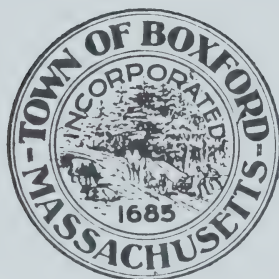
DEPARTMENT OF PUBLIC WORKS

[illegible]

COMMUNITY SERVICES

Historic Document Center	352-2733
Town Beach (Emergency Only)	352-7033
Tri-Town Council on Youth and Family Services	887-6512
Veterans' Agent	682-6378
Council on Aging (at Community Center)	887-3591

ANNUAL REPORT
OF THE TOWN OF
BOXFORD, MASSACHUSETTS



FOR THE YEAR ENDING DECEMBER 31, 1989

ON THE COVER:

The addition to the Harry Lee Cole Elementary School was completed in September.
(photo courtesy of Sandra Nason)

TOWN OF BOXFORD

VOLUNTEER APPLICATION

If you are interested in serving on an appointed town committee, or if you have expertise in an area which you would like to share with a town committee, please complete the following and forward to:

Board of Selectmen
Town Hall, 28 Middleton Road
Boxford, MA 01921

Name _____

Address _____

Telephone Home _____ Office _____

Areas of Interest

1. _____

2. _____

3. _____

Experience that would benefit the town through service on a committee, or expertise helpful to a town committee:

THANK YOU FOR YOUR INTEREST IN SERVING THE TOWN.



IN MEMORIAM

JOHN GAINES BOLTON

March 13, 1917 - August 19, 1989

John Gaines Bolton, a lifelong resident of North Andover and Boxford, was born in Lawrence, Massachusetts, educated at Fessenden The Clarke School, Horton School of Business Education, Williams College where he received his Degree in 1939.

Employed from June 1939 by John W. Bolton and Sons (later known as Bolton-Emerson, Inc.) of Lawrence, MA as a Production Manager, he rose to President and Chairman of the Board of Directors before his retirement in 1966.

After serving in the Army Air Force from 1943 to 1945, he moved to Boxford in 1946 becoming active in youth interests by coaching little league baseball and leading boy scout camping trips. "Gaines", as he was known to his many friends and associates, served the Town of Boxford for 39 years from the time the population was less than 900 until his resignation from the Board of Selectmen in 1985 due to his increasing health problems.

Finance Committee Member
Board of Selectmen

1954-1960 and 1963-1976
1960-1963 and 1981-1985

Other activities included fund raising and work for the following:

Tri-Town Council on Youth and Family Services
American Legion Scholarship Fund
Volunteer Fireman's Association
West Boxford Improvement Association

Gaines had a special talent for making things happen by cutting through red tape and soothing the ruffled ego. His sense of humor saved the day on many occasions. His passing marks the end of an era in the annals of Boxford. He contributed much and will be long remembered for his good work.

IN MEMORIAM 1989

LESTER SHEPARD - Died March 1, 1989

Inspector of Wires for the Town of Boxford
1982 - 1989

GARDNER STARRET - Died April 11, 1989

Gas Inspector for the Town of Boxford
1964 - 1977

PATRICIA E. WHEELER - Died May 18, 1989

Election Officer from 1974 - 1989
Also, assisted the Town Clerk by gathering information for the Resident Street List.

FREDERIC P. MELZAR - Died July 10, 1989

Board of Appeals from 1982 - 1988
Served as a Trustee for the Boxford Public Library

WESLEY B. SWANSON - Died October 1, 1989

Board of Assessors from 1979 - 1984

ORDEN E. OWEN - Died November 14, 1989

Election Officer from 1987 - 1989
Also, assisted the Town Clerk by gathering information for the Resident Street List.

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TOWN OFFICERS

Elected

Appointed

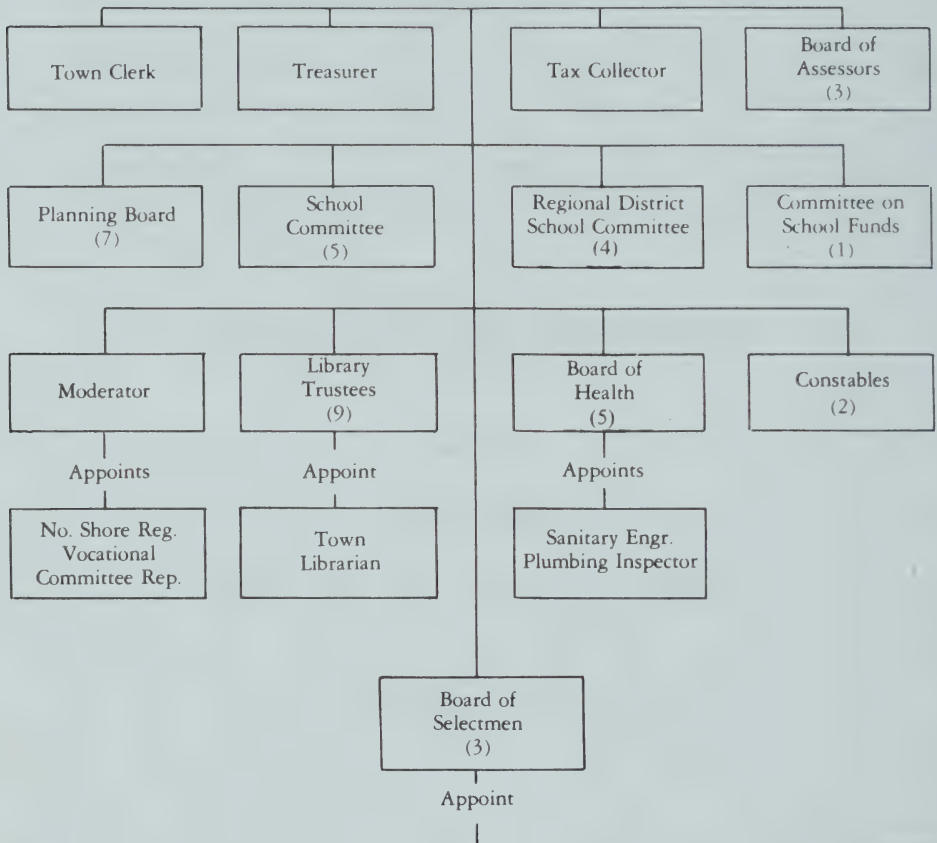
Committees, Boards and Commissions

AD HOC Committees

Committee Meeting Schedule

Boxford Officials

VOTERS ELECT



OFFICERS:

Town Counsel
Executive Secretary
Superintendent of Public Works
Police Chief
Fire Chief
Town Accountant
Communications Director
Civil Defense Director
Forest Warden
Dog Officer
Moth Superintendent
Parking Clerk
Sealer of Weights and Measures
Town Geologist

COMMITTEES:

Council on Aging
Board of Appeals
Arts Council
Conservation Commission
Election Officers
Fenceviewers
Finance Committee
Town Forest Committee
Historic District Comm.
Inspectors of:
Animals
Buildings
Wires
Ipswich River Watershed

Personnel Board
Recreation Committee
Groundwater Study Committee
Registrars of Voters
School Building Committee
Water Resources and Drainage Committee

AD HOC COMMITTEES:

All Building Committees
Bylaw Study Committee
Land Acquisition Committee
Open Space Committee
Boxford Housing Partnership Committee
Recycling Committee

ELECTED TOWN OFFICIALS

MODERATOR	DeWitt Minich (1990)
BOARD OF SELECTMEN	Robert W. Conroy, Chairman (1992) Alan J. Benson (1990) Audrey W. Romasco (1991)
TOWN CLERK	Frank H. Weatherby (1992)
TREASURER	Francis F. Perry (1991)
TAX COLLECTOR	Francis F. Perry (1990)
BOARD OF ASSESSORS	Joan H. Behrens, Chairman (1992) Clinton E. French (1991) Charles W. Nichols (1990)
BOXFORD SCHOOL COMMITTEE	Arthur M. Mushkin, Chairman (1992) Charles Costello (1990) Barry DeNofrio (1990) Mary H. Langer (1991) David A. Smallman (1991)
MASCONOMET REGIONAL DISTRICT SCHOOL COMMITTEE	Sandra Blaiser (1992) Serina H. Caperonis (1990) Barbara E. Was (1990) Linda J. Wilcox (1991)
PLANNING BOARD	Craig E. Falk, Chairman (1991) Kendall E. Bagge (1994) William Cargill, Jr. (1990) Werner Low (1990) Susanne C. Richey (1992) F. Richard Shaw (1993) David B. Woonton (1991) Linda H. Young (resigned)
BOARD OF HEALTH	Louise Kress, Chairman (1992) John M. Fitch (1991) Nancy A. Pearl (1991) Richard F. Taylor (1990) Wayne G. Williams (1990)
TRUSTEES OF THE BOXFORD TOWN LIBRARY	Kathleen J. Ulman, Chairman (1992) Sally S. Blumenfeld (1990) Helen D. Killam (1991) John P. McDonald (1990) Helen K. Millstein (1992) Richard H. Price (1990) Enid E. Thuermer (1991) Evelyn West (1992) Nancy C. Woolford (1991)
CONSTABLES - EAST PARISH WEST PARISH	Harold O. Sederquest (1990) David J. White (1990)
COMMITTEE ON SCHOOL FUNDS	Richard P. Chadwick (1955 tenured)

APPOINTED TOWN OFFICERS

(Town Appointed Officers term runs to June 30, 1990, except as noted.)

TOWN COUNSEL	Donald J. Scutiére
EXECUTIVE SECRETARY	Thomas E. Hauenstein
SUPERINTENDENT OF PUBLIC WORKS	Thomas F. Greene
POLICE CHIEF	Douglas A. Warren, (tenured)
DEPUTY CHIEF OF POLICE	Gordon A. Russell, Jr. (1991)
FIRE CHIEF	Damon J. Dustin
TOWN ACCOUNTANT	William P. O'Brien
COMMUNICATIONS DIRECTOR	Elizabeth Russell (1991)
DIRECTOR OF PUBLIC HEALTH	John Romanski, R.S.
CIVIL DEFENSE DIRECTOR	Edward H. Smith
DIRECTOR OF PUBLIC LIBRARIES	Adele McConaghy
VETERAN'S AGENT (District Director)	Richard E. LaHaye
FOREST WARDEN	Danton J. Dustin
TOWN GEOLOGIST	Richard Z. Gore
ANIMAL CONTROL OFFICER	Robert D. Hughes
PARKING CLERK	Thomas E. Hauenstein
SEALER OF WEIGHTS & MEASURES	Normand J. Bedard
NORTH SHORE REGIONAL VOCATIONAL SCHOOL DISTRICT REPRESENTATIVE	Herbert P. Golub (1990)
ASSISTANT ASSESSOR	Barbara A. King
ASSISTANT TREASURER	Mary E. Bolen
ASSISTANT TOWN CLERK	Patricia A. Shields
DEPUTY TAX COLLECTOR	William Handren
SCHOOL SUPERINTENDENTS:	
BOXFORD/TOPSFIELD SCHOOL UNION	Dr. Joseph J. Connelly
MASCONOMET REGIONAL SCHOOL DISTRICT	Dr. Joseph R. Carroll
NORTH SHORE REGIONAL VOCATIONAL SCHOOL DISTRICT	Patricia W. Carlson

COMMITTEES, BOARDS AND COMMISSIONS

COUNCIL ON AGING

Milton W. Knauer (1993)
Judith F. Carr (1991)
Arthur Gingrande (1992)
Lula Gould (1993)
G. Edwin Hadley (1992)
Lawrence Holt (1991)
Jane Langton (1991)

BOARD OF APPEALS

Carlyle W. Thomas, Chairman (1992)
Robert H. Clewell (1990)
Donald E. Houser (1991)

BOARD OF APPEALS (Alternates)

Kurt Kaiser (1991)
Frederic P. Melzar (deceased)
Douglas Stuart (1990)

ARTS COUNCIL

Patricia C. Bertero (1990)
Janice M. Charles (1990)
Jeanette W. Crimi (1990)
Mary Ellen O'Connor (1990)
Marion A. Saia (1990)
Ellen J. Runk (1990)

CONSERVATION COMMISSION

David White, Chairman (1990)
Colleen Fallon (1991)
Gerard D. Irmer (1991)
Chester A. Riley (1990)
Richard F. Shaw (1990)
Richard Tomczyk (1992)
David Trask (1990)

ELECTION OFFICERS

Precinct I

Democrat

Wendy L. Belinsky
Irene Decoulos
Carole C. Fitch
Elizabeth L. Strong

Republican

Arthur Gingrande
Ethel M. Houser
Orden E. Owen (deceased)
Barbara Ross

Precinct II

Joyce Chub
Joan M. Facella
Helen McLaughlin

Victoria M. Hubbard
Marilyn H. May
Marion R. Musial
Susan Price
Patricia Wheeler (deceased)

FENCEVIEWERS

Board of Selectmen

FINANCE COMMITTEE

Ruth N. Bortzfield, Chairman (1992)
William F. Carney (1991)
Manuel J. DeSouza (1991)
Kenneth Littlefield (1990)
Peter K. Race, Vice Chairman (1990)
Richard W. Ulman (1990)

TOWN FOREST COMMITTEE

William H. Howard, Jr. (1990)
Ernest W. Little (1991)

GREENBELT, BAY CIRCUIT

Beverly W. Ingalls

Louise Kress

HISTORIC DISTRICT COMMISSION

Arthur W. Havey, Chairman (1990)

Peter B. Loring (1992)

Susan Peterson (1991)

William J. Rossi, Jr. (1992)

HISTORIC DISTRICT COMMISSION (Alternates)

Albert C. Imhoff, Jr. (1992)

Nancy N. Merrill (1991)

Frances P. Nelson (1990)

INSPECTORS:

ANIMALS

BUILDING

HEALTH

GAS/PLUMBING

WIRE

Allison A. Hayes (352-6336)

Kevin Wood (887-3270)

John Romanski (887-8441)

William S. Crowell (530-1084)

John P. Thompson (688-0183)

Lester E. Shepard (deceased)

IPSWICH RIVER WATERSHED DISTRICT COMMISSION

Jennie Bridge (1990)

PERSONNEL BOARD

Julie G. Phalen, Chairman (1992)

Charles J. Caperonis (1991)

Arthur J. Dischino (1991)

Julia L. Quinn (1991)

John G. Thatcher, Jr. (1992)

POLICE DEPARTMENT

Douglas A. Warren, Chief

Gordon A. Russell, Jr., Deputy Chief

Paul M. Bates, Sergeant

Ronald Giovannacci, Sergeant

William G. Decoff, Patrolman

Robert D. Hazelwood, Patrolman

John D. Iannazzo, Patrolman

Bruce Allen Klinger, Patrolman

Thomas J. Nentwig, Patrolman

Ronald L. Theokas, Patrolman

Brian Williams, Patrolman

Joseph P. Bogigian, Reserve

Susan J. Longo, Reserve

Gail Ciampa Seymour, Reserve

Timothy E. Nangle, Reserve

Peter G. Orlando, Reserve

Paul E. Polansky, Reserve

Harold W. Trombly, Reserve

John C. VanLoon, Reserve

Robert D. Hughes, Special

Harold Sederquest, Special

Betty P. Shaw, Special

RECREATION COMMITTEE

Richard R. Kinney, Chairman (1990)
Kenneth Felton (1991)
Beverly Ingalls (1992)
Nancy N. Merrill (1991)
Janis A. Smallman (1990)
Jill H. Daly (resigned)
Robert Mosley (resigned)

REGISTRAR OF VOTERS

Frank H. Weatherby, Clerk
Victoria T. Bakker (1990)
George A. Gould (1992)
Marie Markley (1991)

ASSISTANT REGISTRARS

Mary E. Bolen
Patricia A. Shields

SCHOOL BUILDING COMMITTEE

Barry DeNofrio, Chairman (1991)
William S. Carey (1991)
Eugene Connor (1990)
Charles Costello (1990)
Richard D. Daly (1991)
Charlotte D. Smallman (1991)
David Smallman (1991)

AD HOC COMMITTEES

GROUNDWATER STUDY COMMITTEE

David J. White, Chairman (1990)
Joseph R. Fallon (1990)
John M. Fitch (1990)

LAND ACQUISITION COMMITTEE

Robert W. Conroy (1990)
Kendall Bagge (1990)
Ruth N. Bortzfield (1990)

MUNICIPAL BUILDING COMMITTEE

(Pending appointments)

OPEN SPACE COMMITTEE

Beverly Ingalls, Chairman
William Cargill, Jr.
Camilla Coolidge
Nathaniel Coolidge
Nancy Merrill
Robert Mosley
Susan Peterson

BOXFORD HOUSING PARTNERSHIP COMMITTEE

Enid E. Thuermer, Chairman
Craig Falk
Louise B. Kress
Audrey W. Romasco
Carlyle W. Thomas

RECYCLING COMMITTEE

Teri Allen, Chairman
Karen Sheridan
Louise Kress
Betty Strong
Carole Fitch



View of the Old Saw Mill, off Depot Road, in operation from 1770. *(photo courtesy of the Historic Document Center, West Boxford)*

BOXFORD COMMITTEE MEETINGS

BOARD OF SELECTMEN	Monday	7:30 PM	Town Hall
BOARD OF ASSESSORS	2nd & 4th Wednesday	7:00 PM	Town Hall
BOXFORD SCHOOL COMMITTEE	2nd & 4th Thursday	7:30 PM	Spofford Pond School
MASCONOMET SCHOOL COMMITTEE	1st & 3rd Wednesday	7:30 PM	Masconomet
NORTH SHORE VOCATIONAL SCHOOL COMMITTEE	1st & 3rd Thursday	7:45 PM	North Shore Regional
PLANNING BOARD	1st & 3rd Wednesday	7:30 PM	Community Center
BOARD OF HEALTH	2nd Wednesday	7:30 PM	Town Hall
LIBRARY TRUSTEES	4th Thursday	8:00 PM	Boxford Village or West Boxford Library
BOARD OF APPEALS	4th Thursday	7:30 PM	Town Hall
PERSONNEL BOARD	1st Wednesday	7:30 PM	Town Hall
CONSERVATION COMMISSION	2nd & 4th Thursday	7:30 PM	Community Center
COUNCIL ON AGING	2nd Tuesday	7:30 PM	Community Center
FINANCE COMMITTEE	As posted		Town Hall
HISTORIC DISTRICT COMMISSION	As posted		Community Center
RECREATION COMMITTEE	As posted		Town Hall
ARTS COUNCIL	As posted		Town Hall
CABLE TV ADVISORY	As posted		Town Hall
LAND ACQUISITION COMMITTEE	As posted		Town Hall
GROUNDWATER STUDY COMMITTEE	As posted		Town Hall
BOXFORD HOUSING PARTNERSHIP COMMITTEE	As posted		Town Hall
RECYCLING COMMITTEE	As posted		Town Hall

GENERAL GOVERNMENT

Board of Selectmen

Town Counsel Report

**Perley-Parkhurst-Cole Memorial
Trust Fund Guidelines**

Personnel Board

Boxford Housing Partnership Committee

Cable-TV Advisory Committee

BOARD OF SELECTMEN

This was a year of significant increase in the work load of the Board of Selectmen as we met endlessly to grapple with the problems of a devastating fiscal crisis, powerful environmental concerns, the ever demanding sanitary landfill, and the possibilities of affordable housing in Boxford.

1989 was the year when Boxford finally "crossed the line"; our expenses exceeded our ability to raise revenues. Although this financial crisis was predicted and anticipated since the passage of Proposition 2 1/2 in 1981, the Town had been able to delay the impact through sound financial planning, generous increases in State Aid and the additional tax revenues generated by new homes and developments. In 1989, not only did Boxford reach its limit to increase property taxes under Proposition 2 1/2, we also suffered heavily from a state fiscal crisis which reduced our State Aid receipts by 40%, and saw a downturn in the residential housing market which virtually eliminated our additional tax revenues generated by new growth.

The impact on services was severe. Over the last several decades, frugal Selectmen had never allowed for superfluous additions of new programs or services to the Town budgets; therefore, the recent fiscally demanded cuts were made to the very core of vital municipal services offered to Town residents. We not only cut back on capital purchases and important operational expenses in our public safety and public works departments, we also closed Town Hall on Fridays restricting public access to governmental services to a four-day work week. Sadly, this trend will only worsen over the next few years.

On the other hand, the voters have consistently supported the Selectmen and the School Departments by voluntarily increasing their taxes to protect and reinstate as many services as possible. We are aware that this has significantly increased the real estate taxpayer's burden and we recommit ourselves in the 1990's to assist through the tax abatement process those residents fiscally unable to absorb the increased local taxes.

The effect of a Department of Environmental Protection ruling on the new Cole School well as a legal public water supply which restricted certain activities in a "cone of influence" around the well, has yet to be resolved. Indeed, a small part of that "cone" lies on land not owned by the Town. Negotiations on this issue continue into the new year.

It was learned in 1989 that the deed for some of the land that Cole School was built on was never properly recorded at the South Registry of Deeds. This oversight which occurred in 1939 (?) was corrected at a Special Town Meeting in June with a friendly eminent domain taking of the land from the current owners. The Town and this Board owe a great debt of appreciation to the Haynes Family of Boxford for their assistance and cooperation in this matter for they, in effect, generously donated to the Town the same piece of land twice!!

The Board of Selectmen witnessed a strong shift in duties associated with the Department of Public Works. Ever escalating resources and personnel have been drawn away from road maintenance and repair and applied to the daily operations of the sanitary landfill. To some extent, this has been dictated by DEP policies. We have also knowingly chosen this path as we continue to pursue our goal of extending the life of our own landfill as long as possible in order to delay the extremely costly alternative of trash removal out of Town. This trend of increasing the utilization of the DPW as the landfill operators will continue well into the 1990's.

The Selectmen's office was fortunate to have the services of a student intern, Eric Redard of Boxford, during the summer. Eric was completing his degree in Public Administration at the University of Maine, and worked on several projects in our office under the direction of the Executive Secretary and the office staff.

Finally, we are proud of our Town's cooperation through the Housing Partnership Committee and the various boards and committees concerned with the creation of subsidized affordable housing in the Town of Boxford. It has been a difficult and emotionally draining year for those volunteer committee members called upon to judge the valid environmental concerns raised by the neighborhood association against the goal

of affordable housing for Boxford which realistically can only exist through increased housing density. We salute their hundreds of hours of study and open hearings and meetings. It is this selfless commitment of residents volunteering to study difficult, and at times unpopular, issues that has sustained this Town for three hundred years and we trust will continue to lead it appropriately far into the future.

Robert W. Conroy, Chairman
Alan J. Benson
Audrey W. Romasco
BOARD OF SELECTMEN

TOWN COUNSEL REPORT

The following cases are pending in Court:

1. Town et al v. Commissioner of Environmental Quality Engineering (Landfill)
Supreme Judicial Court SJC 5083
2. North Shore Survival, Inc. v. Town (Board of Appeals)
Superior Court 87-1699
3. Town v. Robert A. Lepito, Jr., et al (Cons. Comm.)
Superior Court 87-4049
4. Town of Boxford v. Town of Topsfield (Lockwood Lane)
Superior Court 88-2824
5. Devendra K. Sood v. Town (Planning Board)
Superior Court 89-1956

Donald J. Scutiere
Town Counsel

1989 PERLEY-PARKHURST-COLE MEMORIAL TRUST FUND AWARDS

MASCONOMET SCHOLARSHIP FUND AWARDS \$5,000.00

Mary Rebecca Bracy	\$1,000.00
Sarah Bentley	1,000.00
James Commettee	1,000.00
Alison Stambaugh	1,000.00
Jason Lucey	1,000.00

SELECTMEN'S SCHOLARSHIP AWARDS

David R. Gavron	500.00
Patrick K. Harvey	500.00
Kathleen A. Koveleski	500.00
Michael Koveleski	500.00
Elena J. Maccarone	500.00
Tracy Ellen O'Connor	500.00
Wendy Sue Pearl	500.00
Christine E. Puffer	500.00
Allison Seymour	500.00
John M. Gentile	250.00
Shawn Perkins	250.00

SCOUTING ORGANIZATIONS

Hamilton Girl Scout Troop 864	400.00
Hamilton Girl Scout Troop 11	400.00
Hamilton Boy Scout Troop 35	500.00
Boxford Girl Scout Troop 500	81.71
Boxford Boy Scout Troop 126	400.00
Boxford Boy Scout Troop 51	300.00
Boxford Cub Scout Troop 41	500.00

TOTAL AWARDS FOR 1989	\$12,581.71
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GUIDELINES FOR PERLEY-PARKHURST-COLE TRUST FUND

GENERAL GUIDELINES:

1. This fund was established by the Will of Marguerite Bond to aid the children of Boxford and Hamilton for the following purposes:
 - To provide loans and scholarships for the purpose of assisting worthy and needy young persons residing in the said Town of Boxford who have completed their high or secondary school education to attend the college, junior college, post graduate school, vocational training school or other school of advanced training of their choice.
 - To encourage and assist any program undertaken by any organization, public or private, in the Town of Boxford, for the benefit or general welfare of all children and young persons residing in the Town of Boxford.
 - To provide financial or other assistance to or for the benefit of individual needy and worthy children and young adults residing in the Town of Boxford, for such special purposes as the Selectmen may, from time to time, deem necessary and proper to promote the health, education or general welfare of such individual children or young adults.
 - To assist and encourage private or public organizations in the Towns of Boxford and Hamilton which sponsor, encourage and assist in the formation, operation and maintenance of Boy Scout or Girl Scout Troops in these towns. Such awards for support may be made from time to time as the Selectmen of the Town of Boxford deem necessary.
2. Any organizations requesting funds must specify that the funds will benefit **ONLY** children from Boxford, or Scout Troops from BOXFORD or HAMILTON. Funds may **not be spent on adults** at any time.
3. Applications to the PPCMTF should be in the form of a **letter** to the Board of Selectmen. Requests for funds will be accepted through February 1 of the award year. Selectmen will conduct interviews of all applicants from February 1 through March 31, and will notify all applicants of their award status in late March and April. Requests received **after February 1** will not be accepted, but will be considered for the next award period, providing the request is not withdrawn before the following year, February 1.
4. Any request which, in the opinion of the Trustees or the Board of Selectmen, does not fall within the scope of intent of the Will, will be rejected and returned.
5. All requests for funds, as well as any questions, should be directed to:

PERLEY-PARKHURST-COLE MEMORIAL TRUST FUND
c/o Executive Secretary
Town Hall, 28 Middleton Road
Boxford, MA 01921
(508) 887-8181

GUIDELINES FOR INDIVIDUALS

1. The sum of \$5,000 will be donated each year to the Masconomet Scholarship Fund to be distributed to Boxford Students according to the following formula:
 - \$1,000.00 scholarships distributed to (5) students
 - Scholarships to be paid to the student's post-secondary school in four (4) equal installments - at the beginning of each semester over the two year period.
 - Any student who does not continue in his/her post-secondary education shall retain rights to his/her scholarship one year. At the end of that year, the scholarship reverses back to the scholarship fund.
 - Masconomet scholarships are to be distributed based on need and academic performance.
 - All applicants who are high school seniors at Masconomet must apply directly to:

MASCONOMET SCHOLARSHIP FUND
c/o Richard Dussault, Assistant Superintendent
Masconomet Regional High School
20 ENDICOTT RD.
Topsfield, MA 01983

2. A small sum of money will be reserved by the Selectmen each year to be distributed to Boxford students graduating from private schools, and Boxford High School graduates entering or currently enrolled in the college, junior college, post graduate school or other school of advanced training and learning of their choice. The grants will be in the form of scholarships.

All individual students applying to the Selectmen for a scholarship, should submit the following information:

- High School Transcript (if you are in your first or second year of College)
- Current College Transcripts (all years)
- Breakdown of your costs for the school year
- Breakdown of your income toward college costs
- List of activities, which you have been involved with, within the Town of Boxford or at your school.

The Selectmen's Discretionary Fund is to be distributed based on need, academic performance and community service to the Town of Boxford.

GUIDELINES OF ORGANIZATIONS AND SCOUT TROOPS

1. Scout Troops are requested to provide the following information:
 - Leader's name, address and telephone number
 - Number of Scouts in troop
 - Number of non-Boxford resident scouts
 - Specific request for funds: include amount requested, detail of equipment, activity, reason, etc.
 - Date by which funds are needed.
2. Scout Troops are requested to apply individually.
3. All organizations and Scout Troops must, before December 1 of the award year, submit an accounting of how the funds were used. A report of all purchases made should be included at this time.
4. Although the Selectmen would prefer awards for capital or lasting equipment, they also recognize the need for educational trips which are requested for badges and advancement. Selectmen will take these concerns into consideration in their review of pertinent applications.

PERSONNEL BOARD

This year the Personnel Board compiled an Employee Handbook. It covers the Town's policies and procedures and further explains the Personnel Bylaw enacted by the Town in 1985. The handbook was distributed to all employees in January. One goal of our board for the next fiscal year is to update the Personnel Bylaw and to have copies available for each Town employee by the fall.

Fiscal year 1991 is the second year of implementing a "promise" made to the non-contractual employees. The Personnel Board hired a group through the Massachusetts Municipal Association to conduct a salary survey of neighboring towns in March 1989. We found many of our employees to be paid lower than others in like jobs. Our "promise" was to attempt to bring them in line over a three year period. This is year two of the upgrade. Our hope is that the Town will approve this salary adjustment at the Annual Town Meeting.

Julie Phalen, Chairperson
Arthur Dischino, Vice Chairman
Charles Caperonis
John Thatcher
"Denny" Quinn

ANNUAL REPORT OF BOXFORD HOUSING PARTNERSHIP COMMITTEE

The second year of this committee's existence has been a very active one. Composed of the same individuals from the Boards of Selectmen, Planning, Appeals, Health and a member-at-large, it has continued to negotiate with developers, make recommendations on proposals for affordable housing, and educate itself on a plethora of issues.

One of the goals of this committee was realized this year when, thanks to the assistance of Regional Director Robert Jenkins, the Town of Boxford was designated as a Massachusetts Housing Partnership Community. This designation, effective through December 31, 1991, opens the door to special consideration for increasingly scarce state resources and technical assistance.

In June, Abbott Development came to the committee with a revised proposal of twelve units on the corner of Main Street and Middleton Road. Their original plan for twenty-eight units, also called Boxford Crossing, had failed to receive site approval from the Massachusetts Housing Finance Agency (MHFA). Even though the developers were much more cooperative and responsive the second time around, the Partnership still could not support their proposal, as our concern continued to be the high groundwater table in the area, and even more importantly the proposed water source. The committee advocates the use of public wells for health reasons. However, despite the Town's lack of support, Boxford Crossing's site application was approved by the MHFA on October 14, 1989. As of this date, Abbott Development has not applied for a comprehensive permit from the Boxford Board of Appeals.

During the year, the committee met on a regular basis with Douglas Conn and Alan Blumenreich of Andrews Farm, a proposed affordable housing development on the former Upton property bounded by Lockwood Lane, Silverbrook Road and I-95. Meetings were held with their attorney, architect, engineer, and town and state officials. At the committee's request, the developers provided a hydrogeological study of the site to address concerns about the interrelationship of sub-surface sewage disposal and the water supply well. This committee, as well as other Town Boards, endorsed Andrews Farm and on October 5, 1989, their site application letter was approved by the MHFA. At this writing their application for a comprehensive permit is before the Boxford Board of Appeals.

As busy and productive as 1989 has been, the committee looks forward to 1990 and the construction of affordable housing in Boxford.

Enid Thuermer, Chairman
Craig Falk
Louise Kress
Audrey Romasco
Carlyle Thomas

CABLE TV ADVISORY COMMITTEE

1989 was an extremely eventful year for Cable TV in Boxford. The year began with the Town's receipt of the amended (final) proposals from two of the four originally interested companies. These proposals contained the complete response of each company to the I.A.R. (Issuing Authority Report), the town's specific criteria and requirements, that had been prepared by this committee and issued by the Board of Selectmen.

After a lengthy evaluation process which included numerous committee meetings, a public hearing with presentations by both companies to the Board of Selectmen, the public attendees, and the Cable TV Advisory Committee, and further discussions and deliberations; the Selectmen were given a specific recommendation by the Cable TV Advisory Committee.

In the spring, the Selectmen accepted the committee's recommendation and selected Continental Cablevision as the potential 15 year licensee. Although both proposals offered the town reasonable services, it was felt that Continental's offering provided Boxford with the overall best package.

In the fall, following the state's requirements, a preliminary license was granted to Continental. This license provided the necessary impetus to Continental to begin the process of providing all the required technical and legal paperwork, procedures, and arrangements which are necessary before a 15 year license can be granted. We estimate that the 15 year license will be granted in early 1990 and the entire town will have cable TV available before the end of the year.

Leonard S. Rose, Chairman
Joseph Cameron
Nathaniel Coolidge

TOWN CLERK

Town Clerk

Report of 1989 Annual Town Meeting

Report of 1989 Special Town Meetings

Record of Births

Record of Marriages

Record of Deaths

Licenses and Permits

TOWN CLERK

This year saw the initiation of our new computerized optical scanning voter machines at our Annual Town Election in May. Machine results were printed out by 8:15 PM but as this was the first use of the machines and there was a heavy write-in vote, which must be hand counted, final tallies took a while longer.

We had 863 voters turn out with a great deal of interest in five override questions, two of which passed.

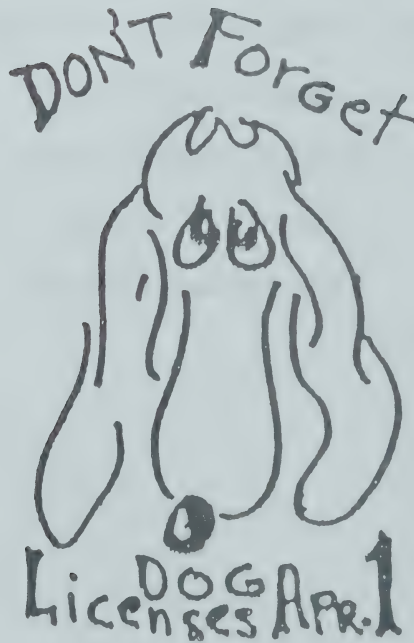
A great loss to this office was the death of Patricia Wheeler who worked unfailingly as an election officer and assisted tremendously in the data gathering for the resident list.

The loss was heightened by the death of Orden "Bill" Owen who also cheerfully contributed much as an election officer and resident lister.

The town is indebted to their memory.

Frank H. Weatherby, Town Clerk

Patricia A. Shields, Assistant Town Clerk



ANNUAL TOWN MEETING

May 9, 1989

Voters of the Town of Boxford met at the Masconomet Regional High School Auditorium on Tuesday, May 9, 1989. Moderator DeWitt T. Minich called the meeting to order at 8:19 p.m. The articles of the warrant were disposed of as follows:

ARTICLE 1. To hear and act on the reports of the Town Officers and Committees.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to hear and acknowledge receipt of the reports of the Town Officers and Committees.

ARTICLE 2. To see if the Town will vote to amend various portions of Article 5 of its bylaws, known as the Personnel Bylaw, by deleting the Classification Plan, and Pay Matrix of Section 9, "Position Classes: Salary, Wages and Miscellaneous Compensation Schedules: and replacing it with the Classification Plan and Pay Matrix as submitted by the Personnel Board as printed in this warrant, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, for the Town to amend various portions of Article 5 of its bylaws, known as the Personnel Bylaw, by deleting the Classification Plan, and Pay Matrix of Section 9, "Position Classes: Salary, Wages and Miscellaneous Compensation Schedules" and replacing it with the Classification Plan and Pay Matrix as submitted by the Personnel Board as printed in this warrant, with the exception of the position of Assistant Town Clerk, which shall be listed as a Grade 14 position.

A motion to amend the article by deleting . . . "with the exception of the position of Assistant Town Clerk, which shall be listed as a Grade 14 position," was defeated by majority voice vote.

ARTICLE 3. To act on the proposed budget and see what sums of money the Town will vote to raise and appropriate, or transfer from available funds, for use of several departments for fiscal year 1990, to wit: General Government, Finance, Public Safety, Education, Town Maintenance and all other necessary proper expenses during said fiscal year, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$324,089 for General Government.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$171,960 for Finance.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$816,275 for Public Safety.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$4,549,629 for Education.

A motion that the Town vote not to support the Masconomet Regional School assessment to the Town of Boxford was defeated by hand count vote, 115 in favor and 197 opposed.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$572,261 for Town Maintenance.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to raise and appropriate the sum of \$38,070 for Inspectors.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$301,337 for Insurance and Pensions.

ARTICLE 4. To see if the Town will authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 1989, in accordance with the provisions of the General Laws, Chapter 44, Section 4, and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period less than one year in accordance with the General Laws, Chapter 44, Section 17, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 1989, in accordance with the provisions of the General Laws, Chapter 44, Section 4, and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period less than one year in accordance with the General Laws, Chapter 44, Section 17.

ARTICLE 5. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$100,000 to fund the repair and maintenance of various roads in the Town, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from:

Article 18 of the May 12, 1981, Town Meeting the sum of \$10.95,
Article 26 of the May 10, 1983, Town Meeting the sum of \$1,725.28,
Article 34 of the May 14, 1985, Town Meeting the sum of \$349.00,
Article 11 of the November 7, 1985, Town Meeting the sum of \$.72,
Article 1 of the December 10, 1986, Town Meeting the sum of \$358.00,
Article 8 of the May 12, 1987, Town Meeting the sum of \$473.00,
Article 26 of the May 12, 1987, Town Meeting the sum of \$2,234.95,
Article 29 of the May 12, 1987, Town Meeting the sum of \$10,077.37,
Article 40 of the May 12, 1987, Town Meeting the sum of \$6.57,
Article 5 of the June 9, 1987, Town Meeting the sum of \$135.00,
Article 6 of the June 9, 1987, Town Meeting the sum of \$500.00,
Article 7 of the June 9, 1987, Town Meeting the sum of \$375.00,
and from Free Cash the sum of \$83,754.16 to fund the repair and maintenance of various roads in Town, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 6. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$10,000 to pave the parking lot at Stiles Pond Beach, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded to transfer from Free Cash the sum of \$10,000 to pave the parking lot at Stiles Pond Beach, said funds to be expended under the direction of the Board of Selectmen, the article was defeated by majority voice vote.

ARTICLE 7. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$14,000 to fund the purchase of a chipper for the Department of Public Works, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Free Cash the sum of \$14,000 to fund the purchase of a chipper for the Department of Public Works, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 8. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$7,400 to fund the following items for the Police Department: Four (4) weapons (revolvers) for \$1,000.00; One copy machine for \$6,400.00, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Free Cash the sum of \$7,400 to fund the following items for the Police Department: Four (4) weapons (revolvers) for \$1,000.00; One copy machine for \$6,400.00, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 9. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$18,000 to purchase and equip one police cruiser, and to authorize the Board of Selectmen to dispose of the existing vehicle in any manner which they deem advisable, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Free Cash the sum of \$18,000 to purchase and equip one police cruiser, and to authorize the Board of Selectmen to dispose of the existing vehicle in any manner which they deem advisable, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 10. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$25,000 to fund the construction of a tower to be used by the Communications Department, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to pass over this article.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to adjourn the meeting at 10:50 p.m. to a time certain, Wednesday, May 10, 7:30 p.m., at the Masconomet Regional High School auditorium.

Registered voters attending the meeting were 360.

ADJOURNED ANNUAL TOWN MEETING

May 10, 1989

Moderator DeWitt T. Minich called the second session of the Boxford Annual Town Meeting to order at 7:32 p.m.

ARTICLE 11. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$7,184.00 to purchase a combination tank-pump insert for Fire Department Forestry 2, to replace existing equipment, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to pass over this article.

ARTICLE 12. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$11,010 to fund body repairs to three (3) Fire Department vehicles, Engines 2, 3 and 5, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Free Cash the sum of \$11,010 to fund body repairs to three (3) Fire Department vehicles, Engines 2, 3 and 5, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 13. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$5,972.00 to fund the hiring of an outreach worker at Grade 5, Step A, at the rate of \$6.38 per hour, for the office of the Council on Aging, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Free Cash the sum of \$1,972.00 to fund the hiring of an outreach worker at Grade 5, Step A, at the rate of \$6.38 per hour, for the office of the Council on Aging, said funds to be expended under the direction of the Board of Selectmen.

(A grant has been received from the State in the amount of \$4,000.)

ARTICLE 14. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$6,000 to fund the removal of asbestos from the basement of the Town Hall, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Free Cash the sum of \$6,000 to fund the removal of asbestos from the basement of the Town Hall, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 15. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$5,000 to fund an omnibus Town building repair fund, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Free Cash the sum of \$5,000 to fund an omnibus Town building repair fund, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 16. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$4,000 to fund the installation of a water line to run from the Cole Elementary School to the Little Red School House, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to

transfer from Free Cash the sum of \$4,000 to fund the installation of a water line to run from the Cole Elementary School to the Little Red School House, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 17. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$4,500 to fund the installation of three (3) window air conditioning units at the Community Center, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Free Cash the sum of \$4,500 to fund the installation of three (3) window air conditioning units at the Community Center, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 18. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$12,650 for the support of the Tri-Town Council on Youth and Family Services, Inc., said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Free Cash the sum of \$12,650 for the support of the Tri-Town Council on Youth and Family Services, Inc., said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 19. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$750 for the purpose of participation in the Help for Abused Women and their Children (HAWC) program, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Free Cash the sum of \$750 for the purpose of participation in the Help for Abused Women and their Children (HAWC) program, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 20. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$6,000 to remove the existing underground heating oil storage tank from the Cole School, said funds to be expended under the direction of the School Committee, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Free Cash the sum of \$6,000 to remove the existing underground heating oil storage tank from the Cole School, said funds to be expended under the direction of the School Committee.

ARTICLE 21. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$46,000 to remove asbestos containing material from the Cole School as required by federal law Asbestos Hazard Emergency Response Act of 1986 (AHERA), said funds to be expended under the direction of the School Committee, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by hand count vote, 66 in favor and 106 opposed, to defeat this article.

ARTICLE 22. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$30,000 to perform site development work on the parcel of land adjacent to the Cole School, to be utilized as a youth ball field and community recreational play area, said funds to be expended under the direction of the School Committee, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, and confirmed by a show of hands, to transfer from Free Cash the sum of \$28,000 to perform site development work on the parcel of land adjacent to the Cole School, to be utilized for

Physical Education purposes as well as a youth ball field and community recreational play area, said funds to be expended under the direction of the School Committee.

ARTICLE 23. To see if the Town will vote to amend Article 5, (known as the Personnel Bylaw), Section 9, classification plan, to include the following new position: Assistant Library Director at a grade to be determined by the Personnel Board, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to pass over this article.

ARTICLE 24. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$3,000 to fund a Security System, recommended by the Massachusetts Interlocal Insurance Association, for the Boxford Town Libraries, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Free Cash the sum of \$3,000 to fund a Security System, recommended by the Massachusetts Interlocal Insurance Association, for the Boxford Town Libraries.

ARTICLE 25. To see if the Town will vote to join, as a full and participating member, the **Essex-Middlesex Sanitary District** on the conditions that at least five (5) other Towns join the District, that the District receives **enabling statute from the Commonwealth of Massachusetts** and that the final Charter of the District be approved by the Town, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to join, as a full and participating member, the **Essex-Middlesex Sanitary District** on the conditions that at least five (5) other Towns join the District, that the District receives **enabling statute from the Commonwealth of Massachusetts** and that the final Charter of the District be approved by the Town.

ARTICLE 26. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$5,000.00, as an equal share for a study to be carried out under the direction of the **Essex-Middlesex Sanitary District** for the purpose of defining and establishing the organization, functions and needs of the District, said funds to be expended under the direction of the District, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Free Cash the sum of \$5,000.00 as an equal share for a study to be carried out under the direction of the **Essex-Middlesex Sanitary District** for the purpose of defining and establishing the organization, functions and needs of the District, said funds to be expended under the direction of the District.

ARTICLE 27. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$15,000 to fund the Town's share of a Regional Household Hazardous Waste Disposal Day to be held in conjunction with the Towns of Topsfield and Middleton, said funds to be expended under the direction of the Board of Health, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Free Cash the sum of \$15,000 to fund the Town's share of a Regional Household Hazardous Waste Disposal Day to be held in conjunction with the Towns of Topsfield and Middleton, said funds to be expended under the direction of the Board of Health.

At 9:37 p.m., Moderator Minich ordered a five-minute recess. The meeting was again called to order at 9:43 p.m.

ARTICLE 28. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$10,000.00 for the purpose of establishing a waste oil collection

facility and to operate said facility for the first year, at a site to be determined, said funds to be expended under the direction of the Board of Health, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Free Cash the sum of \$10,000 for the purpose of establishing a waste oil collection facility and to operate said facility for the first year, at a site to be determined, said funds to be expended under the direction of the Board of Health.

ARTICLE 29. To see if the Town will vote to amend its bylaws by deleting the section entitled "Underground Hazardous Material Storage: as filed with the Town Clerk in April 1987 and approved in Article 39 of the 1987 Annual Town Meeting, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by hand count, 73 in favor and 102 opposed, to defeat this article.

ARTICLE 30. To see if the Town will vote to direct the Groundwater Study Committee to re-examine and report to a future town meeting on action to be taken concerning residential underground storage tanks, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to direct the Groundwater Study Committee to re-examine and report to a future town meeting on action to be taken concerning residential underground storage tanks.

ARTICLE 31. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$1,200 to authorize the Board of Selectmen to purchase, or take by eminent domain, a portion of the parcel of land owned by the heirs of Carol Tyson, 17 Timber Lane, Hampstead, N.H., shown as Parcel B on the plan of land in Boxford, MA, prepared for the Town of Boxford by Thomas E. Neve Associates, Inc., said parcel containing 6211 square feet, more or less, according to said plan, in order to lessen the curve in the road opposite 363 Main Street and the entrance of Stiles Pond Road; said plan of land filed with the Town Clerk in April 1988, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to permit Attorney Jeremiah Doyle, representing Mr. Donald Tyson, to speak to the Town Meeting.

Whereas a 2/3 vote was needed, a motion made and duly seconded to call the vote was defeated by hand count, 81 in favor and 48 opposed.

Upon motion made and duly seconded, it was VOTED, by hand count, 16 in favor and 121 opposed, to defeat the article.

ARTICLE 32. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$1,500 to authorize the Board of Selectmen to purchase, or take by eminent domain, a portion of the parcel of land owned by Maureen I. Shiepe, 378 Main Street, Boxford, shown as parcel C on a plan of land in Boxford, MA, prepared for the Town of Boxford by Thomas E. Neve Associates, Inc., said parcel containing 276 square feet more or less, according to said plan, in order to lessen the curve in the road opposite 363 Main Street and the entrance to Stiles Pond Road; said plan of land filed with the Town Clerk in April 1988, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to pass over this article.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to adjourn the meeting at 11:53 p.m. to a time certain, Wednesday, May 17, 7:30 p.m. at the Masconomet Regional High School auditorium.

Registered voters attending the meeting were 221.

ADJOURNED ANNUAL TOWN MEETING

May 17, 1989

Moderator DeWitt T. Minich called the third session of the Boxford Annual Town Meeting to order at 7:37 p.m.

Moderator Minich informed the Town Meeting that long-time Election Officer Patricia Wheeler was ill and extended the Town's thoughts to her family during this crisis.

With a quorum being present, the remainder of the articles of the warrant were disposed of as follows:

ARTICLE 33. To see if the Town will authorize the Selectmen to accept on behalf of the Town all interest in the canoe channel and earth fill dam with concrete spillway in Pye Brook, known as "Dorman Dam", shown on Lots 1C and 1D on a plan entitled "Plan of Land in Boxford, MA, prepared for Wild Meadow Trust", dated December 15, 1981, by Hancock Survey Associates, Inc., which plan is recorded in Essex South District Registry of Deeds in Plan Book 173, as Plan 6, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority hand vote, to defeat this article.

ARTICLE 34. To see if the Town will vote to amend Article 1, Section 5, of the General Bylaws to read as follows:

1-5-1 The polls for the Annual Town Election shall open at 7:00 a.m. and remain open at least 13 hours;
or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by hand count, 86 in favor and 21 opposed, to amend Article 1, Section 5, of the General Bylaws to read as follows:

1-5-1 The polls for the Annual Town Election shall open at 7:00 a.m. and remain open at least 13 hours.

ARTICLE 35. To see if the Town will vote to amend Article 3, Section 7, of the General Bylaws to read as follows:

3-7-1 A Recreation Committee of seven members shall be appointed by the Board of Selectmen for a three year overlapping term of office;
or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to amend Article 3, Section 7, of the General Bylaws to read as follows:

3-7-1 A Recreation Committee of seven members shall be appointed by the Board of Selectmen for a three year overlapping term of office.

ARTICLE 36. To see if the Town will vote to amend Article 3, Section 3, of the General Bylaws to read as follows:

3-3-1 A Finance Committee of seven members shall be appointed by the Board of Selectmen for three years overlapping terms of office;
or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to amend Article 3, Section 3, of the General Bylaws to read as follows:

3-3-1 A Finance Committee of seven members shall be appointed by the Board of Selectmen for three years overlapping terms of office.

ARTICLE 37. To see if the Town will vote to accept Boren Lane as a Town way from station 00-68.10 to 27+98.50 as shown on a plan entitled "Amberwood, Boxford, MA, dated September 20, 1983" prepared for Waldingfield Realty, 33 Newbury Road, Ipswich, MA, prepared by T and M Engineering Associates, Inc., 22 Willow Ave., Salem, MA, and recorded in Essex South Registry of Deeds, Plan 2, Plan Book 185, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to accept Boren Lane as a Town way from station 00-68.10 to 27+98.50 as shown on a plan

entitled "Amberwood, Boxford, MA, dated September 20, 1983" prepared for Waldingfield Realty, 33 Newbury Road, Ipswich, MA, prepared by T and M Engineering Associates, Inc., 22 Willow Ave., Plan Book 185.

Craig Falk of the Planning Board made an oral report of a favorable recommendation by the Planning Board.

ARTICLE 38. To see if the Town will vote to accept Amberwood Lane as a Town way from station 00+00 to 5+10.0, as shown on a plan entitled "Amberwood, Boxford, MA, dated September 20, 1983", prepared for Waldingfield Realty, 33 Newbury Road, Ipswich, MA, prepared by T and M Engineering Associates, Inc., 22 Willow Ave., Salem, MA, and recorded in Essex South Registry of Deeds, Plan 2, Plan Book 185, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to accept Amberwood Lane as a Town way from station 00+00 to 5+10.0, as shown on a plan entitled "Amberwood, Boxford, MA, dated September 20, 1983", prepared for Waldingfield Realty, 33 Newbury Road, Ipswich, MA, prepared by T and M Engineering Associates, Inc., 22 Willow Ave., Salem, MA, and recorded in Essex South Registry of Deeds, Plan 2, Plan Book 185.

Craig Falk of the Planning Board made an oral report of a favorable recommendation by the Planning Board.

ARTICLE 39. To see if the Town will vote to accept Camelot Drive as a Town way from station 00+00 to 17+92.25 as shown on a plan entitled "As Built Plan - Camelot Drive, recorded with the Essex South District Registry of Deeds in Plan Book 237, Page 6. Also included is the area marked Easement for Roadway Purposes, said easement having been transferred to the Town by Easement Deed dated March 31, 1986, and recorded with the Essex South District Registry of Deeds in Book 8191, Page 135.", or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to accept Camelot Drive as a Town way from station 00+00 to 17+92.25 as shown on a plan entitled "As Built Plan - Camelot Drive, recorded with the Essex South District Registry of Deeds in Plan Book 237, Page 6. Also included is the area marked Easement for Roadway Purposes, said easement having been transferred to the Town by Easement Deed dated March 31, 1986, and recorded with the Essex South District Registry of Deeds in Book 8191, Page 135."

Craig Falk of the Planning Board made an oral report of a favorable recommendation by the Planning Board.

ARTICLE 40. To see if the Town will vote to amend Section V (A)(11)(a) of the Zoning Bylaw to read in its entirety:

"Farm stands set back at least thirty (30) feet from the street line on the land of the owner for retail sales of farm produce and agriculturally related products (excluding all commercially manufactured items)a majority of which were raised, produced, created or processed on the property of the owner and the remainder of which may be similar products of other farms of the region."

EXPLANATION: The revision would help clarify the scope and extent of permissible farm stand operations that could be conducted in Town, subject to the issuance of a permit.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to amend the Article to exclude . . . "(excluding all commercially manufactured items)", and to exclude all the words after the word "owner".

Upon motion made and duly seconded, it was VOTED, by hand count vote, 97 in favor and 8 opposed, to amend Section V (A)(11)(a) of the Zoning Bylaw to read in its entirety:

“Farm stands set back at least thirty (30) feet from the street line on the land of the owner for retail sales of farm produce and agriculturally related products a majority of which were raised, produced, created or processed on the property of the owner.”

Craig Falk of the Planning Board gave an oral report of a favorable recommendation of the amended article by the Planning Board.

ARTICLE 41. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$5,000 to the Town Insurance Fund or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Free Cash the sum of \$5,000 to the Town Insurance Fund.

ARTICLE 42. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$5,000 to the Town Unemployment Fund, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Free Cash the sum of \$5,000 to the Town Unemployment Fund.

ARTICLE 43. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$100,000 to the Finance Committee Reserve Fund, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Free Cash the sum of \$100,000 to the Finance Committee Reserve Fund.

ARTICLE 44. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of money to the Town Stabilization Fund, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to pass over this article.

ARTICLE 45. To transact any other business that may legally come before said meeting.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to dissolve the Annual Town Meeting at 9:40 p.m.

Registered voters attending the meeting were 116. Counters and checkers for the meeting were appointed by Town Clerk Frank H. Weatherby.

A true record.

ATTEST:

Frank H. Weatherby
Town Clerk

SPECIAL TOWN MEETING

March 7, 1989

Voters of the Town of Boxford met at Spofford Pond School Auditorium on Tuesday, March 7, 1989. Moderator DeWitt T. Minich called the meeting to order at 7:31 p.m. The articles of the warrant were disposed of as follows:

ARTICLE 1. To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to pay bills of charge for Communication Department (\$127.57), the Library (\$119.59), Recreation Committee (\$16.90), School Department (\$156.00), or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Free Cash the sum of \$420.06 to pay bills of charge for Communication Department (\$127.57), the Library (\$119.59), Recreation Committee (\$16.90), School Department (\$156.00), said funds to be expended under the direction of the Board of Selectmen.

The Finance Committee recommended adoption of this article.

ARTICLE 2. To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to fund the Fiscal Year 1989 portion of the 1988-1989 collective bargaining agreement between the Town of Boxford and the Boxford Police Benevolent Association, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Free Cash the sum of \$32,933 to fund the Fiscal Year 1989 portion of the Fiscal Year 1989-Fiscal Year 1990 collection bargaining agreement between the Town of Boxford and the Boxford Police Benevolent Association, to be expended over the direction of the Board of Selectmen.

The Finance Committee recommended adoption of this article.

ARTICLE 3. To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to fund the Fiscal Year 1989 portion of the 1988-1989 Collective Bargaining Agreement between the Town of Boxford and the Boxford Police Superior Officer Association, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Free Cash the sum of \$2,046 to fund the Fiscal Year 1989 portion of the Fiscal Year 1989-Fiscal Year 1990 Collection Bargaining Agreement between the Town of Boxford and the Boxford Police Superior Officer's Association, to be expended under the direction of the Board of Selectmen.

The Finance Committee recommended adoption of this article.

ARTICLE 4. To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to fund the Fiscal Year 1989 portion of the 1987-1989 collective bargaining agreement between the Town of Boxford and the Boxford Police Reserve Association, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Free Cash the sum of \$6,542 to fund the Fiscal Year 1988-Fiscal Year 1989 portion of the Fiscal Year 1988-Fiscal Year 1990 collective bargaining agreement between the Town of Boxford and the Boxford Police Reserve Association, to be expended under the direction of the Board of Selectmen.

The Finance Committee recommended adoption of this article.

ARTICLE 5. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$5,500 to fund the creation of a ball field at Boy Scout Park, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Free Cash the sum of \$5,500 to fund the creation of a ball field at Boy Scout Park, funds to be expended under the direction of the Recreation Committee.

The Finance Committee recommended adoption of this article.

ARTICLE 6. To see if the Town will vote to amend Article 5, Section 6, subsection 5-6-3, called "Vacation Leave" to read as follows:

"5-6-3 - Vacation Leave

- a. All employees shall have the right to accrue vacation from the date of hire on a weekly basis. Vacation leave shall be pro-rated according to hours worked. Vacation leave acquired within a 12-month period following employment, regardless of when the Fiscal Year falls should be taken within that 12-month period. However, no more than five vacation days may be carried over into the next 12-month period.
- b. New employees will be eligible to use accrued vacation time after twenty-six consecutive scheduled worked weeks, including authorized leave.
- c. Full-time employees with less than five years of service shall accrue two weeks vacation per year.
- d. After five consecutive years of service, and going into the sixth year of service, an employee will be entitled to three weeks of vacation leave per year.
- e. After ten consecutive years of service, and going into the eleventh year of service, an employee will be entitled to four weeks of vacation leave per year.
- f. After twenty-five consecutive years of service, and going into the twenty-sixth year of service, an employee shall be entitled to five weeks of vacation leave per year.
- g. Vacation leave may be taken at such times as the employee wishes, with the approval of the immediate supervisor. Approval shall not be arbitrarily denied. Pay rate shall be that in effect when the leave is taken and total compensation shall be calculated using the regular scheduled working hours for the individual. Working for more than one department throughout an employee's career shall not be grounds for denial of this benefit,"

or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to amend Article 5, Section 6, subsection 3, called "Vacation Leave" by deleting the existing section and inserting the following:

"5-6-3 - Vacation Leave

- a. All employees shall have the right to accrue vacation from the date of hire on a weekly basis. Vacation leave shall be pro-rated according to hours worked. Vacation leave acquired within a 12-month period following employment, regardless of when the Fiscal Year falls, should be taken within that 12-month period. However, no more than five vacation days may be carried over into the next 12-month period.

- b. New employees will be eligible to use accrued vacation time after twenty-six consecutive scheduled worked weeks, including authorized leave.
- c. Full-time employees with less than five years of service shall accrue two weeks vacation per year.
- d. After five consecutive years of service, and going into the sixth year of service, an employee will be entitled to three weeks of vacation leave per year.
- e. After ten consecutive years of service, and going into the eleventh year of service, an employee will be entitled to four weeks of vacation leave per year.
- f. After twenty-five consecutive years of service, and going into the twenty-sixth year of service, an employee shall be entitled to five weeks of vacation leave per year.
- g. Vacation leave may be taken at such times as the employee wishes, with the approval of the immediate supervisor. Approval shall not be arbitrarily denied. Pay rate shall be that in effect when the leave is taken and total compensation shall be calculated using the regular scheduled working hours for the individual. Working for more than one department throughout an employee's career shall not be grounds for denial of this benefit."

The Finance Committee recommended adoption of this article.

ARTICLE 7. To see if the Town will vote to transfer from available funds, a sum of money to replenish the Reserve Fund, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Free Cash the sum of \$50,000 to replenish the Finance Committee Reserve Fund, said funds to be expended under the direction of the Finance Committee.

The Finance Committee recommended adoption of this article.

ARTICLE 8. To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to purchase election equipment, said funds to be expended by the Town Clerk, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by hand count, 70 in favor and 41 opposed, to transfer from Free Cash the sum of \$15,346 to purchase election equipment, said funds to be expended by the Town Clerk.

The Finance Committee recommended adoption of this article.

ARTICLE 9. To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of \$3,500 for a Personnel Board pay study for the Town of Boxford, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Free Cash the sum of \$3,500 for a Personnel Board pay study for the Town of Boxford, said funds to be expended under the direction of the Personnel Board.

The Finance Committee recommended adoption of this article.

ARTICLE 10. To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to purchase a photocopy machine for the Town Hall, funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Free Cash the sum of \$11,000 to purchase a photocopy machine for the Town Hall, funds to be expended under the direction of the Board of Selectmen.

The Finance Committee recommended adoption of this article.

ARTICLE 11. To see if the Town will vote to accept Batchelder Road as a Town Way from station 0+0 to 26+95 as shown on plan entitled "Plan of Land in Boxford, MA," Owner and Developer, Wild Meadow Trust, 55 Salem Street, Lynnfield, MA, 01940, Engineer - Hancock Survey Associates, Inc., dated September 5, 1979, and revised January 15, 1980, and recorded in the Essex County South Registry of Deeds, on May 9, 1980, Plan Book 158, Plan 87, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to accept Batchelder Road as a Town Way from station 0+0 to 26+95 as shown on plan entitled "Plan of Land in Boxford, MA," Owner and Developer, Wild Meadow Trust, 55 Salem Street, Lynnfield, MA, 01940, Engineer - Hancock Survey Associates, Inc., dated September 5, 1979, and revised January 15, 1980, and recorded in the Essex County South Registry of Deeds, on May 9, 1980, Plan Book 158, Plan 87.

Kendall Bagge of the Planning Board made an oral report of a favorable recommendation by the Planning Board.

ARTICLE 12. To see if the Town will vote to petition the General Court to adopt special legislation, authorizing the Town to pay to the Charles E. Killam Construction Company, Inc., the sum of \$6,293.22 plus a 10% annual percentage rate interest as a moral obligation, for road construction performed, or to take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, that the Town petition the Massachusetts General Court to adopt special legislation, authorizing the Town to pay to the Charles E. Killam Construction Company, Inc., the sum of \$6,293.22 plus a 10% annual percentage rate interest as a moral obligation, for road reconstruction performed.

The Finance Committee recommended adoption of this article.

ARTICLE 13. To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to purchase a new police cruiser, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Free Cash the sum of \$15,000 to purchase a new replacement police cruiser, funds to be expended under the direction of the Board of Selectmen.

The Finance Committee recommended adoption of this article.

ARTICLE 14. To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be added to the Town Accountant budget for FY 1989, a fund accounting services, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Free Cash the sum of \$30,000 to be added to the Town Accountant's budget for FY 1989, to fund accounting services, funds to be expended under the direction of the Board of Selectmen.

The Finance Committee recommended adoption of this article.

ARTICLE 15. To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be added to the Fire Department Budget, to fund the repairs of Engine #4 (2,500 gallon tanker) to replace and/or repair the water tank, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Free Cash the sum of \$21,000 to be added to the Fire Department Budget for F-Y 1989, to fund the repairs of Engine #4 (2,500 gallon tanker) to replace and or repair the water tank, funds to be expended under the direction of the Fire Department.

The Finance Committee recommended adoption of this article.

ARTICLE 16. To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be added to the Legal budget, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from Free Cash the sum of \$15,000 to be added to the Town Counsel budget for FY 1989, funds to be expended under the direction of the Board of Selectmen.

The Finance Committee recommended adoption of this article.

ARTICLE 17. To transact any other business that may legally come before said meeting.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to dissolve the Special Town Meeting at 8:52 p.m.

Registered voters attending the meeting were 126. Counters and checkers for the meeting were appointed by Town Clerk Frank H. Weatherby.

A true record

ATTEST: Frank H. Weatherby
Town Clerk

TRANSFERS

Article 1	\$ 420.06	(Free Cash)
Article 2	32,933.00	(Free Cash)
Article 3	2,046.00	(Free Cash)
Article 4	6,542.00	(Free Cash)
Article 5	5,500.00	(Free Cash)
Article 7	50,000.00	(Free Cash)
Article 8	15,346.00	(Free Cash)
Article 9	3,500.00	(Free Cash)
Article 10	11,000.00	(Free Cash)
Article 13	15,000.00	(Free Cash)
Article 14	30,000.00	(Free Cash)
Article 15	21,000.00	(Free Cash)
Article 16	15,000.00	(Free Cash)
TOTAL TO BE TRANSFERRED		\$208,287.06

SPECIAL TOWN MEETING

May 9, 1989

Voters of the Town of Boxford met at Masconomet Regional High School Auditorium on Tuesday, May 9, 1989. Moderator DeWitt T. Minich called the meeting to order at 7:32 p.m. The articles of the warrant were disposed of as follows:

ARTICLE 1. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$6,391.87 to pay a bill of charge for a Special Education Reimbursement for the local schools; or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Free Cash the sum of \$6,391.87 to pay a bill of charge for a Special Education Reimbursement for the local schools.

ARTICLE 2. To see if the Town will vote to transfer from available funds, the sum of \$8,000 to fund a federal funds audit of the Town accounts for FY 1988 and FY 1989, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Free Cash the sum of \$8,000 to fund a federal funds audit of the Town accounts for FY 1988 and FY 1989, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 3. To see if the Town will vote to transfer from available funds, the sum of \$6,000 to be added to the Accounting Department budget to fund the upgrading of the accounting computer system, said funds to be expended under the direction of the Board of Selectmen or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Free Cash the sum of \$6,000 to be added to the Accounting Department budget to fund the upgrading of the accounting computer system, said funds to be expended under the direction of the Board of Selectmen.

ARTICLE 4. To see if the Town will vote to transfer from available funds, the sum of money to the Town Reserve Fund, said funds to be expended under the direction of the Finance Committee, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Free Cash the sum of \$18,000 to the Finance Committee Reserve Fund, said funds to be expended under the direction of the Finance Committee.

ARTICLE 5. To see if the Town will vote to support and continue the efforts of the Georgetown/Boxford Bicycle Path Committee in its attempt to design and secure grant monies for the construction of a regional bicycle, multi-use path, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to support and continue the efforts of the Georgetown/Boxford Bicycle Path Committee in its attempt to design and secure grant monies for the construction of a regional bicycle/multi-use path.

ARTICLE 6. To transact any other business that may legally come before said meeting.

RESOLVED: That the Town support the action of the Board of Selectmen and Board of Health to investigate and determine means for a Town-wide solid waste pickup service, said service to be voted on at a future Town Meeting.

Upon motion made and duly seconded, it was VOTED, by hand count vote, 154 in favor and 138 opposed, to support the action of the Board of Selectmen and Board of

Health to investigate and determine means for a Town-wide solid waste pickup service, said service to be voted on at a future Town Meeting.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to dissolve the Special Town Meeting at 8:14 p.m.

Registered voters attending the meeting were 337. Counters and checkers for the meeting were appointed by Town Clerk Frank H. Weatherby.

A true record.

ATTEST:

Frank H. Weatherby
Town Clerk

TRANSFERS

TRANSFERS

Article 1	\$ 6,391.87	(Free Cash)	
Article 2	8,000.00	(Free Cash)	
Article 3	6,000.00	(Free Cash)	
Article 4	18,000.00	(Free Cash)	
<hr/>			
TOTAL TO BE TRANSFERRED			\$38,391.87

SPECIAL TOWN MEETING

June 20, 1989

Voters of the Town of Boxford met at the Spofford Pond School on Tuesday, June 20, 1989. Moderator DeWitt T. Minich called the meeting to order at 8:05 p.m. The articles of the warrant were disposed of as follows:

ARTICLE 1. To see if the Town will vote to reduce by \$25,000 the sum of money previously appropriated and voted by Annual Town Meeting for the Fiscal Year 1990 operating budget of the "Department of Public Works - Materials".

Upon motion made and duly seconded, it was VOTED, by majority voice vote confirmed by a show of hands, to reduce by \$25,000 the sum of money previously appropriated and voted by Annual Town Meeting for the Fiscal Year 1990 operating budget of the "Department of Public Works - Materials."

ARTICLE 2. To see if the Town will vote to reduce by a total of \$10,000 the sum of money previously appropriated and voted by Annual Town Meeting for the Fiscal Year 1990 operating budgets of the following departments; REDUCE Selectmen's budget by \$3,300; REDUCE Town Clerk's budget by \$550; REDUCE Tax Collector's budget by \$1,338; REDUCE Treasurer's budget by \$934; REDUCE Assessors' budget by \$1,600; REDUCE Town Accountant's budget by \$1,450; REDUCE Finance Committee's budget by \$508; REDUCE Board of Health's budget by \$160; REDUCE Personnel Board's budget by \$160.

Upon motion made and duly seconded, it was VOTED, by hand count vote, 36 in favor and 29 opposed, to reduce by a total of \$10,000, the sum of money previously appropriated and voted by Annual Town Meeting for the Fiscal Year 1990 operating budgets of the following departments: REDUCE Selectmen's budget by \$3,300; REDUCE Town Clerk's budget by \$550; REDUCE Tax Collector's budget by \$1,338; REDUCE Treasurer's budget by \$934; REDUCE Assessor's budget by \$1,600; REDUCE Town Accountant's budget by \$1,450; REDUCE Finance Committee's budget by \$508; REDUCE Board of Health's budget by \$160; REDUCE Personnel Board's budget by \$160.

ARTICLE 3. To see if the Town will vote to amend Article 2, Section 4, Paragraph 2, of its General Bylaws to read as follows: "2-4-2 The Board shall maintain a Saturday schedule as part of a two-day weekly schedule at the Sanitary Landfill".

Upon motion made and duly seconded, it was VOTED, by majority voice vote confirmed by a show of hands, to defeat this article.

ARTICLE 4. To see if the Town will vote to reduce by \$12,000 the sum of money previously appropriated and voted by Annual Town Meeting for the Fiscal Year 1990 operating budget of the "Landfill Operations".

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to pass over this article.

ARTICLE 5. To see if the Town will vote to authorize the Board of Selectmen to take by eminent domain for public school and, or public playground purposes, any interest the heirs of Ednah Rich Morse may have in a certain parcel of land in Boxford. This taking is to correct the record title and confirm the gift of said parcel to the Town by Ednah Rich Morse on title and confirm the gift of said parcel to the Town by Ednah Rich Morse on or about October 31, 1930, the original deed of said Ednah Rich Morse to the Town having never been recorded at the Registry of Deeds. Said parcel is bounded and described as follows:

A certain parcel of land in said Boxford, being the southerly portion of Lot B on plan of land entitled, "Plan of Land in Boxford, Mass., Scale 1" = 60', February 19, 1953, Dana F. Perkins & Sons, Inc.," and recorded in the Essex South District Registry of Deeds as Plan No. 224 of 1953.

NORTHWESTERLY by Main Street, 234.6 feet;

NORTHEASTERLY by Lot A, as shown on said plan, 468.06 feet;

SOUTHEASTERLY by the northerly portion of said Lot B, about 210.0 feet;

SOUTHWESTERLY by a stone wall and by the land of Russell, 415.87 feet.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to authorize the Board of Selectmen to take by eminent domain for public school and or public playground purposes, any interest the heirs of Ednah Rich Morse may have in a certain parcel of land in Boxford. This taking is to correct the record title and confirm the gift of said parcel to the Town by Ednah Rich Morse on title and confirm the gift of said parcel to the Town by Ednah Rich Morse on or about October 31, 1930, the original deed of said Ednah Rich Morse to the Town having never been recorded at the Registry of Deeds. Said parcel is bounded and described as follows:

A certain parcel of land in said Boxford, being the southerly portion of Lot B on plan of land entitled, "Plan of Land in Boxford, Mass., Scale 1" = 60', February 19, 1953, Dana F. Perkins & Sons, Inc.," and recorded in the Essex South District Registry of Deeds as Plan No. 224 of 1953.

NORTHWESTERLY by Main Street, 234.6 feet;

NORTHEASTERLY by Lot A, as shown on said plan, 468.06 feet;

SOUTHEASTERLY by the northerly portion of said Lot B, about 210.0 feet;

SOUTHWESTERLY by a stone wall and by the land of Russell, 415.87 feet.

ARTICLE 6. To transact any other business that may legally come before said meeting.

Selectmen Alan Benson moved that those present give the Morse family a rising vote of thanks from the Town for the donation of land as described in Article #5. The Special Town Meeting responded with a standing round of applause.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to dissolve the meeting at 8:57 p.m.

Registered voters attending the meeting 67. Counters and checkers for the meeting were appointed by Town Clerk Frank H. Weatherby.

A true record.

ATTEST:

Frank H. Weatherby
Town Clerk

SPECIAL TOWN MEETING November 14, 1989

Voters of the Town of Boxford met at the Harry Lee Cole School Auditorium on Tuesday, November 14, 1989. Moderator DeWitt T. Minich called the meeting to order at 8:03 p.m. The articles of the warrant were disposed of as follows:

ARTICLE 1. To see if the Town will vote to **reduce** by the sum of \$96,000 the total amount previously raised and appropriated for the fiscal year 1990 Town Budget (Article 3, May 9, 1989 Annual Town Meeting, as amended by Articles 1 and 2 of the June 20, 1989 Special Town Meeting), and to simultaneously **transfer** \$96,000 from free cash to supplement the funding of that budget, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to **reduce** by the sum of \$96,000 the total amount previously raised and appropriated for the fiscal year 1990 Town Budget (Article 3, May 9, 1989 Annual Town Meeting, as amended by Articles 1 and 2 of the June 20, 1989 Special Town Meeting), and to simultaneously **transfer** \$96,000 from free cash to supplement the funding of that budget.

The Finance Committee recommended adoption of this article.

ARTICLE 2. To see if the Town will vote to reduce the fiscal year 1990 Masconomet Regional School District budget line item by \$45,920 to reflect a reduction by the Regional District School Committee, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to reduce the fiscal year 1990 Masconomet Regional School District budget line item by \$45,920 to reflect a reduction by the Regional District School Committee.

The Finance Committee recommended adoption of this article.

ARTICLE 3. To see if the Town will vote to transfer from free cash a sum of money to fund the 1989-1990 Collective Bargaining Agreement between the Town of Boxford and the Boxford Communications Dispatchers and Police Secretary Employees Association, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from free cash a sum of \$4,004.00 to fund the 1989-1990 Collective Bargaining Agreement between the Town of Boxford and the Boxford Communications Dispatchers and Police Secretary Employees Association.

The Finance Committee recommended adoption of this article.

ARTICLE 4. To see if the Town will vote to transfer from available funds the sum of \$985.00 to fund the 1989-1990 Collective Bargaining Agreement between the Town of Boxford and the Boxford Public Works Employees Association, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from free cash the sum of \$985.00 to fund the 1989-1990 Collective Bargaining Agreement between the Town of Boxford and the Boxford Public Works Employees Association.

The Finance Committee recommended adoption of this article.

ARTICLE 5. To see if the Town will vote to transfer from available funds, the sum of \$50,000 to fund additional insurance costs as follows: \$40,000 added to the fiscal year 1990 Health and Life Insurance line item and \$10,000 added to the General Insurance line item, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from free cash the sum of \$50,000 to fund additional insurance costs as follows: \$40,000 added to the fiscal year 1990 Health and Life Insurance line item and \$10,000 added to the General Insurance line item.

The Finance Committee recommended adoption of this article.

ARTICLE 6. To see if the Town will vote to transfer from available funds, the sum of \$34,600 to purchase or lease purchase a D-6H bulldozer for the Department of Public Works, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

A motion was made and seconded to transfer from free cash the sum of \$34,600 to affirm the contract entered into by the Board of Selectmen on June 12, 1989, and purchase a D-6H bulldozer for the Department of Public Works, said funds to be expended under the direction of the Board of Selectmen.

Upon motion made and duly seconded, it was VOTED, by hand count vote, 58 in favor and 34 opposed, to amend the original motion to postpone action pending further study by the Board of Selectmen and Finance Committee, said study to be reported prior to the next Town Meeting.

It was VOTED, by majority voice vote, to postpone action pending further study by the Board of Selectmen and the Finance Committee, said study to be reported prior to the next Town Meeting.

ARTICLE 7. To see if the Town will vote to appropriate the sum of \$159,197.00 for highway maintenance and construction in anticipation of state aid allotment, said monies predicated on state reimbursement of the following, or take any other action thereon.

Chapter 140, Acts of 1985	\$29,179.00
Chapter 206, Acts of 1986	\$31,487.00
Chapter 199, Acts of 1987	\$32,294.00
Chapter 15, Acts of 1988	\$64,237.00

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to appropriate the sum of \$157,197.00 for highway maintenance and construction in anticipation of state aid allotment, said monies predicted on state reimbursement of the following:

Chapter 140, Acts of 1985	\$29,179.00
Chapter 206, Acts of 1986	\$31,487.00
Chapter 199, Acts of 1987	\$32,294.00
Chapter 15, Acts of 1988	\$64,237.00

The Finance Committee recommended adoption of this article.

ARTICLE 8. To see if the Town will vote to transfer from available funds the sum of \$5,500 to be added to the Town's Unemployment Insurance fund, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from free cash the sum of \$5,500 to be added to the Town's Unemployment Insurance fund.

The Finance Committee recommended adoption of this article.

ARTICLE 9. To see if the Town will transfer from free cash the sum of \$7,480.88 to cover a fiscal year 1989 bill of charge (lunch fund overrun) from the local school committee, or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from free cash the sum of \$7,480.88 to cover a fiscal year 1989 bill of charge (lunch fund overrun) from the local school committee.

The Finance Committee recommended adoption of this article.

ARTICLE 10. To see if the Town will vote to amend the Personnel Pay Matrix as contained in Article 2 of the Warrant for the 1989 Annual Town Meeting, to replace the amount listed under Grade 20, Inspector of Buildings, to correct a transcribing error, with the amounts listed below, or take any other action thereon:

Grade 20, Step A \$25,043 12.04/ hr.	Step B \$25,750 12.38/ hr.	Step C \$26,478 12.73/ hr.
Step D \$27,229 13.09/ hr.	Step E \$27,996 13.46/ hr.	Step F \$28,787 13.84/ hr.
Step G \$29,596 14.23/ hr.	Step H \$30,430 14.63/ hr.	

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to amend the Personnel Pay Matrix as contained in Article 2 of the Warrant for the 1989 Annual Town Meeting, to replace the amount listed under Grade 20, Inspector of Buildings, to correct a transcribing error, with the amounts listed below:

Grade 20, Step A \$25,043 12.04/ hr.	Step B \$25,750 12.38/ hr.	Step C \$26,478 12.73/ hr.
Step D \$27,229 13.09/ hr.	Step E \$27,996 13.46/ hr.	Step F \$28,787 13.84/ hr.
Step G \$29,596 14.23/ hr.	Step H \$30,430 14.63/ hr.	

The Finance Committee recommended adoption of this article.

ARTICLE 11. To transact any other business that may legally come before said meeting.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to dissolve this Special Town Meeting at 9:06 p.m.

Registered voters attending the meeting were 96. Counters and checkers for the meeting were appointed by Town Clerk Frank H. Weatherby.

A true record
ATTEST:

Frank H. Weatherby
Town Clerk

TRANSFERS		
Article 1	\$ 96,000.00	(Free Cash)
Article 3	4,004.00	(Free Cash)
Article 4	985.00	(Free Cash)
Article 5	50,000.00	(Free Cash)
Article 8	5,500.00	(Free Cash)
Article 9	7,480.88	(Free Cash)
<hr/>		
TOTAL TO BE TRANSFERRED		\$163,969.88
APPROPRIATE		
Article 7	\$157,197.00	
TOTAL TO BE APPROPRIATED		\$157,197.00
BUDGET REDUCTIONS (FY 90)		
Article 1		(96,000)
Article 2		(45,920)
TOTAL TO BE REDUCED		(141,920)

APPROVED BUDGET FOR 1989-1990

RAISE AND APPROPRIATE

1. General Government

Selectmen	\$ 86,121
Town Clerk	21,983
Town Counsel	35,000
Planning Board	3,700
Planning/Cons. Com. Office	23,554
Board of Appeals	2,000
Recreation Committee	17,455
Council on Aging	23,589
Conservation Commission	2,375
Board of Health	106,662
Personnel Board	1,150
Ground Water Study Committee	500

General Government - TOTAL

\$ 324,089

2. Finance

Accountant	\$ 68,884
Assessors	44,812
Finance Committee	650
Tax Collector	34,107
Treasurer	23,507
Interest on Loans	0

Finance - TOTAL

\$ 171,960

3. Public Safety

Police - Salary	\$ 373,185
Police - All Other	67,037
Police - Reserves/Overtime	85,233

(Police - Subtotal)

525,455

Fire	90,203
------	--------

Communication - Salary	113,834
Communications - All Other	25,452

(Communication - Subtotal)

139,286

Animal Control Officer	7,921
Parking Clerk	250
Ambulance Service	53,160

Public Safety - TOTAL

\$ 816,275

4. Education

Library - Salary	\$ 88,767
Library - All Other	39,769

(Library - Subtotal)

128,536

Elementary Schools	2,106,682
Masconomet	2,284,748
North Shore Vocational	29,663

Education - TOTAL

\$4,549,629

5. Town Maintenance		
DPW - Salary	\$ 171,798	
DPW - Materials	130,980	
DPW - All Other	106,736	
(DPW - Subtotal)	<hr/>	409,514
Building Maintenance	28,844	
Cemeteries	1,550	
Moth Suppression	0	
Landfill Operations	132,353	
Town Maintenance - TOTAL	<hr/>	\$ 572,261
6. Inspectors		
Animal	\$ 1,940	
Building	28,367	
Electrical	7,513	
Sealer of Weights and Measures	250	
Inspectors - TOTAL	<hr/>	\$ 38,070
7. Insurance and Pensions		
Health and Life Insurance	\$ 148,700	
General Insurance	147,637	
Veterans Benefits	5,000	
Retirement Pension	0	
Insurance and Pension - TOTAL	<hr/>	\$ 301,337
GRAND TOTAL TOWN BUDGET		\$6,773,621
TOTAL TO BE RAISED AND APPROPRIATED		\$6,773,621

TRANSFERS

Previous Warrant Articles

Article 5 \$ 16,245.84

Free Cash

Article 5 \$ 83,754.16

Article 7 14,000.00

Article 8 7,400.00

Article 9 18,000.00

Article 12 11,010.00

Article 13 1,972.00

Article 14 6,000.00

Article 15 5,000.00

Article 16 4,000.00

Article 17 4,500.00

Article 18 12,650.00

Article 19 750.00

Article 20 6,000.00

Article 22 28,000.00

Article 24 3,000.00

Article 26 5,000.00

Article 27 15,000.00

Article 28 10,000.00

Article 41 5,000.00

Article 42 5,000.00

Article 43 100,000.00

(Free Cash - Subtotal)

\$346,036.16

TOTAL TO BE TRANSFERRED

\$ 362,282.00

APPROVED BUDGET FOR 1989-1990
(with revisions as of June 20, 1989)

RAISE AND APPROPRIATE

1. General Government

Selectmen	\$ 82,821
Town Clerk	21,433
Town Counsel	35,000
Planning Board	3,700
Planning/ Cons. Com. Office	23,554
Board of Appeals	2,000
Recreation Committee	17,455
Council on Aging	23,589
Conservation Commission	2,375
Board of Health	106,502
Personnel Board	990
Ground Water Study Committee	500

General Government - TOTAL

\$ 319,919

2. Finance

Accountant	\$ 67,434
Assessors	43,212
Finance Committee	142
Tax Collector	32,769
Treasurer	22,573
Interest on Loans	0

Finance - TOTAL

\$ 166,130

3. Public Safety

Police - Salary	\$ 373,185
Police - All Other	67,037
Police - Reserves/Overtime	85,233

(Police - Subtotal)

525,455

Fire

90,203

Communication - Salary

113,834

Communications - All Other

25,452

(Communication - Subtotal)

139,286

Animal Control Officer

7,921

Parking Clerk

250

Ambulance Service

53,160

Public Safety - TOTAL

\$ 816,275

4. Education

Library - Salary	\$ 88,767
Library - All Other	39,769

(Library - Subtotal)

128,536

Elementary Schools	2,106,682	
Masconomet	2,284,748	
North Shore Vocational	29,663	
Education - TOTAL		\$4,549,629
5. Town Maintenance		
DPW - Salary	\$ 171,798	
DPW - Materials	105,980	
DPW - All Other	106,736	
(DPW - Subtotal)	384,514	
Building Maintenance	28,844	
Cemeteries	1,550	
Moth Suppression	0	
Landfill Operations	132,353	
Town Maintenance - TOTAL		\$ 547,261
6. Inspectors		
Animal	\$ 1,940	
Building	28,367	
Electrical	7,513	
Sealer of Weights and Measures	250	
Inspectors - TOTAL		\$ 38,070
7. Insurance and Pensions		
Health and Life Insurance	\$ 148,700	
General Insurance	147,637	
Veterans Benefits	5,000	
Retirement Pension	0	
Insurance and Pension - TOTAL		\$ 301,337
GRAND TOTAL TOWN BUDGET		\$6,773,621
TOTAL TO BE RAISED AND APPROPRIATED		\$6,738,621

TOWN CLERK **BIRTHS AS RECORDED IN 1989**

October 4, 1988	Charles Lawson Grant	Robert P. Grant Barbara J. Grant
October 10, 1988	Ryan Scott Cuneo	Richard K. Cuneo Robin B. Cuneo
January 10, 1989	Jacqueline Ann Barnard	Chester S. Barnard, Jr. Cynthia A. Barnard
January 12, 1989	Kirsten Dana Lundquist	William A. Lundquist Jane L. Lundquist
January 7, 1989	Michael David Fenske	David F. Fenske Maryann I. Fenske
January 6, 1989	Owen Rory Donohoe	Paul J. Donohoe Marcia I. Donohoe
February 3, 1989	Megan Elizabeth Woonton	David B. Woonton Karen A. Woonton
January 4, 1989	Christina Maria Scopa	William R. Scopa Christine S. Scopa
January 27, 1989	Rebecca Lynn Prawlucky	John T. Prawlucky Anne M. Seyffert
February 20, 1989	Patrick Henry Phelan	Mark M. Phelan Robin E. Phelan
March 7, 1989	Zachary Adam Cox	Scottie L. Cox Karen J. Cox
March 25, 1989	Jeremy Nicholas Rozen	John F. Rozen Carol A. Rozen
March 30, 1989	Craig Robert Cannon	James B. Cannon Jeanmarie Cannon
March 19, 1989	Lydia Susann Bickford	David C. Bickford Judy A. Minnitti-Bickford
March 26, 1989	Rachel Page Connor	Christopher K. Conner Darylann Conner
February 28, 1989	Danielle Annette Kiely	Stephen J. Kiely Annette Gonthier Kiely
March 26, 1989	Stephen Arthur McKnew	Robert D. McKnew Doris A. McKnew
May 6, 1989	Meghan Alexandria Pierce	Richard A. Pierce Lynette J. Pierce
March 6, 1989	David Clanzer Curtis	Lawrence H. Curtis Marla C. Curtis
April 24, 1989	Gina Kathleen Crotty	Thomas L. Crotty, Jr. Maria F. Crotty
March 21, 1989	Weston Francis Greeley	David M. Greeley Jeanne Greeley
April 27, 1989	Eugene Plimpton	John F. Plimpton Michiko Sakai
April 21, 1989	Richard Patrick Frizzell	Stanley R. Frizzell Patricia J. Frizzell
May 22, 1989	Jeremiah Charles Ihle	John W. Ihle Colleen A. Ihle
May 23, 1989	Katherine Gould Koniares	John W. Koniares Susan G. Koniares
June 9, 1989	Meghan Howard Cheever	Peter J. Cheever Lucy H. Cheever

May 30, 1989	Rebecca Rose Dinisman	Jossef Dinisman Linda A. Dinisman
June 15, 1989	Alexandria Baltas	Ron Baltas Kathleen A. Baltas
June 19, 1989	Christopher Jay Cason	Christopher M. Cason Alice A. Cason
June 20, 1989	Stephen Thomas Dusel	Thomas M. Dusel Diana K. Dusel
March 12, 1989	Rachel Allen Stavis	Norman A. Stavis Robyn A. Stavis
June 25, 1989	Christian Thomas Ebert	Charles T. Ebert Dorothea V. Ebert
June 13, 1989	Kelly Anne Petrillo	Mark J. Petrillo Susan J. Petrillo
June 19, 1989	Haley Elizabeth Brandell	William A. Brandell Mary A. Brandell
June 8, 1989	Joanna Grace Larson	Carl D. Larson Nicolette K. Larson
July 6, 1989	Jeffrey Kanter	Don J. Kanter Carol A. M. Kanter
July 14, 1989	Caitlyn Rose Doyle	Joseph R. Doyle Susan Sooaar
August 18, 1989	Melissa Rose Jessel	Martin J. Jessel Barbara G. Jessel
July 14, 1989	Nadine Weyman Ott	Brian D. Ott Lorraine E. Ott
July 23, 1989	Courtney Amanda Allen	Keith C. Allen Teri L. Allen
July 12, 1989	Erik Jensen Cumming	Robert D. Cumming Carolyn L. Jensen
July 22, 1989	Stephanie Rachel Fejes	William T. Fejes, Jr. Althea M. Fejes
July 6, 1989	Sira Ruby Grant	Paul C. Grant Patricia L. Grant
August 22, 1989	Joseph David Ballway	James C. Ballway Valerie J. Hunt
August 29, 1989	Robert Hutchins Jeffrey, III	Robert Andrew K. Jeffrey Lisa A. Jeffrey
August 28, 1989	Matthew Joseph Gibely	Leonard J. Gibely Jo-Anne S. Gibely
August 6, 1989	Clarke Turner Haywood	Richard G. Haywood Amber S. Haywood
July 20, 1989	Elizabeth Wilson Primeau	Kevin M. Primeau Susan W. Primeau
August 21, 1989	Kathryn Lisa Matheson	Scott D. Matheson Victoria C. Matheson
August 26, 1989	Bethanie Lynn Gedney	Michael W. Gedney Aimee J. Gedney
September 4, 1989	Katherine Elizabeth Hill	Richard W. Hill Anne M. Hill
July 16, 1989	Dustin Joseph Marino Digregorio	Joseph F. M. Digregorio Laura D. A. Digregorio
June 1, 1989	Alexander Maxwell Chew	Stephen H. Chew Christine A. Chew
September 1, 1989	Alessia Digenova	Elvasio Digenova Giuliana Digenova

September 4, 1989	Alexa Karen McNally	Mark J. McNally Karen P. McNally
September 19, 1989	Michael Robert Haffty	Robert N. Haffty Eileen M. Haffty
September 25, 1989	Emma Kathryn Obernesser	James F. Obernesser Elizabeth R. Obernesser
October 5, 1989	Lindsay Spencer Tomlinson	William R. Tomlinson, Jr. Paula M. Tomlinson
October 10, 1989	Laurel Ann Chadwick	Andrew C. Chadwick Jeannine A. Chadwick
October 16, 1989	Taylor Irene Jenkinson	Joseph W. Jenkinson Thear E. Jenkinson
September 27, 1989	Bridget Kayla Duffey	Brian M. Duffey Patricia C. Duffey
June 13, 1989	Spencer Jake Corben	Steven A. Corben Sharon R. Corben
July 29, 1989	Jonathan Paul Hendrickson	George P. Hendrickson, Jr. Christine M. Hendrickson
December 19, 1989	Nathaniel Donald Graf	John A. Graf Cynthia A. Graf
November 14, 1989	Allison Mary Agnew	Robert F. Agnew Jeanne M. Agnew
November 6, 1989	Alexander Taylor Puchniak	John P. Puchniak Kathy A. Puchniak
November 18, 1989	Lang Daniel Haynes	Charles W. Haynes Marian C. Craighill
November 26, 1989	Zachary Martin Benas	George M. Benas Jacquelyn Benas

TOWN CLERK MARRIAGES AS RECORDED IN 1989

January 7, 1989	Eddie Monroe Dye Sylvia Ann Dambrosio	Danvers
January 12, 1989	Dwight Patrick McDonald Linda Jean Friorillo	Boxford
February 4, 1989	Edward Raphael Browder Karen Leigh Onufry	Boxford
February 25, 1989	John Andrew Hutchinson Sarah Chamberlain Wood	Boxford
March 18, 1989	John Joseph Palmieri, Jr. Lisa Ann Knight	Haverhill
June 4, 1989	Bradford Everett Lurvey Susan R. Perry	Topsfield
June 16, 1989	Andrew Bernhard Blumenfeld Mary Josephine Hicks	Boxford
June 24, 1989	Neal Armstrong Carriker Maureen Gullicksen	Peabody
July 8, 1989	Jeffrey Arthur Bassett Donna Lynne McAfee	Boxford
September 2, 1989	Donald Ivan Martin Audrey Mary Barry	Topsfield
September 16, 1989	Richard John Korzeniewski Faith Renne Arter	Boston
September 24, 1989	Alan Jonas Blumenreich, Jr. Ilene Sue Diamond	Boxford
September 10, 1989	Dana R. Hancock Susan E. Olmsted	Boxford
September 30, 1989	Scott Franz Schram Jocelyn Melzar	Boxford
September 30, 1989	Philip Prouty Loring Priscilla Evans	Boxford
October 7, 1989	Edward Harvey Satz Sandra Lee Belisle	Boxford
October 20, 1989	Stanley P. Jacobs Laurie M. Duggan	Haverhill
October 21, 1989	Ronald J. Ternullo Terese M. Tousignant	Bourne
November 26, 1989	Stephen P. Hoover Christine M. Rawding	Boxford
December 3, 1989	J. Ramon Arrowsmith Letitia Christine Conniff	Topsfield

TOWN CLERK DEATHS AS RECORDED IN 1989

April 15, 1988	Robert Vance Ridpath	67
November 19, 1988	Leonard F. Fraioli	52
January 16, 1989	Mary F. Piotrowski	86
January 12, 1989	Erna Kaiter	74
January 16, 1989	John J. Piotrowski	85
February 2, 1989	Frederick E. Cochran	91
February 13, 1989	Jonathan Louis Godin	61
April 11, 1989	Effie F. Barthuli	80
March 9, 1989	Elizabeth C. Sangenario	56
April 28, 1989	Ralph Bartley Wetmore	97
May 23, 1989	Katharine Hussey Irby	84
April 1, 1989	Gardner W. Starrett	82
May 18, 1989	Patricia E. Wheeler	66
May 3, 1989	Raymond Pearl	90
July 10, 1989	Federic Preston Melzar	68
June 16, 1989	Theodore Sidney Moise, III	58
June 21, 1989	Benjamin Chadwick	3
July 29, 1989	Ambrose J. Choquette	67
August 31, 1989	Helen B. Livesey	75
August 4, 1989	Winston W. Eaton	77
September 23, 1989	Ernestine F. Eosue	84
October 1, 1989	Wesley Bradford Swanson	59
December 8, 1989	Melton White	72
November 14, 1989	Orden E. Owen	77
November 11, 1989	Norman W. Meeker	80

TOWN CLERK FISH AND GAME LICENSES - 1989

75	Resident Citizen	@	12.50	=	\$ 937.50
7	Resident Citizen Minor Fishing	@	6.50	=	45.50
2	Non-Res. Citizen/ Alien Fishing	@	17.50	=	35.00
2	Non-Res. Citizen/ Alien 7-Day Fishing	@	11.50	=	23.00
1	Duplicate Fishing	@	2.00	=	2.00
6	Resident Citizen Hunting	@	12.50	=	75.00
1	Non-Res. Citizen/ Alien Hunting (Small Game)	@	23.50	=	23.50
23	Resident Citizen Sporting	@	19.50	=	448.50
4	Resident Citizen Sporting	@	9.75	=	39.00
8	Resident Citizen Sporting Over 70 (Includes Trapping)		FREE		
7	Archery/ Primitive Firearms Stamps	@	5.10	=	35.70
18	Massachusetts Waterfowl Stamps	@	1.25	=	22.50
154					
				TOTAL	\$1,712.20
				FEES, TOWN CLERK	67.20
				REMITTED	\$1,645.00

DOG LICENSES.- 1989

1988 Licenses

4	Neutered Males	@	5.00	=	\$ 20.00
4	Males	@	10.00	=	40.00
2	Females	@	10.00	=	20.00
10	Spayed Females	@	5.00	=	50.00
1	Kennel	@	75.00	=	75.00
15	Late Fees	@	210.00	=	210.00
36					
				TOTAL	\$ 415.00
				FEES, TOWN CLERK	15.75
				REMITTED	\$ 399.25

1989 Licenses

185	Neutered Males	@	5.00	=	\$ 925.00
147	Males	@	10.00	=	1,470.00
31	Females	@	10.00	=	310.00
378	Spayed Females	@	5.00	=	1,890.00
2	Kennel	@	35.00	=	70.00
7	Kennel	@	75.00	=	525.00
8	Kennel	@	100.00	=	800.00
758					
				TOTAL	\$7,123.00
				FEES, TOWN CLERK	568.50
				REMITTED	\$6,554.50

Late fees collected and remitted to the General Fund **\$1,294.00.**

This report includes licenses and late fees collected for **1988 and 1989.**

FINANCE

**Combined Financial Statements
And Additional Financial Information**

Accountant

Board of Assessors

Finance Committee

Tax Collector

Treasurer

**TOWN OF BOXFORD
COMBINED BALANCE SHEET
ALL FUND TYPES AND ACCOUNT GROUPS
JUNE 30, 1989**

	GOVERNMENTAL FUND TYPES			FIDUCIARY FUND TYPES		ACCOUNT GROUPS		COMBINED TOTAL
	General Fund	Special Revenue Fund	Capital Projects Fund	Trust and Agency Funds	Long-Term Debt Group of Accounts	Memorandum Only)		
ASSETS								
Cash and cash equivalents	\$2,001,224	\$74,156	\$2,557,626	\$329,773			\$4,963,139	
Receivables:								
Real estate and personal property taxes	199,697						199,697	
Motor vehicle excise	64,852						64,852	
Tax Liens	24,299						24,299	
Other receivables	6,977			2,867			9,844	
Total Receivables	295,825			2,867			298,692	
Due From (To) Other Funds	1,000			(1,000)				
Amount to be provided for payment of long term debt						6,578,000	6,578,000	
TOTAL ASSETS	\$2,298,049	\$74,516	\$2,557,626	\$331,640	\$6,578,000		\$11,839,831	

LIABILITIES AND FUND EQUITY

Liabilities:

Warrants payable	\$266,956			\$266,956
Accrued payroll withholdings	15,444			15,444
Other liabilities			20,798	20,798
Reserve for abatements and exemptions	75,000			75,000
Deferred revenue	75,359			75,359
Bonds payable				6,578,000
Total Liabilities	432,759		20,798	6,578,000
				7,031,557

Fund Equity:

Reserved for expenditures	558,003	4,640		562,643
Reserved for encumbrances	37,500			37,500
Reserved for capital projects		2,557,626		2,557,626
Reserved for endowments			84,759	84,759
Unreserved:				
Designated for special purposes		68,672	226,083	294,755
Undesignated	1,269,787	1,204		1,270,991
Total fund equity	1,865,290	74,516	310,842	4,808,274
TOTAL LIABILITIES AND FUND EQUITY	\$2,298,049	\$74,516	\$331,640	\$6,578,000
				\$11,839,831

See accompanying notes to Financial Statements.

TOWN OF BOXFORD
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
YEAR ENDED JUNE 30, 1989

	GOVERNMENTAL FUND TYPES			FIDUCIARY FUND TYPES		COMBINED TOTAL
	General Fund	Special Revenue Fund	Capital Project Fund	Trust Funds	(Memorandum Only)	
REVENUES:						
Property taxes and special assessments	\$5,262,153					\$5,262,153
State aid and reimbursements	1,118,934					1,118,934
Intergovernmental - other	61,115	101,909				163,024
Motor vehicle excise taxes	531,482					531,482
Investment income	320,548	332		23,986		344,866
Departmental	113,707	68,198		24,259		206,164
TOTAL REVENUES	7,407,939	170,439		48,245		7,626,623
EXPENDITURES:						
General government	664,802	2,657				667,459
Public safety	833,517					833,517
Education	4,152,963	187,274	3,453,676	16,204		7,810,117
Public works	611,546	48,354		58,340		718,240
Human services	61,052	8,729	20,187	2,355		92,323
Culture and recreation	148,981	3,865		2,671		155,517
Debt service	625,537					625,537
State and county assessments	216,454					216,454
Insurance	270,128					270,128
Miscellaneous	4,417			4,845		9,262
TOTAL EXPENDITURES	7,589,397	250,879	3,473,863	84,415		11,398,554

EXCESS (DEFICIENCY) OF REVENUES
OVER EXPENDITURES

(181,458)	(80,440)	(3,473,863)	(36,170)	(3,771,931)
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OTHER FINANCING SOURCES (Uses):

Operating transfers in	369,227	3,492	19,887	392,606
Operating transfers out	(22,270)	(70,243)		(92,513)
Proceeds from short-term and long-term debt			5,940,769	5,940,769

TOTAL OTHER FINANCING SOURCES (Uses)

346,957	(66,751)	5,940,769	19,887	6,240,862
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EXCESS (DEFICIT) OF REVENUES AND OTHER
SOURCES OVER (UNDER) EXPENDITURES
AND OTHER USES

165,499	(147,191)	2,466,906	(16,283)	2,468,931
1,699,791	221,707	90,720	327,125	2,339,343

FUND BALANCES, JULY 1, 1988

\$1,865,290	\$ 74,516	\$2,557,626	\$310,842	\$4,808,274
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FUND BALANCES, JUNE 30, 1989

See accompanying notes to Financial Statements.

TOWN OF BOXFORD
COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
ALL SPECIAL REVENUE FUNDS
YEAR ENDED JUNE 30, 1989

	Revenue Sharing	Education	Federal and State Grants Education	Highway	Other	Revolving Funds	Total
REVENUES:							
Intergovernmental		\$ 91,025			\$10,884		\$101,909
Investment income	\$ 332						332
Departmental						\$68,198	68,198
TOTAL REVENUES	332	91,025			10,884	68,198	170,439
EXPENDITURES:							
General government							
Education		112,444			77,186	77,186	112,444
Public Works				\$ 48,354			48,354
Human Services					12,894		12,894
TOTAL EXPENDITURES		112,444		48,354	12,894	77,186	250,878
EXCESS (DEFICIT) OF REVENUES OVER (UNDER) EXPENDITURES	332	(21,419)		(48,354)	(2,010)	(8,988)	(80,439)
OTHER FINANCING SOURCES (Uses)							
Operating transfers in	8	3,482					3,490
Operating transfers out	(62,778)				(4,548)	(2,915)	(70,241)
TOTAL OTHER FINANCING SOURCES	(62,770)	3,482			(4,548)	(2,915)	66,751

EXCESS (DEFICIT) OF REVENUES AND
OTHER
SOURCES OVER (UNDER)
EXPENDITURES
AND OTHER USES

FUND BALANCES, JULY 1, 1988

FUND BALANCES, JUNE 30, 1989

(62,438)	(17,937)	(48,354)	(6,558)	(11,903)	(147,190)
63,643	22,576	110,153	19,114	6,220	221,706
\$1,205	\$ 4,639	\$ 61,799	\$12,556	\$(5,683)	\$ 74,516

See accompanying notes to financial statements.

TOWN OF BOXFORD
COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
EXPENDABLE TRUST FUNDS
YEAR ENDED JUNE 30, 1989

	Stabilization Fund	Conservation Fund	Trust Funds	Total
REVENUES:				
Investment income	\$ 23,996	\$ 52	\$ 8,712	\$ 32,760
Departmental			33,187	33,187
TOTAL REVENUES	23,996	52	41,899	65,947
EXPENDITURES:				
Education			16,204	16,204
Public Works			58,340	58,340
Human Services			2,355	2,355
Culture and recreation			2,671	2,671
Miscellaneous			4,845	4,845
TOTAL EXPENDITURES			84,415	84,415
EXCESS (DEFICIT) OF REVENUES OVER (UNDER) EXPENDITURES				
OTHER FINANCING SOURCES				
Operating transfers in			2,185	2,185
Operating transfers out				
TOTAL OTHER FINANCING SOURCE			2,185	2,185

EXCESS (DEFICIT) OF REVENUES AND
OTHER SOURCES OVER (UNDER)
EXPENDITURES AND OTHER USES

FUND BALANCES, JULY 1, 1988

FUND BALANCES, JUNE 30, 1989

23,996	52	(40,331)	(16,283)
201,593	441	125,091	327,125
\$225,589	\$493	\$84,760	\$310,842

See accompanying notes to financial statements.

TOWN OF BOXFORD
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
CAPITAL PROJECTS FUND
YEAR ENDED JUNE 30, 1989

	Cole School	Spofford Pond School	Landfill	Total
REVENUES:				
Bond proceeds	\$5,640,769	\$300,000		\$5,940,769
EXPENDITURES				
Construction	3,413,123	40,553	\$20,187	3,473,863
EXCESS (DEFICIT) OF REVENUES OVER (UNDER) EXPENDITURES				
OTHER FINANCING SOURCES	2,227,646	259,447	(20,187)	2,466,906
Operating transfers in				
Operating transfers out				
TOTAL OTHER FINANCING SOURCES				
EXCESS (DEFICIT) OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	2,227,646	259,447	(20,187)	2,466,906
FUND BALANCES JULY 1, 1988			90,720	90,720
FUND BALANCES JUNE 30, 1989	\$2,227,646	\$259,447	\$70,533	\$2,557,626

See accompanying notes to financial statements.

**TOWN OF BOXFORD
LONG TERM DEBT GROUP OF ACCOUNTS
BONDS PAYABLE
AS OF JUNE 30, 1989**

	Outstanding 6/30/88	Additions	Retirements	Outstanding 6/30/89	Interest Paid
LANDFILL IMPROVEMENTS					
Fiscal year 1987	\$ 90,000		\$ 36,690	\$ 53,310	\$ 5,963
Fiscal year 1988	176,690		30,000	146,690	5,250
Fiscal year 1989		\$ 150,000		150,000	4,725
BUILDING IMPROVEMENTS - TOWN					
Old Town Hall Renovations	135,000		45,000	90,000	8,156
BUILDING IMPROVEMENTS - SCHOOL					
Spoofford Pond Roof	87,000		29,000	58,000	4,350
Cole Building					
Anticipatory Note	300,000		300,000		16,521
Anticipatory Note		3,100,000	3,100,000		45,171
Final Bond		5,780,000		5,780,000	126,988
Spoofford Pond Building		300,000		300,000	
TOTAL BONDS PAYABLE	\$788,690	\$9,330,000	\$3,540,690	\$6,578,000	\$217,124

See accompanying notes to financial statements.

TOWN OF BOXFORD
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1988

1. Summary of significant accounting policies

The accompanying financial statements have been prepared in conformity with the accounting practices prescribed by the Uniform Municipal Accounting System (Uniform System) promulgated by the Commonwealth of Massachusetts Department of Revenue for 1986. The significant accounting practices required by the Uniform System and followed by the Town of Boxford are presented below. Accounting requirements of the Uniform System vary in some respects from generally accepted accounting principles. A summary of the significant differences is presented in Notes.

2. Fund accounting

Financial transactions of the Town are recorded in the following funds and accounts:

General Fund - An accounting for all transactions not properly accounted for in other prescribed funds and accounts.

Special Revenue Fund - An accounting for revenues legally restricted for specific current operating expenditures, which include the following:

- Revenue Sharing Fund
- Federal & State Grants
- Education Fund
- Highway Fund
- Other Grants Fund
- Revolving Funds

Capital Projects Fund - An accounting for transactions related to receipts and disbursements of funds used for the acquisition, construction or improvements of major capital facilities.

Trust Funds - An accounting for trust funds received by the Town and investment funds of the Town. In most cases, restrictions have been placed on the use of these by the grantors.

Long-term Debt Group of Accounts - An accounting for unmatured long-term general obligation bonds.

3. Revenue Recognition

Real estate and personal property tax revenues are recorded on a modified accrual basis. All other revenues for all funds are recorded as revenues when received in cash. Accounts receivable balances related to other revenues are offset by a reserve until collected.

4. Expenditures, encumbrances and appropriation balances

Expenditures are recorded on a cash basis. Special articles, principally capital projects and other non-recurring appropriations, voted at Town Meeting are reserved as expenditures from fund balances. These appropriations do not lapse at year-end and continue until expended or closed to unreserved fund balance.

5. Generally accepted accounting principles

The significant differences between the accounting practices applied in preparing the accompanying financial statements (see Note 1) and generally accepted accounting principles (GAAP) are set forth below. It is not practical to quantify the effects of the differences on the accompanying financial statements.

6. Fund accounting

GAAP requires the segregation and reporting of all financial transaction in eight types of funds and two groups of accounts. Financial transactions for the following types of activities are accounted for by the Town on a basis which differs from GAAP:

Payments of principal and interest on long-term debt issues are presently recorded in the General Fund. GAAP requires that such payments be accounted for in Debt Service Funds.

Costs of services to the general public where all or most of the costs are collected in the form of user charges are recorded in the General Fund. GAAP requires that such transactions be accounted for in Enterprise Funds.

In addition, GAAP requires that a General Fixed Asset Group of Accounts be maintained to provide historical cost information for property, buildings and equipment. Such information is not required, but is suggested by the Uniform System.

7. Expense recognition

Pursuant to provisions of the Massachusetts General Laws, the Town recognizes as an expenditure its share of unemployment compensation costs on a pay-as-you-go basis. GAAP requires that such costs be accounted for on an accrual basis as benefits are earned by employees.

GAAP requires that expense accruals be made to reflect the liability which exists for vacation and sick time which has been earned by employees but not taken. No such accrual has been made as the amount is not estimable.

TOWN OF BOXFORD
DETAILED STATEMENT OF REVENUES - GENERAL FUND
YEAR ENDED JUNE 30, 1989

TAXES:

Personal Property	\$ 54,852	
Real Estate	5,184,087	
Liens	4,653	
Motor Vehicle	531,482	
Penalties & Interest	17,535	
Other	1,026	\$5,793,635

CHARGES FOR SERVICES:

Dog License Fee	5,928	
School Tuition	2,974	
Rentals	2,079	
Selectmen	6,458	
Planning Board	7,360	
Board of Appeals	2,330	
Conservation	1,247	
Other	1,806	30,182

LICENSES & PERMITS:

Alcoholic Beverages	500	
Board of Health Permits	9,279	
Fire Department Inspections	3,016	
Building Permits	24,739	
Electrical Permits	7,345	
Gas Permits	545	
Pistol Permits	250	
Landfill Permits	29,902	
Weights & Measures	33	75,609

STATE:

Abatements to Veterans	3,681	
Abatements to Blind	175	
Abatements to Elderly	3,244	
Veterans' Benefits	859	
Highway Aid	76,858	
School Aid, Chapter 70	295,533	
Additional Assistance	267,121	
Pupil Transportation	64,578	
School Construction	250,933	
Lottery	155,952	
Other	1,232	1,120,166

OTHER GOVERNMENT:

Court Fines	56,833	
Other	3,525	60,358

MISCELLANEOUS:		
Earnings on Investments	320,548	
Sale of Assets	3,001	
Other	4,440	327,989
		<hr/>
GRAND TOTAL		<hr/> <hr/>
		\$7,407,939

TOWN OF BOXFORD
STATEMENT OF REVENUES AND EXPENDITURES
BUDGET AND ACTUAL — GENERAL FUND
YEAR ENDED JUNE 30, 1989

	GENERAL FUND	
	Budget	Actual
Revenues:		
Property taxes and special assessments	\$5,388,128	\$5,262,153
State aid	1,144,340	1,120,166
Motor vehicle excise taxes	443,000	531,482
Investment income	63,250	320,528
Departmental	175,335	173,610
Total Revenues	\$7,214,053	\$7,407,939
Expenditures:		
General government	\$ 595,379	\$ 559,777
Public safety	742,679	710,033
Education	4,080,114	4,078,462
Public works	439,717	435,071
Human services	63,174	61,052
Culture and recreation	141,499	136,875
Debt service	375,310	355,314
State and County assessments	216,470	216,454
Insurance	303,011	270,128
Miscellaneous	4,500	4,417
Total expenditures	\$6,961,853	\$6,827,583

TOWN OF BOXFORD WARRANT ARTICLES FISCAL YEAR 1989

Warrant articles are appropriated at Town meetings and represent nonrecurring projects and expenditures which are in addition to the annual operating budget. Warrant article balances do not lapse at year-end, and may be carried over indefinitely. The warrant article expenditures detail for 1989 is as follows:

Article Number	Date Appropriated	Description	Expenditure
18	5/12/81	Preservation Town Records	\$ 333
18	5/13/86	Security Renovations	167
02	5/12/87	STM Storm Damage	30,897
10	5/12/87	ATM Bathroom Spofford Pond School	535
14	5/12/87	ATM Resurface Roads	1,237
15	5/12/87	ATM Street Signs	168
19	5/12/87	ATM Police Cruisers (2)	624
25	5/12/87	ATM Forest Vehicle	100
26	5/12/87	ATM Sealer of Weights and Measures	500
38	5/12/87	ATM Hazardous Waste Collection	161
01	6/9/87	STM Landfill	54,126
02	6/9/87	STM Cole School Renovations	3,343,123
03	6/9/87	STM Spofford Pond School Renovations	40,553
09	5/10/88	ATM General Repairs - Buildings	3,958
10	5/10/88	ATM Communication Equipment	5,322
11	5/10/88	ATM Computer - Building Department	3,975
12	5/10/88	ATM Computer - Library	6,606
13	5/10/88	ATM Computer - Police Department	50,950
14	5/10/88	ATM Asbestos Removal - School	3,966
15	5/10/88	ATM Resurface Roads	150,000
16	5/10/88	ATM Drainage System	10,410
17	5/10/88	ATM Police Cruisers (2)	33,910
18	5/10/88	ATM Police Radios (11)	5,500
20	5/10/88	ATM Snow Plow Equipment	16,065
21	5/10/88	ATM Tri-Town Council	11,500
22	5/10/88	ATM Help for Abused Women	500
25	5/10/88	ATM Ground Water Maps	1,500
42	5/11/88	ATM Purchase Land for School	70,000
45	5/11/88	ATM Purchase Private Way	2,000
03	8/9/88	STM Hazardous Waste Disposal	6,264
01	8/9/88	STM Bills of Charge	21,908
01	3/7/89	STM Bills of Charge	420
05	3/7/89	STM Ballfield at Boy Scout Park	5,500
08	3/7/89	STM Election Equipment	15,346
09	3/7/89	STM Salary Survey	3,500
10	3/7/89	STM Photocopy Machine	10,331
13	3/7/89	STM Police Cruiser	14,881
01	5/9/89	STM Bill of Charge	6,390
TOTAL			<u><u>\$3,933,226</u></u>

ANNUAL TOWN REPORT ASSESSORS

Twenty new houses were constructed in 1989, fifteen fewer than 1988. These homes along with additions and thirty-five new house lots created from two parcels of land, will be added to our fiscal year 1991 tax base.

The fiscal year 1990 tax rate increased \$1.50 to \$9.46 per thousand due in part, to Cole School construction, less Cherry Street reimbursement and proposition 2½ overrides.

The board has been again preparing for a revaluation of all houses and land in Town by checking each house for improvements or deterioration. These new values will be reflected in November 1990 tax bills.

As has been the practice in recent years, we are once again publishing the recapitulation sheet of the previous year. This shows the computation of the fiscal year 1990 tax rate.

BOARD OF ASSESSORS

Joan H. Behrens, Chairman
Clinton E. French
Charles W. Nichols

THE COMMONWEALTH OF MASSACHUSETTS
Department of Revenue
TAX RATE RECAPITULATION OF
TOWN OF BOXFORD

FISCAL 1990

I. TAX RATE SUMMARY

A. Total Amount to be Raised (from IIE)	\$9,131,753.61
B. Total Estimated Receipts and Revenue from Other Sources (from IIIE)	2,575,981.81
C. Tax Levy (IA minus IB)	6,555,771.80
D. Distribution of Tax Rates and Levies. () Classified () Unclassified	

(A)	(B)	(C)	(D)	(E)	(F)
	Levy Percentage (from LA-5)	IC above times each Percent in col (B)	Valuation by Class (from LA-5)	Tax Rates (c)÷(d)x1000	Levy by Class (d)x(e)÷1000
Class					
Residential	97.1572	636,940,431.93	673,298,762	9.46	6,369,406.29
Open Space	.8587	5,629,441.24	5,950,621	9.46	56,292.88
Commercial	.9330	611,653.50	6,465,344	9.46	61,162.15
Industrial	0	0	0	0	0
SUBTOTAL			685,714,727		6,486,861.32
Personal	1.0511	6,890,771.74	7,284,406	9.46	68,910.48
TOTAL	100%		\$692,999,133		\$6,555,771.80

Must Equal IC

Joan H. Behrens, Chairman
Clinton E. French
Charles W. Nichols

II. AMOUNT TO BE RAISED

A.	APPROPRIATIONS (col. (b) through Col. (e) from Schedule B, Page 4		\$7,369,631.81
B.	OTHER AMOUNTS TO BE RAISED		
1.	Amounts certified for tax title purposes	\$ 4,500.00	
2.	Debt and interest charges not included in Schedule B	\$1,310,317.50	
3.	Final court judgments	\$ 0	
4.	Total overlay deficits of prior years	\$ 0	
5.	Total cherry sheet offsets	\$ 14,417.00	
6.	Revenue deficits	\$ 0	
7.	Offset receipts "deficits" Ch. 44, Sec. 53E	\$ 0	
8.	Essex County Retirement	\$ 182,928.00	
9.	Veterans Service District	\$ 5,321.83	
	TOTAL B (Total Lines 1 through 9)		\$1,517,484.33
C.	STATE AND COUNTY CHERRY SHEET CHARGES (C.S. 1-EC, cols. 1 and 2)		\$ 89,168.00
D.	ALLOWANCE FOR ABATEMENTS AND EXEMPTIONS (OVERLAY)		\$ 155,469.47
E.	TOTAL AMOUNT TO BE RAISED (Total IIA through IID)		<u>\$9,131,753.61</u>

III. ESTIMATED RECEIPTS AND OTHER REVENUE SOURCES

A.	ESTIMATED RECEIPTS - STATE		
1.	Cherry Sheet Estimated Receipts (C.S. 1-ER, Total Part D)	\$ 902,479.00	
2.	Cherry Sheet Overestimates (C.S. 1-EC, Part E, col. 3)	\$ 572.00	
	TOTAL A (Total Lines 1 and 2)		\$ 903,051.00
B.	ESTIMATED RECEIPTS — LOCAL		
1.	Local Receipts Not Allocated (Page 3, col. (b), Line 26)	\$ 900,000.00	
2.	Offset Receipts (Schedule A-1)	\$ 0	
	Enterprise Funds (Schedule A-2)	\$ 0	
	TOTAL B (Total Lines 1 through 3)		\$ 900,000.00
C.	REVENUE SOURCES APPROPRIATED FOR PARTICULAR PURPOSES		
1.	Free Cash (Page 4, col. (c))	\$ 756,684.97	
2.	Other Available Funds (Page 4, col. (d)) Old Warrant Articles	\$ 16,245.84	
	TOTAL C (Total Lines 1 and 2)		\$ 772,930.81
D.	OTHER REVENUE SOURCES APPROPRIATED SPECIFICALLY TO REDUCE THE TAX RATE		
1.	Free Cash	\$ 0	
2.	Municipal Light Source	\$ 0	
3.	Other Source (Specify)	\$ 0	
	TOTAL D (Total Lines 1 through 3)		<u>\$ 0</u>
E.	TOTAL ESTIMATED RECEIPTS AND OTHER REVENUE SOURCES (Total IIIA through IIID)		<u>\$2,575,981.81</u>

**IV. SUMMARY OF TOTAL AMOUNT TO BE RAISED AND
TOTAL RECEIPTS FROM ALL SOURCES**

A.	TOTAL AMOUNT TO BE RAISED (from IIE)		\$9,131,753.61
B.	TOTAL ESTIMATED RECEIPTS AND OTHER REVENUE SOURCES (from IIIE)	\$2,575,981.81	
C.	TOTAL REAL AND PERSONAL PROPERTY TAX LEVY (from IC)	\$6,555,771.80	
D.	TOTAL RECEIPTS FROM ALL SOURCES (TOTAL IVB plus IVC)		\$9,131,753.61
<hr/>			
(IVA MUST EQUAL IVD)			



SCHEDULE A. LOCAL RECEIPTS NOT ALLOCATED*

	(a) Actual Receipts Fiscal - 1989	(b) Estimated** Receipts Fiscal - 1990
1. Motor Vehicle Excise	\$ 531,482.00	\$560,000.00 1*
2. Other Excise	1,027.00	1,000.00
3. Penalties and Interest on Taxes and Excises	17,535.00	18,000.00
4. Payments in Lieu of Taxes	0	0
5. Charges for Services — Water	0	0
6. Charges for Services — Sewer	0	0
7. Charges for Services — Hospital	0	0
8. Charges for Services — Trash Disposal	0	0
9. Other Charges for Services	0	0
10. Fees	10,843.00	11,000.00
11. Rentals	2,079.00	8,000.00 2*
12. Departmental Revenue — Schools	13,948.00	14,000.00
13. Departmental Revenue — Libraries	2,414.00	3,000.00
14. Departmental Revenue — Cemeteries	0	0
15. Departmental Revenue — Recreation	0	0
16. Other Departmental Revenue	19,160.00	20,000.00
17. Licenses and Permits	75,609.00	65,000.00
18. Special Assessments	0	0
19. Fines and Forfeits	51,918.00	55,000.00 3*
20. Investment Income	320,548.00	140,000.00
21. Miscellaneous	5,368.00	5,000.00
22.	0	0
23.	0	0
24.	0	0
25.	0	0
26. Totals	<u>\$1,051,931.00</u>	<u>\$900,000.00</u>

I hereby certify that the actual receipts from the preceding fiscal year as shown in column (a) are, to the best of my knowledge and belief, true, correct and complete, and I further certify that I have examined the entries made on page 4 of the fiscal 1990 tax rate recapitulation form by the City or Town Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

November 16, 1989

W. P. O'Brien
Accounting Officer

Tel. No. 1-508-887-8181

* Receipts voted by the City Council or Town Meeting as offsets to the appropriation of a specific department listed on Schedule A-1 or fund on Schedule A-2 filed with and approved by the Director of Accounts **must not** be included in columns (a) or (b).

** If any estimate in column (b) is greater than the actual line item in column (a), factual support for the increase should be submitted in writing for approval of the Commissioner of Revenue.

SCHEDULE B. CERTIFICATION OF APPROPRIATIONS AND SOURCE OF FUNDING

APPROPRIATIONS			SOURCES OF FUNDING			
City/Town Council or Town Meeting Dates	(a)	(b)	(c)	(d)	(e)	(f)
	Total Appropriations Of Each Meeting	From Raise and Appropriate (Tax Levy)	From Free Cash See B-1	From Other Available Funds See B-2	From Offset Receipts and/or Enterprise Funds See A-1 See A-2	Memo Only Borrowing Authorization
FY*						
3/7/89	\$ 208,287.06	\$	\$208,287.06	\$		
5/9/89	38,391.87		38,391.87			
5/9/89	7,135,903.00	6,773,621.00	346,036.16	*16,245.84		
6/20/89	(-35,000.00)	(-35,000.00)				
11/14/89	22,049.88	(-141,920)	163,969.88			
				*(16,245.84)	Old Articles,	Previous
Totals	\$7,369,631.81	\$6,596,701.00	\$756,684.97	\$16,245.84	Town Meetings.	

Must equal
Cols. (b) thru (e)

* Enter in this column the fiscal year to which the appropriation relates, i.e., fiscal year 1989 or fiscal year 1990.
 ** Appropriations included in Column (b) must not be reduced by local receipts (Schedule A) or any other funding source. Appropriations must be entered in **Gross** in order to avoid a duplication in the use of estimated or other sources of receipts.
 I hereby certify that the foregoing appropriations and the provisions for meeting the same are as voted and correctly reflect the use of offset receipts and enterprise funds.

Town of Boxford	Nov. 21, 1989	Frank H. Weatherby Clerk	Tel. No. 887-8181
-----------------	---------------	-----------------------------	-------------------

**TOWN OF BOXFORD
MASSACHUSETTS
01921**

- 1* Increase based on 50% of prior years increase which was 12% - Used 6%
- 2* Based upon rental commitment by YMCA \$5,800.00
- 3* Based upon recent increase in traffic fines.

November 16, 1989

W. P. O'Brien
Accountant

ANNUAL REPORT BOXFORD FINANCE COMMITTEE

We have entered a new era in the history of Boxford town finance. 1989 marked the first year in which our operating budget exceeded our ability under Proposition 2½ to "raise and appropriate" funds through real estate taxes. In order to provide the level of services necessary to meet the needs of our growing population, townspeople chose to override the limitations of Proposition 2½ in order to fund the operating budget. Even so, it was necessary to reduce many budgets, defer some needed equipment and projects, and most noticeably, to close the Town Hall on Fridays.

Unfortunately, the factors which combined to create the fiscal shortfall in 1989 have not gone away. A slowed economy, depressed real estate market, and drastic cuts in local aid from the Commonwealth have continued and actually worsened throughout the year. 1989 was not a one time aberration. If we are to continue to provide the current level of safety, education, road maintenance and other necessary governmental functions, new sources of revenue will be needed.

Recognizing this reality, the Finance Committee requested level funded budgets from all town departments for Fiscal 1991. With inflation at about 4.7%, escalating insurance costs, and uncertain fuel costs, it is obvious that level-funded budgets will necessitate service cuts. Thanks to the herculean efforts of town department heads and Committee Chairmen, we have been able to review the proposed budgets for 1991 earlier than in the past. It is clear at this date that our estimated available revenue for 1991 will not be sufficient to fund the proposed budgets. Hard decisions will have to be made concerning the means of funding necessary and additional services due to diminished revenues. Proposition 2½ overrides appear to be the only method of continuing the same level of services provided in FY 1990 - a level already diminished from FY 89.

The reality of Proposition 2½ is finally upon us in Boxford. For years, the Finance Committee has stated that it has never been a question of "if", but "when". Funding portions of operating budgets by means of overrides is an unsound practice, because of the uncertainties of override passage by an electorate which might be, less than fully informed on all the issues. However, because of diminished State aid, a lull in new housing, and the intrinsic limitation on the levy of 2½% - there is no other way.

Responding to the increased workload of this committee created by the current financial realities, the Town voted at annual meeting to increase the size of the Finance Committee from 5 to 7 members. As a result, in the fall of 1989, we welcomed new members Winston Rose and Manuel DeSouza, who have already proven to be valuable, committed and dependable contributors to the committee.

Ruth Bortzfield, Chairman
Peter Race, Vice-Chairman
Richard Ulman
William Carney
Kenneth Littlefield
Winston Rose
Manuel DeSouza

TREASURER - TAX COLLECTOR

REPORT OF CASH, INTEREST INCOME, AND DEBT

FISCAL YEAR ENDING JUNE 30, 1989

1. Cash Balances in the custody of the Town Treasurer as at June 30, 1989 were as follows:

General Fund Cash	\$4,389,699.00	
Trust & Restricted Funds	316,285.00	
Total		<u>\$4,705,984.00</u>

2. Interest Income earned during the Year Ended June 30, 1989 was as follows:

General Fund Cash	\$349,995.00	
Trust & Restricted Funds	26,220.00	
Total		<u>\$376,215.00</u>

3. Outstanding Debts as at June 30, 1989 was as follows:

Loan Purpose	Rate	Balance Due
Spofford Pond School Roof	6.00%	\$ 58,000.00
Old Town Hall Renovations	7.25%	90,000.00
Sanitary Land Fill	7.00%	53,310.00
Sanitary Land Fill	6.75%	146,690.00
Sanitary Land Fill	7.50%	150,000.00
Cole School Renovations	*	5,780,000.00
Spofford Pond School Renovations	*	300,000.00
Total		<u>\$6,578,000.00</u>

*Rate Varies Over Loan Term From 6.00% to 6.35%.

4. During the year ended June 30, 1989 special attention was given as usual to the productive investment of cash deposits. Under our investment program interest is earned on a daily basis and special emphasis is placed on depositing cash receipts promptly.
5. A schedule of Trust and Restricted Funds reflecting receipts and disbursements for the Fiscal Year Ending June 30, 1989 is submitted as part of this report.

Respectfully submitted by,
Francis F. Perry, Treas.
Tax Collector

TOWN OF BOXFORD

REPORT OF TRUST AND RESTRICTED FUNDS

FISCAL YEAR ENDED JUNE 30, 1989

	Fund	Balance		Receipts	Payments	Balance	
		7-1-88	\$			6-30-89	\$
1.	Town Farm Fund					5	
2.	Post-War Re-Hab Fund	953		\$ 113		1,066	
3.	Sarah Perley Fund	4,384		4,132		8,516	
4.	Curtis-Killam Burial Fund	1,583		188		1,771	
5.	East Parish Library Fund	4,719		548	\$ 450	4,817	
6.	West Parish Library Fund	117		13		130	
7.	Emma S. Cote Fund	1,751		208		1,959	
8.	Boxford Visiting Nurse Fund	10,776		1,282		12,058	
9.	Town School Fund	9,442		1,086	670	9,858	
10.	Mary Stacy Holmes Fund	2,779		330		3,109	
11.	Perley, Parkhurst, Cole Fund	7,116		13,678	12,582	8,212	
12.	Conservation Fund	441		52		493	
13.	Stabilization Fund	201,593		23,997		225,590	
14.	Public Works Highway Fund	58,340			58,340		
15.	Narcotics Fund	137		17		154	
16.	Barker Trust Fund	3,024		3,273	2,052	4,245	
17.	Memorial Gifts to Library	1,750		589	1,421	918	
18.	Milton Lord Memorial Book Fund	957		219		1,176	
21.	Tri-Centennial Fund	4,448		497	800	4,145	
22.	Tri-Centennial Park Fund	901		107		1,008	
23.	Library Equipment Fund	85		10		95	
24.	Stevens Foundation	217		25		242	
25.	Arts Lottery Fund	309		2,454	2,355	408	
26.	Boxford Meadows Development Deposit	7,956		888	494	8,350	
27.	Memory Hill Development Deposit	8,126		967		9,093	
28.	Suicide Prevention Grant	68		8		76	

30.	Bi-Centennial U.S. Constitution	1,359	162		1,521
31.	Amberwood Development Deposit	1,046	7	1,053	--
32.	Scholarship Fund	1,118	1,609	900	1,827
	SUB-TOTAL	335,500	56,459	81,117	310,842
		865	340		1,205
34.	Federal Revenue Sharing	\$336,365	\$56,799	\$81,117	\$312,047
	TOTAL				

EDUCATION

Trustees of the Boxford Town Libraries

Elementary School Report

School Building Committee

North Shore Regional Vocational School Committee



West Boxford
Library



Boxford Village
Library

BOXFORD TOWN LIBRARIES

188 Washington St.
West Boxford, MA 01885
508-352-READ

10 Elm St.
Boxford, MA 01921
508-887-READ

Kathleen J. Ulman, Chairperson
Richard H. Price, Vice Chairperson
Helen Millstein, Secretary
Sally Blumenfeld
Helen Killam
John McDonald
Enid Thuermer
Evelyn West
Nancy Woolford

Term Expires, 1992
Term Expires, 1990
Term Expires, 1992
Term Expires, 1990
Term Expires, 1991
Term Expires, 1990
Term Expires, 1991
Term Expires, 1992
Term Expires, 1991

Library Director - Adele McConaghy

To the Residents of Boxford:

Library Automation

The majority of the steps in the plan to automate the Boxford Town Libraries are now complete and we are in the final phase. All circulation now is computerized. As members of the Merrimack Valley Library Consortium (MVLC), we are linked electronically with other nearby libraries. New library cards are continuing to be issued to enable Boxford residents to have access to more than 1.5 million volumes and thousands of records, periodicals and other materials available through consortium libraries. User-friendly terminals have been installed at the Boxford Village Library to enable patrons to conduct their own subject, author and title searches, as well as make use of a brand new magazine and periodical index now available on PCS. In addition, Director Adele McConaghy is working to extend the libraries' computer links to local schools for mutual access to collections.

Programs

During 1989 the libraries' facilities have been put to good use. Meeting rooms have been used this year by a local writers' consortium, for poetry readings and for regularly scheduled meetings of civic groups like the American Association of University Women (AAUW), in addition to seeing regular service as a locale for adult and children's library programs and holiday parties. Adult programs organized by the Director included sessions on dream analysis, the history of women in politics, intimacy, self-esteem, speed reading, managing personal finances and caring for aging parents, Big Foot, and a babysitting certification course. Most recently, monthly exhibits have been initiated, each celebrated with an open house, to recognize and spotlight local artists and artisans. The most notable of the ongoing events this year was an exhibit of moving and sensitively

rendered photographs by local photographer Loel Poor. Entitled "Memories of Eddie," 500 people visited this exhibit which documented the personal tragedy of a young man with AIDS. Done in cooperation with Strongest Link AIDS Service Inc. and its dynamic director, Jack Armitage, "Memories of Eddie" drew very well from the public and was acclaimed widely as one of the best exhibits of any kind on the North Shore. The exhibit then traveled to the World Trade Center in Boston after its debut at the West Boxford Library. Other local artists' work exhibited at the libraries this year included: Susan Weber's illustrations, Nancy Littlefield's paintings, Rosamond Lord's artwork in several media, Joann Baker MacLeod's watercolors, Sarma Muiznieks Liepin's new pastel work and Connie Wood's prize-winning fabric art.

Children's Programs

Our very successful children's programs have been warmly received by ever-growing numbers of parents in the community. Spearheaded by the efforts of our talented children's Librarian, Jennifer Leonard-Solis, the backbone of activities for young readers is three children's story hours held weekly at both Boxford Village and West Boxford. Each story hour includes crafts, games, and songs. Toddler Time for children two-three years of age was added this year. Other special events for children included demonstrations of musical instruments and performances by professional story-tellers and puppeteers. Seasonal celebrations were highlighted, such as the Valentine's Day party at which children made their own valentines. A very successful Easter egg hunt was held at Boxford Village with more than 200 children and parents in attendance, and included songs, games, prizes and a visit by the Easter bunny. The innovative summertime reading program, "Hats Off to Books," featured an exhibit of international hats that decorated the children's room and were worn by the young participants in the town's July 4th parade. The summer program culminated in a gala party at the West Boxford Library with ice cream sundaes generously provided by Alan and Sharon Benson. The Halloween Party this year was replete with mime, storyteller, Trick-or-Treat surprises, and a Horribles Parade. A Wild Turkey Hunt, held for the first time this year at Thanksgiving, was a great success. The Christmas trees at both libraries, generously donated by the Friends, sparkled with hand-made ornaments made at the libraries by the children. The annual children's Christmas party, attended by 135 children and adults, featured photos of children on Santa's lap, a Christmas singalong, holiday stories, and refreshments.

Books and Materials

Updating and increasing the resources of the libraries is an ongoing process. In particular, our reference and business sections continue to grow and are well used by the community. Our new Young Adults section is also growing, enhanced by its own dedicated space and an attractive reading area, to make these volumes more accessible and inviting to young adult readers. Finally, the library's collection of videos has grown significantly this year. While the focus has primarily been on self-help materials, educational programs, travel and feature films, this year marked the acquisition of a new series of classic fairy tales for children as well as the enormously popular PBS series, *The Power of Myth* with Joseph Campbell and Bill Moyers.

Publicity

Newspaper coverage of library events has been spectacular this year! The AIDS exhibit garnered superb news coverage for the libraries, including an extensive article in the *Boston Globe* (11/15/89) and acknowledgement in a statewide professional library journal. Many other library events and programs received ample regular coverage in local newspapers.

Buildings and Grounds

In addition to routine maintenance, both buildings were painted in 1989 and new fixtures were installed in the West Boxford lavatory. Also a new heater was installed in the basement of the Boxford Village Library allowing us now to use the basement for storage of newspapers, periodicals, and journals.

In Appreciation

Through the generosity of local businesses, townspeople and library patrons, and the able work of Boxford builder-developer Alan Blumenreich, the barn next to Boxford Village Library now stands renewed and once again shelters books. Hearty thanks to the Friends of the Boxford Libraries for their continued interest and generosity of time and resources in many dimensions of the library. Through the Friends' good offices, the West Boxford Library is now home to a new cable-compatible VCR which allows us to feature our growing collection of videos. Special recognition goes to Phyllis and George Fischer for their enthusiastic help with the Easter egg hunt and the children's Christmas party, and to Marilyn May, whose unflagging creativity results in our monthly changing displays of museum-quality artifacts and crafts that brighten the entrance to both libraries. The Boxford Garden Club has been ever attentive in beautifying our grounds year-round with landscaping enjoyed by the entire community, and in providing each month the lively fresh floral arrangements donated for the main reading rooms of both libraries. The generous support of the Private Trustees has allowed us to obtain the Encyclopedia of Science, an important addition to our reference collection. In addition, we appreciate the support of local banks that have made it possible for the library to have an attractive informative bookmark and a cover for our new library cards. Our volunteer program has been one of the fastest growing and most important developments in our libraries. Without these dedicated people, it would be difficult indeed to continue to improve the quality of our services, and we thank them warmly for their efforts. The quality of library programs and the efficiency of its services are directly attributable to the team efforts of our Director and hard-working staff, who together make the Boxford Town Libraries a comfortable, warm environment to meet the needs of the community. The Board of Trustees appreciate the efforts of all the town boards in supporting our efforts to make the libraries a reflection of the community.

Finally, to the townspeople who patronize the library, we say thank you, for your interest, your support, and especially your input, for it is only through these things that the library continues to grow and meet the needs of our community.

Statistics

For the twelve months ending December 31st:

Circulation	50,419
Book Circulation	42,016
Weekly Hours	87
Magazines	157
Newspapers	14

Respectfully submitted,

Kathleen J. Ulman, Chairperson
Trustees of the Boxford Town Libraries



Boxford contractor Alan Blumenreich rebuilt the Boxford Village Library Barn piece by piece this summer, with the generous help of many local businesses and residents. *(photo courtesy of the Tri-Town Transcript)*

SCHOOL COMMITTEE REPORT

School Committee

Arthur Mushkin, Chairman
Barry DeNofrio, Vice Chairman
Charles Costello
Holly Langer
David Smallman

Term expires, 1992
Term expires, 1990
Term expires, 1990
Term expires, 1991
Term expires, 1991

School Superintendent, Joseph J. Connelly, Ed.D.
Assistant to the Superintendent, Robert R. Milley
Acting Administrator of Special Education, Josephine Merolla

School Committee Operation

The Boxford School Committee holds regular meetings usually on the second and fourth Thursday of each month. Meetings are held alternately at the Cole and Spofford Pond Schools at 8:00 p.m. They are open to the public; and, citizens are encouraged to attend. Individuals or groups may have an item placed on the agenda by forwarding a written request to the Superintendent. A notice is posted in the Town Hall in the event of special meetings or a change in the date or place of meetings.

The major objective of the Committee continues to be the provision of a quality educational program within available funding resources. Ongoing curriculum renewal is provided within the grade organization of K-2 at the Cole School and 3-6 at the Spofford Pond School through a curriculum revision effort which addresses a major curriculum area each year on a seven year cycle for each subject. The current school year is the final year in a three-year curriculum endeavor to revise the elementary science curriculum. It is also the initial year in the cycle for revising the elementary mathematics program.

An Act Improving the Public Schools of the Commonwealth, commonly referred to as "Chapter 727", continues to be effectively implemented in the Boxford Public Schools. Through state funding via Chapter 727, a number of programs and projects have been made possible. Two such programs are the School Improvement Council and the Horace Mann Teacher Programs.

Each school has formed a School Improvement Council comprised of a citizen at large, parents, teachers and principals. The SIC at each school determines how to allocate the \$2.50 per pupil in funding received from the state for the purchase of equipment, enrichment materials, or activities for that school. Due to State budget shortfalls, this year's funding reflects a 75% reduction in SIC allocations from previous years.

Horace Mann projects allow teachers to receive state-funded stipends for a number of activities that extend beyond their normal duties. Again, due to reduced funding, relatively few special activities could be supported. The Boxford Schools utilizes this funding to help sponsor teacher participation on the mathematics curriculum committee, standardized testing review committee, and a foreign language study committee.

The School Committee continues to support effective utilization of the school plants for educational, cultural, and community-based activities as an example, the Horizons program, under the able direction of Sue Ellis, offers more than forty enrichment courses in six locations during both the fall and spring semesters. Also, an extended day care program, sponsored by the Merrimack YMCA, for school-aged children was established in the fall of 1988. Utilizing the Cole School facility, more than fifty children are supervised in this important program either before or after school between the hours of 7:00 A.M. and 6:00 P.M. each school day. Participation in an energy-saving project through the Massachusetts Electric Company has resulted in the free installation of cost efficient lighting at the Spofford Pond School. Compliance with the Federal AHERA

Law that relates to asbestos in school buildings has resulted in the development of a long-range management plan for safe maintenance and or abatement of asbestos-containing materials in each school building.

A School Building Committee continues to operate; and, construction of the Cole School addition is near completion. An additional eight classrooms and other functional areas have been added to the existing building to accommodate the enrollment increases in the school population. Efforts to expand and renovate the Spofford Pond School have commenced. A more detailed report on the status of the School Building Committee activities is offered at the end of this report.

The School Committee expresses special recognition to Eleanor Schmakel, who retired in June of 1989 after 20 years as an art teacher for both the Cole and Spofford Pond Schools. Mrs. Schmakel's consistent encouragement of creative thinking in all her students through the years has been a considerable contribution that has impacted their success in many other areas.

The Committee recognizes the dedicated services of Peter Angelloti who for 17 years served as instrumental music instructor at the Spofford Pond School.

The Committee also acknowledges the contributions of former school nurses Elaine Connelly and Deborah Kondracki who served the Boxford Schools well for 11 and 5 years respectively. Their efforts in making the Spofford Pond and Cole Schools safe and comforting for students were very much appreciated.

Special recognition is also expressed for Raymond Belleau who retired in September of 1989 after 17 years of service as custodian and head custodian in the Boxford Schools. Mr. Belleau's efforts helped bring the schools through many years of successful expansion.

The School Committee acknowledges and commends the outstanding contribution and support the Boxford Parent/Teacher Organization has provided for the schools. The enrichment programs and materials, computer equipment, cultural activities, and educational field trips that resulted from the fiscal support of the P.T.O. have clearly served to provide the breadth of experiences for students that the classroom alone cannot deliver. The ongoing communication and moral support from the Parent Teacher Organization have served to bring parents, teachers, administrators, and committee members together with the goal of providing an education of the highest quality for all Boxford children.

Fiscal

The required submission of this Annual Report in January does not make it possible to provide specific information on the 1990 1991 fiscal year budget. The budget development process is an extensive and involved task during which the Committee must make difficult decisions to bring into balance both the financial concerns of the community and elements of quality and appropriate educational services. Increasing costs associated with normal salary increases, school transportation, building maintenance, and increased enrollment must be addressed with consideration of the restructuring of diminishing fiscal support from the state. Escalating costs within the special education program, mandated by Chapter 766, make the task even more difficult. The Committee makes every attempt to avail itself to state and federal funding. P.L. 94-142, P.L. 89-313, and Chapter One were utilized to help offset costs for special education and compensatory education staff, as well as for guidance counselor and special education tutor salaries.

State funding was received through Chapter Two and was utilized to acquire manipulatives for the primary math program as well as materials in support of the whole language curriculum.

An E.E.S.A. Title II grant was awarded to Boxford and will provide funding for staff development in elementary science. A Dwight D. Eisenhower Title II grant has been awarded that will provide staff development in elementary mathematics. State-funded Commonwealth Inservice Institute grant has also been awarded to be utilized for staff development in the area of elementary science.

A competitive Educational Technology Capital Improvements Grant was successfully applied for that provided educational computer systems and printers for use in a computer lab at the Spofford Pond School and in classroom environments at the Cole School.

A grant from the Governor's Alliance Against Drugs will be used to provide training and materials for implementation of Project Charlie - a self esteem development and drug awareness program initiated during 1986/ 1987. Additional funding from the Governor's Alliance has been applied for to expand our district's substance abuse prevention program to all grades K-6.

An Early Childhood Allocation Grant (Special Education) was awarded to provide materials and instructional services for the newly established integrated preschool program at the Steward School in Topsfield in which several Boxford children are enrolled.

In the area of Special Education, Project Tutor Grant (94-142) and Project Help Grant (89-313) are two continuing federal grants that provide for a school adjustment counselor, two special needs teacher aides, materials, equipment and teacher in-service training.

The Tritown Educational Foundation is a non-profit local citizens' group that raises funds through a donation program for the sole benefit of the Topsfield, Boxford, and Middleton Schools. Funding provided by the Tritown Educational Foundation supported extensive staff in-service programs in the areas of whole language. Nationally reknown consultants worked with primary level teachers, students, and parents in providing skills and motivational activities for program improvement. At the Spofford Pond School, Foundation support was directed at providing teacher training and resources for participation in Odyssey of the Mind, a program that promotes creative thinking in students. Also, materials in support of a "great composers" unit for the music curriculum were acquired. A major staff development experience for Topsfield, Boxford and Middleton teachers was provided with the focus of promoting skillful teaching. Dr. Jonathan Saphier facilitated a seminar that identified and exemplified those components that enhance success in the classroom.

An annual fundraising telethon is sponsored by the Tritown Educational Foundation to support benefits provided to the schools.

Curriculum and Instruction

Each school year, the School Committee establishes goals for the development of new curriculum change within the schools and sets the general direction for instructional approaches within the classroom. This year, the School Committee has established twelve curriculum related objectives:

1. To maintain a continuing 3-year program for building maintenance and for acquisition or replacement of Instructional materials and equipment.
2. To assist the Boxford School Building Committee in its efforts to complete the Cole School Building Renovation Project by September 1, 1989, and to provide the assistance and support necessary for a successful reopening of the Cole School.
3. To assist the Boxford School Building Committee in its efforts to implement the Spofford Pond School Building/ Renovation Project.
4. To implement, on a systemwide basis, the new K-6 Science / Health curriculum and to initiate the process of evaluating and revising the existing elementary Mathematics curriculum.
5. To continue to implement Chapter 727: "To continue to take all necessary steps to meet the requirements of and / or take advantage of the opportunities of Chapter 727, the Public School Improvement Act of 1985."
6. To continue to offer a twelve-month plan for in-service staff development opportunities based on an annual needs assessment.

7. To continue to address early childhood program needs in the area of special education services, and pre-school/kindergarten screening.
8. To continue to address programatic and staffing needs in the elementary instructional music program as identified by the elementary music curriculum review committee.
9. To continue to review and assess support services and staff needs in the areas of reading, computer instruction, and academically able program.
10. To review and refine the local standardized testing program in development of procedures that effectively meet the needs of the school district and community.
11. To determine the feasibility of offering foreign language instruction within the elementary school curriculum.
12. To explore advantages and disadvantages of school regionalization for the purpose of establishing a school committee position on the regionalization issue.

Science Curriculum

A broad-based Elementary Science Committee of staff, parents and administrators from Topsfield, Boxford and Middleton was formed in September, 1987 to review the existing program and to develop recommendations for improvement in accordance with the regular cycle for curriculum development. Through a consensus philosophy, the school department states a commitment to the development of a program that is current, balanced among earth, life, and physical science, focuses on process skills, and which promotes higher order thinking skills. Elements of the revised curriculum were piloted during the 1988, 1989 school year. Curriculum development activities included a refinement of the scope and sequence, articulation of objectives, and identification of appropriate classroom activities. Extensive materials were acquired to support the hands-on nature of the program. The curriculum implementation process began in the fall of 1989. The new program is expected to be phased in over a two-year period. Staff development efforts in support of the new program are planned for the current school year.

Curriculum Development

In accordance with the regular curriculum development cycle, an Elementary Mathematics Committee of teachers, parents, and administrators from Topsfield, Boxford, and Middleton was initiated in September 1989. This committee will review the current mathematics program and develop recommendations for improvement and revision. Strategies and materials for piloting in selected classrooms will be determined during this first year of the curriculum revision effort. Coinciding with the local effort to improve the elementary mathematics program is the release of curriculum and evaluation standards for school mathematics by the National Council of Teachers of Mathematics. The guidelines expressed in this comprehensive report are expected to serve as an important resource for the committee's effort.

A study committee has been formed by teachers, administrators, and parents from the elementary schools of Topsfield, Boxford, and Middleton to determine the feasibility of introducing foreign language instruction to the curriculum. This study committee will examine the research on such programs and explore successful models for elementary foreign language programs. A report will be developed for review by the School Committee during the year 1989/1990.

Early Childhood Education

An Early Childhood Education Committee was formed in 1987 to explore educational models and curriculum for pre-Kindergarten students. Committee research on pre-school screening instruments and on entrance age provided input for current policies and procedures. During the 1988/1989 school year, the Early Childhood Committee established two goals:

- (a) to expand and improve the district's outreach efforts in identifying special needs students within the 3-5 year-old population to provide early intervention services
- (b) to develop an Early Childhood developmental curriculum.

In meeting these goals, the Boxford Schools utilized a variety of strategies to identify preschool children with special needs. Every effort is made to provide these students with appropriate services for improving their opportunities for future educational successes.

An integrated preschool program was established at the Steward School in Topsfield to provide an environment in which both special needs and model students share participation in developmental learning activities. Several Boxford students are enrolled in this cost-effective and purposeful program. The feasibility of establishing a similar program at a Boxford site is currently being explored.

Music Curriculum

An Elementary Music Advisory Committee consisting of parents, staff members, and community members was formed in the fall of 1987 to review the current music and instrumental programs. Recommendations were presented to the School Committee in the form of a detailed three-year plan for program improvement and revitalization. The expansion of the grade three general music program, to include a separate recorder experience; and, the establishment of a voluntary strings instrumental program are ongoing positive results of the planning. Over time, two periods per week of music instruction for all students is planned with concurrent expansion and enrichment of the curriculum.

Educational Technology Planning

A Technology Planning Committee for the Spofford Pond School was established in the Spring of 1987 to develop long range strategies for the implementation of computers and other technologies in the school. Resultingly, a computer lab has been established at the school in which students are involved in problem solving, social studies, and language arts activities. Acquisition of a videodisk player through state grant funding currently permits implementation of this new technology within the science program.

Computers provided through P.T.O. support are used at the Cole School in classroom settings for integration with the process writing program. Acquisition of additional equipment through an Educational Technology capital Improvement Grant has enabled expanded access to computers for regular education and special needs students. Exploration of other potential areas for integrating technology with the curriculum is ongoing.

Enrichment Program

School Committee objectives during the past two years have included the exploration of models for integrating critical thinking skills with the elementary curriculum and also the development of an enrichment program for students. Through a series of State grants, some instructional staff time for pilot efforts had been provided in these areas. During the 1989/90 school year, a part-time position of Enrichment teacher was established for the Spofford Pond School. A program was developed that enabled the Enrichment teacher to

work initially with full classes of students in providing experiences that build problem solving skills. Materials are drawn from various educational resources such as the Odyssey of the Mind program. Future plans are for the teacher to work with smaller groups of students, identified as being academically talented, within specific focus areas of the grade 3 - 6 curriculum.

Testing Program

In October of each school year, the Massachusetts State Basic Skills Test is administered to all eligible grade three and six students in reading, writing, and mathematics. The purpose of these tests is to identify and assist individual students who might be deficient in these basic skills. State Assessment tests are delivered every other year in the spring to students in grade four. These assessment tests dealt with reading, math, science, and social studies. Assessment tests results provide information to the schools on areas of curriculum and instruction and assist the district in identifying any weaknesses in their programs of study.

Also in June of each school year, the Boxford Schools has utilized the Iowa Tests of Basic Skills in reading, language, math, and work-study skills in an effort to obtain detailed information on the ability and growth of individual students in numerous sub-skill areas so the appropriate instructional programs may be prescribed. The Iowa Tests also provide feedback that enables minor grade-level modifications in basic skill instruction that would serve to improve group performance. In 1989, due in part to financial restraints, a one-year moratorium of the Iowa Tests was in force. This has provided the school district with an opportunity to carefully review components of its standardized testing programs and to develop recommendations for improved testing policies.

Results from all components of the standardized testing program have been well-utilized in an attempt to monitor, evaluate, and continually fine-tune the instructional process.

Teacher In-Service Training

The School Committee continues to place strong emphasis on staff in-service programs through the implementation of a year-long in-service plan that focuses upon curriculum priorities and individual staff needs. A Staff Development Steering Committee, funded through a Horace Mann grant, provided valuable input for program activities. In-service programs for the 1989 1990 school year address a variety of curriculum areas and issues such as composition skills, hands-on science, computer applications, cooperative learning, language disorders, and special education practices.

In addition, the Committee provides incentives through tuition reimbursement programs for teachers to pursue graduate level coursework outside the school day. It is the position of the Committee that this ongoing renewal process facilitates implementation of new curriculum and instructional strategies, and enables teachers to maintain their professional skills. A well-trained and competent professional staff will benefit all students in the schools through increased awareness of new educational content and techniques and current content.

Health Services

The health service is an important aspect of the school program. The many responsibilities carried on by Rosemary Smaha, Spofford Pond School Nurse, Deborah Kondracki, Cole School Nurse, and Dr. James Brackbill, School Physician, included the following:

Physical Examinations	27 students
Massachusetts Vision Tests	All students, 18 referrals
Massachusetts Hearing Tests	All students, 8 referrals
Preschool Screening, Vision and Hearing	All kindergarten students
Tuberculosis Tests	All (38) new staff, bus drivers, and classroom volunteers
Postural Screening	170 students in gr. 5/6, 4 referrals
Home Visits, Spec. Ed.	2 students
CPR Training	4 faculty members

In addition, ill and injured children were given proper care. The height and weight of all students were recorded. All health records were reviewed and updated. As of November 1st, all students were in compliance with the state immunization requirements. The law requires immunization against diphtheria, pertussis (whooping cough), tetanus, measles, polio, mumps and rubella as a condition of school attendance. A child may be admitted upon certification by a physician that the health of the child would be endangered by such immunizations, or by certification of the parents that immunization conflicts with their sincere religious beliefs. Parents are urged to have immunizations completed prior to the March registration for kindergarten.

Special Needs Education

Both state and federal laws require that special needs students are serviced in each school district. These services are being provided to those 766 students residing in Boxford. From the Special Education Census reports, the number has increased this year by 16%. This is partially due to the fact that several Boxford youngsters are enrolled in the Topsfield/Boxford Integrated Preschool. A January pre-school screening will take place to determine the need for a separate Boxford Integrated Preschool Program in September, 1990. It is hoped that the screening will provide the information necessary to embark on the program. The Cole renovation has given the specialists ample space to deliver services.

In an effort to provide greater program options, Boxford continues its membership in the Greater Lawrence Educational Collaborative. The Collaborative, an organization composed of several Merrimack Valley school districts, shares a common need to provide programs for certain handicapped children. Membership brings quality programming at a lesser cost.

During the present academic year 1989-1990, the Special Education staff consists of the following: one Special Education Administrator, three full-time Resource Room Teachers, two full-time Self-contained Classroom Teachers, one full-time and one part-time Speech & Language Therapist, two part-time Counselors and four full-time and two part-time Aides.

Outside agencies are contracted to obtain specialized services such as occupational and physical therapy. Transportation continues to be contracted with the Laidlaw Transportation Co. in Georgetown and through the Greater Lawrence Educational Collaborative.

School Lunch Program

Food Services Director, Marjorie White, reports that the school lunch program prepared and served over 46,051 Class A school lunches to students and staff during the 1988/1989 school year.

A simple statement of finances for the 1988/1989 school year is offered below:

Receipts		Expenditures	
Pupil sales	\$46,996.99	Food/Supplies	\$34,495.75
Adult/Sr. Citizen sales	6,983.02	Wages	39,090.16
U.S.D.A. Subsidy	10,333.58		
	<u>\$64,313.59</u>		<u>\$73,585.91</u>

The deficit was due largely to lack of pupil participation during the construction and renovation of the Cole School. Some losses are also attributed to equipment failure and to the absorption of labor costs entailed in providing senior lunches. Substantial reduction in federal subsidies has also resulted in additional program costs. Efforts are consistently made to increase school lunch participation and to decrease costs. Active involvement in the Educational Cooperative has reduced the cost of high volume items such as milk and bread.

As a result of the fiscal year 1989 year end lunch fund deficit, the elementary school committee was forced to request a Bill of Charge of \$7,488. at the November 14, 1989 Special Town Meeting.

In an attempt to avoid another lunch program deficit in fiscal year 1990, the cost of a student Type A lunch was increased from \$.75 to \$1.00 effective September 1, 1990.

Free and reduced price lunches continue to be available to families meeting federally-established income levels. Parents are urged to contact their school's principal if there is a question of eligibility. The anonymity of children and parents will be protected.

All senior citizens are encouraged to come for lunch at the Spofford Pond School. A special menu is available to senior citizens at a maximum cost of \$0.50. Meals are also available to senior shut-ins.

Enrollment, October 1, 1989

	K	T	1	2	3	4	5	6	TOTAL
Harry Lee Cole School	88	15	95	97					295
Spofford Pond School					88	84	75	101	348
							District Total		643

School Calendar, 1990/1991

September	4	Tuesday	Teacher Orientation
September	5	Wednesday	School Opens
October	8	Monday	Columbus Day - No School
November	12	Monday	Veteran's Day - No School
November	21	Wednesday	Close at Noon - Thanksgiving Recess
November	26	Monday	School Reopens
December	21	Friday	Close at Reg. Hour - Christmas Vacation
January	2	Wednesday	School Reopens
January	15	Tuesday	Martin Luther King Day - No School
February	15	Friday	Close at Reg. Hour - Winter Vacation
February	25	Monday	School Reopens
April	12	Friday	Close at Reg. Hour - Spring Vacation
April	22	Monday	School Reopens
May	27	Monday	Memorial Day - No School
June	*21	Friday	Close at Reg. Hour - Summer Vacation (Elem.)

*If statutory requirements have been met.

Staff Directory

Cole School	Grade	Appointment	Degree	College or University
Nancy Diamonti	Principal	1984	BA MS CAGS	Caldwell College University of Wisconsin University of Wisconsin
Pamela Bateman	K	1975	BS	Framingham State College
Catherine Fisher	K	1988	BS	Salem State College
Cynthia Hunt	K	1981	BS M.Ed.	Salem State College Salem State College
Deborah Mahoney	T	1974	BS	Salem State College
Margaret Cook	1	1977	BA M.Ed.	Principia College Antioch College
Susan Giovannacci	1	1985	BS	Salem State College
Beth Ann Lewis	1	1986	BA M.Ed.	Carleton College Lesley College
Sherry Moore	1	1973	BS	New York University
Mary Lee Kennefick	1	1989	BS MS	Westfield St. College Wheelock College
Virginia Douglass	2	1964	BS	Salem State College
Nancy Ames	2	1987	BS M.Ed.	Univ. of Colorado Lesley College
Terry Marcille	2	1979	BS	Univ. of Massachusetts
Harriet Ernst	2	1962	BA	Univ. of Massachusetts
Ellen Casey	2	1986	BS	Northeastern University

Spofford

Pond School	Grade	Appointment	Degree	College or University
Bernard Creedan	Principal	1980	AB M.Ed. Ed.D.	College of Holy Cross Salem State College Boston College
Leslie Hamilton	3	1969	BA	Merrimack College
Renee Hamilton	3	1976	BS M.Ed.	Wagner College Regis College
Mary Mann	3	1987	BS	Framingham State College
Jacqueline Murphy	3	1985	BA	Tufts University
Della M. Baur	4	1985	BS	Towson State University
Marilyn Guptill	4	1968	BS M.Ed.	Univ. of New Hampshire Northeastern University
Mary Oberti	4	1969	BS M.Ed.	Plymouth State College Boston University
Ruth Race	4	1974	BA	Middlebury College
Jeannie Ward	4	1988	BS	Lesley College
Debra Auday	5	1987	BS M.Ed.	BIOLA University Lesley College
Julie Bainbridge	5	1987	BA M.Ph. M.Ed.	Univ. of Massachusetts Yale University Lesley College
Richard Bateman	5	1970	BS	Salem State College
Edward Guazzaloca	5	1986	BS	Salem State College
James Platt	6	1969	BS M.Ed.	Boston State College Salem State College
Susan Robinson	6	1978	BS	University of Vermont
Mary Ellen Sorenson	6	1987	BS	Univ. of Massachusetts
Phyllis A. Wallace	6	1970	BS	Salem State College

Specialists	Subject	Appointment	Degree	College or University
Christine Cotti	Art	1987	BA	Lowell State College
Susan Ellis	Music	1981	BS	Keene State College
			MA	Lesley College
Jill MacDonald	P.E.	1967	BA	Iowa State College
Robert Sparkes	P.E.	1977	BS	Boston State College
Heidi Canner	SPED	1988	BS	Univ. of Massachusetts
			M.Ed.	Lesley College
Jill Edwards	SPED	1986	BS	Gordon College
Susan Healey	SPED	1988	BS	Providence College
Linda Piecewicz	SPED	1979	BS	Salem State College
			M.Ed.	Butler University
Joan Corradino	Guidance	1987	BS	Wagner College
			M.Ed.	Tufts University
Virginia Simon	Guidance	1986	BA	Case Western Reserve
			M.Ed.	Tufts University
Cheryl Zagray	Speech	1983	BS	Emerson College
Elizabeth Shepard	Music	1989	BS	Lowell St. College
Hedy Peterson	Enrichment	1989	AB	Aldephi University
			MA	N.Y. University

BOXFORD SCHOOL BUILDING COMMITTEE

The year 1989 was extremely productive for the Boxford School Building Committee (BSBC) as it continued with the construction of the Harry Lee Cole School and with the development of the plans for the Spofford Pond School. The Cole School went from foundations to finished classrooms. The Spofford Pond School was ideas that were transformed into plans, specifications and construction documents.

At the Cole School, as this year began, there was only the foundation for the new addition being completed. Construction was limited to the renovations within the existing school, foundation work, site preparation, and some demolition of the old building. By mid-January, the walls were beginning to be erected. The shell was completed during the spring. In June the building was closed two weeks early with the students being relocated to the First Church for the remaining school year. This enabled more renovations to be completed within the existing structure. During the summer substantial work was completed within the existing structure preparing for the September opening of school.

There were several new aspects added to the project and much of this work was completed during the summer. At the Town Meeting in May, the town approved funds for the removal of the buried oil tank, this was removed in August. The town also approved the funds for creating a ballfield on the newly acquired property adjacent to the school property. There was a ballfield located where the present new wing of the Cole School was being built. The septic leaching field was also relocated on the newly acquired parcel of land. This relocation enabled the expansion and improvements of the planned play areas as there would not be an elevated leaching field between the play areas. A swing set could now be added. A private volunteer committee, the Cole Castle Playground Committee planned, organized and raised funds for the improved play area called the Cole Castle. Their efforts greatly enhanced the proposed structure at no additional cost to the taxpayer. Lastly, the BSBC removed all asbestos from the instructional areas of the building, limited contingency funds prohibited total removal.

On September 11, the buses arrived full of students for the first day of classes at the new Harry Lee Cole School. While not all areas were yet complete, enough areas were completed and operational to function more than adequately. The remainder of the classrooms became operational approximately six weeks later. The playground areas and structures were completed by volunteers in September. A Town Meeting was held on November 14th in the Auditorium. The kitchen began to serve meals in mid-November.

On Sunday, December 3rd, the new Harry Lee Cole School was rededicated. At the ceremony the townspeople were thanked for their support of this project. It was expressed that the values of diligence, creativity, resourcefulness, patriotism, civic pride and responsibility, generosity and caring be taught. These were the values of Harry Lee Cole, these are the values that the new building should symbolize. Approximately 300 people attended the ceremony. Peter and Ruth Race, Ken Littlefield assisted Krista DeNofrio and Darren Costello with the ribbon cutting.

Planning for the renovations and additions to the Spofford Pond School also began early in the year. The architectural firm of Strekalovsky & Hoit were selected to develop the plans. This firm worked with the Building Committee throughout the spring and early summer. The plans were drawn and redrawn.

The improvements to the school include a second traffic entrance in the front of the building, additional parking, and a new play area. There will be six new classrooms plus new art and music rooms. Additional special education rooms are being added along with the redesigning and expansion of the administration area. The renovations will be mainly in the kitchen, bathrooms, boiler room, the buried oil tank will be removed and asbestos may be removed.

The plans were completed in the summer and construction documents were completed in early November. On December 7th the bids were opened with the costs approximately three hundred thousand dollars below estimates. The costs are as follows:

\$1,710,000	Construction Costs
104,000	Contingency
150,000	Asbestos Abatement
150,000	Architectural Fees
106,000	Furniture
80,000	Project Fees & Expenses
100,000	Well Contingency
\$2,400,000	TOTAL COST APPROVED BY TOWN

The Building Committee and the Elementary School Committee both unanimously approved to continue with the project at this time because of the excellent bid. A special Town Meeting will be held in early 1990 to seek direction for the town as to whether the town wishes to proceed at this time considering the fact that the anticipated 70% Massachusetts SBAB reimbursement may be delayed. The town has already approved the project with a Proposition 2½ set aside vote in May 1987.



Darren Costello helps Finance Committee member Ken Littlefield cut the ceremonial ribbon at the rededication of the Cole Elementary School in December. *(photo courtesy of the Tri-Town Transcript)*

NORTH SHORE REGIONAL VOCATIONAL SCHOOL DISTRICT

20 Balch Street, Beverly, Massachusetts 01915

North Shore Regional Vocational-Technical High School entered its fourteenth year of operation as a vocational-technical high school in September of 1989. Students at the school receive both academic instruction leading to a high school diploma and vocational education leading to a vocational certificate. Students who successfully complete their programs of studies receive both a high school diploma and a vocational certificate upon graduation, and are prepared for immediate employment, further education, or both.

ADMINISTRATION

The North Shore Regional Vocational School District Committee, comprised of one member appointed to represent each member community, is the governing body of the School District. The Superintendent-Director and the administrative team carry out the policies of the District School Committee, and oversee the daily operation of the school. Our newly appointed principal, John Roper, brings statewide experience in curriculum development in applied academics for vocational schools to North Shore, as well as experience at both the high school and collegiate levels.

ENROLLMENT

Enrollment, as of October 1, 1989 was 398, an increase of nearly nine (9) percent over the 1988-89 school year. A grade nine enrollment of one hundred one (101) students represents an increase of approximately six (6) percent over the 1988-89 school year, despite a decrease in the total ninth grade population throughout the District. Enrollment of post-graduate students is more than double the post-graduate enrollment of the 1988-89 school year.

The enrollment from Boxford is four (4) students. Two (2) are in grade nine and are exploring six different vocational programs, preparatory to choosing a permanent program in the spring. Two (2) students are in grade ten, and participating in Masonry and the Bridge Program. Boxford students may also participate in Auto-Diesel Technology, Building Trades Technology, Carpentry, Collision Repair Technology, Commercial Art, Cosmetology, Culinary Arts, Distributive Education, Electronics, Computer Technology, Fashion Design, Refrigeration, AC, Appliance Repair, and Welding. Through the North Shore Vocational Education Partnership, students may enroll in Machine Technology, Cabinet Making, and Printing at Beverly High School, and Electricity at Salem High School.

GRADUATION

Seventy-nine (79) students received high school diplomas and vocational certificates at the twelfth annual graduation exercises, held in the Lester C. Ayres Gymnasium on June 4, 1989. Ninety-seven percent (97%) of the graduates were placed in trade-related jobs, entered the military, or pursued further education.

CURRICULUM MODIFICATION

The faculty and administration continuously reviews curriculum and teaching methods to meet the needs of the students and to prepare them for the demands of the twenty-first century. Program Advisory Committee input is utilized extensively in reviewing and modifying vocational curriculum. Instructors from North Shore Regional have been involved in identifying math competencies which relate to a broad range of vocational programs and in pilot-testing, for the Division of Occupational Education, a program in Statistical Process Control. As a result of the study of math curricular, a new

course, Applied Mathematics, was implemented for the eleventh and twelfth grades this year. A comprehensive AIDS education program was initiated during the 1987-88 school year and continues to be a cornerstone of the health education program.

Several vocational programs which are offered in more than one location within the District were reviewed by outside experts selected by the Division of Occupational Education. Efforts to promote sharing among teachers within those programs are being organized by the Division of Occupational Education and the schools involved in offering those programs. Recommendations for improvement are being implemented during this school year. As a result of these studies, two undersubscribed programs operating within the District were combined on a one-year trial basis. Vocational and occupational educators from throughout the District meet regularly throughout the year to continue to study programs, make recommendations for program improvement, new programs, etc. The Salem Public Schools play an active role in the Partnership.

The North Shore Regional Vocational School District, along with vocational directors from several other schools within the region, are studying several vocational program areas, currently not available within the District, for possible consideration for future programming.

The School Committee, administration, faculty, and staff of North Shore Regional completed the self-study in preparation for initial accreditation through the New England Association of Schools and Colleges. The accreditation team, which was expected to visit North Shore Regional in the fall of 1989, is anticipated to make its visit in the fall of 1990. This delay was caused by the lack of visiting committees through the New England Association of Schools and Colleges Vocational Division.

FUNDING

The vocational community faces the same uncertainty over state funding that the cities and towns of the Commonwealth face. In light of the potentially crippling situation facing our member communities, every effort is being made to develop a fiscally responsible, austere budget for Fiscal Year 1991.

BUILDING AND GROUNDS

The North Shore Regional Vocational School District Committee continues to lease space at 20 Balch Street from the Emhart Corporation. Although the complex is for sale, the terms of the District's lease ensure that we may remain through 1996, if the District chooses to exercise its second five-year option.

The Building Needs Sub-Committee continues to actively seek a permanent solution to the housing needs of the school district, and has actively sought collaborative efforts with Essex Agricultural and Technical Institute, with little success. At the present time, efforts to lease a more modern, more cost-effective facility in the Cherry Hill Industrial Park are underway. The Committee is optimistic that such a move would prove both economically and educationally sound.

INTERSCHOLASTIC SPORTS

North Shore Regional's teams continue to be competitive in a number of sports in the Commonwealth Athletic Conference. Soccer and cross-country occupy the fall season, basketball and cheerleading the winter season and baseball and softball round out the spring season. Increasing numbers of students participate each year, and enjoy the many benefits of organized sports. Each season is capped off by awards banquets sponsored by the Varsity Club.

CAREER EXPLORATION

Ninth grade students explore six different shops in their first three quarters of

attendance. This experience, along with a Career Guidance Seminar series offered by the Guidance Department, enables students to make informed and realistic career choices.

SPECIAL EDUCATION

Providing special education services to those students identified as requiring services continues to be a major strength of North Shore Regional. A team of well-trained specialists works closely with the regular education academic and vocational instructors to ensure maximum benefit to the students. Efforts to further integrate special needs students into the mainstream are underway. Research, and our own experience, has shown that many students who have been identified as having learning problems learn best through a hands-on approach to learning. Therefore, it is often possible for basic skills to be reinforced through shop experiences.

At the request of several of the member communities, a new program which provides additional assistance in the carpentry shop for those students who are not yet prepared to handle a totally mainstreamed vocational experience, was implemented. It is funded through the Carl D. Perkins Vocational Education Acts, and numerous member communities contributed their allocations toward this project.

Resort Services, a substantially separate program for students whose special needs preclude their mainstreaming in regular academic and shop areas, provides a fully integrated program of academic instruction, daily living skills, and occupational training to approximately fourteen students. Several graduates have made a very smooth transition to the world of work from the Resort Services program.

PLACEMENT EFFORT

Placement of students in trade or trade-related employment has been very high. Over the last five years, we have averaged over ninety-five percent placement. The average starting wage is over \$8.50 per hour. Follow-up studies show that both employers and graduates are very satisfied with the training received. We also find that the majority of graduates remain on the North Shore, and an increasing number have become employers and entrepreneurs in their own right, thereby making a positive contribution to their communities. Many students also participate in some form of post-secondary education or training, usually to upgrade skills learned at North Shore Regional.

OTHER ACTIVITIES

COLLABORATIVE EFFORTS

The North Shore Vocational Education Partnership, which was adopted by every member school committee, and endorsed by the North Shore Superintendents' Round Table during the winter of 1989, is designed to promote the collaborative delivery of vocational education services and to broaden vocational offerings to students throughout the District. A Steering Committee, comprised of representatives from each school district, meets monthly to discuss and plan more effective vocational education offerings to meet the needs of a broad range of students.

The Bridge Program, a pilot program with Masconomet Regional High School during the 1988-89 school year, was expanded to the entire District this year. Through this program, junior and senior students from member high schools spend a part of the school day in a vocational program at North Shore. This program provides access to vocational education for students who might not participate in a full-time vocational education program.

North Shore Regional Vocational School District, in conjunction with North Shore Head Start, was awarded one of five grants to operate a day care center for Head Start eligible children and to provide vocational training to Head Start mothers. Through this grant, an infant and toddler day care program, which is housed at Danvers High School, was opened in late November of 1989. At the present time, ten (10) Head Start parents are

engaged in full or part-time vocational training, and more are expected to enroll within the next month. The program will be featured in a video prepared by the national Head Start organization.

EVENING ADULT EDUCATION

The Evening Adult Education Division of North Shore Regional Vocational School District continues to serve yearly over one thousand residents of the District. A wide variety of courses, ranging from specific skill training and retraining to home improvement and creative arts, are offered each of two semesters each year. This program operates at no cost to the District Committee, and provides a much-needed service to the adults of the region.

SUMMARY

North Shore Regional Vocational School District provides a much-needed alternative form of education for students on the North Shore who wish to learn a trade or technical skill. Through constant attention to labor market demand, an active and involved Trade Advisory Committee, and involvement in general school improvement efforts, North Shore Regional Vocational-Technical High School strives to provide education and training to enable its graduates to enter the twenty-first century with the requisite skills to succeed. North Shore Regional Vocational School District will continue to serve the communities of the North Shore by providing a continuous flow of young, highly skilled workers who are prepared to take their places as contributing members of society and valuable citizens of their communities.

PUBLIC SAFETY

Civil Defense

Communications

Fire

Police

Animal Control Officer

CIVIL DEFENSE

My year was a year spent developing a Massachusetts Casualty Incident (M.C.I.) program in conjunction with the Boxford Fire Department. This program covers hazardous material spills, polluted ground and or waters, and the use of Boston's Medical-Flight for serious medical needs.

I have monitored most of the water areas in Town (ponds, brooks, etc.) and have found them all in satisfactory condition.

In the year 1990, our project is to upgrade handicapped, elderly and medical need persons, lists and addresses for evacuation needs, etc.

If you know of a person or persons in such need, and is a Boxford resident, please contact me.

Thank you.

Edward H. Smith
Civil Defense Director
14 King John Drive
Boxford, MA 01921
(508) 887-5911



The Match Factory, Lawrence Road, circa 1877. (photo courtesy of the Historic Document Center, West Boxford)

COMMUNICATION DEPARTMENT

The Communications Department has had another busy year which has helped us to realize the necessity for changes within the department. We have found it necessary to use more than one dispatcher during peak activity hours and certain emergency situations where the volume of work is often too hectic for one person to handle effectively. When the Departments which we serve grow in numbers, and the population of the town increases, the effect on the Communications is an increase in activity levels both business and emergency. We began this system in July and have seen it's potential for improving the quality of service provided to the town to the extent that we will hope continue to making this a part of all future planning.

The methods of Computer Aided Dispatch are in full operations. We are continuing with the data entry process which allows for use of new programs. With the completion of each project new training takes place for employees. Computerization has changed the nature of the work we do in a positive way.

In July of this year the equipment at the communications console suffered extensive damage due to a direct lightning strike during one of the far too many electrical storms we had over the summer. Thankfully the on-duty dispatcher was not harmed. The person we were training however hasn't returned since that day!! After many months of repair work our console is nearly 100% operational.

This year our dispatchers have attended several in-house training sessions with the fire department, both as students and instructors. The Director presented a short program on Critical Incident Stress Debriefing and we have attended training on Mass Critical Incident response, as well as Accident Response and reconstruction. We intend to keep working with the training officers of both the Police and Fire Departments to insure that a cross training program continues.

In closing, I thank my co-workers for their continued support in working with me to achieve a level of excellence of which we can be proud. And I thank Chief Warren, Chief Dustin, Tom Greene and their employees for another year of great team work!

Respectfully submitted,

Elizabeth Russell
Director of Communications

The following is a list of employees. Our yearly statistical report is prepared by Dispatcher John Bain.

FULL TIME

John C. Bain
Warren E. Gould
John C. VanLoon

PART TIME

Judith A. Stickney	Susan J. Longo
Kathleen Zolla	George F. Murphy
Kristen Duncan	Christopher Nentwig

COMMUNICATIONS STATISTICS

TOWN OF BOXFORD

YEAR TOTAL STATS - 1989

ALARMS	Burglary	Fire	Trouble	True Burg.	True Fire	Notices
Leased Lines						
Zones 1 - 100	140	34	113	0	2	5
Pre-Recorded						
Zones 100 - 126	6	2	0	0	0	0
Digital Dial.						
Zones 200 - UP	132	12	2	0	0	12
Private Alarm						
No Zone #'s	449	36	10	1	2	27
Totals	727	84	125	1	4	44

TELEPHONES	Police	Fire	DPW	Comm.
Incoming	20944	2677	718	3088
Outgoing	2654	603	217	1045
Toll Calls	545	102	46	224
Totals	24143	3382	981	4357
	Wrecker	Ambulance	Other	Totals
Incoming	158	63	833	28481
Outgoing	334	173	1	5027
Toll Calls	72	30	2	1021
Totals	564	266	836	34529

TRANSMISSIONS	Police	Fire	DPW	CB
Totals	49504	6585	1117	19
	Amby.	County	Misc.	Grand Total
Totals	243	396	21	57885

AMBULANCE	Shanahans	Lyons	Cruiser
Totals	39	101	1
	Other	Cancel/No Xport	Grand Total
Totals	1	-24	118

WRECKERS	Tromblys	Scotties	Country Motors
Totals	121	164	0
	Other	Cancelled	Grand Total
Totals	11	- 5	291

Miscellaneous Notes: Chart does not include July's alarms for storm related Keltron malfunctions. There were approximately 134 leased line & 465 digital dialer alarms not represented as they weren't checked or logged due to sheer number of alarms received. These malfunctions were for all alarms types: Burglary, Trouble, and Fire. Storm related private alarms **are** included in the chart as most were checked on and/or included in other logs.

REPORT OF THE FIRE DEPARTMENT

The Boxford Fire Department wishes to make the following report to the citizens of Boxford for the year 1989.

Responses to Calls for Assistance			
Structural	3	Chimney	12
Electrical		Brush, grass, woods	52
Inside	6	Investigations:	
Outside	11	Smoke in house	2
Heating	8	Smoke in area	5
Appliances	3	Other	2
Cooking	9	False Alarms:	
Vehicle:		Home	36
Fire	23	School	12
Accidents	17	Other	12
Accidents with P.I.	41	Mutual Aid	5
Medical Aid other than		Cellar Pumping	0
motor vehicle	93	Miscellaneous	17
TOTAL RESPONSES 369		TOTAL MEDICAL AID SERVICE 151	

The most significant factor of the year was the lack of a major structural fire in the community. This was due in large measure to the placement of smoke detectors in most of the homes in Boxford. There were several fires in homes where smoke detectors were the alerting factor, thus giving the Fire Department early notification, allowing quick extinguishment.

ANALYSIS

Responses by the Fire Department were down 7%, a pleasant surprise considering the growth of the community. The number of chimney fires continued to diminish, reflecting both the reduction of wood burning stoves in use and the proper maintenance and use of this type of heating device.

EMERGENCY MEDICAL SERVICES

During 1989 the department's emergency medical service capabilities were expanded with the development of a Mass Casualty Incident Plan which would be activated in the event of a "disaster" or major threat to public safety within the town. Our own resources would be supplemented with additional personnel, equipment and supplies from neighboring fire departments, ambulance companies, regional EMS offices and hospitals.

The department has established protocols with Boston Med Flight to provide for the helicopter transport of individuals involved in certain medical emergencies, including major trauma or burns, direct to health care facilities. Five helicopter landing zones strategically located within the town have been identified for use in such operations.

There are currently 10 department members who have voluntarily completed the requirements for certification by the Commonwealth of Massachusetts as "Emergency Medical Technicians" (EMT's).

FIRE PREVENTION

The Fire Prevention Team has seen an extremely busy 1989 inspite of a downturn in

home sales. Two areas where many man-hours were spent was underground storage tank monitoring and the construction of the Cole School addition. The Fire Prevention Team works an average of 15 - 20 hours per week, inspecting homes, businesses and municipal buildings; reviewing building plans, inspecting tank sites, communicating with the State Fire Marshall's Office, routing and planning, and reviewing fire code changes. It is without a doubt one of the busiest units in the fire department staffed by dedicated members.

An example of how busy this unit has been is to compare it to the statistics of 1979, just 10 years earlier.

1979 oil tank inspections	13
1989 oil tank inspections	52
An increase of 300%	
1979 smoke detector inspections	88
1989 smoke detector inspections	146
An increase of 66%	

A reminder to all citizens of Boxford, if you would like to have the smoke detector coverage for your home reviewed, call us at 887-8136. We make in-home inspections every Saturday, starting at 8:30 a.m.

SUMMARY OF INSPECTIONS

Oil Burner:		Gasoline Tanks:	
Initial	40	Initial	4
Re-Inspection	0	Re-Inspection	0
Oil Tanks:		Propane Tanks:	
Above Ground	52	Initial	22
Underground	5	Re-Inspection	0
Re-Inspections	0	Smoke Detectors:	
Underground Storage Tanks:		Initial	146
Removal	23	Re-Inspection	27
Tested	6	Re-sale	101
Delivery Permit	10	Transportation Tanks:	
Registered	73	Initial	4
Installed	0	Re-Inspection	0

TRAINING

Performance on the fire ground is directly related to the quality of training given to the firemen. In addition, government agencies at all levels are choosing fire departments as the local agency responsible for handling medical emergencies, hazardous materials incidents, disaster control, underground tank law enforcement and smoke detector compliance. The department's ability to perform all of these responsibilities requires many hours of training. Our environmental awareness, however, has placed severe restrictions on our ability to conduct live fire drills.

The department has been fortunate in being able to burn several buildings in the past few years. Live fire training is the most effective method to expose firemen to the dangers of heat and smoke that they will encounter in real incidents, and provide training in the latest methods of fire suppression. We thank those residents who have donated structures for live drills.

In addition we have trained our firemen to a first responder level of hazardous material incident control. Training continues to be second only to fireground performance in our department priorities.

LADIES AUXILIARY OF THE FIRE DEPARTMENT

The support of the Ladies Auxiliary continues to be of invaluable assistance to the Department, providing support in the event of a major fire, flood or snowstorm; with hot and cold beverages, hot meals and sandwiches, both at the scene of the emergency or at the stations. The membership is comprised of firefighters, wives, a firefighter's family members and friends of the Fire Department. The organization is open to all.

OTHER DEPARTMENTS

The Fire Department appreciates the cooperation, support and assistance of all the Town Boards and organizations within the community. We especially thank the Board of Selectmen, Town Hall personnel, the Police Department, the Department of Public Works, the Communications Department, the Finance Committee and the Planning Board.

MEMBERS OF THE FIRE DEPARTMENT WHO SERVED IN 1989 ARE:

Abare, David	Larson, Jay
Beardsley, Al; Lieut.	Lavery, Ed
Blair, Robert	Lucey, Al
Coder, Carl; Lieut.	Miller, Dennis; Lieut.
Corriveau, Marcel	Nason, James
Corthell, Robert	Paisley, William
Denman, Don; Capt.	Perkins, Peter; Dep. Chief
Dolloff, Larry	Reiff, Greg
Drinker, Phil	Remaly, Ed
Durkee, David	Remaly, Glad
Dustin, Damon; Chief	Riter, Ted; Lieut.
Fleck, Chad	Skinner, Roy
Fraser, Andy	Smith, Ed; Lieut.
Gagnon, John	Smith, Matt
Goldsmith, Charles; Capt.	Spencer, Stacey; Lieut.
Gould, Alan	Stickney, Kerry
Gould, Warren	Stickney, Shawn
Gould, George, Capt.	Strazdins, Ed
	Williams, Brent

We also wish to thank the wives and families of the firemen for their patience and understanding. In the words of Sir Winston Churchill, "They also serve who only stand and wait".

Respectfully submitted,

Damon J. Dustin, Chief

DEPARTMENT OF POLICE 1989 TOWN REPORT

The Police Department during the past year has faced many new problems. The management has had to change and adjust the organization to adapt to the financial constraints placed on us, and yet strive to give the town the best service and protection possible.

The department has been utilizing the computer system to assist in record keeping and overall managing of day to day business. I think all of us had some reservations on how effective and efficient this system would be. It has, however, been a significant managerial tool and a welcome addition. It has streamlined many areas of the department's functions. I will not say that there weren't any problems in it's application, but through diligent efforts on everyone's part, they have worked out for the betterment of the department.

Training techniques are changing each year. All officers receive updated and new training each year.

Deputy Chief Gordon A. Russell, Jr. who has been with the Boxford Police Department for twenty (20) years holds a Masters Degree in Criminal Justice from Anna Maria College. Officer Theokas is pursuing his Masters in Criminal Justice at Anna Maria College. Officer Hazelwood is completing his Bachelors Degree in Criminal Justice at Springfield College. Timothy E. Nangle has completed his training to achieve Para Medic status.

We received four resignations this year. Dwight P. McDonald, full-time patrolman, accepted a position with the Town of Groveland. Keith Reardon, reserve, accepted a full-time appointment in Salem. Robert Silverstein, full-time patrolman, who had replaced Dwight McDonald, accepted a position on the South Shore. John Gill, reserve officer, was not reappointed due to employment commitments in another field. William G. Decoff was hired as a full-time patrolman. Susan J. Longo was as a reserve officer and police secretary.

In January, the Police Department regretfully accepted the resignation of Alice A. Farnsworth. Alice retired her secretarial position after nineteen years of service. Alice also performed the duties of a Special Police Officer. I want to wish Alice the best of luck and good health. On behalf of the entire Police Department, we will miss you!

I cannot emphasize enough the importance of your assistance in helping us serve and protect the town. We need your eyes and ears to assist us in detecting Crime and other situations that the Police Department should be aware of. During the past year, several housebreaks and other similar incidents could have become more serious in nature if it had not been for citizen involvement. We need you continued support in helping us stop crime and keep Boxford a safe and secure Community.

I would like to thank the Selectmen, Communication Department, various Town Departments, the State Police, Essex County Sheriff's Department, area Police Departments, all other agencies from surrounding communities, along with the residents and personnel of my Department for their support, cooperation and assistance during the past year.

Respectfully submitted,

Douglas A. Warren
Chief of Police

Type Code		Totals	Type Code		Totals
002	Rape	1	049	Littering	6
004	Aggravated Assault	3	050	General Service	169
005	Housebreak	26	051	Officer Wanted	18
006	Larceny	43	052	Escort	3
008	Non Aggravated Assault	3	054	Assist Persons	137
013	Stolen Property	3	055	Property Check	3326
014	Vandalism	80	056	Message Delivery	22
017	Sex Offenses	2	057	Animal Complaint	75
018	Drug Violation	2	058	Assist Agency	138
021	O.U.I.L.	16	059	Assist Disabled M.V.	341
022	Liquor Violations	6	062	Medical Aide	105
026	Other Non M.V. Offenses	117	063	Reported Death	2
029	Runaway	3	064	Operation Concern	24
030	Reposessed M.V.	1	065	Protective Custody	16
031	Trespass	46	066	Fire Calls	184
032	Civil Complaint	2	067	Burglar Alarm	802
034	Threats/ Harrassment	15	069	Assist Other P.D.	60
035	Warrant Arrests	29	070	Traffic/ M.V. Complaints	2774
036	Summons/ 209A	19		Arrests	41
037	Local Ordinance	9		Verbal Warning	1259
038	Missing Persons	17		Violations Issued	546
039	Lost/ Found Property	16		Warnings Issued	932
040	Disturbance - General	39	071	Using MV W/ O Authority	1
041	Domestic	19	073	Speeding Complaint	23
042	Disturbance - Gathering	19	075	P.I. Accident	40
044	Disturbance - School	2	076	Non P.I. Accident	100
045	Noise Complaint	70	077	Traffic/ Parking	151
046	Phone Calls	20	078	Abandoned M.V.	7
047	Suspicious Activity	422	097	Recovered Stolen M.V.	15
048	Prowler	10			

PUBLIC WORKS

DEPARTMENT OF PUBLIC WORKS

ROADS: The following roads were leveled up with hot top and over laid with a 1½" of mix:

Willow Road from Washington Street to Spofford Road . . .	24' X 6,100'
Chaplain Circle	24' X 980'
Carleton Circle	20' X 990'
Adams Road	20' X 2,080'
TOTAL	10,150'

All main roads had yellow center lines repainted and stop bars were painted at stop signs.

285 catch basins were cleaned.

TREE WORK: There were 29 trees removed by sky worker: 6 Oak, 10 Pine, 11 Maple, 2 Elm. In July we suffered a severe wind storm that took 3 weeks to clean up after. Massachusetts Electric was a great help in support of our own clean up efforts.

BALL FIELDS AND PUBLIC GROUNDS: This was another active year on the ball fields with the Soccer League expanding greatly. The D.P.W. cuts, grooms and paints the lines on all ball fields in Town.

LANDFILL: This was busy year at the landfill. Starting in May of 1989 to date we have received and piled over 1,500 loads of cover material on our site; both intermittent cover and final cap. Each load was logged and samples were taken for analysis. This material has allowed us to operate at a greatly reduced rate of usage of existing stock of cover material. In addition, more litter fences added to the landfill site have been installed to control wind blown litter. The D.P.W.'s biggest focus for this year was the landfill.

Respectfully submitted,

Thomas F. Greene
Superintendent of Public Works

HEALTH AND INSPECTIONS

Board of Health

Boxford - Wenham (B-W) Health District

Boxford - Wenham (B-W) Health District Treasurer

Animal Inspector

Building Inspector

Plumbing and Gas Inspector

Wire Inspector

Essex County Mosquito Control Project

Sealer of Weights and Measures

Visiting Nurse Association

BOARD OF HEALTH

1989 Annual Report

Your Board of Health continued its work in many areas this year, often dealing with issues we all wish would go "away", but which increasingly must be faced with creative new approaches and, sometimes unfortunately more funds. Not the least of issues is garbage.

GARBAGE

Our garbage does not just go "away", and the Board of Health takes the lead in facing town residents' garbage disposal needs.

1. Landfill

Boxford at present enjoys the very least expensive method of household garbage disposal in Massachusetts, that is, our town-operated sanitary landfill. At a current estimate of \$50 to \$65 per ton disposal costs we are paying less than half what some of our neighboring towns must pay for garbage disposal. The Board needs the ongoing support of the town citizenry to continue to keep this landfill safe, properly operated in accordance with regulations, and to extend its lifespan so we may continue to enjoy this low cost of garbage disposal.

A. Engineering - The Massachusetts Department of Environmental Protection (DEP) requires the town to have an 'engineer of record' who advises the town on operating the landfill and performs regular inspections which are reported to the DEP. Our engineer of record, SEA Consultants, Inc., also assists with planning and engineering and is our liaison with the DEP. A landfill closure and lateral expansion plan prepared for Boxford by SEA is now at the DEP awaiting their approval.

B. Groundwater monitoring - Due to the foresight of our engineers and the Board of Health, Boxford is one of the few municipal landfill operators with a DEP-approved geohydrological analysis and groundwater monitoring plan. Extensive water quality analysis tests are performed quarterly on samples taken at wells up gradient and down gradient of our landfill.

C. Fill - Through the combined efforts of Richard Ulman, Thomas Greene, and the Boards of Health and Selectmen, we received at the landfill this year approximately 35,000 yards of daily cover and capping soils at no cost to the town. Had we been forced to purchase these soils, it could have cost the town from \$6 to \$12 a yard.

2. Household Hazardous Waste Collection

To protect the safety of our landfill and the quality of our groundwater, Boxford for the third year in a row has financed and participated in a household hazardous waste collection program. This year was very successful, with a 20% increase in participation by Boxford households, and only a small increase in cost per participating household. Significantly, the increase in service was achieved with none of the waiting in line that was experienced in the first two years.

3. Waste Oil

It became apparent from our household hazardous waste collections that a significant amount of used motor oil is generated and disposed of by Boxford residents. Even with the annual collection, residents continued to improperly pour oil into our landfill. The 1989 town meeting approved funds for a waste oil collection facility. In 1989 the Board of Health has been planning, siting, getting permission for and purchasing equipment for a

waste oil disposal site. March 3, 1990 is the target date to initiate the use of the Boxford waste oil collection facility behind the DPW garage, which should thereafter be open the first and third Saturday of every month.

4. Recycling

The Board of Health had a member sitting on the Recycling Committee appointed by the Selectmen. The recycling committee's extensive research should bring before the 1990 Annual Town Meeting a plan for Boxford to re-enter the recycling arena in a manner which is sustainable and can contribute significantly to the extension of the life of the Boxford landfill.

5. Bulldozer

A Board member sat on the bulldozer study committee which studied options for a large piece of equipment necessary to perform the operational tasks at the landfill as well as other DPW functions.

GROUNDWATER

Groundwater quality in Boxford continues as a major concern of the Board of Health.

1. Five-Year Water Quality Testing Program

Boxford continues in its second year of the five-year water quality testing program, whereby the quality of water in selected wells and ponds throughout the town is being tested and tracked. 34 private wells and 5 ponds have been tested.

2. Annual Water Quality Testing Program

Every autumn the Board of Health coordinates a well testing program, whereby homeowners may have their water tested at a discount price by having a group of water samples taken at the same time. 45 households participated in the program this year.

3. Well Regulations

The Board of Health in 1989 revised and up-dated the twenty year old private well regulations for the health district which includes the Town of Boxford. The new regulations were effective on January 1, 1990. These regulations now codify many procedures that had been common practice, such as requiring certain water quality parameters to be tested in a new well. In addition, the new regulations address some issues of private wells in areas not protected by Boxford zoning, by requiring each dwelling unit to have its own well and by requiring a protective radius around private wells.

SEPTAGE

At the 1989 town meeting, Boxford charged the Board of Health to pursue the creation of the Essex-Middlesex sewer district in conjunction with surrounding towns. A member of our board has actively lead the multi-town effort to create this district. This group is working with Senator Buell to create the sewer district by an act of the legislature. The town members of this district have also hired a consultant to study the direction this district should take in providing member towns with a facility for disposal of septage pumped from home septic systems. This effort to create our own district was a forward-thinking measure taken in response to the Greater Lawrence Sanitary District's periodic refusal to accept septage from our town.

OTHER ACTIVITIES

1. Our continued agreement with the Visiting Nurses Association allows for home health care visits and health clinics, particularly for the elderly in Boxford.

2. Affordable housing. The Board sent a representative to the Boxford Housing Partnership, which was negotiating with and setting criteria for developers seeking to build high-density, state-subsidized housing in Boxford. The Board of Health representative addressed the issues of water supply and sewage disposal in high density developments proposed for Boxford.

3. Pesticides and Herbicides. Dr. Richard Taylor continues to be the Massachusetts Association of Health Board's representative to the Pesticides Board special subcommittee overseeing pesticide use by utility companies, railroads and highway departments. Our board is kept abreast of developments through his efforts.

The Board meets at least once a month on the second Wednesday at 7:30 PM at Town Hall. We encourage citizens to come to our meetings to observe or to bring any health concerns they may have to our attention.

John M. Fitch, Clerk
Louise B. Kress, Chairman
Nancy A. Pearl
Richard F. Taylor, Vice-Chairman
Wayne G. Williams, Clerk

REPORT OF THE B&W HEALTH DISTRICT

Established under the provisions of Section 27A, Chapter III of the General Laws, the towns of Boxford and Wenham members of said district, organized and adopted by-laws on August 20, 1968. At the last annual district meeting the following members were elected as officers:

Chairman	Herbert L. Cheeseman (Wenham)
Secretary/Treasurer	Francis F. Perry (Boxford) Ex-Officio Member

GIARDIASIS

Giardiasis is a gastrointestinal infection caused by a microscopic parasite called "Giardia lamblia". This is a common parasite found in the United States. The disease is characterized by diarrhea, foul greasy stools, abdominal cramps, gas bloating, nausea, vomiting, lowgrade fever, weakness and weight loss. Symptoms usually appear 7 to 10 days (and sometimes as long as 4 weeks) after ingesting the parasite.

Giardia parasites have been found in the stools of many animals, including rodents, cattle, beavers, muskrats, wild animals, cats but not dogs. The extent of direct animal-to-human transmission is minimal; earlier evidence indicated that indirect transmission through contaminated water supplies was the chief source of infections. Giardia often had invaded municipal water supplies (reservoirs) because it thrives in water that appears clean and is unaffected by chemicals such as chlorine.

Contaminated water, however, is no longer the most common source of infection, according to infectious disease experts at the Centers of Disease Control in Atlanta. Around the end of the 1970s and beginning of the 1980s, the new entity of day care began to become apparent. Person-to-person transmission is the main way that giardiasis is spread, in day care centers and institutions, where personal hygiene may be poor due to age (infancy, elderly) or disability.

Giardia is easy to contract and prevention must be tailored to fight its chief means of transmission: oral contact with fecally contaminated sources. That makes infection an obvious problem anywhere there are large numbers of children in diapers.

Giardiasis can be treated, most of the time, with common prescription drugs.

Respectfully submitted,

John R. Romanski, CHO, RS

To: Boxford Board of Health

Re: Percolation Tests 1989

1. 204 percolation tests were performed.
2. 97 re-tests and ground waters were performed.
3. 19 new construction permits were issued for the year.
4. 26 repair, alteration permits were issued for the year.

Respectfully submitted,

John R. Romanski, CHO, RS

**B & W HEALTH DISTRICT
TREASURER'S REPORT
7/1/88 - 6/30/89**

Cash Balance - July 1, 1988

\$ 4921.85

Receipts:

Member Town Assessments:

Boxford (58%)	\$25645.00	
Wenham (42%)	18570.00	44215.00

Interest Earned

	1473.84	45688.84
		50610.69

Disbursements:

Budget

Salaries	34300.00	34300.00	
Travel	2400.00	2400.00	
Telephone	600.00	762.30	
Office Expense & Dues	200.00	162.74	
Lab Fees	275.00	128.00	
Insurance	2000.00	2462.00	
County Retirement	4865.00	4865.00	
Health Insurance	575.00	645.12	45725.16

Cash Balance - June 30, 1989

	\$45215.00	\$4885.53
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Submitted by,

Francis F. Perry
District Treasurer

TOWN OF BOXFORD

REPORT OF THE INSPECTOR OF ANIMALS

The Commonwealth of Massachusetts, Department of Agriculture, Division of Animal Health requires that each town appoint an Inspector who shall make regular and thorough inspections of all cattle, sheep, swine, horses, and goats, including a thorough inspection of the premises where such animals are kept. Such inspections are necessary to insure humane and proper care of all livestock, and to guard against outbreaks of contagious disease. The 1989 inspections found 191 horses, 31 ponies, 4 donkeys, 44 goats, 59 sheep, 1 pig, 3 beef cattle, and 1 llama kept in Boxford. If your livestock was not inspected, please contact me so you can be included in the 1990 inspections.

Under Massachusetts state law, all bites, whether caused by wild or domestic animals, must be reported to the Inspector of Animals. In 1989, 5 bites were reported. Five dogs were quarantined for a period of 10 days, as required by law. All animals were inspected again and released from quarantine at the end of the 10 day period.

The Boxford Board of Health, in compliance with the provisions of Chapter 111 Sections 31 and 155 of the Massachusetts General Laws, and in "the interests of and for the protection of public health and animal health, and in the interest of protection of the quality of surface and ground waters, established and adopted "rules and regulations for the licensing of stables in Boxford." The regulation became effective March 1, 1988, with a period of one year allowed for submitting application and receiving said licenses.

To date, 63 applications for Stable Licenses have been submitted, 59 have been accepted, 3 are pending clarification or revision, and 1 has been withdrawn because there are no longer horses in the barn. There are 27 additional barns in Boxford which have not yet applied for a Stable License. An application, a copy of regulations, and a letter from the Board of Health was left at each of these barns. There are several licensed stables in Boxford which do not currently house horses. Of the 91 barns housing livestock in Boxford in 1989, 81 house horses and ponies.

If anyone has questions or needs an application, please notify the Board of Health or myself.

I may be contacted by phone at 352-6336, leave message, or by mail at Box 221, West Boxford, 01885.

Respectfully submitted by,

Allison Hayes
Inspector of Animals

THE COMMONWEALTH OF MASSACHUSETTS
Department of Food and Agriculture
Division of Animal Health
100 Cambridge Street, Room 2103
Boston, MA 02202

SUMMARY SHEET

Totals of the following statements are to be inserted by the Inspector of Animals upon completion of city/town inspection of all animals and returned with the inspection book to the above address by January 1, 1990.

	Grade	Purebred
Number of Dairy Cows over two years		
Number of Dairy Heifers one to two years		
Number of Dairy Calves under one year		
Number of Dairy Bulls		
Number of Dairy Steers		
Number of Dairy Herds (one animal constitutes a herd)		
 Number of Beef Cows over two years		1 Angus
Number of Beef Heifers one to two years		1 Angus
Number of Beef Calves under one year		
Number of Beef Bulls		1 Angus
Number of Beef Steers		
Number of Beef Herds (one animal constitutes a herd)		1 Angus
 Number of Oxen		
Number of Horses(work & saddle) 191		
Number of Ponies 31		
Number of Goats 44		
Number of Sheep 59		
Number of Donkeys 4		
Number of Llama 1		
Number of Swine		
Number of Swine Herds		
(one animal constitutes a herd)		
Number of Poultry		
(Farms consisting of 25 birds or more)		
Number of Poultry Flocks		

Signed: Allison Hayes
Inspector of Animals

Date Completed: 12/20/89
City/Town: Boxford
County: Essex

INSPECTOR OF BUILDINGS

Month	No.	Dwelling	No.	Garage	No.	Addition	No.	Renovation	No.	Barn	No.	Storage	No.	Pool	No.	Other
January	1	\$200,000	0	0	0	0	0	0	0	0	0	0	0	0	1	\$1,000
February	0		0	0	0	2	\$ 9,000	0	0	0	0	0	0	0	1	1,000
March	3	780,000	1	\$ 20,000	5	\$ 98,700	10	361,000	0	1	\$ 2,700	0	0	0	9	83,700
April	1	200,000	0	3	3	48,700	2	17,000	0	1	2,500	1	\$ 65,000	5	10,328	
May	1	125,000	2	30,000	7	188,000	4	18,000	4	\$350,000	0	0	2	25,000	6	11,400
June	0		0	5	5	167,000	3	16,200	0	4	142,000	4	26,000	5	17,500	
July	3	600,000	0	4	4	29,400	2	43,500	0	1	14,000	2	40,000	4	80,000	
August	4	625,000	0	8	189,500	7	221,700	0	2	10,000	0	0	0	4	17,600	
September	1	1,400,000	0	6	507,500	7	93,250	1	20,000	4	10,100	0	0	9	32,200	
October	4	1,050,000	1	22,000	4	85,500	3	44,000	0	1	1,000	2	165,000	7	32,500	
November	2	550,000	2	14,000	8	261,000	3	35,000	0	2	3,000	0	0	8	42,100	
December	3	645,000	1	25,000	1	245,000	1	600	0	0	0	0	0	1	25,000	
Total:	23	\$6,175,000	7	\$111,000	49	\$1,755,300	40	\$831,790	5	\$370,000	16	\$185,000	11	\$321,000	60	\$354,328

Average construction cost for new homes 1989:

Average construction cost for additions 1989:

Average construction cost for renovations 1989:

\$268,478.23

35,822.45

20,794.75

Total fees collected: \$33,325.91

Total permits issued 1989: 227

Respectfully submitted,

Kevin M. Wood
Inspector of Buildings

PLUMBING & GAS REPORT 1989

There were 84 plumbing permits and 66 gas permits issued during the year.

Respectfully submitted,

William S. Crowell
Plumbing/Gas Inspector

ELECTRICAL REPORT 1989

There were 178 Electrical permits issued during the year. The revenue produced from these permits totaled \$10,473.23. The 1990 Electrical Code is being enforced with an updated fee schedule.

Respectfully submitted,

John M. Thompson
Electrical Inspector

ESSEX COUNTY MOSQUITO CONTROL PROJECT, ECMCP

SUMMARY OF TOTAL REGIONAL EFFORTS 1989

The ECMCP provides a regional approach to mosquito control whereby, implemented control strategies in any community will have a direct benefit to all neighboring communities. The following is a summary of this effort for 1989. For those interested there is a detailed forty page report available at your request.

Larviciding:

Direct application of a specific insecticide to control mosquitoes in their larval, aquatic stages.

In the spring of 1989 we were at the end of the most serious drought in twenty years. Resulting in little standing water and inturn little fresh water mosquito breeding. This is reflected in our figures of acres treated.

Sites inspected: 473 Acres treated: 171.91

Adult Surveillance Program:

Surveillance of adult mosquito populations in order to implement and evaluate daily operational control strategies.

In 1989 four new species of mosquitoes, not previously reported in our records, were discovered. The overall mosquito population increased over the previous year by 29%. By comparison, general annoyance levels were well managed by ECMCP control strategies. Dominance levels of our four most troublesome species remained stable. Several incidences of Eastern Equine Encephalitis in vector populations within Massachusetts were reported. The population of vector species in Essex County was 11 times greater in 1989 than in 1988. However, no incidence of this disease was found.

Adulticiding:

Insecticide application for control of adult mosquito populations.

Spray request: 360 Miles Sprayed: 8,266.78 Acres Sprayed: 294,264.44

IPWM:

Integritas Palustrine Water Management, site specific fresh water management to control mosquitoes.

Seventeen proposed sites were monitored to establish criteria necessary to implement IPWM alterations. Eleven were approved, four continued and two rejected. Limited sites completed or in progress in 1989 due to an U.S. Army Corps of Engineers, Cease and Desist order.

Linear Ft. Brush Cleared: 2,480.00

Linear Ft. Excavated: 2,740.00

Linear Ft. Maintained: 1,000.00

Cubic Ft. Spoil Displaced: 12,878.00

OMWM:

Open Marsh Water Management, site specific salt marsh water management to control mosquito emergence.

Since the inception of the ECMCP salt marsh mosquitos have been the dominant species of mosquitos throughout Essex County. In the past two years, after five years of implementing OMWM alterations with a consistent 90% range of control were applied, salt marsh mosquitoes have been reduced to third and fourth in order of dominance. Nine sites were either completed or are in progress in 1989.

	Cubic Feet of Work on:		
Ponds:	2,076.50	Reservoirs:	2,779.50
Radials:	5,770.00	Sill Ditches:	13,512.00

North Shore Greenhead Fly Control Project:

Placement, retrieval and maintenance of greenhead fly traps in eight coastal communities in order to reduce to the greatest degree possible the number of flies available to harass the public in high public use areas.

Traps placed, retrieved and maintained:	445.00
Personnel hours, point to point:	741.00
New traps constructed:	50

SEALER OF WEIGHTS AND MEASURES

I respectfully submit the Annual Report of the Sealer of Weights and Measures for the year, January 1, 1989 to December 31, 1989.

The office of the Sealer of Weights and Measures performed several functions as required by the National Bureau of Standards, directed by the U.S. Chamber of Commerce; the General Laws of Massachusetts as related to Weights and Measures and the rules and regulations of the State Division of Standards, now called "The Division of Consumer Affairs" and the Town of Boxford, Massachusetts ordinances.

Scales and balances, tested, adjusted and sealed	5
Gasoline pump meters tested and sealed	4

Public schools of Boxford: 3 @ Masconomet Junior, 1 @ Cole School, 1 @ Spofford Pond School are sealed at no charge - Total of 5 Scales.

Receipts of Department of Weights and Measures for 1989.....\$ 28.00
The Sealing Fees of \$28.00 were paid to the Town Treasurer.

Expenditure of Department of Weights and Measures\$250.00
The above \$250.00 was the Salary of the Sealer.

Respectfully submitted,

Normand J. Bedard
Sealer

VISITING NURSE ASSOCIATION

The Visiting Nurse Association of North Shore, Inc. is pleased to submit the 1989 Annual Report for Board of Health activities in Boxford.

Elderly Health Clinic Services provided by Kathy Parsons:

Four Mile Village	First Thursday of Month 12:30 to 2:30 p.m.
West Boxford	Third Thursday of Month 12:30 to 2:30 p.m.
Boxford Senior Center	One Session, September 20, 1989
Total of number of elders served:	112
Total number of service units:	234

Flu Immunization Program

Boxford Senior Center	October 25, 1989
Topsfield Parish House (attended by some Boxford residents)	October 11, 1989
Total number of flu shots:	240

Flu Immunization Injections for Patients at Home:

Total number: 1

Other Patient Follow-ups/Home Visits

Total number: 0

The Visiting Nurse Association of North Shore, Inc. appreciates the continued opportunity to serve the residents of Boxford. Please feel free to contact me directly if additional information is required or if I can be of further assistance in any way.

Sincerely,

Nancy Hurley
Vice President Clinical Services

PLANNING AND ENVIRONMENTAL PROTECTION

Conservation Commission

Groundwater Study Committee

Ipswich River Watershed District Advisory Board

Planning Board

Recycling Committee

Zoning Board of Appeals

CONSERVATION COMMISSION

Your Conservation Commission had another busy year carrying out the "Wetland Protection Act" Chapter 131, Section 40, of the General Laws of the Commonwealth of Massachusetts.

We acted on thirty two (32) Notices of Intent this year, down from forty eight (48) in 1988. This reflects the slowing of the real estate market and new housing starts. However, the number of filings as a percentage of housing starts continues to increase. This indicates continued pressure on our wetland resources.

Twenty one (21) 'Certificates of Compliance' were issued. Certificates are a release from the commission after all work has been completed to our satisfaction. Also issued by the commission were four enforcement orders for violations of the Wetland Protection Act. Several other violations were handled and corrected informally after a phone call and site visit.

We continue to support the acquisition and preservation of open space in the Town. Towards that end we endorsed the application of Mr. Henry Nason for an Agricultural Preservation Restriction (APR). That application may take several years to obtain as it winds through the State approval and funding process. Our Open Space Plan was issued last spring and is available at the Town Hall and the libraries.

The Wildcat Conservation Area is open to the public and we invite its use for passive recreation. Our thanks go to the Boxford Trails Association for placing new trail markers and coordinating trail maintenance and a new wetland crossing at Wildcat.

We also thank Randy Johnson, who "retired" in June after many years of service to the commission and welcome aboard Richard Tomczyk, Colleen Fallon, and Richie Shaw. Another welcome addition is our new Administrator, Deborah Johnson who has made our jobs much easier.

Our goals for 1990 include certifying vernal pools, updating our local wetland by-law and to begin to address the eutrophication of some of our ponds.

Sincerely,

David J. White (Chairman)
David Trask
Chester Riley
Colleen Fallon
Gerard Irmer
F. Richard Shaw
Richard Tomczyk
Joanne Weldon (Associate)

GROUNDWATER STUDY COMMITTEE

Operating under the continuing policy that all the Town's groundwater needs to be protected as a water supply, the first half of the year was devoted to continuing the assessment of Boxford's groundwater resources, and to implementing and defending the hazardous materials storage bylaw (which regulates all underground storage tanks, UST's, in Boxford).

Resource Assessment:

- Richard Gore, Town Geologist, reported to the Committee at an April 4 meeting on his progress in using existing groundwater data, plus existing bedrock and soils maps to prepare a series of maps for Boxford. One goal of the project is to produce a map which would indicate probable areas of high groundwater recharge warranting consideration of extra protection.

UST Bylaw:

- During the May 1989 Town Meeting, the Committee successfully defended Boxford's "Underground Hazardous Material Storage" Bylaw, which the Town voted to keep as originally passed at the May 1987 Town Meeting.
- A second article was passed which directed the Committee to re-examine and report to a future town meeting on action to be taken concerning residential underground storage tanks. The Committee re-examined the situation and found that there were no new issues or evidence raised at Town Meeting to change the Committee's original assessment of the position taken concerning residential tanks (eg. residential tanks should be regulated much the same way as commercial tanks, and should be removed or upgraded as soon as possible).
- Rather than wait for some future Town Meeting, as directed, the Committee responded immediately with action to further the bylaw's goal: The Groundwater Committee worked with the Boxford Fire Department to cosponsor a public meeting for owners of underground storage tanks on Tuesday, June 6, 1989. The purposes of the meeting were: to provide information on tank removals (including costs of the various steps), financial assistance (Town Counsel and Chairman of the Board of Assessors were invited to answer questions, and clarify the Town's lack of authority to provide tank owners with aid), to provide tank owners the opportunity to meet one another, and to ask for volunteers to organize a group tank removal.
- Approximately 60 people attended the June 6 meeting; roughly 30 tank owners signed up as being interested in a group tank pull; Gordon Isison volunteered to be the central contact person for further organizing the group.
- The Committee reported back to the Selectmen in writing on June 14 and in person June 19, completing their duties as charged at the 1989 Town Meeting.
- At the request of members of the "Boxford Underground Tank Owners for Clean Water", the Selectmen subsequently appointed a 7 or 8 member ad hoc committee from members of that group to: (1) determine how many tank owners there are in Boxford, (2) develop some proposals for financial incentives for tank owners to remove their tanks, and (3) report back to the Selectmen within 90 days.

Jennie Bridge, Chairman (FY '89)
Jack Fitch (Bd. Health)
David White (Conserv. Comm.)
Linda Young (Planning Board)

IPSWICH RIVER WATERSHED DISTRICT ADVISORY BOARD

The Ipswich River Watershed District was established by the MA Legislature in 1966. The District is under the direction of a five member Commission appointed by a larger Advisory Board made up of representatives of Cities and Towns along the Ipswich or having water rights to the river. The stated purpose of the Commission is to "investigate available water resources for the district and methods of preserving and increasing such resources". The five-member Commission that is elected from and by the Advisory Board is supposed to meet at least four times a year; the Advisory Board is supposed to meet twice a year.

May 4, 1989 Advisory Board meeting:

- Representatives from 13 of the cities and towns were present and reported on water supply related activities in their communities.
- Maria Van Dusen of the state **Riverways Program** explained the goals of this program and introduced Bob Arnold of the Ipswich River Watershed Association, who gave a summary of the Upper Ipswich River **water quality study** and **aerial photograph study** of land use/development patterns.
- Richard Thibideau, Director of the Div. of Water Resources, DEM, reported on the recently completed **water and sewer rate study**. Community discussion on this issue indicated that the better operated systems (especially those on enterprise accounts) had higher rates and good acceptance from their customers.
- Paul Anderson, DEQE northeast district, outlined the proper procedure for **declaring water emergencies**. Under the new Water Management Act, communities cannot declare enforceable water emergencies on their own; permission of DEQE and an appropriate local by-law are required.
- Tom Knowlton, Beverly/Salem Water Board, reminded attendees of deadlines for the **Water Management Act permit program**: all permit applications from the Ipswich and North Coastal basins must be submitted during August 1989.

November 2, 1989 Advisory Board meeting:

- Representatives from 9 of the cities and towns were present and reported on water supply related activities in their communities.
- Bob Arnold, IRWA, reported 75% of the Ipswich River watershed has been photographed from the air on 70mm film. Copies of the **aerial photographs** are available from the IRWA (the photos are not of map quality, but are useful for interpretation of development impacts).
- Kathy Abbott, Asst. Sec. for Land Issues, EOE, discussed the Massachusetts **River Basin Policy** and the activities of the River Strategy Task Force. Unfortunately, given current state fiscal problems, there is little hope that the program will be staffed or implemented.

The next scheduled meeting of the Advisory Board is May 3, 1990, Lynnfield Town Hall at 2:00 PM.

Jennie Bridge
Boxford Representative,
Advisory Board Chairman
and Commissioner

PLANNING BOARD

Reflecting relatively high interest rates and a troubled state economy, the housing market in Boxford, as in most of the state, was quite sluggish during 1989. Unsurprisingly, under these conditions both new construction and subdivision activity were quite subdued.

Subdivisions

Only three subdivisions (encompassing a total of 31 new building lots) were approved by the Board during the year - the lowest total in many years. The three were: Hood Farm (located off Bare Hill Road) with 17 lots, Dole Hill (off Essex Street) with 11 lots, and Redington Ridge (off Middleton Road) with 3 lots.

In addition to lots created by subdivision, a further six lots were created as "Approval Not Required". This is a process regulated by state law whereby lots on existing roads may be divided and created if they have sufficient frontage and meet the other requirements of the Zoning Bylaw. The 6 lots so created were also the lowest number in many years.

Affordable Housing

The Planning Board reviewed both the revised Boxford Crossing and Andrews Farm affordable housing proposals received during the year. The Board voted unanimously to recommend rejection of the Boxford Crossing proposal but with similar unanimity recommended approval of the Andrews Farm proposal. Upon subsequent issuance by the Massachusetts Housing Finance Agency of a site approval letter for Andrews Farm, the Board authored a detailed series of recommendations to the Zoning Board of Appeals for their use in the possible issuance of a Comprehensive Permit.

Personnel

The Board was sorry to lose Steve Kokkins, Darmon Wing and Linda Young during the year. Steve and Darmon completed their terms and Linda resigned. Each made valuable contributions to the Board and we very much appreciate their efforts.

We would like to thank Michael Simon, who resigned, for his year of service to the Board as Planning/ Conservation Administrator and welcome, enthusiastically, our new administrator, Deborah Johnson.

Kendall Bagge
Subdivision Committee
William Cargill, Jr.
Representative to the Board of Appeals
Susanne Richey
Subdivision Committee
F. Richard Shaw
Joint Member of the Conservation Commission
David Woonton
Subdivision Committee
Werner Low
Clerk
Subdivision Committee
Craig Falk
Chairman
Member Boxford Housing Partnership

1989 ANNUAL REPORT RECYCLING COMMITTEE

All towns in the Northeast are facing solid waste crises of varying degrees. Hauling and tipping fees are rising dramatically and more and more landfills are closing. Those towns with operational landfills are looking into ways of extending the life of their landfills and decreasing the threat of environmental contamination.

With these thoughts in mind the Boxford Recycling Committee was re-activated in the fall of 1989, with the appointment of 5 committee members by the Board of Selectmen.

Since that time the committee has been involved in looking into the re-establishment of recycling in Boxford. The committee hopes to establish and open a drop off recycling center at the landfill in the summer of 1990, recycling glass, newspaper and plastic. Boxford currently recycles newspaper at the landfill.

Respectfully submitted,

Teri Allen
Karen Sheridan
Carole Fitch
Louise Kress
Betty Strong

BOARD OF APPEALS - 1989

The regular work of the Board of Appeals was less demanding than in recent years with a total of only thirteen applications for Special Permits. Eleven were granted, none denied, one withdrawn and one continued at the request of the Applicant. One Comprehensive Permit was granted. There were no Applications for Variances, and no Appeals of Decisions of either the Inspector of Buildings or this Board.

We maintained our close liaison with the Planning Board, with one or more members at each of their meetings, and a Planning Board member at each of our Hearings. This allows us to suggest small changes at a time when it is merely a matter of moving a line to avoid later problems, and to have early recognition of situations which may require later action by us.

Preparing for and acting upon the Comprehensive Permit for the sixty unit Andrews Farm Project (which includes eighteen units of Subsidized Housing) required much time and study, with one or more members of the Board attending some forty meetings of the Housing Partnership during their negotiations with the Developers.

Some notion of the complications involved in the Comprehensive Permit Process may be derived from the fact that several thousand pages of regulations, recommendations, and various supporting documents were already in hand at the time of the Comprehensive Permit Application; seven public hearings over a period of eight weeks developed another thousand pages of correspondence, briefs, testimony, and other supporting data.

In reaching our Decision, we tried to take into account all of the pertinent portions of this material, to protect the interests of the people of the Town as a whole as well as the immediate neighborhood while recognizing the rights of the Applicant - and at the same time, providing for as much Local control as possible. It remains to be seen if we were successful and our judgement will be allowed to stand, or will be supported if questioned.

We deeply regret the loss of our friend and fellow member Frederic E. Melzar who served the Board diligently and competently for seven years. We shall continue to miss Fred and his contributions.

Carlyle W. Thomas, Chairman
Donald E. Houser, Vice Chairman
Robert H. Clewell, Clerk
Douglas K. Stuart, Alternate
Steven J. Kokkins, Alternate

COMMUNITY SERVICES

Arts Council

Council on Aging

(H.A.W.C.)

Help for Abused Women and Their Children

**Tri-Town Council on Youth
and Family Services, Inc.**

Historic District Commission

Historic Document Center

Recreation Committee

Veterans' Services

Veterans' Graves Officer

BOXFORD ARTS LOTTERY COUNCIL

The Boxford Arts Lottery Council will receive approximately \$1,450 twice a year from the Massachusetts Arts Lottery Council. They are responsible for establishing the guidelines for the use of funds and determining if applications for funds comply with these guidelines.

The intent of the Arts Lottery is to provide a supplemental source of public funds to be used for the support and betterment of the Arts. The use of this public arts funding may apply to capital outlays, seed funding, individual artists, and operational expenses. The guidelines allow for the greatest amount of choice at the local level and the greatest amount of creativity.

Applications for the Arts Lottery grants must be received by the Boxford Council by mid-April or mid-October. Grants approved this year were as follows:

- Masconomet High School Choir, Jazz Band, and Concert Band competition and concert, "Sunsational Music Festival" \$350.
- Dixieland Jazz Band performs at annual Apple Festival, \$600.
- Tri-Town Symphony Spring Concert with full symphony and Chorus of 200, \$200.
- Masconomet High School Spanish classes view a production of "Don Quixote" \$306.
- Cantibrigia Brass Quintet Concert and Demonstration at Spofford, open to the public, \$150.
- Paul Madore Chorale performs at conclusion of annual St. Patrick's Day Dinner for Senior Citizens, \$100.
- "Culture Connection" update of Directory covering Cultural Organizations on the North Shore, \$50.

Money that has not been used will be carried over to our next funding period.

Our goals align with the state guidelines in providing funds for art and cultural activities for the public good in our local and regional community.

Respectively submitted,

Ellen Runk, Chairman
Arts Council

COUNCIL ON AGING

The Boxford Council on Aging has had the busiest year to date with more people requesting services than ever before.

Meals on Wheels

The Meals on Wheels programs through Anna Jacques Hospital provides meals to the homebound and elderly who need a good hot meal. This is most important program we have. The meals are delivered hot 52 weeks a year by a wonderful group of men and women who donate their time to help the elderly.

Meals are still provided at Spofford-Pond School by Marge White and her capable staff for seniors who join friends for a very good meal and friendship. It is a wonderful way to meet new people. Our sincere thanks to all our volunteers.

Northern Essex Elder Transport

Northern Essex Elder Transport or N.E.E.T. as it is called is still going strong. This program is also done by volunteers who donate their time to take seniors to doctors, dentists, health clinics, shopping and social events. Once again, many thanks to our volunteers.

Community Action

We had three distributions of surplus food this year of butter, flour, rice, beans, pork and milk to over 500 people and 198 families. Our sincere thanks to the good people who picked up this food, and to Buzzy Vincent for helping here at the Center on the day of distribution.

Friends of the Council

The Friends of the Boxford Council on Aging are a wonderful group who have helped us greatly with our programs for the seniors. **Respite Care** is just one example.

Elder Services of Merrimack Valley

As a member of Elder Services and for a contribution of \$196.00 we received \$22,271 for services to our elderly for home makers, legal services, case managers, chore workers, protective services, et. We also received a grant for our Health Fair where the Visiting Nurse Association provided cholesterol screening, blood pressure checkups, etc.

Van Program

The van program is still in full swing for all the seniors of Boxford. We use the van twice a month in winter and three times a month in spring and summer. This is on a first come basis. The Council also sponsors two day trips twice a year.

Outreach

Phyllis Moise joined the Council on Aging last year. She and Marie work together in insuring that the needs of all seniors are met. They also work together in being certain that the office is open even when Marie has to attend meetings.

Director of the Council on Aging

As Director, Marie is very happy to have Phyllis help in the office because we are serving more elders than ever before in all capacities.

Marie attends monthly meetings at Elder Services, is on the Board of Directors, and is

also on the Nutrition Board. She reports back to the Council and keeps them abreast of what is happening locally and with the state.

The eleven towns in the area comprise the Northeast Area Councils on Aging. They meet seven times a year to discuss problems and get new information. Each town hosts and plans one program. Our meeting in Boxford is in April 1990. All seniors are welcome.

The population is growing every year, and we now have 800 seniors over 60 years of age.

We are very proud of what we are doing and will continue to do for seniors and for the community.

G. Edwin Hadley, Chairman
Milton Knauer, Vice Chairman
Lawrence Holt, Treasurer
Lula Gould, Secretary
Judy Carr
Arthur Gingrande
Jane Langton
Marie L. Cody, Director



Virginia and Elmer Widen of Boxford regularly attend the monthly Visiting Nurse Association (VNA) of North Shore, Inc. health clinic at Four Mile Village. Each month the Widen's have their blood pressure checked by the VNA's community health nurse Kathy Parsons, R.N. The VNA North Shore clinic is funded in part by the Executive Office of Elder Affairs, Elder Services of Merrimack Valley, and client donations. It is open to all Boxford residents age 60 and over.

H.A.W.C.
HELP FOR ABUSED WOMEN & THEIR CHILDREN
9 Crombie Street
Salem, Massachusetts
Office (508) 744-8552
24 Hour Hot Line (508) 744-6841

1989 PROGRAM REPORT

Emergency Shelter

HAWC provides emergency shelter and supportive services for up to fifteen (15) battered women and their children at a time. In fiscal year 1989 HAWC experienced a dramatic increase in requests for shelter. Although we sheltered 197 women and children this year, we found it necessary to turn away 371 women because the shelter was full or we were unable to address their needs through our shelter facility and safehome network.

With significant financial support from individuals and foundations, HAWC was able to complete extensive shelter renovations this year. All windows in the shelter were replaced with a more attractive, energy efficient and safer model. All shelter furniture was replaced, as well as curtains, shades and some carpeting. All of the rooms were painted and a number of hardwood floors were sanded and restained. To complete the look of a new interior, a large number of prints and framed posters were hung throughout the house.

Support Services

HAWC offers a variety of services to women who have left abusive relationships but may want information, advocacy or support as they prepare to make decisions that will change their lives.

In fiscal year 1989 HAWC advocates accompanied 77 women to court. Over one hundred women were seen for individual counseling, primarily on a walk-in basis.

Support groups for battered women have long been considered an extremely successful way of enabling women to network and provide each other with support. HAWC has been providing support groups for ten years, and this year added a support group on Cape Ann. Eight hundred and twenty-two (822) women participated in support groups this year.

Outreach and Community Education

In 1989 HAWC intensified its efforts to reach women in underserved communities, specifically the Black and Latino communities, Cape Ann and Lynn. Informational and educational presentations were offered in these communities, while media attention and distribution of flyers helped to inform women of HAWC's services.

Providing the public with information about HAWC's services, and heightening awareness of the issues of domestic violence are important components of HAWC's program, and key factors in working to disprove the myths about and eliminate violence against women. These concerns were featured in a significant number of media articles in local papers, as well as cable TV programs and radio interviews on the North Shore.

Additional community education efforts in 1989 included providing informational and educational presentations to religious, civic, professional and other community groups. This year HAWC presented 106 such programs reaching over two thousand people on the North Shore.

Statistics
July 1, 1988 - June 30, 1989

Number of emergency hotline calls	1,776
Total number of women sheltered	98
Total number of children sheltered	99
Number of women in individual counseling	118
Support group attendance	822
Number of women accompanied to court	77
Number of women turned away from shelter (full)	371
Number of community education presentations	106
Number of people attending community education	2,479



Boxford veterans step off during the annual Memorial Day Parade. *(photo courtesy of the Tri-Town Transcript)*

THE TRI-TOWN COUNCIL ON YOUTH AND FAMILY SERVICES, INC.

The \$12,650 received from the town of Boxford last year for operating expenses helped the Tri-Town Council to serve the youth and families of Boxford through the following programs:

Horizons enrichment program in Boxford
Project CHARLIE drug and alcohol education program in Boxford
Senior All Night Graduation Party
Peer Education Party
Crisis Intervention and Special Needs counseling
Alternative activities for young people
Transition Night in June for sixth graders, along with their parents, who will be entering Masconomet in September
Job Bank, which matches young people wanting to earn money with residents and businesses with jobs that need to be done

One of the Tri-Town Council's most significant accomplishments of the past year was the development of a 3-5 year long range plan. The Long Range Planning Committee drew these five conclusions about the future of the Tri-Town Council:

1. The Tri-Town Council is perceived as a necessary and vital community agency;
2. The Council's current programs continue to meet the needs of the community;
3. Crisis intervention, special needs, counseling, Peer Education and alternative activities all need to expand to include elementary school age young people and their families;
4. In addition to providing direct services, the Council is seen as a potential catalyst/facilitator for community dialogue and interagency affiliation;
5. The Council needs to be creative in seeking new funding sources.

To address the issue of expansion of services into the elementary schools, the Council has been working with the Boxford elementary schools to research new drug and alcohol prevention curricula for grades K-6. In addition the Council's Peer Education program is developing skits and workshops on drug and alcohol prevention that will be available to the Boxford Elementary Schools at no cost.

Respectfully submitted,

Edwin S. Vaeni
Executive Director

THE HISTORIC DISTRICT COMMISSION

The Historic District Commission was established in Boxford in 1971 pursuant to Chapter 40C of the General Laws. The Commission reviews and considers for approval proposed changes to the exterior features of the houses and buildings located in our two districts - Howes Village and Boxford Village.

The Commission met on an "as need" basis, however, 1989 was somewhat busier than recent years. We held seven public meetings regarding approximately a dozen issues and issued seven Certificates of Appropriateness.

The Commission appreciates the continued cooperation it receives from people living in the two Districts. However, we would remind those planning exterior changes to buildings, driveways, walkways, fences or walls, etc. should contact the Commission sufficiently in advance of a "start up date" so that the Commission can take the necessary steps to consider approval of the plans submitted.

Arthur W. Havey, Chairman
Peter Loring
Ted Parsons
Sue Peterson
Bill Rossi

Alternate Members
Al Imhoff
Nancy Merrill
Fran Nelson

INGALLS MEMORIAL LIBRARY ASSOCIATION, INC. BOXFORD HISTORIC DOCUMENT CENTER

We have had good use of the Boxford Historic Document Center this year. One hundred eighty-four people came in, also we had many inquiries from all parts of the United States. We decided to expand the hours that we are open because some people cannot get in here on Wednesday. So we are also open on Saturdays from 10 to 3. We are beginning to see that this is going to be appreciated. To make this possible we have two new workers on our staff - Dorothy Woodbury and Marsha Clark.

As in past years, Mr. Doliber sent his History class to look up the history of the three towns, assigning each boy or girl a Revolutionary soldier to research. With this in mind, we are adding books that will be source material for the Revolution.

We have received several gifts; including *The Houses and Buildings of Topsfield* by C. Lawrence Bond from the Topsfield Historical Society.

We have also purchased a reader-printer. This means that we now can get information from microfilms without having to copy it all out by hand.

We took part in the Apple Festival in September and had available for sale various books on the history of Boxford.

The Document Center is open Wednesdays, 9 to 4, and Saturdays, 10 to 3. Telephone (508) 352-2733.

Respectfully submitted,

Margaret Lane
Archivist

BOXFORD RECREATION COMMITTEE

With the available budget, we were able to continue to improve the condition of the various fields, including major repairs to Boy Scout Park and the new Landfill Soccer Field.

The Town Beach at Stiles Pond was again operated by the Boxford Athletic Association and provided an excellent swimming facility and also swimming instruction for residents. A total of about 400 families utilize the Town Beach.

Camp Sacajawea (on Stiles Pond) continues to be utilized by the Greater Lawrence Educational Collaborative as a day camp for severely handicapped children from the North Shore.

The budget also supports the Memorial Day Parade sponsored by the American Legion and the Fourth of July Parade, Road Race, and field events supported by personnel and funds from the Boxford Athletic Association.

At the May Town Meeting it was voted that the Boxford Trails Association and the Open Space Committee be included in the Recreation Committee to focus on both passive and active recreational needs.

The continued growth of the various sports programs, the increase in trail usage, and interest in passive facilities will require increased funds to meet the demands. This past year over 1,400 adults and children participated in the programs.

Very truly yours,

Richard R. Kinney, Chairman
Kenneth Felton
Susan Goodwin
Beverly Ingalls
Nancy Merrill
Janis Smallman

VETERANS' SERVICE DEPARTMENT NORTH ANDOVER - BOXFORD DISTRICT

The following expenditures were made by the Veterans' Service Department during fiscal 1989.

Return to State for lien \$1,081.89

Two-thirds of these expenditures will be reimbursed by the State.

Respectfully,

Richard E. LaHaye
District Director

In 1946, Chapter 115 of the General Laws was passed by the General Court creating a Massachusetts Veterans' Services Department and called for the establishment in every city, town, or district a Department of Veterans' Services.

In 1947, the Selectmen of the Towns of North Andover and Boxford voted to form a district and appointed a District Director of Veterans' Services to carry out the provisions of Chapter 115 of the General Laws. The general purpose of the District Director of the Veterans' Services is the administration of the Veterans' Benefits Program to provide the utmost possible assistance to veterans and/or their dependents in time of distress or hardship. While the department is not publicized in either community, I would like to take this opportunity, as the full-time Director, to announce my office hours.

Town Hall - North Andover
Mon. - Fri. 8:30-4:00
Tel.: 682-6378 Home: 683-4257

Town Hall - Boxford
Tel.: 887-8181

Richard E. LaHaye
District Director

REPORT OF THE VETERANS' GRAVES OFFICER

The usual preparation of veterans' graves were made before Memorial Day 1989. A flag was placed on each grave, and cemeteries were inspected to be sure that graves were clear of brush, debris, etc., as required by state law.

We plan to place flags on graves at least one week prior to Memorial Day, and to remove them soon after the 4th of July.

In order to make it easier for the maintenance of cemetery grounds (mowing and trimming the grass) a flag holder placed close to the headstones is the best solution to this problem. It is very time consuming to have to hunt for each grave. Some headstones have become illegible in the last ten years.

This year we decorated all lots in cemeteries including Bald Hill and the Small Pox lot off of Georgetown Road. Many thanks to the D.P.W. for their assistance in supplying us with a driver and four wheel drive pickup.

This year we are replacing flages on the six war-time monuments on a year round basis.

NUMBER OF FLAGS PLACED THIS YEAR WERE:

Village	53	Ancient	1
Harmony	27	Bald Hill	1
Brookside	56	Small Pox	1
Mt. Vernon	58		

At this time I would like to thank the Selectmen of the Town of Boxford for appointing me to this position. I feel it is an honor to serve the Town and the Veterans of Boxford.

Respectfully submitted,

Kenneth H. Chadwick
Veterans' Graves Officer

BOXFORD INFORMATION

The Town of Boxford was incorporated in 1685.

Population , 6,452

Number of residences, (1989) 1,940

Registered Voters, December, 1989 - 3,818

Area - 24.39 square miles

Population Density, 1988 - 271 persons per square mile

Miles of Roads, January 1, 1990 - 105.70

Number of Named Streets - 149

STATE AND FEDERAL REPRESENTATION

U.S. SENATORS

Edward M. Kennedy (D)
United States Senate
Washington, D.C. 20510
(617) 223-2826

John F. Kerry (D)
United States Senate
Washington, D.C. 20510
(617) 223-1890

U.S. CONGRESSMAN

Nicholas Mavroules (D)
1204 Longworth Building
Washington, D.C. 20515
(800) 272-6730 (Salem District Office)

GOVERNOR

The Honorable Michael S. Dukakis (D)
State House, Room 360
Boston, MA 02133
(617) 727-3600

STATE LEGISLATORS

Senator Robert C. Buell (R)
State House, Room 321
Boston, MA 02133
(617) 722-1600
Home: Woodcrest Road,
Boxford, MA 01921

Rep. Forrester "Tim" Clark (R)
State House, Room 443
Boston, MA 02133
(617) 722-2460
Home: Sagamore Road,
Hamilton, MA 01936

